

JOE H. PICKENS, J.D., PRESIDENT 5001 ST. JOHNS AVENUE | PALATKA, FL 32177-3807 (386) 312-4113 | JoePickens@SJRstate.edu PALATKA CAMPUS 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

**ST. AUGUSTINE CAMPUS** 2990 COLLEGE DRIVE ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

**ORANGE PARK CAMPUS** 283 COLLEGE DRIVE ORANGE PARK, FL 32065-7639 | (904) 276-6800

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**MEMORANDUM** 

TO:

All Trustees

FROM:

Joe H. Pickens, J.D.

DATE:

November 24, 2025

RE:

SJR State Board Meeting on December 3, 2025

The St. Johns River State College District Board of Trustees Meeting will be held on Wednesday, December 3, 2025, at the Palatka Campus in the Board Room beginning at 2:00 pm.

Please review the enclosed material and if you have any questions, do not hesitate to call me. If you are unable to attend, please call me before noon on that date.

Thank you.

JHP/sms



## ST. JOHNS RIVER STATE COLLEGE DISTRICT BOARD OF TRUSTEES

Meeting, Wednesday, December 3, 2025, 2:00 p.m., **Palatka Campus**, Board Room

#### MISSION STATEMENT

St. Johns River State College, an open-access, public institution of higher education in Northeast Florida, promotes excellence in teaching and learning to enrich the lives of its students and strengthen its community. The College offers certificates, associate and baccalaureate degrees, and provides high-quality education, training, and cultural opportunities to encourage scholarly achievement. St. Johns River State College delivers high-quality instruction through face-to-face and distance education modalities and creates a supportive learning environment that includes services and resources to enable all students to reach their educational goals.

\*Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.

- I. Call to Order
- II. Public Comment
- III. Viking Spotlight: SJR State Indoor Volleyball Team - Florida College System Activities Association (FCSAA) DII Volleyball Champion/NJCAA DII Volleyball Championship Tournament Participant Presented by Athletic Director Ross Jones, Head Indoor Volleyball Coach Stephanie Champine and Asst. Indoor Volleyball Coach Shaun Dryden
- IV. Old Business
- V. Consent Agenda Chairperson Rich Komando
  The items on the consent agenda are routine business and are not expected
  to require discussion before action. Items will be enacted by one motion.
  Any Trustee can request a topic to be removed from the consent agenda
  and discussed further for separate action.

Action

- a. Minutes
  - 1. Approval of Minutes of October 15, 2025, Board Meeting
- b. Chief Operating Officer/Senior Vice President Dr. Melanie Brown (If you have any questions, please call Dr. Brown's direct #386-312-4202.)
  - Approval of Personnel Matters
  - 2. Approval of SJR State's Annual Information Security Report (this document is exempt from Public Record)
- c. Vice President for Finance/CFO VP Randy Peterson (If you have any questions, please call VP Peterson's direct #386-312-4022.)
  - 1. Facilities Usage Report October and November 2025
  - 2. Approval of Monthly Financial Report October 2025

- 3. Approval of Write-offs of Tangible Personal Property
- d. Vice President for Academic & Student Affairs Dr. Ed Jordan (If you have any questions, please call Dr. Jordan's direct #386-312-4151.)

#### Academic Affairs:

- 1. Approval of the following curriculum revisions effective Fall 2026 for the <u>Adult Education Department</u>
  - A. Courses to Delete:
    - i. ABX 0100 ABX Mathematics 5 Day
- 2. Approval of the following curriculum revisions effective Fall 2026 for the <u>Department of Arts and Sciences</u>
  - A. Courses to Delete:
    - i. PHI 2630 Contemporary Ethics
    - ii. PHI 2630 Honors Contemporary Ethics
  - B. Revised Programs
    - i. Honors Program
- 3. Approval of the following curriculum revisions effective Fall 2026 for the <u>Florida School of the Arts</u>
  - A. Courses to Delete:
    - i. ARH 1006 Visual Ideas
    - ii. ART 1540C Watercolor I
    - iii. ART 2164C Mixed Media
    - iv. DAA 1100 Basic Contemporary Dance
    - v. DAA 1101 Intermediate Contemporary Dance
    - vi. PGY 2107C Large Format Photography
    - vii. TPP 1710 Stage Voice I
- 4. Approval of the following curriculum revisions effective Fall 2026 for the Department of Teacher Education
  - A. Revised Courses:
    - i. EEX 4221 Assessment of Exceptional Education Students
    - ii. LAE 4314 Teaching Language Arts
    - iii. RED 4511 Intermediate Literacy: Reading & Thinking
    - iv. RED 4940 Final Reading Practicum
  - B. Courses to Delete:
    - i. PEL 2214 Softball III
    - ii. PEL 2219 Baseball III
    - iii. PEL 2324 Volleyball III
- 5. Approval of the 2025-2026 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:
  - A. Lighthouse Christian School
- Approval of the 2026-2027 Early College Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following districts:
  - A. Clay County School District
  - B. Putnam County School District

#### Workforce

- Approval of the following curriculum revisions effective Fall 2026 for the Department of Nursing
  - A. Revised Courses:
    - i. NUR 1521C Mental Health Nursing
- 2. Approval of new 2025-2026 Continuing Workforce Education Course (Advanced and Specialized)
  - A. CWL #### SHIELD Frontline Leadership Training

#### VI. New Business

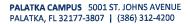
- A. Chief Operating Officer/Senior Vice President Dr. Melanie Brown – Action and Information Agenda Items (*If you have any questions, please call Dr. Brown's direct #386-312-4202.*)
  - 1. Chief Operating Officer Dr. Melanie Brown
    - a. Public Hearing for Amendment to SJR Board Rule 2.11 Public Hearing Pre-Qualification of Contractors
    - b. Action to Approve Amendment to SJR Board Rule 2.11 Action Pre-Qualification of Contractors
    - c. Public Hearing for Repeal of SJR Board Rule 4.31 Minority Public Hearing Business Contract Policy
    - d. Action to Approve Repeal of SJR Board Rule 4.31 Minority Action Business Contract Policy
    - e. Public Hearing for Amendment to SJR Board Rule 7.23 Public Hearing Transferring Credits to St. Johns River State College
    - f. Action to Approve Amendment to SJR Board Rule 7.23 Action Transferring Credits to St. Johns River State College
    - g. Receipt of Approval from the Florida Department of Information Education to Serve as a Charter School Sponsor
    - h. The Aspen Institute Names St. Johns River State College Information as a Top 200 US Community College Eligible for the 2027 Aspen Prize
  - 2. Foundation AVP Michelle Sjogren
    - a. Action to Approve the 2024-25 St. Johns River State Action College Foundation Audit
    - b. Action to Approve the 2024-25 Internal Revenue Service Action Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2025)

	C.	Action to Approve the Renewal of the Designation and Certification of the St. Johns River State College Foundation, Inc., as a Direct Support Organization for the College (DSO Audit Review Checklist)	Action
	d.	Internal Revenue Service Application for Recognition of Exemption Form 1023	Information
	e.	Action to Approve the Memorandum of Understanding between St. Johns River State College and the St. Johns River State College Foundation	Action
	f.	Annual Report and Foundation Update	Information
3.		cilities – AVP of Facilities, Planning, and Capital Projects - rry Thomas	
	a.	Change Order #002, Scorpio Corporation, Sewer Piping Repair and Replacement Project, Palatka Campus	Information
	b.	Action to Approve the Annual Comprehensive Safety Inspection Reports	Action
	C.	Action to Approve Plans & Specifications for the Exterior Painting, Gymnasium, Palatka Campus	Action
	d.	Action to Approve Plans & Specifications for the Renovation and New Construction of Offices, Gymnasium, Palatka Campus	Action
	e.	Action to Approve Final Pay Application for Work Completed, Scorpio Corporation, Chiller and Cooling Tower Replacement Project, Orange Park Campus	Action
	f.	Action to Approve Final Pay Application for Work Completed, Scorpio Corporation, Sewer Piping Repair and Replacement Project, Palatka Campus	Action
Αg	jend	President for Finance/CFO – VP Randy Peterson – Action da Items (If you have any questions, please call VP son's direct #386-312-4022.)	
1.		ction to Approve College's Continuity of Operations Plan OOP) (this document is exempt from Public Record)	Action
2.	Ac	tion to Approve College's Facility Usage Fee Schedule	Action

В.

- C. Vice President for Academic & Student Affairs Dr. Ed Jordan Action and Information Agenda Items (*If you have any questions, please call Dr. Jordan's direct #386-312-4151.*)
  - 1. Associate Vice President for Academic Affairs Mike Keller
    - a. Approval of Summer 2026 Study Abroad Proposal (May 15-26) – The Republic of Ireland (LIT 2182, ENC 1102 and WOH 1022)
  - 2. Assistant Vice President of Workforce and Career Services Dr. Jay Paterson
    - a. Workforce Education Associate in Science Degree Proposals
      - i. A.S. Crime Scene Technology/Forensic Science (Fall 2026)
      - ii. A.S. Cardiovascular Technology (Fall 2027)
      - iii. A.S. Agribusiness Management (Fall 2026)
- VII. President's Report
- VIII. Trustees' Comments
- IX. Adjournment

Information



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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO: Joe Pickens, J.D.

College President

ST. JOHNS RIVER STATE COLLEGE

FROM: Edward P. Jordan, Ph.D.

Vice President for Academic and Student Affairs

DATE: November 21, 2025

RE: Agenda Item: December 3, 2025, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the December 3, 2025, meeting:

#### Consent

Academic Affairs

- 1. Approval of the following curriculum revisions effective Fall 2026 for the Adult Education Department
  - A. Courses to Delete:
    - 1. ABX 0100 ABX Mathematics 5 Day
- 2. Approval of the following curriculum revisions effective Fall 2026 for the Department of Arts and Sciences
  - A. Courses to Delete:
    - 1. PHI 2630 Contemporary Ethics
    - 2. PHI 2630 Honors Contemporary Ethics
  - B. Revised Programs
    - 1. Honors Program
- 3. Approval of the following curriculum revisions effective Fall 2026 for the Florida School of the Arts
  - A. Courses to Delete:
    - 1. ARH 1006 Visual Ideas
    - 2. ART 1540C Watercolor I
    - 3. ART 2164C Mixed Media
    - 4. DAA 1100 Basic Contemporary Dance
    - DAA 1101 Intermediate Contemporary Dance
    - 6. PGY 2107C Large Format Photography
    - 7. TPP 1710 Stage Voice I
- 4. Approval of the following curriculum revisions effective Fall 2026 for the Department of Teacher Education
  - A. Revised Courses:
    - 1. EEX 4221 Assessment of Exceptional Education Students
    - 2. LAE 4314 Teaching Language Arts
    - 3. RED 4511 Intermediate Literacy: Reading & Thinking
    - 4. RED 4940 Final Reading Practicum

- B. Courses to Delete:
  - 1. PEL 2214 Softball III
  - 2. PEL 2219 Baseball III
  - 3. PEL 2324 Volleyball III
- 5. Approval of the 2025-2026 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:
  - A. Lighthouse Christian School
- 6. Approval of the 2026-2027 Early College Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following districts:
  - A. Clay County School District
  - B. Putnam County School District
    - \*Please Note: As requested by the Board in previous years, the full agreement is included for The District School Board of Clay County and the remaining public school district signature pages only are included in the Board Packet as all public school agreements are identical.

#### Workforce

- 1. Approval of the following curriculum revisions effective Fall 2026 for the Department of Nursing
  - A. Revised Courses:
    - 1. NUR 1521C Mental Health Nursing
- 2. Approval of new 2025-2026 Continuing Workforce Education Course (Advanced and Specialized)
  - A. CWL #### SHIELD Frontline Leadership Training

#### Action

1. Approval of Summer 2026 Study Abroad Proposal (May 15-26) – The Republic of Ireland (LIT 2182, ENC 1102 and WOH 1022) – Presented by Associate Vice President Mike Keller

#### Information

- 1. Viking Spotlight: SJR State Indoor Volleyball Team Florida College System Activities Association (FCSAA) DII Volleyball Champion/NJCAA DII Volleyball Championship Tournament Participant
  - Presented by Athletic Director Ross Jones, Head Indoor Volleyball Coach Stephanie Champine and Asst. Indoor Volleyball Coach Shaun Dryden
- 2. Workforce Education Associate in Science Degree Proposals Presented by Dr. Jay Paterson
  - A. A.S. Crime Scene Technology/Forensic Science (Fall 2026)
  - B. A.S. Cardiovascular Technology (Fall 2027)
  - C. A.S. Agribusiness Management (Fall 2026)

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PRESS RELEASE: NOVEMBER 8, 2025

# Vikings Volleyball wins first state championship

For the first time in St. Johns River State College history, the Vikings volleyball team has claimed the state championship. The Vikings won the Florida College Systems Activities Association (FCSAA) Region 8 Division II championship on Saturday with a 25-16, 25-16, 25-21 victory over Lake-Sumter State College at the state tournament held in Ft. Pierce.

The Vikings will travel to Iowa Nov. 19 for the Division II national tournament.



#### MEDIA CONTACTS

#### Michelle Sjogren

(mailto:MichelleSjogren@sjrstate.edu)
Assistant Vice President for
Institutional Advancement &
Strategic Communications
(904) 276-6814

#### Susan Kessler

(mailto:SusanKessler@sjrstate.edu)
Director of Multimedia & Public
Relations
(386) 312-4021

#### **NEWS STORIES**

November 26-28 - Thanksgiving holiday - College closed

Florida School of the Arts presents
"Fantasy Worlds, Ordinary People,
Extraordinary Moments"
(/press2025/25-musical-theatre-fall.html)

<u>Day of giving, community service at SJR State (/press2025/25-service-day.html)</u>

<u>SJR State District Board of Trustees</u> <u>meeting Dec. 3 (/board/120325-meeting-notice)</u>

Viking volleyball team seeded 10th in NJCAA DII Volleyball Championship (https://www.sjrvikings.com/sports/wvbal 26/releases/2025111201fcf8)

Workforce survey <u>SJR State wants</u> your input! (/press2025/workforcesurvey.html)

MORE SJR STATE NEWS
(https://www.sjrstate.edu/news.html)







Vikings volleyball team celebrates the state championship









(https://www.sjrstate.edu/aboutus)
aspen-award.html)

(https://www.sjrstate.edu/veterans)(https://www.sjrstate.edu/ve

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**VOLLEYBALL** 

HOME ROSTER SCHEDULE NEWS STATISTICS WATCHLIVE COACHES FOLLOWUS  $\lor$  MORE  $\lor$ 

### Viking volleyball team seeded 10th

First game Wednesday, Nov. 19 at 3:30 p.m. CST/4:30 ET



November 12, 2025

For the first time in St. Johns River State College history, the Viking volleyball team has claimed the FCSAA DII Volleyball Championship, earning a spot in the NJCAA DII Volleyball Championship.

This achievement marks all four SJR State athletic teams reaching the national stage within the last three years.

Entering at the 10th seed, SJR State Volleyball will travel to Cedar Rapids, IA to continue their season, November 19 - 22.

The first game will be Wednesday, November 19 at 3:30 p.m. CST/4:30 ET.

Game times listed are Central Time (CST)

BRACKET (UPDATED) | STREAMING | NJCAA NATIONAL **CHAMPIONSHIP SITE** 

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## ST. JOHNS RIVER STATE COLLEGE DISTRICT BOARD OF TRUSTEES

October 15, 2025

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson

Mr. Wendell Davis, Vice-Chair

Mr. Nick Primrose

Mr. Jud Sapp

Ms. Chereese Stewart

Mr. Cyrus Zomorodian

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary Jeremiah Blocker, J.D., Board Attorney

Chairperson Komando called the meeting to order at 2:00 pm.

Meeting Call to Order

The floor was open to Public Comments. Hearing none, the floor was closed to Public Comments.

**Public Comment** 

There was no Old Business.

Old Business

Chairperson Komando requested approval of the Consent Agenda Items IV.a-d:

Consent Agenda
Items

A.1 - Minutes of September 17, 2025, Board Meeting

B.1 - Chief Operating Officer/Senior Vice President – Dr. Melanie Brown: Personnel Matters

C.1-2- Vice President for Finance/CFO – Randy Peterson: Facilities Usage Report – September 2025; Monthly Financial Report – September 2025; and Budget Amendments (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, and Capital Outlay/Plant Fund 7).

