

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

November 28, 2022

MEMBERS PRESENT:

Mr. Wendell Davis, Chairperson
Mr. Rich Komando, Vice-Chairperson
Ms. Jan Conrad
Mr. Jud Sapp

MEMBERS ABSENT:

Ms. Makayla Buchanan (excused)
Mr. Jim Reid (excused)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

Chairperson Davis called the meeting to order at 3:00 pm.

Meeting Call to Order

Faculty member Bruce Fox made public comments. He asked the Board to consider lengthening the amount of time employees can speak during public comments. He also requested that the Union have a dedicated period of time to address the Board during meetings.

Public Comment

President Pickens disclosed that Daniel Egitto, a reporter from the Palatka Daily News, was in attendance.

There was no Old Business.

Old Business

Dr. Melanie Brown informed the Board that the College received an invitation to present with leadership of the Florida College System at the Florida Organization of Instructional Leaders (FOIL) meeting regarding SJR State's implementation of local placement methods as it relates to dual enrollment eligibility determinations.

Viking Spotlight

Chairperson Davis requested approval of the Consent Agenda Items A.1-2:

Consent Agenda Items

1.a: Minutes of October 17, 2022, Board Meeting.

2.a-d – Chief Business Officer/Senior V.P.: Facilities Usage Report for October 2022; Monthly Financial Report – October 2022; Write-offs of Tangible Personal Property; and Personnel Matters.

Mr. Komando moved approval of the Consent Agenda Items and Ms. Conrad seconded the motion. Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Consent Agenda Items A.1-2

Chairperson Davis called a public hearing for Amendment to SJR State Board Rule #1.30 (R1) Mission Statement for Thrasher-Horne Center. There being no comments, Chairperson Davis adjourned the public hearing.

Public Hearing

Dr. Gilbert Evans reviewed and requested approval of Amendment to SJR State Board Rule #1.30 (R1) Mission Statement for Thrasher-Horne Center.

Mr. Komando moved, seconded by Ms. Conrad, to approve Legal Affairs/General Counsel Item B.2, as submitted (a detailed listing is contained in the material submitted by the Office of Legal Affairs/General Counsel). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Legal Affairs/General Counsel Items B.2

Chairperson Davis called a public hearing to Repeal SJR State Board Rule #1.31 (R1) Vision Statement for Thrasher-Horne Center. There being no comments, Chairperson Davis adjourned the public hearing.

Public Hearing

Dr. Gilbert Evans reviewed and requested approval to Repeal SJR State Board Rule #1.31 (R1) Vision Statement for Thrasher-Horne Center.

Mr. Komando moved, seconded by Ms. Conrad, to approve Legal Affairs/General Counsel Item B.4, as submitted (a detailed listing is contained in the material submitted by the Office of Legal Affairs/General Counsel). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Legal Affairs/General Counsel Items B.4

Chairperson Davis called a public hearing to Repeal SJR State Board Rule #1.32 (R1) Core Values for Thrasher-Horne Center. There being no comments, Chairperson Davis adjourned the public hearing.

Public Hearing

Dr. Gilbert Evans reviewed and requested approval to Repeal SJR State Board Rule #1.32 (R1) Core Values for Thrasher-Horne Center.

Mr. Komando moved, seconded by Ms. Conrad, to approve Legal Affairs/General Counsel Item B.6, as submitted (a detailed listing is contained in the material submitted by the Office of Legal Affairs/General Counsel). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Legal Affairs/General Counsel Items B.6

Chairperson Davis called a public hearing for Amendment to SJR State Board Rule #4.21 (R2) Capitalizing Property. There being no comments, Chairperson Davis adjourned the public hearing.

Public Hearing

Dr. Gilbert Evans reviewed and requested approval of Amendment to SJR State Board Rule #4.21 (R2) Capitalizing Property.

Mr. Komando moved, seconded by Ms. Conrad, to approve Legal Affairs/General Counsel Item B.8, as submitted (a detailed listing is contained in the material submitted by the Office of Legal Affairs/General Counsel). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Legal Affairs/General Counsel Items B.8

Dr. Gilbert Evans reviewed for information only Amendment to SJR State Board Rule #5.21 (R3) Fingerprints and Criminal Background Checks. Discussion followed.