D.1-2 - Vice President for Academic & Student Affairs – Dr. Ed Jordan: 2025-2026 Allied Health Program Handbook Update.

Mr. Primrose moved approval of Consent Agenda Items IV.a-d. Mr. Davis seconded the motion. Motion carried (Davis, Komando, Primrose, Sapp, Stewart, Zomorodian – Yes).

Approved Consent Agenda Items IV.a-d

Dr. Melanie Brown reviewed for information only Amendment to SJR Board Rule 2.11 Pre-Qualification Chief Operating
Officer Item V.A.1.a-c

of Contractors, Repeal SJR Board Rule 4.31 Minority Business Contract Policy, and Amendment to SJR Board Rule 7.23 Transferring Credits to St. Johns River State College.

Dr. Brown reviewed and requested approval to Change the Date of the Board of Trustees Meeting from November 19 to December 3, 2025. Trustees Stewart and Primrose noted they had conflicts; however, they may be able to attend via Zoom.

Mr. Davis moved, seconded by Ms. Stewart, to approve Chief Operating Officer Item V.A.1.d (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer). Motion carried (Davis, Komando, Primrose, Sapp, Stewart, Zomorodian – Yes).

Approved Chief Operating Officer Item V.A.1.d

AVP Terry Thomas introduced Ray Sjogren, the new Director of Facilities Business Operations.

AVP Thomas reviewed for information only Change Order #001, Scorpio Corporation, Palatka Campus Site Improvements Project.

Chief Operating Officer Item V.A.2.a

AVP Thomas reviewed and requested approval for the Final Pay Application for Work Completed, Scorpio Corporation, Palatka Campus Site Improvements Project.

Ms. Stewart, moved, seconded by Mr. Davis, to approve Chief Operating Officer Item V.A.2.b (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer). Motion carried (Davis, Komando, Primrose, Sapp, Stewart, Zomorodian – Yes).

Approved Chief Operating Officer Item V.A.2.b

AVP Thomas reviewed and requested approval of the Continuing Services Agreement for Janitorial Services with ABM Industry Groups, LLC. Discussion followed.

Mr. Primrose, moved, seconded by Mr. Davis, to approve Chief Operating Officer Item V.A.2.c (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer). Motion carried (Davis, Komando, Primrose, Sapp, Stewart, Zomorodian – Yes).

Approved Chief Operating Officer Item V.A.2.c

AVP Chuck Romer reviewed for information only an update on SJR State Open Enrollment.

Chief Operating Officer Item V.A.3.a

VP/CFO Randy Peterson reviewed and requested approval of the Contract Between BMS CAT, LLC and St. Johns River State College for Disaster Recovery Services.

Mr. Primrose moved, seconded by Ms. Stewart, to approve VP/Chief Finance Officer Item V.B.1. as submitted (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Davis, Komando, Primrose, Sapp, Stewart, Zomorodian – Yes).

Approved VP/Chief Finance Officer Item V.B.1

Mr. Peterson reviewed and requested approval of the Contract Between Looks Great Services of MS, Inc. and St. Johns River State College for Disaster Debris Removal and Malmanagement Services.

Mr. Davis moved, seconded by Mr. Primrose, to approve VP/Chief Finance Officer Item V.B.2. as submitted (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Davis, Komando, Primrose, Sapp, Stewart, Zomorodian – Yes).

Approved VP/Chief Finance Officer Item V.B.2

Dr. Jordan introduced QEP Co-Director Misel Soto, who gave an update on "The Viking Experience: Core to Career." He noted that Co-Director Dr. Misty Sutton had an Anatomy Lab to teach and was therefore not available to attend the Board meeting. Discussion followed.

Vice President for Academic & Student Affairs Item V.C.1

President Pickens informed the Board of a bill that has been filed in the House that would require every public institution of higher learning in Florida to name a roadway in the college after Charlie Kirk. Trustee Stewart noted that the Clay County Board of County Commissioners in their meeting yesterday discussed naming a road after Mr. Kirk. Discussion followed.

President's Report

Trustee Davis, Chair of the Student Housing DSO Board, noted that the first audit passed amazingly well.

Trustee comments were made.

**Trustee Comments** 

Chairperson Komando adjourned the meeting at 3:00 p.m.

Adjournment



**PALATKA CAMPUS** 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

**TO**: Joe Pickens, J.D.

College President

**FROM**: Melanie Brown, Ph.D.

Chief Operating Officer/Senior Vice President

**DATE**: November 24, 2025

**RE**: <u>CONSENT</u> Agenda Item

December 3, 2025, District Board of Trustees Meeting

The following item is submitted for the Board of Trustees' consideration at the December 3, 2025, meeting:

#### 1. Approval of Personnel Matters

#### 2. Approval of SJR State's Annual Information Security Report

<u>Note</u>: This item is exempt from Public Record. Documentation to be distributed to members of SJR State's District Board of Trustees only.

PERSONNEL MATTERS									
BOARD MEETING: December 3, 2025									
	DOARD N	viele i invo. December 3, 202	 						
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES					
Mary Johnson	FT- Faculty	Hire	12 Month - Bachelors	11/3/2025					
Catrena King	FT- Faculty	Resignation	N/A	12/31/2025					
Karen Moore	FT- Faculty	Retirement	N/A	12/31/2025					
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES					
Autumn Dickerson	FT - Professional Support	Hire	PS - Grade 120	12/1/2025					
Allyson Ray	FT - Professional Support	Hire	PS - Grade 120	11/3/2025					
Thomas Reynolds	FT - Professional Support	Reorganization	PS - Grade 124	10/1/2025					
Ryan Ward	FT - Professional Support	Promotion	PS - Grade 120	10/1/2025					
Tyan Waru	1 1 - 1 foressional Support	1 TOHIOUOH	15 - Orace 120	10/1/2023					
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES					
Scott Christopher	FT - Para-professional	Hire	PP - Grade 115	12/1/2025					
Brian Cigic	FT - Para-professional	Reorganization	PP - Grade 114	10/1/2025					
Karen Gresham	FT - Para-professional	Retirement	N/A	12/31/2025					
Sorya Ou	FT - Para-professional	Retirement	N/A	12/31/2025					
Justin Parshall	FT - Para-professional	Reorganization	PP - Grade 114	10/1/2025					
Valerie Rodriguez-Olmo	FT - Para-professional	Resignation	N/A	12/19/2025					
NI A BATE	JOB CLASSIFICATION	TYPE OF DAY OF A CITION	DAY COALE OD DATE	DATES					
NAME Harleigh Burke	PT - Para-professional	TYPE OF PAY OR ACTION Hire	PAY SCALE OR RATE \$17.65/hr	10/21/2025					
Jenna Kirkland	PT - Para-professional	Hire	\$17.65/hr	10/21/2025					
Jenna Kirkiand	P1 - Para-professional	nire	\$17.03/11	10/21/2023					
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES					
Chester Barkley	FT - Career Service	Reorganization	CS - Grade 106	10/1/2025					
Brendan Booth	FT - Career Service	Reorganization	CS - Grade 106	10/1/2025					
Celeste Ponce	FT - Career Service	Hire	CS - Grade 108	12/1/2025					
Holton Warren	FT - Career Service	Reorganization	CS - Grade 109	10/1/2025					
Grace Williams	FT - Career Service	Reclassification	CS - Grade 110	11/1/2025					
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES					
Breanna Cochran	PT - Career Service	Hire	\$17.65/hr	10/20/2025					
Garvin Crosby	PT - Career Service	Hire	\$16.45/hr	10/20/2025					
Alexander Lee	PT - Career Service	Hire	\$18.15/hr	11/13/2025					
Rachel Mouer	PT - Career Service	Hire	\$18.93/hr	10/24/2025					
Raciici Miduci	1 1 - Carcel Service	THE	ψ10./3/111	10/24/2023					
1. Request approval for the be		CELLANEOUS							



#### Memorandum

TO:

Joe Pickens, J.D.

President

FROM: Randy Peterson

Vice President/CFO

DATE: November 24, 2025

RE:

Consent Agenda Items: December 3, 2025, District Board of Trustees Meeting

The following Consent items are submitted for the Board of Trustees' consideration at the December 3, 2025, meeting:

#### **CONSENT AGENDA ITEMS:**

- 1. Facilities Usage Report October 2025
- 2. Approval of Monthly Financial Report October 2025
- 3. Approval of Write-offs of Tangible Personal Property



#### **MEMORANDUM**

To: Mr. Randy Peterson

**VP** for Finance

From: Amy Tincher

Senior Accountant

Date: November 19, 2025

**Subject:** Report on Facilities Use for October and November 2025

#### For the month of October 2025:

Daytona State College – DCF exams	Palatka	
CC's Motorcycle Training	Palatka	
Putnam Republican Club	Palatka	
Fellowship of Christian Athletes	Palatka	
Babe Ruth of Palatka	Palatka	

#### For the month of November 2025:

Daytona State College – DCF exams	Palatka				
CC's Motorcycle Training	Palatka				
Putnam Republican Club	Palatka				
Fellowship of Christian Athletes	Palatka				
Babe Ruth of Palatka	Palatka				
Ross Jones Baseball Academy	Palatka				
House of God Church	Palatka				
POP Warner Cheer	Palatka				
Mission Trace HOA	St Augustine				
Council of Financial Advisors	St Augustine				



## **Monthly Financial Report**

October 2025

## ST. JOHNS RIVER STATE COLLEGE BALANCE SHEET As of October 31, 2025

		FUND TYPE							
	TOTAL	GENERAL CURRENT	RESTRICTED CURRENT	AUXILIARY	SCHOLARSHIP	AGENCY	UNEXPENDED PLANT		
Assets						4	4 44 670 05		
Cash	\$ 23,531,414	\$ 455,656	\$ 479,804	\$ 6,886,472	\$ 107,653	\$ 723,473	\$ 14,878,35		
Cash Equivalents	557	557			1 2				
Certificates of Deposit	20,000,000	20,000,000	407.554	10.161	60.400		245.44		
Accounts Receivable	4,018,272	3,547,956	137,554	48,164	68,182	-	216,41		
Inventories	282,763	(0)	1	282,763	1	-			
Due From Component Unit	3	1.7		-		7			
Prepaid Assets			-						
Other Assets	2,600	2,600		1			40.445.54		
Due from State	10,446,563	-	•				10,446,56		
Total Assets	58,282,168	24,006,769	617,358	7,217,399	175,835	723,473	25,541,33		
Deferred Outflow of Resources	8,489,699	8,489,699		-					
Liabilities									
Net Pension Liability	23,950,733	23,950,733	-		74				
Compensated Absences Payable	4,188,531	4,188,531				-			
Other Post Employment Benefit Payable	1,579,841	1,579,841	-	-		-			
Deferred Revenue	2,021	1941		2,021	.41				
Payables	813,892	10,959	11	36,420	(61,298)	723,473	104,32		
Due to Other Funds	5,524	5,524	*	+		•			
Total Liabilities	30,540,542	29,735,588	11	38,441	(61,298)	723,473	104,32		
Deferred Inflow of Resources	4,410,853	4,410,853			¥	÷			
Fund Balance	31,820,472	(1,649,973)	617,347	7,178,957	237,133	0	25,437,00		
Amount Expected to be Financed in Future Year	s 25,640,259	25,640,259	- 4						
Adjusted Fund Balance	57,460,731	23,990,287	617,347	7,178,957	237,133	0	25,437,00		

# ST. JOHNS RIVER STATE COLLEGE SUMMARY OF INCOME AND EXPENDITURES UNRESTRICTED CURRENT FUND For the Month Ended October 31, 2025

		<u>CURRENT YEAR 2025-2026</u>				FY % 33.3%	PRIOR YEAR 2024-202		
		Current Budget	Υ	ear to Date Activity	L	Inobligated Balance	Act %		to Date
Revenue:									
Tuition and Fees	\$	11,362,531	\$	7,248,815	\$	4,113,716	63.8%	\$	6,598,143
State Support		38,431,358		11,627,536		26,803,822	30.3%		12,090,520
Local Support		2,100,000		1,072,882		1,027,118	51.1%		297,53
Other Sources	_	1,613,800		598,878		1,014,922	37.1%		611,03
Total Revenue		53,507,689		20,548,110		32,959,579	38.4%		19,597,229
Expenditures:									
Salaries		27,299,656		8,498,500		18,801,156	31.1%		8,262,47
Benefits		11,858,744		3,625,250		8,233,493	30.6%		2,806,98
Total Salaries & Benefits		39,158,400		12,123,751		27,034,649	31.0%		11,069,46
Materials and Supplies		2,487,081		1,191,878		1,295,203	47.9%		1,041,46
Contracted Non Instructional		1,778,543		362,308		1,416,235	20.4%	1	543,59
Utilities		1,264,310		431,267		833,043	34.1%		386,60
Repairs and Maintenance		1,397,621		522,762		874,859	37.4%		611,22
Professional Fees		248,218		84,042		164,176	33.9%		84,98
Insurance		962,000		573,291		388,709	59.6%		593,50
Technology Services		194,620		122,870		71,750	63.1%		84,84
Travel		437,663		75,381		362,282	17.2%		67,56
Advertising		120,599		49,054		71,545	40.7%		33,42
Other Services		997,243		344,742		652,502	34.6%		305,89
Other Current Charges		1,180,804		518,824		661,980	43.9%		382,34
Total Current Expenses		11,068,701		4,276,417		6,792,284	38.6%		4,135,45
Capital Outlay		3,088,962		206,926		2,882,036	6.7%		304,17
Transfers		4,500,000		4,000,000		500,000	88.9%		1,000,00
Total Expenditures		57,816,063		20,607,094		37,208,970	35.6%		16,509,08
Net Revenues and									
Expenditures	\$	(4,308,374)	\$	(58,984)	3			\$	3,088,14
Budgeted Ending Adjusted									
Fund Balance *	\$	19,740,896							
* excludes Amount to be Finan	ced i	n Future Years	of \$3	25.640.259					

# ST. JOHNS RIVER STATE COLLEGE SUMMARY OF INCOME AND EXPENDITURES RESTRICTED CURRENT FUND For the Month Ended October 31, 2025

		<u>CURRENT YEAR 2025-2026</u>			FY % 33.3%	PRIOR YEAR 2024-2025
		Current Budget	Year to Date Activity	Unobligated Balance	Act %	Year to Date Activity
Revenue:						
1 Federal Support	\$	930,165	\$ 219,802	\$ 710,363	23.6%	\$ 154,281
2 Student Fees		762,000	508,512	253,488	66.7%	466,656
3 State Support		113,177	54,462	58,715	48.1%	47,733
4 Other Sources	_	-		- 12	0.0%	,
5 Total Revenue		1,805,342	782,777	1,022,565	43.4%	668,670
Expenditures:						
6 Salaries		664,108	215,817	448,291	32.5%	184,775
7 Benefits		277,113	98,888	178,225	35.7%	58,797
8 Total Salaries & Benefits		941,221	314,705	626,517	33.4%	243,572
9 Materials and Supplies		237,450	85,909	151,541	36.2%	116,532
Contracted Non Instructional		46,378	28,300	18,078	61.0%	13,940
Repairs and Maintenance		293	293	2	0.0%	2,691
Professional Fees		28,005	5,185	22,820	18.5%	8,155
.3 Technology Services		9	+	Ψ.	0.0%	
4 Travel		153,032	25,216	127,816	16.5%	15,942
.5 Advertising		•	-		0.0%	500
.6 Other Services		118,176	38,696	79,480	32.7%	34,608
Other Current Charges		20,584	13,679	6,905	66.5%	
Total Current Expenses		603,917	197,277	406,640	32.7%	192,368
Capital Outlay		295,401	61,501	233,900	20.8%	3,670
Total Expenditures	-	1,840,540	573,483	1,267,057	31.2%	439,611
Net Revenues and						
21 Expenditures	\$	(35,197)	\$ 209,294			\$ 229,060



#### **MEMORANDUM**

To: Mr. Randy Peterson

**VP** for Finance

From: Cindy Reed

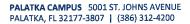
**Assistant Controller** 

Date: November 21, 2025

**Subject:** Action on Write-Off of Tangible Personal Property

The write-off of tangible personal property must be approved by the Board of Trustees at the December 3, 2025, Board Meeting. I recommend write-off approval for the listed tangible personal property items from the college's property system. Please let me know if you have any questions on these items.

Property # Description Reason for Write-Off Acquisition Date
31800 Trama HAL Adult Simulator Item Obsolete 10/21/2015



**ST. AUGUSTINE CAMPUS** 2990 COLLEGE DRIVE ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

ORANGE PARK CAMPUS 283 COLLEGE DRIVE ORANGE PARK, FL 32065-7639 | (904) 276-6800

SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO: Joe Pickens, J.D.

College President

ST. JOHNS RIVER STATE COLLEGE

FROM: Edward P. Jordan, Ph.D.

Vice President for Academic and Student Affairs

DATE: November 21, 2025

RE: Agenda Item: December 3, 2025, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the December 3, 2025, meeting:

#### Consent

**Academic Affairs** 

- 1. Approval of the following curriculum revisions effective Fall 2026 for the Adult Education Department
  - A. Courses to Delete:
    - 1. ABX 0100 ABX Mathematics 5 Day
- 2. Approval of the following curriculum revisions effective Fall 2026 for the Department of Arts and Sciences
  - A. Courses to Delete:
    - 1. PHI 2630 Contemporary Ethics
    - 2. PHI 2630 Honors Contemporary Ethics
  - B. Revised Programs
    - 1. Honors Program
- 3. Approval of the following curriculum revisions effective Fall 2026 for the Florida School of the Arts
  - A. Courses to Delete:
    - 1. ARH 1006 Visual Ideas
    - 2. ART 1540C Watercolor I
    - 3. ART 2164C Mixed Media
    - 4. DAA 1100 Basic Contemporary Dance
    - DAA 1101 Intermediate Contemporary Dance
    - 6. PGY 2107C Large Format Photography
    - 7. TPP 1710 Stage Voice I
- 4. Approval of the following curriculum revisions effective Fall 2026 for the Department of Teacher Education
  - A. Revised Courses:
    - 1. EEX 4221 Assessment of Exceptional Education Students
    - 2. LAE 4314 Teaching Language Arts
    - 3. RED 4511 Intermediate Literacy: Reading & Thinking
    - 4. RED 4940 Final Reading Practicum

- B. Courses to Delete:
  - 1. PEL 2214 Softball III
  - 2. PEL 2219 Baseball III
  - 3. PEL 2324 Volleyball III
- 5. Approval of the 2025-2026 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:
  - A. Lighthouse Christian School
- 6. Approval of the 2026-2027 Early College Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following districts:
  - A. Clay County School District
  - B. Putnam County School District

\*Please Note: As requested by the Board in previous years, the full agreement is included for The District School Board of Clay County and the remaining public school district signature pages only are included in the Board Packet as all public school agreements are identical.

#### Workforce

- 1. Approval of the following curriculum revisions effective Fall 2026 for the Department of Nursing
  - A. Revised Courses:
    - 1. NUR 1521C Mental Health Nursing
- 2. Approval of new 2025-2026 Continuing Workforce Education Course (Advanced and Specialized)
  - A. CWL #### SHIELD Frontline Leadership Training

#### <u>Action</u>

1. Approval of Summer 2026 Study Abroad Proposal (May 15-26) – The Republic of Ireland (LIT 2182, ENC 1102 and WOH 1022) – Presented by Associate Vice President Mike Keller

#### **Information**

- 1. Viking Spotlight: SJR State Indoor Volleyball Team Florida College System Activities Association (FCSAA) DII Volleyball Champion/NJCAA DII Volleyball Championship Tournament Participant
  - Presented by Athletic Director Ross Jones, Head Indoor Volleyball Coach Stephanie Champine and Asst. Indoor Volleyball Coach Shaun Dryden
- 2. Workforce Education Associate in Science Degree Proposals Presented by Dr. Jay Paterson
  - A. A.S. Crime Scene Technology/Forensic Science (Fall 2026)
  - B. A.S. Cardiovascular Technology (Fall 2027)
  - C. A.S. Agribusiness Management (Fall 2026)

## **Instructional Curriculum Committee Curriculum Change Submission Form** Submit this completed form with your curriculum changes. Date: August 2025 **Department:** Adult Education **Date Approved by Department: New Courses:** none **Date Approved by Department: Revised Courses:** none **Date Approved by Department: Courses to Delete:** August 2025 ABX 0100 ABX Mathematics – 5 Day **Date Approved by Department: New Programs:** none **Date Approved by Department: Revised Programs:** none **Date Approved by Department: Terminate Programs:** none **REMINDERS:**

- After approval by the Instructional Curriculum Committee, submit SCNS and Catalog/Student Handbook Change forms for all changes listed on this form.
- Changes to degree requirements and new and terminated programs will be communicated to Academic Advising in late Spring.
- New programs and program terminations require modifications to the SJR State Application as soon as possible—December ideally.

#### A. Courses to Delete

1. ABX 0100 ABX Mathematics - 5 Day

#### Rationale

The course has not been taught in more than 5 years (last taught Fall 2019).

### **Instructional Curriculum Committee Curriculum Change Submission Form** Submit this completed form with your curriculum changes.

Department: Arts and Sciences	Date: September 2025
New Courses: none	Date Approved by Department:
Revised Courses:	Date Approved by Department:
Courses to Delete: PHI 2630 Contemporary Ethics PHI 2630 Honors Contemporary Ethics	Date Approved by Department: August 19, 2025
New Programs: none	Date Approved by Department:
Revised Programs: Honors Program	Date Approved by Department: August 19, 2025
Terminate Programs: none	Date Approved by Department:
RFMI	INDERS:

- After approval by the Instructional Curriculum Committee, submit SCNS and Catalog/Student Handbook Change forms for all changes listed on this form.
- Changes to degree requirements and new and terminated programs will be communicated to Academic Advising in late Spring.
- New programs and program terminations require modifications to the SJR State Application as soon as possible—December ideally.

#### A. Courses to Delete

- 1. PHI 2630 Contemporary Ethics
- 2. PHI 2630 Honors Contemporary Ethics

#### Rationale

PHI 2630 will no longer be taught due to the addition PHI 2600 Introduction to Ethics. The Division of Florida Colleges previously flagged PHI 2630 as not appropriate for general education since the course was "not foundational because it is a specific application of the field of applied ethics, which is a subset of ethics, which is a subset of philosophy."

#### **B. Revised Programs**

#### 1. Honors Program

Remove PHI 2630 Honors Contemporary Ethics from the list of courses.

#### Rationale

PHI 2630 was deleted.

#### **Honors Program Requirements**

To complete the honors program and receive graduation and transcript recognition, the student must complete the 3 credit course <u>IDS 1110 - Honors Explorations</u> in addition to 9 other credit hours of honors coursework and perform 40 hours of community service which should involve general community service and service to the College community. Honors Coursework

<u>IDS 1110 - Honors Explorations</u> is a required course and is taken as an honor student's first course in the Honors Program. Students may take IDS 1110 simultaneously with other honors courses during the same term.

<u>IDS 1110 - Honors Explorations</u>: This course teaches the nature of knowledge acquisition throughout the general education curriculum. The course is taught by honors faculty and draws its interdisciplinary content from the fields of communications, social sciences, humanities, and natural sciences/mathematics. The fundamental goal of the course is to help students appreciate the interconnectedness of knowledge across the entire range of academic disciplines while integrating skills for success in both college and the professional world. Required as an orientation course for all students entering the Honors Program. Enrollment requires acceptance into the Honors Program.

In addition to <u>IDS 1110 - Honors Explorations</u>, students will choose a minimum of 9 other credit hours of honors coursework from the list below:

- AMH 2010 United States History to 1877 Credits: 3
- AMH 2020 United States History since 1877 Credits: 3
- AML 2010 American Literature | Credits: 3
- AML 2020 American Literature II Credits: 3
- AML 2601 African-American Literature I Credits: 3
- ARH 2050 Art History | Credits: 3
- ARH 2051 Art History II Credits: 3
- BSC 2010 General Biology | Credits: 3
- BSC 2010L Laboratory for General Biology | Credits: 1
- BSC 2011 General Biology II Credits: 3
- BSC 2011L Laboratory for General Biology II Credits: 1
- BSC 2085 Human Anatomy and Physiology I Credits: 3
- BSC 2085L Laboratory for Human Anatomy and Physiology I Credits: 1
- BSC 2086 Human Anatomy and Physiology II Credits: 3
- BSC 2086L Laboratory for Human Anatomy and Physiology II Credits: 1
- CHM 1045 General Chemistry | Credits: 3
- CHM 1045L Laboratory for General Chemistry I Credits: 1
- CHM 1046 General Chemistry II Credits: 3
- CHM 1046L Laboratory for General Chemistry II Credits: 1
- DEP 2004 Human Growth and Development Credits: 3
- ECO 2013 Macroeconomics Credits: 3
- ECO 2023 Microeconomics Credits: 3
- ENC 1101 Composition | Credits: 3
- ENC 1102 Composition II Credits: 3
- ENL 2012 English Literature | Credits: 3
- ENL 2022 English Literature II Credits: 3
- ENL 2330 Introduction to Shakespeare Credits: 3
- HUM 2020 Introduction to Humanities Credits: 3
- HUM 2220 Greek and Roman Humanities Credits: 3
- HUM 2223 Late Roman and Medieval Humanities Credits: 3
- HUM 2232 Renaissance and Baroque Humanities Credits: 3
- HUM 2234 Enlightenment and Romanticism Humanities Credits: 3
- HUM 2250 20th Century Humanities Credits: 3
- HUM 2310 Mythology in Art, Literature and Music Credits: 3
- LIT 2182 Modern Irish Literature Credits: 3
- LIT 2380 Literature by Women Credits: 3

- MAC 1147 Precalculus Credits: 4
- MAC 2311 Analytic Geometry and Calculus | Credits: 4
- MAC 2312 Analytic Geometry and Calculus II Credits: 4
- MAC 2313 Analytic Geometry and Calculus III Credits: 4
- MCB 2010 Microbiology Credits: 3
- MCB 2010L Lab for Microbiology Credits: 1
- MUH 2112 Music History Credits: 3
- PHI 2630 Contemporary Ethics Credits: 3
- PHY 1053 General Physics I Credits: 3
- PHY 1053L Laboratory for General Physics | Credits: 1
- PHY 1054 General Physics II Credits: 3
- PHY 1054L Laboratory for General Physics II Credits: 1
- PHY 2048 Physics I with Calculus Credits: 3
- PHY 2048L Laboratory for Physics I with Calculus Credits: 1
- PHY 2049 Physics II with Calculus Credits: 3
- PHY 2049L Laboratory for Physics II with Calculus Credits: 1
- POS 1041 United States Federal Government Credits: 3
- PSY 2012 General Psychology Credits: 3
- STA 2023 Elementary Statistics Credits: 3
- SYG 1000 Introduction to Sociology Credits: 3
- WOH 1012 World Civilization to 1600 Credits: 3
- WOH 1022 World Civilization since 1600 Credits: 3

<sup>\*</sup>Each honors course involves significant reading, writing, discussion, challenge problems, and/or student participation.

### Instructional Curriculum Committee **Curriculum Change Submission Form** Submit this completed form with your curriculum changes. Date: October 2025 **Department:** Florida School of the Arts **Date Approved by Department: New Courses:** None **Date Approved by Department: Revised Courses:** None **Date Approved by Department: Courses to Delete:** September 19, 2025 ARH 1006 Visual Ideas ART 1540C Watercolor I ART 2164C Mixed Media DAA 1100 Basic Contemporary Dance DAA 1101 Intermediate Contemporary Dance PGY 2107C Large Format Photography TPP 1710 Stage Voice I **Date Approved by Department: New Programs:** None **Date Approved by Department: Revised Programs:** None **Date Approved by Department: Terminate Programs:** None **REMINDERS:**

- After approval by the Instructional Curriculum Committee, submit SCNS and Catalog/Student Handbook Change forms for all changes listed on this form.
- Changes to degree requirements and new and terminated programs will be communicated to Academic Advising in late Spring.
- New programs and program terminations require modifications to the SJR State Application as soon as possible—December ideally.

#### A. Courses to Delete

The following courses have not been offered in five years and there are no plans to offer them again.

- 1. ARH 1006 Visual Ideas
- 2. ART 1540C Watercolor I
- 3. ART 2164C Mixed Media
- 4. DAA 1100 Basic Contemporary Dance
- 5. DAA 1101 Intermediate Contemporary Dance
- 6. PGY 2107C Large Format Photography
- 7. TPP 1710 Stage Voice I

# Instructional Curriculum Committee Curriculum Change Submission Form Submit this completed form with your curriculum changes.

Sabinit tins completed form with you				
Department: Teacher Education	Date: October 2025			
New Courses:	Date Approved by Department:			
Revised Courses:	Date Approved by Department:			
EEX 4221 Assessment of Exceptional Education Students	September 22, 2025			
LAE 4314 Teaching Language Arts				
RED 4511 Intermediate Literacy: Reading & Thinking				
RED 4940 Final Reading Practicum				
Courses to Delete:	Date Approved by Department:			
PEL 2214 Softball III				
PEL 2219 Baseball III				
PEL 2324 Volleyball III				
New Programs:	Date Approved by Department:			
Revised Programs:	Date Approved by Department:			

#### **REMINDERS:**

- After approval by the Instructional Curriculum Committee, submit SCNS and Catalog/Student Handbook Change forms for all changes listed on this form.
- Changes to degree requirements and new and terminated programs will be communicated to Academic Advising in late Spring.
- New programs and program terminations require modifications to the SJR State Application as soon as possible—December ideally.

#### A. Revised Courses

#### 1. EEX 4221 Assessment of Exceptional Education Students

Deletions are in red strikethrough and additions are in yellow highlight.

#### **Current Student Learning Outcomes**

- A. Students will describe a variety of methods and materials for assessing students that show sensitivity to cultural and linguistic diversity with a variety of needs.
- B. Students will improve refine teaching practices by engaging in activities to collect, organize, and analyze information to align curriculum, instructional strategies, and goals with students' ability levels and learning styles.
- C. Students will evaluate the assessment process and tests used for determining eligibility and reevaluation for special education services, considering LEP.
- D. Students will differentiate between, and apply, modifications and accommodations.
- E. Students will create and link goals and activities on the individual education plan to the Florida State Standards.
- F. Students will incorporate apply knowledge of children's needs, development, and culture backgrounds when developing assessments, goals, curriculum, and instructional strategies.
- G. Students will identify guidelines, components, and procedures governing the development of individual education plans.
- H. Students will identify and use appropriate techniques for effective communication and collaboration with students, parents, and other professionals.
- I. Students will use data, assessment, and technology in the learning environment to identify innovative instruction that meets the needs of individual students.
- J. Students will describe students' and parents' rights regarding evaluation, eligibility, services, and discipline.

#### **Proposed Student Learning Outcomes**

- A. Students will describe a variety of methods and materials for assessing students with a variety of needs.
- B. Students will refine teaching practices by engaging in activities to collect, organize, and analyze information to align curriculum, instructional strategies, and goals with students' ability levels and learning styles.
- C. Students will evaluate the assessment process and tests used for determining eligibility and reevaluation for special education services, considering LEP.
- D. Students will differentiate between, and apply, modifications and accommodations.
- E. Students will create and link goals and activities on the individual education plan to the Florida State Standards.
- F. Students will apply knowledge of children's needs, development, and backgrounds when developing assessments, goals, curriculum, and instructional strategies.
- G. Students will identify guidelines, components, and procedures governing the development of individual education plans.
- H. Students will identify and use appropriate techniques for effective communication and collaboration with students, parents, and other professionals.
- I. Students will use data, assessment, and technology in the learning environment to identify innovative instruction that meets the needs of individual students.
- J. Students will describe students' and parents' rights regarding evaluation, eligibility, services, and discipline.

#### Rationale

The revised student learning outcomes align with the updated language, as required in Rule 6A-5.066.

#### 2. LAE 4314 Teaching Language Arts

Deletions are in red strikethrough and additions are in yellow highlight.