Legal Affairs/General Counsel Items B.9

Dr. Lynn Powers introduced Foundation Executive Director Brian Bergen who reviewed for information only that the Foundation was in compliance with IRS form 1023 (agenda item verbally added). Mr. Bergen then reviewed and requested approval to Renew the Designation and Certification of the St. Johns River

State College Foundation, Inc., as a Direct Support Organization for the College; Approve the 2021-22 St. Johns River State College Foundation Audit, Internal Revenue Service Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2022), and Internal Revenue Service Application for Recognition of Exemption Form 1023; and Approve the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding.

Mr. Komando moved, seconded by Ms. Conrad, to approve Chief Business Officer Foundation Items C.1.a-c, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Business Officer). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Chief
Business Officer
Foundation Items
C.1.a-c

Dr. Melanie Brown reviewed and requested approval to Continue the Curriculum Development Process in the following Programmatic Areas: Expanded Program - Associate of Science in Nursing, St. Augustine Campus; Relaunch Closed Program - Associate of Science in Computer Programming and Analysis; New Program - Bachelor of Science in Information Systems Technology; New Program - Associate of Science in Paralegal Studies; and New Program - Bachelor of Science in Criminal Justice.

Mr. Komando moved, seconded by Ms. Conrad, to approve Chief Academic Officer Items D.1.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Academic Officer). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Chief
Academic Officer
Item D.1.a

Dr. Brown gave an update for information only on other programmatic areas currently being explored.

CAO
Item D.1.b

Dr. Brown reviewed and requested approval to Implement a "Money Back Guarantee" Program. HB 1507 created FS 1011.83 that requires this.

Mr. Komando moved, seconded by Ms. Conrad, to approve Chief Academic Officer Items D.1.c, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Academic Officer). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Chief
Academic Officer
Item D.1.c

Dr. Edward Jordan reviewed and requested approval to Provide 500 SJR State Application Fee Waivers to High School Seniors Graduating in the Class of 2023 from Clay, Putnam, and St. Johns County High Schools.

Mr. Komando moved, seconded by Ms. Conrad, to approve Chief Academic Officer Items D.2.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Academic Officer). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Chief
Academic Officer
Item D.2.a

Dr. Ros Humerick reviewed for information only the Information Security Report. She noted that the report is exempt from public records.

VP/Chief Institutional
Research Officer
Item E.1

President Pickens requested approval of the following Emeritus designation: for Alain Hentschel to be named

President's Report

Dean Emeritus of Florida School of the Arts, effective January 1, 2023.

Mr. Komando moved, seconded by Mr. Sapp, to approve President’s Report Item VI.A, as submitted (a detailed listing is contained in the material submitted by the Office of the President). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved President’s Report Item VI.A.

President Pickens requested approval of the following Emeritus designation: Melissa C. Miller to be named Senior Vice President / General Counsel Emeritus, effective January 1, 2023.

Mr. Komando moved, seconded by Mr. Sapp, to approve President’s Report Item VI.A, as submitted (a detailed listing is contained in the material submitted by the Office of the President). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved President’s Report Item VI.A.

President Pickens noted that graduation will be held on Thursday, December 15.

President Pickens noted that Representative Bobby Payne set up a meeting with Representative Paul Renner in conjunction with another event held in St. Johns County. President Pickens will attend the upcoming legislative delegation hearings to convey SJR State College’s legislative requests.

President Pickens expressed holiday wishes to everyone.

President Pickens interjected humor in the meeting by asking that the following be captured in the minutes: At 3:55 pm today in a public meeting, Dr. Brown stated, “President Pickens is exactly right.”

President Pickens then gave an update on the St. Augustine property. He also informed the Board that the organization The Shell wants to locate a multi-cultural facility in St. Johns County. He has had two (2) meetings with the representatives, which were non-committal, but extensive. He informed the Board that he has communicated consistently that some Board members are not interested in selling the property.

Trustee comments were made.

Trustees’ Comments

Chairperson Davis adjourned the meeting at 4:30 p.m.

Adjournment

EXECUTIVE SECRETARY

CHAIRPERSON