#### **Current Student Learning Outcomes**

- A. Students will identify appropriate skills and strategies for teaching language arts that match students' cognitive, social, linguistic, cultural, emotional, and physical needs.
- B. Students will demonstrate a broad knowledge of students with different profiles, including students with disabilities and students from diverse populations language arts lesson that differentiates instruction using instructional multi-sensory strategies to meet the needs of all students, including students with disabilities.
- C. Students will apply knowledge of ELA Florida Standards to lesson plan development, instructional strategies, and assessment.
- D. Students will integrate implement listening, speaking, reading, and writing into the elementary language arts program including the key role these play in reading, writing, and second language development.
- E. Students will understand explain the impact of dialogue, writing to learn, and print environment upon reading development.
- F. Students will identify explicit, systematic instructional plans for scaffolding fluency development and reading endurance.
- G. Students will demonstrate an understanding of effective spelling, grammar, and handwriting instruction for the elementary student, taking into consideration differentiation across developmental levels and for the cultural and linguistic child.
- H. Students will demonstrate knowledge of, as well as instructional strategies to develop, the writing process and apply instructional strategies to support its development.
- Students will demonstrate and have knowledge of effective differentiated instruction using instructional multisensory strategies to include all students, especially students with disabilities and from diverse populations.
   Students will analyze diagnostic and assessment tools for the language arts classroom.
- J. Students will design a safe and encouraging classroom environment for learning language arts.

#### **Proposed Student Learning Outcomes**

- A. Students will identify appropriate skills and strategies for teaching language arts that match students' cognitive, social, emotional, and physical needs.
- B. Students will demonstrate a language arts lesson that differentiates instruction using instructional multisensory strategies to meet the needs of all students, including students with disabilities.
- C. Students will apply knowledge of Florida ELA Standards to lesson plan development, instructional strategies, and assessment.
- D. Students will implement listening, speaking, reading, and writing into the elementary language arts program including the key role these play in reading, writing, and second language development.
- E. Students will explain the impact of dialogue, writing to learn, and print environment upon reading development.
- F. Students will identify explicit, systematic instructional plans for scaffolding fluency development and reading endurance.
- G. Students will demonstrate an understanding of effective spelling, grammar, and handwriting instruction for the elementary student, taking into consideration differentiation across developmental levels.
- H. Students will demonstrate knowledge of the writing process and apply instructional strategies to support its development.
- I. Students will analyze diagnostic and assessment tools for the language arts classroom.
- J. Students will design a safe and encouraging classroom environment for learning language arts.

#### Rationale

The revised student learning outcomes align with the updated language, as required in Rule 6A-5.066.

## 3. RED 4511 Intermediate Literacy: Reading & Thinking

Deletions are in red strikethrough and additions are in yellow highlight.

#### **Current Course Description**

This course combines the theory and practice in the teaching of reading/literacy in the elementary intermediate or secondary grades. Procedures for meeting individual differences, differentiated instruction, selected use of materials, and classroom organizations will be examined. This course requires thirty (30) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

## **Proposed Course Description**

This course combines the theory and practice in the teaching of reading/literacy in the elementary or secondary grades. Procedures for meeting individual differences, differentiated instruction, selected use of materials, and classroom organizations will be examined. This course requires thirty (30) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

#### Rationale

This course is offered in both the Bachelor of Science in Early Childhood Education program and the Bachelor of Science in Exceptional Student Education program. The first sentence was updated to include both elementary and secondary grades, as the ESE program is a K-12 program.

#### 4. RED 4940 Final Reading Practicum

Deletions are in red strikethrough and additions are in yellow highlight.

#### **Current Course Description**

(3 credit hours, 3 contact hours) Prerequisite: Senior Status Co-requisite: EEC 4940. This course is the supervised reading portion of the final internship to give clinical experience in reading for the preservice teacher. This course provides clinical experience in increasing student reading performance through the utilization of appropriate strategies and materials. This course aligns to the Florida Reading Competencies, which include language development, cognition, research-proven best practices, and differentiated instructions. Teacher candidates will work directly with K-3 teachers and students in the public schools in large group, small group, and individual settings to connect all aspects of literacy instruction. This course requires forty-five (45) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The 45 hours of field experience is included in the 12-week internship in a K-3 area K-12 classroom with no less than 300 hours of direct teaching instruction.

### **Proposed Course Description**

(3 credit hours, 3 contact hours) Prerequisite: Senior Status Co-requisite: EEC 4940. This course is the supervised reading portion of the final internship to give clinical experience in reading for the pre-service teacher. This course provides clinical experience in increasing student reading performance through the utilization of appropriate strategies and materials. This course aligns to the Florida Reading Competencies, which include language development, cognition, research-proven best practices, and differentiated instruction. Teacher candidates will work directly with K-12 teachers and students in the public schools in large group, small group, and individual settings to connect all aspects of literacy instruction. This course requires forty-five (45) hours of clinical experience in a classroom setting designated by the Office of Teacher Education in the district of the students' choice within the college's service area. The 45 hours of field experience is included in the 12-week internship in a K-12 classroom with no less than 300 hours of direct teaching instruction.

## **Current Student Learning Outcomes**

- A. Students will identify, discuss and explain the links among literacy, theory, research and practice as it applies to reading curriculum.
- B. Students will create and adapt instruction to meet the individual needs, interests, and aptitudes utilizing motivating, effective teaching strategies in the reading curriculum.
- C. Students will identify their own personal belief system for teaching reading and writing skills and create a personal teaching philosophy.
- D. Students will describe and explain the effect of reader response and engagement on motivation and comprehension development.
- E. Students will outline new English Language Learners and literacy development.
- F. Students will develop strategies for evaluating and communicating students' progress in reading and writing.
- G. Students will select and combine instructional strategies for reading comprehension.
- H. Students will plan and create differentiated lessons for teaching culturally diverse learners and students with special needs all students, including students with characteristics or reading difficulties and dyslexia.
- I. Students will describe and discuss the meaning of reflective teaching.
- J. Students will discover and utilize technology and professional support networks specific to the reading curriculum.
- K. Students will explain ways to engage and support caregivers and families in fostering children's reading development from early childhood through adolescence.

**Proposed Student Learning Outcomes** 

- A. Students will identify, discuss and explain the links among literacy, theory, research and practice as it applies to reading curriculum.
- B. Students will create and adapt instruction to meet the individual needs, interests, and aptitudes utilizing motivating, effective teaching strategies in the reading curriculum.
- C. Students will identify their own personal belief system for teaching reading and writing skills and create a personal teaching philosophy.
- D. Students will describe and explain the effect of reader response and engagement on motivation and comprehension development.
- E. Students will develop strategies for evaluating and communicating students' progress in reading and writing.
- F. Students will select and combine instructional strategies for reading comprehension.
- G. Students will plan and create differentiated lessons for teaching all students, including students with characteristics of reading difficulties and dyslexia.
- H. Students will describe and discuss the meaning of reflective teaching.
- I. Students will discover and utilize technology and professional support networks specific to the reading curriculum.
- J. Students will explain ways to engage and support caregivers and families in fostering children's reading development from early childhood through adolescence.

#### **Rationale**

The course description has been updated to include K-12 classrooms, in lieu of K-3 classrooms because this course is offered in both the Early Childhood Education baccalaureate program and the Exceptional Student Education baccalaureate program.

The revised student learning outcomes align with (1) Rule 6A-4.0163, Reading Competency 5 and (2) the updated language, as required in Rule 6A-5.066.

## **B.** Courses to Delete

The following courses were added in 1990 but were never added to Banner and hence never taught.

- 1. PEL 2214 Softball III
- 2. PEL 2219 Baseball III
- 3. PEL 2324 Volleyball III

## St. Johns River State College Course Outline

### I. Course Prefix, Number, and Title

EEX 4221 Assessment of Exceptional Education Students

## II. Number of Credit Hours, Contact Hours, and/or Clock Hours

4 credit hours, 4 contact hours

## III. Course Description

This course will examine the various assessment strategies for diagnosis and intervention of learning, behavioral, and developmental needs of students who qualify for exceptional student education (ESE) services. It will include development of individual education plans to align curriculum, instructional methods, and evaluation to meet the identified needs of students. This course requires 15 hours of field experience.

## IV. Prerequisites and/or Corequisites

Prerequisite: EEX 4265.

#### V. General Education Course

No.

## VI. Program Mission Statement

The mission of the Department of Teacher Education aligns with the mission of St. Johns River State College. The goal of the Department of Teacher Education is to prepare educators for employment in K-12 classrooms. Instruction provides graduates with the knowledge and skills necessary to excel as teaching professionals in their own classrooms.

## VII. Program Learning Outcomes

Upon successful completion of this program, the learner will be able to:

- Demonstrate an understanding of various exceptionalities, including learning disabilities, emotional and behavioral disorders, intellectual disabilities, and sensory impairments.
- Design and implement individualized and evidence-based instructional strategies tailored to meet the unique needs of students with exceptionalities.
- Demonstrate the use of a variety of assessment tools and techniques to evaluate students' progress.
- Demonstrate competency in collaborating with parents, caregivers, and other professionals to create a supportive learning environment for students with exceptionalities.

• Understand and adhere to legal and ethical standards related to exceptional student education, including individualized education programs (IEPs) and privacy laws.

## VIII. Course/Student Learning Outcomes

Upon successful completion of this course, the learner will be able to:

- A. Students will describe a variety of methods and materials for assessing students with a variety of needs.
- B. Students will refine teaching practices by engaging in activities to collect, organize, and analyze information to align curriculum, instructional strategies, and goals with students' ability levels and learning styles.
- C. Students will evaluate the assessment process and tests used for determining eligibility and reevaluation for special education services, considering LEP.
- D. Students will differentiate between, and apply, modifications and accommodations.
- E. Students will create and link goals and activities on the individual education plan to the Florida State Standards.
- F. Students will apply knowledge of children's needs, development, and backgrounds when developing assessments, goals, curriculum, and instructional strategies.
- G. Students will identify guidelines, components, and procedures governing the development of individual education plans.
- H. Students will identify and use appropriate techniques for effective communication and collaboration with students, parents, and other professionals.
- I. Students will use data, assessment, and technology in the learning environment to identify innovative instruction that meets the needs of individual students.
- J. Students will describe students' and parents' rights regarding evaluation, eligibility, services, and discipline.

#### IX. Course Content

This course explores assessment strategies for diagnosing and intervening in the learning, behavioral, and developmental needs of students in exceptional student education (ESE). It covers the creation of individualized education plans to tailor curriculum, teaching methods, and evaluations to effectively address each student's specific needs. This course requires 15 hours of field experience.

## X. Special Course Requirements

None.

## XI. Course Support Materials

May include, but not be limited to the following: textbook with instructor's resource materials and reading supplements, online or electronic resources, etc.

#### XII. Criteria for Student Evaluation

Criteria for student evaluation may involve tests, quizzes, essays, research papers, oral presentations, and individual and group projects.

# XIII. Assessment Methods for the College's Institutional Effectiveness System Program learning outcomes and student learning outcomes for this course are not

currently being formally assessed in the College's institutional effectiveness system.

## XIV. Faculty Review/Revision

9/22/2025 Rebecca Alexander, Ashley Braswell, Shari Little

## XV. Administrator Review/Revision

9/22/2025 Mary Ann Kester

## St. Johns River State College Course Outline

### I. Course Prefix, Number, and Title

LAE 4314 Teaching Language Arts

### II. Number of Credit Hours, Contact Hours, and/or Clock Hours

4 credit hours, 4 contact hours

## III. Course Description

This course provides the pre-service teacher with knowledge of how to teach language arts using: methods, materials, content, organization for teaching reading, writing, listening, and speaking. This course requires 15 hours of field experience.

## IV. Prerequisites and/or Corequisites

Prerequisite: EEX 4265.

#### V. General Education Course

No.

## VI. Program Mission Statement

The mission of the Department of Teacher Education aligns with the mission of St. Johns River State College. The goal of the Department of Teacher Education is to prepare educators for employment in K-12 classrooms. Instruction provides graduates with the knowledge and skills necessary to excel as teaching professionals in their own classrooms.

#### VII. Program Learning Outcomes

Upon successful completion of this program, the learner will be able to:

- Design and implement individualized and evidence-based instructional strategies tailored to meet the unique needs of students with exceptionalities.
- Demonstrate the use of a variety of assessment tools and techniques to evaluate students' progress.

### VIII. Course/Student Learning Outcomes

Upon successful completion of this course, the learner will be able to:

- A. Students will identify appropriate skills and strategies for teaching language arts that match students' cognitive, social, emotional, and physical needs.
- B. Students will demonstrate a language arts lesson that differentiates instruction using instructional multi-sensory strategies to meet the needs of all students.
- C. Students will apply knowledge of ELA Florida Standards to lesson plan development, instructional strategies, and assessment.

- D. Students will implement listening, speaking, reading, and writing into the elementary language arts program including the key role these play in reading, writing, and second language development.
- E. Students will explain the impact of dialogue, writing to learn, and print environment upon reading development.
- F. Students will identify explicit, systematic instructional plans for scaffolding fluency development and reading endurance.
- G. Students will demonstrate an understanding of effective spelling, grammar, and handwriting instruction for the elementary student, taking into consideration differentiation across developmental levels.
- H. Students will demonstrate knowledge of the writing process and apply instructional strategies to support its development.
- I. Students will analyze diagnostic and assessment tools for the language arts classroom.
- J. Students will design a safe and encouraging classroom environment for learning language arts.

#### IX. Course Content

The purpose of this course is to provide the pre-service teacher with the knowledge of how to teach language arts using: methods, materials, content, organization for teaching reading, writing, listening, and speaking. This course requires 15 hours of field experience.

## X. Special Course Requirements

None.

## XI. Course Support Materials

May include, but not be limited to the following: textbook with instructor's resource materials and reading supplements, online or electronic resources, etc.

#### XII. Criteria for Student Evaluation

Criteria for student evaluation may involve tests, quizzes, essays, research papers, oral presentations, and individual and group projects.

## XIII. Assessment Methods for the College's Institutional Effectiveness System

Program learning outcomes and student learning outcomes for this course are not currently being formally assessed in the College's institutional effectiveness system.

## XIV. Faculty Review/Revision

9/22/2025 Rebecca Alexander, Ashley Braswell, Shari Little

### XV. Administrator Review/Revision

9/22/2025 Myrna Allen, Mary Ann Kester

## St. Johns River State College Course Outline

### I. Course Prefix, Number, and Title

RED 4511 Intermediate Literacy: Reading and Thinking

## II. Number of Credit Hours, Contact Hours, and/or Clock Hours

3 credits, 3 hours

#### III. Course Description

This course combines the theory and practice in the teaching of reading/literacy in the elementary or secondary grades. Procedures for meeting individual differences, differentiated instruction, selected use of materials, and classroom organizations will be examined. This course requires thirty (30) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

## IV. Prerequisites and/or Corequisites

Prerequisite: RED 3309.

#### V. General Education Course

No.

## V. Program Mission Statement

The mission of the Department of Teacher Education aligns with the mission of St. Johns River State College. The goal of the Department of Teacher Education is to prepare educators for employment in K-12 classrooms. Instruction provides graduates with the knowledge and skills necessary to excel as teaching professionals in their own classrooms.

## VII. Program Learning Outcomes

Upon successful completion of this program, the learner will be able to:

Apply Reading principles of teaching and learning to early childhood classrooms.

## VIII. Course/Student Learning Outcomes

Upon successful completion of this course:

- A. Students will identify and explain the five components of reading instruction and describe how each relates to language acquisition and reading development.
- B. Students will identify and discuss characteristics of effective, efficient, and engaging literacy instruction grounded in the science of reading.
- C. Students will identify and discuss strategies that support young readers in constructing meaning from text.
- D. Students will discuss factors that influence literacy acquisition in English language learners and students with dyslexia.

- E. Students will describe the importance of using an explicit, systemic routine for comprehension instruction and explain the value of providing high-quality reading comprehension instruction to elementary or secondary students.
- F. Students will evaluate books for teacher read-alouds and classroom libraries to ensure age appropriateness and support for a range of reading levels.
- G. Students will design writing assignments that integrate the connection between reading and writing.
- H. Students will plan and deliver a reading lesson in a field experience setting that aligns with the science of reading and incorporates differentiated instruction to support the Response to Intervention (RtI) model.

#### IX. Course Content

This course provides an in-depth exploration of reading and literacy instruction for elementary or secondary grades by blending theoretical foundations with practical application. Students will examine the five essential components of reading instruction and their connection to language acquisition and reading development. Emphasis is placed on effective, evidence-based literacy practices aligned with the science of reading, including differentiated instruction and comprehension strategies. The course also addresses instructional approaches that support English language learners and students with dyslexia. Students will evaluate and select for readalouds and classroom libraries, and design writing assignments that reinforce the reading-writing connection. Through a required 30-hour field experience, students will plan and deliver reading lessons that incorporate assessment data, differentiated instruction, and intervention strategies within the Response to Intervention (RtI) framework.

## X. Special Course Requirements

None.

## **XI.** Course Support Materials

May include but not limited to the following: textbook, reserved reading, invited speakers.

#### XII. Criteria for Student Evaluation

Criteria for student evaluation may include tests, quizzes, essays, oral presentation, and individual and group projects.

## XIII. Assessment Methods for the College's Institutional Effectiveness System

Program learning outcomes and student learning outcomes for this course are not currently being formally assessed in College's institutional effectiveness system.

## XIV. Faculty Review/Revision

9/22/2025 Shari Little, Ashley Braswell, and Rebecca Alexander

## XV. Administrator Review/Revision

9/22/2025 Mary Ann Kester

## St. Johns River State College Course Outline

## I. Course Prefix, Number, and Title

**RED 4940 Final Reading Practicum** 

## II. Number of Credit Hours, Contact Hours, and/or Clock Hours

3 credit hours, 3 contact hours

## III. Course Description

Prerequisite: Senior Status. Corequisite: EEC 4940. This course is the supervised reading portion of the final internship to give clinical experience in reading for the pre-service teacher. This course provides clinical experience in increasing student reading performance through the utilization of appropriate strategies and materials. This course aligns to the Florida Reading Competencies, which include language development, cognition, research-proven best practices, and differentiated instruction. Teacher candidates will work directly with K-12 teachers and students in the public schools in large group, small group, and individual settings to connect all aspects of literacy instruction. This course requires forty-five (45) hours of clinical experience in a classroom setting designated by the Office of Teacher Education in the district of the students' choice within the college's service area. The 45 hours of field experience is included in the 12-week internship in a K-12 classroom with no less than 300 hours of direct teaching instruction.

## IV. Prerequisites and/or Corequisites

Prerequisite: Senior Status. Co-requisite: EEC 4940

#### V. General Education Course

No.

## VI. Program Mission Statement

The mission of the Department of Teacher Education aligns with the mission of St. Johns River State College. The goal of the Department of Teacher Education is to prepare educators for employment in K-12 classrooms. Instruction provides graduates with the knowledge and skills necessary to excel as teaching professionals in their own classrooms.

### VII. Program Learning Outcomes

Upon successful completion of this program, the learner will be able to:

Apply Reading principles of teaching and learning to early childhood classrooms.

## VIII. Course/Student Learning Outcomes

Upon successful completion of this course, the learner will be able to:

- A. Students will identify, discuss and explain the links among literacy, theory, research and practice as it applies to reading curriculum.
- B. Students will create and adapt instruction to meet the individual needs, interests, and aptitudes utilizing motivating effective teaching strategies in the reading curriculum.
- C. Students will identify own personal belief system for teaching reading and writing skills and create a personal teaching philosophy.
- D. Students will describe and explain the effect of reader response and engagement on motivation and comprehension development.
- E. Students will develop strategies for evaluating and communicating students' progress in reading and writing.
- F. Students will select and combine instructional strategies for reading comprehension.
- G. Students will plan and create differentiated lessons for teaching all students, including students with characteristics of reading difficulties and dyslexia.
- H. Students will describe and discuss the meaning of reflective teaching.
- I. Students will discover and utilize technology and professional support networks specific to the reading curriculum.
- J. Students will explain ways to engage and support caregivers and families in their children and adolescents' reading development.

#### IX. Course Content

The purpose of this course is to focus on the application of the principle, learning strategies, and assessment measures learned in RED 3309, RED 4511, and RED 4519 into a clinical setting. Teacher candidates will integrate the Florida Reading Competencies, which include language development, cognition, research-proven best practices and differentiated instructions. Teacher candidates will work directly with K-12 teachers and students in the public schools in large group, small group, and individual settings to connect all aspects of literacy instruction.

## X. Special Course Requirements

None.

## XI. Course Support Materials

May include, but not be limited to the following: instructor's resource materials and reading supplements, online or electronic resources, etc.

## XII. Criteria for Student Evaluation

Criteria for student evaluation may involve tests, quizzes, essays, research papers, oral presentations, and individual and group projects.

## XIII. Assessment Methods for the College's Institutional Effectiveness System

Program learning outcomes and student learning outcomes for this course are not currently being formally assessed in the College's institutional effectiveness system.

## XIV. Faculty Review/Revision

9/22/2025 Rebecca Alexander, Ashley Braswell, Shari Little

## XV. Administrator Review/Revision

9/22/2025 Mary Ann Kester



# Dual Enrollment Articulation Agreement Between Lighthouse Christian School and District Board of Trustees of St. Johns River State College

Section 1007.271 (21), Florida Statutes, specifies the development of the Dual Enrollment Articulation Agreements between the state college presidents and the superintendents of schools within their respective state college districts for the purpose of providing a primary framework within which all future Dual Enrollment objectives and activities shall be described. Lighthouse Christian School, hereinafter referred to as Lighthouse Christian School, and the District Board of Trustees of St. Johns River State College, hereinafter called SJR State, desire to implement the above statute and have, therefore, established an articulation committee with representation from Lighthouse Christian School and SJR State. Each year, this articulation committee will review this agreement and the performance of parties hereunder to assure both parties that it continues to serve their mutual interest.

#### Committee members shall include:

- Appointed Lighthouse Christian School Representative, Lighthouse Christian School (Co-Chair)
- Vice President for Academic and Student Affairs, SJR State (Co-Chair)
- Vice President for Workforce Development and Career & Technical Education, SJR State
- Associate Vice President for Academic Affairs, SJR State
- Director of Dual Enrollment and College Access, SJR State
- Director of Career Education (if applicable), Lighthouse Christian School

The term of this agreement shall commence August 1, 2025, and end July 31, 2026. Either party may cancel this agreement upon thirty (30) days written notice should the other party fail to perform in accord with its terms through no fault of the party initiating the termination. This agreement may be amended only by written communication signed by the President of Lighthouse Christian School and the President of St. Johns River State College.

Lighthouse Christian School and SJR State agree as follows:

- Ratification of articulation agreements between the State college and Lighthouse Christian School:
   This agreement replaces any existing agreement with Lighthouse Christian School and SJR State regarding the Dual Enrollment Articulation Agreement.
- 2. Parent and student notification process about student participation in the Dual Enrollment program: Lighthouse Christian School and SJR State will work collaboratively to notify eligible students and their parents of Dual Enrollment acceleration mechanisms. Lighthouse Christian School shall inform all eligible secondary students and their parents of Dual Enrollment as an educational option and mechanism for acceleration, including eligibility criteria, and the process by which students exercise their option to participate in Dual Enrollment. This information shall be included annually in the curriculum guide, programs of study, student progression plan, and/or course catalog. SJR State will work with Lighthouse Christian School to provide information for their curriculum guides/progression plans/course catalogs, will coordinate inquiries to SJR State from parents and students with school counseling staff, and will communicate directly with parents and students about Dual Enrollment options as

appropriate. Additionally, SJR State's Director of Dual Enrollment will host annual Information Sessions for potential Dual Enrollment students and parents.

#### 3. Programs and courses available to students eligible for Dual Enrollment:

A. *Program Description*: Dual Enrollment, an articulated mechanism between Lighthouse Christian School and SJR State, shall serve to shorten the time necessary for students to complete the requirements associated with the conferral of a degree, broaden the scope of curricular options available to students, and/or obtain opportunities for completing career/technical programs. Section 1007.271, Florida Statutes, establishes that "the Dual Enrollment program is the enrollment of an eligible secondary student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree" (Section 1007.271(1), F.S.). "Early admission shall be a form of Dual Enrollment through which eligible secondary students enroll in a postsecondary institution on a full-time basis in courses that are creditable toward the high school diploma and the associate or baccalaureate degree" (Section 1007.271(7), F.S.). "Career early admission is a form of career Dual Enrollment through which eligible secondary students enroll full time in a career center or a state college in courses that are creditable toward the high school diploma and the certificate or associate degree" (Section1007.271(8), F.S.). Students enrolled as Dual Enrollment, early admission, or career early admission shall be exempt from the payment of registration, tuition, and laboratory fees. Students enrolled as Dual Enrollment, early admission, and career early admission will be eligible to participate in both high school and College activities as appropriate including graduation and other extracurricular activities.

B. Course Offerings: Dual Enrollment college credit courses are recommended to the State Board of Education by the State Articulation Coordinating Committee as meeting high school graduation requirements. The Dual Enrollment Course -- High School Subject Area Equivalency List states the relationship between high school and college course subject areas and dictates the awarding of credit for said classes (available online at <a href="http://www.fldoe.org/articulation/pdf/DEList.pdf">http://www.fldoe.org/articulation/pdf/DEList.pdf</a>). All courses in the Statewide Course Numbering System, except for remedial courses and physical education skills courses, can be used for Dual Enrollment credit and count toward high school graduation, including electives. These courses may include but are not limited to communications, humanities, mathematics, science, social sciences, foreign languages, and workforce education courses. Physical education, college preparatory, and non-credit courses in addition to courses within selected limited access programs are excluded from this agreement, as are courses with activities that presume an adult-level of maturity and personal responsibility such as study abroad. Neither traditional high school nor dual enrolled high school students may be permitted to pay to take any college courses, including physical education or college preparatory classes. In addition to the A.A. and A.S. degrees, career and technical certificate programs are available to students eligible for Dual Enrollment. Dual enrolled students must be A.A., A.S. Degree or CTC certificate seeking students.

C. High School Site Dual Enrollment courses: Lighthouse Christian School's Principal or Dual Enrollment contact must contact the Dual Enrollment Office with any known extended, planned, or unplanned medical or other leave of the Dual Enrollment teacher immediately upon knowing of the absence. High school site Dual Enrollment courses must meet the required contact hours of the specific course requirement in a consecutive manner. In addition, no course material is to be covered and grades are only to be assigned by the Dual Enrollment teacher or by an SJR State approved substitute who meets the appropriate credentials of an SJR State faculty member. (This only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).

#### 4. Process for students and their parents to elect to participate in the Dual Enrollment program:

A. Application Procedure: To participate in Dual Enrollment at SJR State, Dual Enrollment eligible high school students will be required to first meet with their school counselor to receive and complete the Dual Enrollment Admission Application (online application). The completed Dual Enrollment Admission Application online verification form (students print this form at the conclusion of the online admissions application) and a copy of official test scores must be submitted, with all necessary signatures, to the high school Dual Enrollment counselor by the posted

Dual Enrollment deadline. The school counselor will confirm that the student has the appropriate class standing, P.E.R.T., PreACT, ACT, PSAT, or SAT test scores (full list of testing methods located under the testing link on the DE web page) and GPA to be eligible for Dual Enrollment prior to forwarding the information to SJR State. Students who do not have a social security number will need to use the paper Dual Enrollment Admissions Application (Appendix 1).

B. Career and Technical Certificate (CTC) Application Procedure: CTC programs are limited access with unique admission requirements. Students must meet specific criteria with the academic department before enrollment. The application and registration procedure are amended to ensure a review of the student's qualifications as they pertain to meeting these criteria. Admission criteria for each CTC program may be found in the College catalog. CTC programs require a mandatory orientation facilitated by the academic department so that students may be provided with the additional admission requirements and due dates associated with on-the-job training components of CTC programs (i.e., physical exam). It is within the discretion of Lighthouse Christian School to assign Career and Technical Education program staff to assist with the responsibilities of disseminating and collecting Dual Enrollment applications and supporting documentation needed to fulfill the CTC admission requirements addressed during this orientation. The maximum course load for a CTC student is the required sequence of courses in the CTC program.

C. Acknowledgement of Principles of Participation: By signing the online admissions application, students selected for participation in Dual Enrollment and their parents both agree to the Principles of Participation for Dual Enrollment /Early Admission/Collegiate High School Program (available online on the SJR State's Dual Enrollment webpage at <a href="https://www.sjrstate.edu/pdfs/Principles Participation.pdf">https://www.sjrstate.edu/pdfs/Principles Participation.pdf</a>). Students can print the Principles of Participation at the conclusion of the online admission application. The student should retain this document.

- D. Registration Process: The Dual Enrollment student meets with their high school's Dual Enrollment contact to initiate the registration process as well as receive approval to any changes in their Dual Enrollment schedule, to safeguard the meeting of high school graduation requirements. The student must submit the paper Dual Enrollment registration form (Appendix 4) so that the high school's Dual Enrollment contact can approve it.
- E. Disabilities Accommodation: Students will need to contact SJR State's Advising Center to register for accommodations. The student has the responsibility to self-identify to the appropriate College personnel.
- F. Schedule Changes: In order to ensure high school graduation is not compromised, Dual Enrollment students must coordinate all schedule change requests with their school counselor. The school counselor will then submit the necessary paperwork on the student's behalf to the Office of Dual Enrollment for processing (Appendix 5). All schedule changes must be completed by the College's published add/drop deadline.
- G. Withdrawing from a Course: In order to ensure high school graduation is not compromised, Dual Enrollment students must coordinate all course withdrawal requests with their school counselor. The school counselor will then submit the necessary paperwork on the student's behalf to the Dual Enrollment Office for processing (Appendix 6). All withdrawals must be completed by the College's withdrawal deadline. Dual Enrollment students who earn a "W" by withdrawing from a course will be subject to dismissal from the Dual Enrollment program. Students will be withdrawn from both a lecture and a lab when they are taken as co-requisites. CTC withdrawal deadlines are different from those posted in the academic calendar. Students are informed of these dates during required program orientations or on the first day of class. Students who withdraw or receive a D or F in a course must first complete the petition process with the Dual Enrollment Office before they are permitted to register for additional courses.

H. Maximum Course Load: The student should work closely with an academic advisor to work out a course load that can be successfully completed each term. It is recommended that students take no more than 10 credit hours of

accelerated courses during the summer term. Early admission Dual Enrollment students must take a minimum of twelve (12) and a maximum of sixteen (16) Dual Enrollment credit hours each fall and spring term; additional hours would require approval of a written request. The maximum course load for a CTC student is the required sequence of courses in the CTC program.

- *I. Weighting of Dual Enrollment:* Lighthouse Christian School will "weigh Dual Enrollment courses the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated" (Section 1007.271, F.S.).
- J. Final Course Grades: At the end of the semester after grades are posted, the Dual Enrollment Office will transmit students' final course grades to the school counselors. Students may view their final course grades through SJR State's online portal, MySJRstate, on the Dual Enrollment tab at http://www.sjrstate.edu/mysjrstate.html
- K. High School Site Dual Enrollment Grades: For both fall and spring semesters, high school site Dual Enrollment teachers will submit their grades via MySJRstate portal. Fall semester grades must be submitted into the MySJRstate portal by 11:59pm on December 15, 2025, and Spring semester grades must be submitted into MySJRstate portal by 11:59pm on April 27, 2026. (This only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).
- L. College Academic Calendar: Dual Enrollment students are required to adhere to SJR State's Academic Calendar and attend all regularly scheduled classes, regardless of any conflicts with high school holidays, extracurricular activities, and sports. SJR State's Academic Calendar is available in the College Catalog and posted online at <a href="http://www.sjrstate.edu/academcal.html">http://www.sjrstate.edu/academcal.html</a>.
- M. Grade Forgiveness: Students may not repeat Dual Enrollment courses that they earned a "W," "D," or "F" (unless granted permission through the Dual Enrollment petition process). All grades including "W" for withdrawal will become part of the student's permanent record. SJR State's grade forgiveness policy is that the last grade recorded for a course will be used to calculate the student's SJR State cumulative GPA. Students will only be granted one Dual Enrollment petition while enrolled in SJR State's Dual Enrollment program.

#### Student eligibility requirements for participation in the Dual Enrollment program:

A. Eligibility Criteria for Student Participation in Dual Enrollment: Students eligible for Dual Enrollment must be an eligible secondary student with an unweighted high school GPA of 3.0 and demonstrate readiness for college coursework through scores on college placement tests. Early admissions students' eligibility would be the same requirements for a Dual Enrollment student. Participation in career/vocational Dual Enrollment requires a 2.0 unweighted GPA. Students who are enrolled at their high school as 12th grade seniors may enroll in SLS 1122 Academic Pathways for College Success with a 2.5 unweighted high school GPA. Dual Enrollment students will be required to complete the P.E.R.T., PreACT, ACT, PSAT and/or SAT (full list of placement methods listed online). No student shall be enrolled in a college credit mathematics or English Dual Enrollment course unless the student has demonstrated adequate precollegiate preparation on the appropriate sections of the P.E.R.T., PreACT, ACT, PSAT or SAT (full list of placement methods listed online). High school students who do not meet the minimum class standing but who are enrolled in a career academy or are otherwise selected by their high school administration for participation in Dual Enrollment and meet the other minimum requirements may do so upon petition to SJR State's Dual Enrollment Office by their private school. High school students not enrolled through the Dual Enrollment program shall not be permitted to take college level credit or vocational credit classes at SJR State under any circumstances or proviso. Lighthouse Christian School and SJR State agree that eligible secondary students are entitled to participate in Dual Enrollment for a maximum of three years in college credit coursework at the 1000 and 2000 level.

B. Continued Eligibility of Student Participation in Dual Enrollment: Dual Enrollment students who earn below a "C" (including a "W" grade) in any Dual Enrollment course will be subject to dismissal from the Dual Enrollment program. Dual Enrollment students must maintain an unweighted cumulative high school GPA of 3.0 or higher and a college GPA of 2.0 or higher to continue in the Dual Enrollment program. CTC Dual Enrollment students must maintain an unweighted cumulative high school GPA of 2.0 or higher to continue in the Dual Enrollment program and a college GPA of 2.0 or higher to continue in the Dual Enrollment program. Students who do not meet these minimum standards to continue in Dual Enrollment may contact the Dual Enrollment Office to learn about the petition process. Students not maintaining this standard are subject to dismissal from the Dual Enrollment program and will not be eligible for admission if this standard was not met at a previous college or university. Students who do not maintain satisfactory progress at the college will be placed on academic probation through the College's Records Department.

With SJR State's approval, dual enrollment students are allowed to repeat a course one time through Dual Enrollment. Third and subsequent attempts must be paid for by the student after completion of high school graduation and will be charged the full cost of instruction, which is equivalent to out of state tuition. Although all course attempts are listed on the student's transcript, only the grade earned in the most recent attempt is calculated in the overall GPA at SJR State. If a student stops attending class, the grade earned, usually an F, is assigned and posted. Other institutions may not necessarily have the same grade forgiveness policy as SJR State, and other institutions may recalculate student GPA's or reassess eligibility for financial aid.

Pursuant to State Board of Education Rule 6A-14.064, students who have been identified as deficient in basic competencies in one of the areas of reading, writing, or mathematics as determined by one of the methods established by the Florida Department of Education (i.e. scores on the P.E.R.T, A.C.T, or S.A.T.), shall not be permitted to enroll in college credit courses in curriculum areas precluded by the deficiency. Students may enroll in college credit courses that are not precluded by the deficiency; however, students may not earn more than twelve (12) college credit hours prior to the correction of all deficiencies. A student that has accumulated twelve (12) college credit hours and has not yet demonstrated proficiency in one of the basic competency areas of reading, writing, or mathematics will be dismissed from the Dual Enrollment program until correction of all deficiencies. At the time of program dismissal, the student will be advised of the requirements for the associate in arts degree completion and state university admission requirements.

C. Loss of Eligibility in Dual Enrollment: Regardless of meeting student eligibility requirements for continued enrollment, a student may lose the opportunity to participate in a Dual Enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered.

D. Graduating Seniors: Students who graduate prior to completion of the postsecondary course may not register for the course through Dual Enrollment. Graduating seniors who successfully participated in Dual Enrollment while in high school may be approved to register as traditional, fee-paying students in summer courses that begin prior to the award of their high school diploma after completion of a waiver process that originates in the Office of Student Affairs; however, financial aid will not be available to students until after their high school diploma has been conferred.

6. <u>Delineation of the high school credit earned for the passage of each Dual Enrollment course:</u>

Course Credit: Students enrolled in Dual Enrollment courses shall earn both high school credit from Lighthouse Christian School and college credit from SJR State if they meet the minimum requirements for satisfactory completion of such courses. Students who complete a three (3) or four (4) credit hour Dual Enrollment course at SJR State with a passing grade will earn at least one-half (1/2) elective credit towards the high school diploma and/or designated subject credit assigned by the Dual Enrollment Course -- High School Subject Area Equivalency List.

#### 7. Process for informing students and their parents of college-level course expectations:

During the application process, students selected for participation in Dual Enrollment and their parents agree to the *Principles of Participation for Dual Enrollment /Early Admission/ Collegiate High School Program* (available online on the SJR State Dual Enrollment webpage at <a href="https://www.sjrstate.edu/pdfs/Principles Participation.pdf">https://www.sjrstate.edu/pdfs/Principles Participation.pdf</a> and Appendix 2). This document is also available for print at the conclusion of the online admissions application. The *Principles of Participation for Dual Enrollment /Early Admission/Collegiate High School Program* addresses the college-level course expectations as well as the fact that Dual Enrollment courses become part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA. All students are required to view the New Student Orientation, where college-level course expectations are presented. Each fall, SJR State's Director of Dual Enrollment hosts a Dual Enrollment Orientation for new Dual Enrollment students (also available online on the SJR State Dual Enrollment webpage). During these sessions, the differences between high school expectation and college expectations are detailed. Upon request, by the high school, the Dual Enrollment Office will present additional sessions throughout the year.

8. Policies and procedures for determining exceptions to the required grade point averages on an individual student basis: Section 1007.271(3), F.S. allows exceptions to the required GPA on an individual student basis if both parties agree. Students must submit a petition (Appendix 8) that must be approved by the appropriate high school personnel and College personnel. Student's coursework, college readiness, and other factors will be reviewed to determine if the student has the potential to be successful in the Dual Enrollment program. If a student is approved, the student will be placed on probationary status and may be limited in credit hours and course selection.

#### 9. Registration policies for Dual Enrollment courses:

A. Course Scheduling: Section 1007.271(5), Florida Statutes, establishes that "District school boards shall annually assess the demand for Dual Enrollment and other advanced courses, and the district school board shall consider strategies and programs to meet that demand and include access to Dual Enrollment on the high school campus whenever possible. Alternative grade calculation, weighting systems, or information regarding student education options which discriminates against Dual Enrollment courses is prohibited." To implement the above statute, the private school and SJR State will work collaboratively to ensure students eligible for Dual Enrollment shall be permitted to enroll in Dual Enrollment courses offered on the high school site, on SJR State's campuses, and/or offered through distance learning as appropriate. Students eligible for Dual Enrollment shall be permitted to enroll in Dual Enrollment courses conducted during school hours, after school hours, and during the summer terms.

B. Registration Procedure: After acceptance into the Dual Enrollment program, the student and high school Dual Enrollment contact will meet to fill out the course registration form (Appendix 4). The high school's Dual Enrollment contact will submit the Dual Enrollment registration form (Appendix 4) to the SJR State's Dual Enrollment Office. The Dual Enrollment Course Registration Form should be submitted as soon as possible, but no later than the posted Dual Enrollment deadline (<a href="https://www.sirstate.edu/pdfs/DE">https://www.sirstate.edu/pdfs/DE</a> enrollment dates.pdf under Dates and Deadlines). During Dual Enrollment Registration, Dual Enrollment students taking courses on the College site will be required to log into MySJRstate, SJR State's online portal, to confirm their registration. Students registering for Dual Enrollment courses taught on the high school site will be registered after the beginning of the fall and spring semesters.

C. Registration Policies for CTC Dual Enrollment courses: The scheduling of CTC courses does not align with the traditional semesters and registration periods for college credit courses. CTC courses have start and end dates at various times throughout the academic year. If necessary, registration for CTC courses may occur during the first day of class rather than during the college credit Dual Enrollment registration periods in the high school. However, for course approval purposes, the course name, number, and section number can be provided to the district guidance staff and high school Dual Enrollment contact for use during these registration periods.

D. SLS 1122, Academic Pathways for College Success course: Beginning Fall 2025, students who have reached 12 credit hours through Dual Enrollment will be required to enroll in SLS 1122, Academic Pathways for College Success, the required student success course. This course serves as a requirement within the Associate in Arts degree.

#### 10. Program Management and Quality Assurance:

A. Program Management: Dual Enrollment courses are college courses with the identical content and learning outcomes expected of all other college courses identified with the same statewide course prefixes and numbers. To ensure that the Dual Enrollment program demonstrates the level of academic rigor expected of all college courses and programs, Lighthouse Christian School and SJR State's Dual Enrollment Program will adhere to the rules dictated in the Statement of Standards of Dual Enrollment /Early College Programs in the Florida State College System (available online at <a href="http://www.fldoe.org/articulation/pdf/DualEnrollmentStatementStandards.pdf">http://www.fldoe.org/articulation/pdf/DualEnrollmentStatementStandards.pdf</a>) that was codified in State Board of Education Rule 6A-14.064, FAC. CTC programs are limited access, and the capacity is determined by the program requirements. Although Dual Enrollment faculty teaching college credit courses will have completed at least (18) graduate semester hours in the teaching discipline and hold at least a master's degree, teachers of CTC Dual Enrollment courses will have the credentials established by the Southern Association of Colleges and Schools Commission on Schools (SACSCOC) for each CTC level program area.

B. Enrollment Capacity: Composition courses are limited to 25 students in each section. Science lectures and labs have a maximum of 24 students. All other Dual Enrollment courses are limited to 30 students per course section. High school site Dual Enrollment courses must reflect the seating capacity limits of the college courses taught at SJR State campuses. (This only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).

C. Dual Enrollment Instructors: Teachers of Dual Enrollment courses will have college teaching credentials established by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Appropriate Lighthouse Christian School and SJR State staff shall meet and confer to recommend qualified faculty for Dual Enrollment classes taught on the high school site. Preference will be given to qualified high school teachers in the selection process. All instructors will meet or exceed the academic and professional preparation requirements for teaching at SJR State. All Dual Enrollment faculty will have completed at least eighteen (18) graduate semester hours in the teaching discipline and hold at least a master's degree. SJR State shall appoint all instructors. (This only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).

D. Faculty Evaluation: SJR State will evaluate instruction and monitor student performance and student satisfaction in all Dual Enrollment classes using the same criteria for judging instructional quality as in effect in all classes offered at the College. To ensure course content, requirements, and evaluation components for Dual Enrollment courses taught on the high school site will be identical to those taught on SJR State's campuses, all SJR State's Dual Enrollment instructors will be assigned a curriculum coordinator and/or mentor from SJR State's full-time faculty. The assigned SJR State personnel will evaluate the Dual Enrollment teacher annually based on the College's teacher evaluation criteria. (This only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).

E. Dual Enrollment Advisory Committee: Lighthouse Christian School and SJR State shall appoint an advisory committee to make recommendations regarding the Dual Enrollment classes and other aspects of this agreement.

F. Administration: SJR State shall appoint an administrator, the Director of Dual Enrollment, who shall represent SJR State in all matters pertaining to the operation of Dual Enrollment classes and shall serve as liaison between Lighthouse Christian School and SJR State. Lighthouse Christian School shall appoint an administrator who shall represent Lighthouse Christian School in all matters pertaining to the operation of the Dual Enrollment classes and shall serve as liaison between Lighthouse Christian School and SJR State.

#### 11. Determination of Student Eligibility and Monitoring of Student Performance:

A. High School Counseling Services: Lighthouse Christian School's counseling staff will maintain oversight and monitoring responsibility to ensure the meeting of high school graduation requirements remains the priority. In addition, each high school's Dual Enrollment contact will check the unweighted GPA of Dual Enrollment students to confirm GPA qualifications are met. To ensure seamless articulation and coordination, school counselors will meet at least once per year with SJR State.

B. College Guidance Services: A key advising point that will be shared with parents and students is that Dual Enrollment grades are calculated and recorded in the student's college GPA and transcript, creating a permanent record that can impact future university admission decisions. All high school Dual Enrollment students will be assigned a MySJRstate account. Through this online portal, the College will send the student communications about educational and career development activities. Additionally, Dual Enrollment students will work with the staff of SJR State's Dual Enrollment Office regularly throughout the process of planning and scheduling Dual Enrollment courses. Dual Enrollment and early admission students are encouraged to meet regularly with college advisors and to develop a post-secondary plan and major during information and orientation sessions. Dual Enrollment and Early Admission students will be required to meet with a college advisor after completion of 20 college credits. Information and orientation session presentations are also available online to all students who cannot attend in person sessions. It is the student's responsibility to review this material before their Dual Enrollment career begins.

C. Responsibility for Student Screening: The P.E.R.T. placement test can be administered by Lighthouse Christian School to high school students eligible for Dual Enrollment. Students who have a qualifying Pre-ACT., ACT., PSAT, or SAT (full list of college placement methods listed online) are not required to take the P.E.R.T. Lighthouse Christian School will be solely responsible for providing test security while testing students at their high school site. Lighthouse Christian School will administer and provide the P.E.R.T. test materials at no charge for high school students eligible for Dual Enrollment. SJR State will assist high school personnel in interpreting individual students' test results for course placement and assistance in the development of academic interventions by high schools to improve student's skills. The Dual Enrollment contact for Lighthouse Christian School will be responsible for providing individual student's test scores to SJR State's Dual Enrollment Office as part of the Dual Enrollment application process.

D. Testing at the High School Site: Testing at Lighthouse Christian School for Dual Enrollment will be the responsibility of Lighthouse Christian School. Reasonable accommodations will be provided at the test site at the expense of Lighthouse Christian School for the administration of the P.E.R.T. to students with disabilities. Testing accommodations must be arranged in advance.

E. Testing at the College Campus: With prior approval and in limited numbers, the P.E.R.T. may be administered at a testing center at SJR State at the request of the high school. All P.E.R.T. testing at the College campus must be approved by SJR State's Director of Dual Enrollment. Students approved to test at SJR State's Campus will be responsible for providing their own transportation to the College and for paying the College's \$20 testing fee. Reasonable accommodations will be provided at the test site at the expense of the College for the administration of the P.E.R.T. to students with disabilities. Testing accommodations must be arranged in advance.

F. Retaking the P.E.R.T.: Dual Enrollment students may retake the P.E.R.T. once during their high school tenure in accordance with SJR State's P.E.R.T. Policies and Procedures.

G. Alternative Placement Methods: Pursuant to Section 1008.30, F.S., Alternative Methods to Common Placement Tests, Florida College System institutions may use alternative methods in lieu of the common placement tests under subsection 2 to assess student readiness for college-level work in communication and computation. Institutions shall recognize scores and grades on alternative methods specified in paragraphs (3)(a) through (3)(c) as valid for placement purposes for a minimum of two years. (a) Tests and assessments: A score that meets or exceeds the standard score

on any one of the assessments shall be accepted as demonstration of readiness for college-level work. Institutions shall accept scores on the public high school transcript in addition to official score reports from the issuing entity listed in this subsection as an official record. (b) Performance in high school coursework: Any student who has an unweighted high school GPA of 3.0 and achieves a grade of "B" or better in any of the courses listed below shall have demonstrated readiness for college-level work. Institutions shall accept courses and grades on the public high school transcript as an official record. (c) Credit-by-examination: Students achieving passing scores and receiving credit for college-level communication or computation pursuant to the credit-by-examination equivalency list in Rule 6A-10.024, F.A.C., shall have previously demonstrated readiness for college-level coursework.

Please consult Testing Information located on the Dual Enrollment web page under the Quick Links for a full description and chart of the alternative methods.

H. Student Policies, Procedures, and Behavioral Expectations: Students enrolled in Dual Enrollment classes will be subject to the student policies and procedures of both Lighthouse Christian School and SJR State. Should a conflict be identified because of either institution's policies or procedures, Lighthouse Christian School and SJR State will notify each other of behavioral infractions and will jointly resolve the conflict while providing due process for students. College policies and procedures are published in the College Catalog/Handbook and are also available online on the Student Services website at <a href="http://www.sjrstate.edu/catalog.html">http://www.sjrstate.edu/catalog.html</a>

I. High School Site's Attendance Policy: The attendance policy is dictated by the teacher's syllabus. At the high school site, the teacher may elect to excuse up to six absences due to the number of the course's contact hours. This is up to the discretion of the instructor. (This only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).

J. High School's/School District's Disciplinary Action: A student suspended from their high school may not attend their high school site's Dual Enrollment courses. Yet, they can attend their college site Dual Enrollment courses. If a student is sent to the district's alternative school, then the Dual Enrollment student loses their Dual Enrollment eligibility and will receive a "W" for all their registered Dual Enrollment courses.

#### 12. Student Grades and Records:

- A. Student Grades: Transmission of student grades in Dual Enrollment: Grades assigned by the post-secondary institution for Dual Enrollment courses, including the "W," are to be accepted at face value by Lighthouse Christian School and are not to be changed on the student's high school academic record (SBE Rule 6A-1.09941, F.A.C.).
- B. Student Records: Lighthouse Christian School and SJR State may provide personally identifiable student records to each other in the performance of this agreement. Such records are provided pursuant to Section 1002.22(3)(d), Florida Statutes, and 20 U.S.C.A. 1232g. Each party further agrees to comply with Section 1002.22, Florida Statutes, and 20 U.S.C.A. 1232g, including but not limited to provisions related to confidentiality, access, consent, length of retention and security of student records.

#### 13. Responsibility for Costs:

A. Student Fees: Pursuant to Section 1007.271(16), F.S., Dual Enrollment students are exempt from the payment of tuition and fees. This includes not only tuition and registration and laboratory fees, but all other postsecondary institution fees. Lighthouse Christian School will not pass costs associated with tuition and fees, including registration and laboratory fees, along to students. Students enrolled in Dual Enrollment courses will be responsible for the cost of any personal or consumable items associated with a specific course or program such as school supplies, Adobe Suite, calculators, background checks, blood tests, one-time-use online licensing fees, etc.

B. Instructional Materials: Instructional materials are defined in Section 1006.29(2), F.S., and shall include but not be limited to, textbooks, consumables, and online course codes. SJR State will loan instructional materials to Lighthouse

Christian School Dual Enrollment students. Each student is responsible for timely returning of all instructional materials assigned for use within courses except for single use materials like consumables or online course codes. Any unreturned loaned instructional materials will be deemed to be a financial obligation owed to SJR State by the student and may result in cancellation or prevention of registration for a student as well as any other penalties set forth.

C. Instructor Fees: SJR State is responsible for the full cost of the instructor for courses taught on SJR State's campuses and online. Lighthouse Christian School is responsible for the full cost of the instructor for courses taught at the high school sites (this statement only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).

D. Facility and Laboratory Fees: SJR State is responsible for the full cost of any facility and laboratory fees for courses taught on SJR State's campuses. Lighthouse Christian School is responsible for the full cost of any facility and laboratory fees for courses taught on the private school campus (this statement only applies if Lighthouse Christian School offers Dual Enrollment high school site courses).

E. Disability Services: As required by law, students with disabilities must receive appropriate accommodations. SJR State will be responsible for the cost of providing the necessary accommodations for courses taken on SJR State campuses. Lighthouse Christian School will be responsible for the cost of providing the necessary accommodations for courses taken at the high school sites and for the cost of adaptive textbooks and other materials. Students with disabilities will be responsible for providing appropriate documentation so that accommodations can be provided.

F. Dual Enrollment Scholarship Reimbursement: Pursuant to Fla. Stat. 1009.30, SJR State will seek reimbursement through the Dual Enrollment Scholarship Program for tuition and instructional materials for each fall, spring, and summer term.

#### 14. Responsibility for Student Transportation:

Lighthouse Christian School students will be responsible for providing their own transportation to and from Dual Enrollment classes on SJR State's campuses.

#### 15. Submission of Updated Dual Enrollment to the Florida DOE:

The College shall be responsible for submitting annually an updated copy of the Dual Enrollment Articulation Agreement electronically to the Florida Department of Education, Office of Articulation, by August 1st.



#### 2025-2026 Dual Enrollment Articulation Agreement Execution Between Lighthouse Christian School and St. Johns River State College

The Articulation Committee shall annually analyze and assess the effectiveness of mechanisms and strategies set forth in this agreement and report the results of such analyses to Lighthouse Christian School and the District Board of Trustees of St. Johns River State College. Analyses shall include identified problems, corrective actions, strategies, and associated costs.

This Agreement is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, and all regulations, rules, and guidelines promulgated thereunder. The parties expressly agree to maintain records in compliance with the Florida Public Records Act subject only to the privacy rights guaranteed by applicable state and federal laws and regulations. The violation of any federal or state law or regulation in the conduct of this Agreement may constitute a breach of this Agreement. Under determination of such violation, this Agreement may be terminated. It is expressly understood by both parties that neither party has authority or control over the other party's employees, officers, or agents.

This agreement is made between the District Board of Trustees of St. Johns River State College and Lighthouse Christian School.

Signed on this day of 2025
for the District Board of Trustees of St. Johns River State College:
Chairman, St. Johns River State College
President, St. Johns River State College
Signed on this $24$ day of $50ne$ 2025
for Lighthouse Christian School:
Representative, Lighthouse Christian School
Principal, Lighthouse Christian School



DUAL ENROLLMENT WEARLY COLLEGE PROGRAMA

# 2026-2027 Early College Program Contract Between The School Board of Clay County and District Board of Trustees of St. Johns River State College

Section 1007.273, Florida Statutes, specifies the development of a contract between the state college presidents and the superintendents of schools within their respective state college districts for the purpose of establishing an Early College Program. The purpose of the contract is to provide a primary framework within which all future Early College Program objectives and activities shall be described. The School Board of Clay County, Florida hereinafter referred to as the School District, and the District Board of Trustees of St. Johns River State College, hereinafter referred to as SJR State, desire to implement the above statute.

Parent and student notification process about student participation in the Early College Program:

The School District and SJR State will work collaboratively to notify eligible students and their parents of all Dual Enrollment acceleration mechanisms. The School District shall inform all eligible secondary students and their parents of Dual Enrollment as an educational option and mechanism for acceleration, including eligibility criteria, and the process by which students exercise their option to participate in Dual Enrollment. This information shall be included annually in each high school's curriculum guide, programs of study, student progression plan, and/or course catalog. SJR State shall work with each high school to provide information for their curriculum guides/progression plans/course catalogs, will coordinate inquiries to SJR State from parents and students with high school guidance staff, and will communicate directly with parents and students about Dual Enrollment options as appropriate. Additionally, SJR State's Director of Dual Enrollment will host annual Information Sessions for potential Dual Enrollment students on each of SJR State's campuses. The Director of Dual Enrollment will also host Information Sessions at the high school sites by request.

## 2. Programs and courses available to students eligible for Dual Enrollment:

A. Program Description: The Early College Program is an option for public high school seniors to earn CAPE industry certifications (Section 1008.44) and to successfully complete a minimum of 30 college credit hours through the dual enrollment program. Section 1007.271, Florida Statutes, establishes that "the Dual Enrollment program is the enrollment of an eligible secondary student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree."

St. Johns River State College has an Early College Program at the following schools: Orange Park High School, Middleburg High School, Palatka High School, Interlachen High School, Pedro Menendez High School, and Tocoi Creek High School. SJR State's Early College Programs allow admitted students to complete a full 60-credit hours of dual enrollment coursework, culminating in earning both a standard high school diploma as well as an associate in arts (AA) Degree upon completing four years of high school. Students begin the program in the ninth grade, and in grades ninth-eleventh they take both college-level and high school coursework at their high school site, and in the twelfth grade, all coursework is completed on one of St. Johns River State College's campuses (Orange Park, Palatka, St. Augustine, or online).

B. Early College Program Dual Enrollment Course Offerings: Dual Enrollment college credit courses are recommended to the State Board of Education by the State Articulation Coordinating Committee as meeting high school graduation requirements. The Dual Enrollment Course -- High School Subject Area Equivalency List states the relationship between high school and college course subject areas and dictates the awarding of credit for said classes (available online at <a href="http://www.fldoe.org/articulation/pdf/DEList.pdf">http://www.fldoe.org/articulation/pdf/DEList.pdf</a>). All courses in the

Statewide Course Numbering System, except for remedial courses and physical education skills courses, can be used for Early College Program/Dual Enrollment credit and count towards high school graduation, including electives. These courses may include but are not limited to communications, humanities, mathematics, science, social sciences, foreign languages, and workforce education courses. Physical education, college preparatory, and non-credit courses in addition to courses within selected limited access programs are excluded from this agreement, as are courses with activities that presume an adult-level of maturity and personal responsibility such as study abroad. Neither traditional high school nor dual enrolled high school students may be permitted to pay to take any college courses, including physical education or college preparatory classes. Dual Enrollment students must be A.A. degree, A.S. degree, or Career and Technical Certificate seeking students.

- C. Online Course Availability: Early College Program students may take online dual enrollment courses assuming seating availability exists.
- D. Delineation of the high school credit earned for the passage of each Dual Enrollment course: Students enrolled in Dual Enrollment courses shall earn both high school credit from the School District and college credit from SJR State if they meet the minimum requirements for satisfactory completion of such courses. Students who complete a three (3), or four (4) credit hour Dual Enrollment course at SJR State with a passing grade will earn at least one-half (1/2) elective credit towards the high school diploma and/or designated subject credit assigned by the Dual Enrollment Course -- High School Subject Area Equivalency List.
- 3. Student eligibility requirements for participation in the Early College Program:
  - A. Initial Eligibility Criteria for Student Participation: Students can begin the Early College Program in the ninth grade. Students eligible to apply for the lottery to participate in one of the Early College Programs must have a cumulative unweighted GPA of 3.0 in all academic coursework. Students must have a cumulative unweighted GPA of 3.0 in at least one academic high school course taken as an 8<sup>th</sup> grader. Early College Program students will be required to complete the P.E.R.T., PreACT, ACT, PSAT and/or SAT (or other alternative methods) to demonstrate readiness for college coursework. No student shall be enrolled in a college credit mathematics or English dual enrollment course unless the student has demonstrated adequate precollegiate preparation on the appropriate sections of the P.E.R.T., PreACT, ACT, PSAT or SAT (a placement test score chart is available online on the College's website at http://www.sjrstate.edu/catalog/placementtest.pdf).
  - B. Continued Eligibility Criteria for Student Participation: Early College Program students who earn below a "C" (Including a "W" grade) in any Dual Enrollment course will be subject to dismissal from the Early College Program and Dual Enrollment programs. All Dual Enrollment students must maintain an unweighted cumulative high school GPA of 3.0 or higher and a college GPA of 2.0 or higher to continue in the Dual Enrollment program. Students who do not meet these minimum standards to continue in Dual Enrollment may contact the Dual Enrollment Office to learn about the petition process. Students not maintaining this standard are subject to dismissal from the Early College Program and Dual Enrollment programs and will not be eligible for admission if this standard was not met at a previous college or university. Students who do not maintain satisfactory progress at the college will be placed on academic probation. Regardless of meeting student eligibility requirements for continued enrollment, a student may lose the opportunity to participate in a Dual Enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered.
  - C. Graduating seniors: Students who graduate prior to completion of the postsecondary course may not register for the course through the Early College Program/Dual Enrollment Program. Graduating seniors who successfully participated in dual enrollment while in high school may be approved to register as traditional, feepaying students in summer courses that begin prior to the award of their high school diploma after completion

of a waiver process that originates in the Office of Student Affairs; however, financial aid will not be available to students until after their high school diploma has been conferred.

- 4. Process for students and their parents to elect to participate in the Early College Program:
  - A. Application Procedure: To participate in the Early College Program at SJR State, eligible rising 8th grade students are required to attend one of SJR State's Early College Program Information Sessions. The completed lottery application must be submitted, with all necessary signatures, by the posted deadline. The School District will confirm that the student is eligible to participate in the Early College Program. All application deadlines will be published by the respective School District and posted on SJR State's website each spring <a href="https://www.sirstate.edu/dual.html">https://www.sirstate.edu/dual.html</a>.
  - B. Registration (Enrollment) Process: The Early College Program registration policies will follow the same registration policies for the Dual Enrollment courses that are addressed in the SJR State and the School District's Dual Enrollment articulation agreement. Parties involved with the Early College Program will need to refer to the SJR State and the School District's Dual Enrollment articulation agreement for the following areas: Acknowledgement of Principles of Participation, Registration Process, Disabilities Accommodation, Schedule Changes, Withdrawing from a course, Weighting of DE course, College Academic Calendar, and Grade Forgiveness.
- 5. <u>Identification of instructional methods and instructors for all courses, Early College Program/Dual Enrollment Instructors:</u>

Teachers of Dual Enrollment/Early College Program courses will have college teaching credentials established by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Appropriate School District and SJR State staff shall meet and confer to recommend qualified faculty for Dual Enrollment classes taught on the high school site. Preference will be given to qualified high school teachers in the selection process. All instructors will meet or exceed the academic and professional preparation requirements for teaching at SJR State. All Dual Enrollment faculty will have completed at least eighteen (18) graduate semester hours in the teaching discipline and hold at least a master's degree. SJR State shall appoint all instructors.

- Identification of student advising and progress monitoring mechanisms:
- A. High School Guidance Services: The School District's guidance staff will maintain oversight and monitoring responsibility to ensure the meeting of high school graduation requirements remains the priority. In addition, each high school's Dual Enrollment contact will check the unweighted GPA of Early College Program students to confirm GPA qualifications are met. To ensure seamless articulation and coordination, high school guidance counselors will meet at least once per year with SJR State's college advisors.
- B. College Guidance Services: Prior to the beginning of the fall term, SJR State's Dual Enrollment Office will host Dual Enrollment Orientation Sessions on the College campus/or high school sites for new and returning Dual Enrollment students. The purpose of the Dual Enrollment Orientation Sessions will be to introduce the Dual Enrollment students to the College campus; highlight the SJR State guidance, career, library, and college planning services available; and clarify College policies and procedures. A key advising point that will be shared with parents and students is that Dual Enrollment grades are calculated and recorded in the student's college GPA and transcript, creating a permanent record that can impact future university admission decisions. At this time, all high school Dual Enrollment students will be assigned a MySJRState account. Through this online portal, the College will send the student communications about educational and career development activities. Additionally, Dual Enrollment students will work with the staff of SJR State's Dual Enrollment Office regularly throughout the process of planning and scheduling Dual Enrollment courses. Dual Enrollment and early admission students are encouraged to meet regularly with college counselors and to develop a post-secondary

plan and major during information and orientation sessions. Dual Enrollment/Early College/Early Admission students will be required to meet with a college advisor after completion of 20 college credits.

C. Progress Monitoring Mechanism: Parties involved with the Early College Program will need to refer to the SJR State and the School District's Dual Enrollment articulation agreement for the following areas: Responsibility for Student Screening and Student Policies, Procedures, and Behavioral Expectations.

## Program Management and Quality Assurance:

Early College Program/Dual Enrollment courses are college courses with the identical content and learning outcomes expected of all other college courses identified with the same statewide course prefixes and numbers. To ensure that the Dual Enrollment program demonstrates the level of academic rigor expected of all college courses and programs, the School District and SJR State's Dual Enrollment Program will adhere to the rules dictated in the Statement of Standards of Dual Enrollment /Early College Programs in the Florida State College System (available online at

http://www.fldoe.org/articulation/pdf/DualEnrollmentStatementStandards.pdf) that was codified in State Board of Education Rule 6A-14.064, FAC.

#### 8. Student Grades and Records:

- A. Student Grades: Grades assigned by the post-secondary institution for Dual Enrollment courses, including the "W," are to be accepted at face value by the School District and are not to be changed on the student's high school academic record (SBE Rule 6A-1.09941, F.A.C.).
- B. Student Records: The School District and SJR State may provide personally identifiable student records to each other in the performance of this agreement. Such records are provided pursuant to Section 1002.22(3)(d), Florida Statutes, and 20 U.S.C.A. 1232g. Each party further agrees to comply with Section 1002.22, Florida Statutes, and 20 U.S.C.A. 1232g, including but not limited to provisions related to confidentiality, access, consent, length of retention and security of student records.

## 9. Responsibility for Costs:

For dual enrollment courses offered on the College campus and online, the School District shall pay the standard tuition rate per credit hour from the Florida Education Finance Program (FEFP). For dual enrollment courses offered on the high school campus by a qualified high school teacher, by an SJR State adjunct, or by an SJR State full-time instructor, the school district shall be responsible for the college's actual costs associated with dual enrollment. For 2026-2027, the following per credit hour rates will apply:

- Course taught on SJR State Campus: \$71.98/credit hour
- Course taught online: \$71.98/credit hour
- Course taught on the high school campus by a qualified instructor paid by the district: No fee due to
   SJR State
- Course taught on the high school campus by an SJR State adjunct or full-time instructor teaching as an overload: \$700.00 per credit hour

Parties involved with the Early College Program will need to refer to the SJR State and the School District's Dual Enrollment articulation agreement for the following areas: Add/Drop and Withdrawal Policy, Student Fees, Instructional Materials, Instructor Fees, Facility and Laboratory Fees, Disability Services, and Student Transportation.

#### 9. Cost Savings to Students:

Based on SJR State's 2026-2027 in-state tuition rate for Florida residents of \$110 per credit hour, for 30 credit

hours, the tuition cost savings to students would be \$3,300, and the estimated textbook cost savings to students would be \$1,420, for total cash savings of \$4,720. For students who complete the full SJR State Early College Program, completing 60 college credits and earning the associate in arts degree, the tuition cost savings to students would be \$6,600, and the estimated textbook cost savings to students would be \$2,840, for total cash savings of \$9,440.
×
26-2027 Early College Program Contract Between the School Board of Clay County and Takes Piver State College



## 2026 Early College Program Contract Execution Between The School Board of Clay County and St. Johns River State College

This Contract is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, and all regulations, rules, and guidelines promulgated thereunder. The parties expressly agree to maintain records in compliance with the Florida Public Records Act subject only to the privacy rights guaranteed by applicable state and federal laws and regulations. The violation of any federal or state law or regulation in the conduct of this Agreement may constitute a breach of this Agreement. Under determination of such violation, this Agreement may be terminated. It is expressly understood by both parties that neither party has authority or control over the other party's employees, officers, or agents.

This agreement is made between the District Board of Trustees of St. Johns River State College and The School Board of Clay County.

Signed on this day of 202
for the District Board of Trustees of St. Johns River State College:
Chairman, St. Johns River State College
President, St. Johns River State College
Signed on this 6 th day of November 202
for School Board of Clay County, Florida:
Chairman, The School Board of Clay County
Day Brosse
Superintendent, The School Board of Clay County



## 2026-2027 Early College Program Contract Execution Between Putnam County School District and St. Johns River State College

This Contract is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, and all regulations, rules, and guidelines promulgated thereunder. The parties expressly agree to maintain records in compliance with the Florida Public Records Act subject only to the privacy rights guaranteed by applicable state and federal laws and regulations. The violation of any federal or state law or regulation in the conduct of this Agreement may constitute a breach of this Agreement. Under determination of such violation, this Agreement may be terminated. It is expressly understood by both parties that neither party has authority or control over the other party's employees, officers, or agents.

This agreement is made between the District Board of Trustees of St. Johns River State College and Putnam County School District.

Signed on this day of 202
for the District Board of Trustees of St. Johns River State College:
Chairman, St. Johns River State College
President, St. Johns River State College
Signed on this 2 L day of OCHOLON 2025
for School Board of Putnam County, Florida:
Thil Leaser
Chairman, Pytham County School District
Kick Luneny
Superintendent, Putnam County School District

## **Instructional Curriculum Committee Curriculum Change Submission Form** Submit this completed form with your curriculum changes. Date: November 19, 2025 **Department: Nursing Date Approved by Department: New Courses:** none **Date Approved by Department: Revised Courses:** December 9, 2024 NUR 1521C Mental Health Nursing **Date Approved by Department: Courses to Delete:** none **Date Approved by Department: New Programs:** none **Date Approved by Department: Revised Programs:** none **Date Approved by Department: Terminate Programs:** none **REMINDERS:** After approval by the Instructional Curriculum Committee, submit SCNS and Catalog/Student Handbook Change forms for all changes listed

Changes to degree requirements and new and terminated programs will be communicated to Academic Advising in late Spring.

New programs and program terminations require modifications to the SJR State Application as soon as possible—December ideally.

on this form.

#### A. Revised Course

#### 1. NUR 1521C Mental Health Nursing

Remove NUR 1140 (Clinical Pharmacology) as a prerequisite course for NUR 1521C.

#### -Rationale

The NUR 1140 course was removed from Nursing Associate in Science degree requirements in the 2025-2026 catalog. The content and learning outcomes relevant to NUR 1140 were integrated into the NUR 1212C - Adult Health II and NUR 2244C - Adult Health III courses.

#### -Current Course Description

Prerequisites: NUR 1140 and NUR 1210C with a grade of "C" or higher.

This course explores normal and psychopathological deviations of self care. Emphasis is placed on the ways that patients achieve restoration of psychological and emotional self care through counseling modalities, group dynamics, and psychopharmacologic agents. The roles of the nurse in promoting optimal psychosocial human functioning are analyzed. Clinical learning experiences will occur in hospital and in community settings. Effective application of the nursing process in meeting psychosocial human needs when caring for individuals across the life span with alterations of mental health is emphasized.

#### -Future Course Description

Prerequisites: NUR 1210C with a grade of "C" or higher.

This course explores normal and psychopathological deviations of self care. Emphasis is placed on the ways that patients achieve restoration of psychological and emotional self care through counseling modalities, group dynamics, and psychopharmacologic agents. The roles of the nurse in promoting optimal psychosocial human functioning are analyzed. Clinical learning experiences will occur in hospital and in community settings. Effective application of the nursing process in meeting psychosocial human needs when caring for individuals across the life span with alterations of mental health is emphasized.

## St. Johns River State College Course Outline

## I. Course Prefix, Number, and Title

SHIELD - Frontline Leadership Training

## II. Number of Credit Hours, Contact Hours, and/or Clock Hours

The course will consist of twenty (20) contact hours of classroom instruction.

### **III.** Course Description

This course is designed for corporals, sergeants, and lieutenants to develop essential skills for success in leadership and supervision. The program focuses on tactical leadership, effective communication, decision-making under pressure, and fostering team cohesion in high-stress situations. It was developed to be a leadership training method which can be tailored to the specific policies and procedures of individual law enforcement agencies. The course focuses on skill sets, humility, institutional knowledge, education, leadership mindset, and development and growth as a leader.

## IV. Prerequisites and/or Co-requisites

Prospective students should be Florida Certified Law Enforcement & Corrections Officers. Other students may attend if seats are available and attendance is permitted pursuant to the restrictions set forth in Rule 11B-18.0053, F.A.C., and other applicable rules and regulations.

#### V. General Education Course

This course cannot be used to satisfy the general education requirements for the A.A. degree.

## VI. Program Mission Statement

The Department of Criminal Justice Training at St. Johns River State College is committed, through the delivery of quality effective training in an academically sound environment, to providing Criminal Justice agencies and the community with professional and disciplined law enforcement and correctional officers who will possess the essential knowledge and skills to effectively serve as public safety professionals.

#### VII. Program Outcomes

Students who complete courses in the Criminal Justice Advanced & Specialized program will:

- 1) Be more effective in the performance of their duties in law enforcement and corrections;
- 2) Be better prepared for advancement within their respective agencies; and

3) Possess the skills and knowledge necessary to provide a higher level of service to the community.

## VIII. Course/Student Learning Outcomes and Specialized Goals and Objectives<sup>1</sup>

<u>Category</u>: VII Management and Supervision

**Topic**: VII-A Introduction to Management and Supervision

Learning Objective 1: Identify skills necessary for carrying out the management process,

to include:

(a) Conceptual

(b) Human

(c) Technical

**Learning Objective 2**: Discuss ethical behavior of the management role.

<u>Category</u>: VII Management and Supervision

Topic: VII-C Personnel

**Learning Objective 3**: Define performance appraisal.

**Learning Objective 4**: Identify points of a good evaluation, to include:

(a) Correct (procedurally)

(b) Accurate (as to what a person does)

(c) Saleable (person accepts what you have said)

(d) Effective (tool for performance improvement)

<u>Learning Objective 5</u>: Identify aspects of the ways an employee can or must improve

performance, to include:

(a) Realistic, achievable objectives

(b) Joint responsibility

(c) Mutual agreement

Category: VII Management and Supervision

Topic: VII-D Leadership

**<u>Learning Objective 6</u>**: Define leadership.

**Learning Objective 7**: Recall leadership styles, to include:

(a) Autocratic (Authoritarian)

(b) democratic

(c) free rein

Learning Objective 8: Identify leadership skills required for effective management, to

include:

(a) Technical

(b) Human Relations

(c) Conceptual

<sup>&</sup>lt;sup>1</sup> Specialized Goals and Objectives are required pursuant to Rule 11B-35.007(1)(a), F.A.C. The objectives also cover the course and student learning outcomes. The course was developed pursuant to the guidelines set forth in the Florida Department of Law Enforcement Specialized Goals and Objectives Manual.

**Category**: VII Management and Supervision **Topic**: VII-G Incident Command Systems

**Learning Objective 9**: Describe the Incident Command System and common

responsibilities (general instructions) associated with incident or

event assignments.

Learning Objective 10: Describe and explain the use of:

(a) primary management functions

(b) management by objectives

(c) unity and chain of command

(d) establishment and transfer of command

(e) organizational flexibility

(f) unified command

(g) span of control

(h) common terminology

(i) personnel accountability

(j) integrated communications

(k) resource management

(I) the incident action plan

## IX. Course Content

- Leadership Supervisor Responsibilities
- Leadership Supervisor Development
- Leadership Supervisory Problem Solving

## X. Special Course Requirements

There are no special course requirements.

## XI. Course Support Materials

• TBD in coordination with the instructor.

## XII. Criteria for Student Evaluation

 Students must receive a minimum of 80% on the end of course written examination which covers topics identified in the Learning Outcomes.

## XIII. Course Assessment Methods

A multiple-choice written examination.

## XIV. Faculty Review/Revision

Brian Harrington 10/22/25

## XV. Administrator Review/Revision

Dean Adams, 10/22/25



PALATKA CAMPUS 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

**ST. AUGUSTINE CAMPUS** 2990 COLLEGE DRIVE ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

ORANGE PARK CAMPUS 283 COLLEGE DRIVE ORANGE PARK, FL 32065-7639 | (904) 276-6800

SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

**TO**: Joe Pickens, J.D.

College President

**FROM**: Melanie Brown, Ph.D.

Chief Operating Officer/Senior Vice President

DATE: November 24, 2025

RE: <u>ACTION</u> and <u>INFORMATIONAL</u> Agenda Items

December 3, 2025, District Board of Trustees Meeting

\_\_\_\_\_

The following items are submitted for the Board of Trustees' consideration at the December 3, 2025, meeting:

## 1. Chief Operating Officer, Dr. Melanie Brown

- a. Public Hearing for Amendment to SJR Board Rule 2.11 Pre-Qualification of Contractors
- b. Action to Approve Amendment to SJR Board Rule 2.11 Pre-Qualification of Contractors
- c. Public Hearing for Repeal of SJR Board Rule 4.31 Minority Business Contract Policy
- d. Action to Approve Repeal of SJR Board Rule 4.31 Minority Business Contract Policy
- e. Public Hearing for Amendment to SJR 7.23 Transferring Credits to St. Johns River State College
- f. Action to Approve Amendment to SJR 7.23 Transferring Credits to St. Johns River State College
- g. Information Only: Receipt of approval from the Florida Department of Education to serve as a charter school sponsor
- h. Information Only: The Aspen Institute Names St. Johns River State College as a Top 200 US Community College Eligible for the 2027 Aspen Prize

## 2. Foundation, AVP Michelle Sjogren

- Action to Approve the 2024-25 St. Johns River State College Foundation Audit
- b. Action to Approve the 2024-25 Internal Revenue Service Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2025)
- c. Action to Approve the Renewal of the Designation and Certification of the St. Johns River State College Foundation, Inc., as a Direct Support Organization for the College (DSO Audit Review Checklist)
- d. Information Only: Internal Revenue Service Application for Recognition of Exemption Form 1023
- e. Action to Approve the Memorandum of Understanding between St. Johns River State College and the St. Johns River State College Foundation
- f. Annual Report and Foundation Update (Information Only)

## 3. Facilities, AVP Terry Thomas

- a. Information Only: Change Order #002, Scorpio Corporation, Sewer Piping Repair and Replacement Project, Palatka Campus
- b. Action to Approve the Annual Comprehensive Safety Inspection Reports
- c. Action to Approve Plans & Specifications for the Exterior Painting, Gymnasium, Palatka Campus
- d. Action to Approve Plans & Specifications for the Renovation and New Construction of Offices, Gymnasium, Palatka Campus
- e. Action to Approve Final Pay Application for Work Completed, Scorpio Corporation, Chiller and Cooling Tower Replacement Project, Orange Park Campus
- f. Action to Approve Final Pay Application for Work Completed, Scorpio Corporation, Sewer Piping Repair and Replacement Project, Palatka Campus

## SJR 2.11 Pre-Qualification of Contractors

## **REDLINED**

(Replaces SJR 4.32, Technical and Grammatical Changes, Specific Authorities Updated 6/01/05)
Approved 1/18/06

Specific Authorities: FAC 6A-2, FAC 6A-14, FS 1013.46, SREF, Volume 1, January 2000, FS 553.73 through FS 553.898, FAC 6A-14.0734

The College will pre-qualify bidders for construction contracts according to rules established by the State Board of Education in FAC 6A-2 and SREF which require the pre-qualification of bidders for educational facilities. The District Board of Trustees shall require that all construction or capital improvement bids be accompanied by evidence that the bidder holds an appropriate certificate or license or that the prime contractor has a current valid license [FS 1013.46 (1) (c)].

As required by current SREF requirements, the Board of Trustees adopts the following procedures for the pre-qualification of contractors:

- 1) St. Johns River State College shall pre-qualify construction contractors for a one-year period or for a specific project.
- 2) Contractors shall be pre-qualified by St. Johns River State College on the basis of the following criteria and other criteria as determined to be appropriate by St. Johns River State College:
  - a) Proof that the contractor holds a contractor's license which authorizes the contractor to supervise the work within the scope of the construction project.
  - b) Evidence that the applicant has financial resources to start-up and follow through on projects and to respond to damages in case of default as shown by written verification of bonding capacity equal to or exceeding the amount of any project for which the contractor seeks pre-qualification. The written verification must be submitted by a licensed surety company rated excellent (or better) in current A.M. Best Guide and qualified to do business within Florida. St. Johns River State College may require the applicant to submit any audited or un-audited financial information necessary to evaluate an applicant's financial ability to perform the project and to respond to damages in the event of default.
  - c) Evidence of satisfactory experience with construction techniques, trade standards, quality workmanship, project scheduling, cost control, management of projects, and building codes for similar or less cost or scope projects as shown by the successful completion within the past five (5) years of at least two (2) other projects of similar size.
  - d) Evidence of satisfactory resolution of claims filed by or against the contractor asserted on projects of the same or similar size within the five (5) years preceding the submission of the application. Any claim against a contractor shall be deemed to have been satisfactorily resolved if final judgment is rendered in favor of the contractor or any final judgment rendered against the contractor is satisfied within ninety (90) days of the date the judgment becomes final.
- 3) The St. Johns River State College procedure for pre-qualification of contractors shall:

- a) Not restrict competition, or prevent the submission of a bid, or prohibit the consideration of a bid submitted by pre-qualified contractor.
- b) Allow pre-qualification of any responsible contractor who meets the uniform criteria established in the State Requirements for Educational Facilities (SREF).
- c) Govern the submission of financial information by contractors.
- d) Provide for a Contractor Pre-Qualification Review Committee to review and evaluate applications and make recommendations for type of project, dollar volume, and limits allowed within the scope of the pre-qualification.
- e) Not supersede any small business, woman-owned or minority-owned businessenterprise assistance program adopted by St. Johns River State College.
- Provide for the rejection of applications which contain inaccurate information, declare a contractor delinquent, and suspend or revoke a pre-qualification certificate.
- <u>e)f)</u>Provide for either the approval or rejection of each application for pre-qualification within sixty (60) days after receipt by the Board's administrator.
- 4) Each contractor, firm or person requesting pre-qualification shall be required to submit separate applications that include, at a minimum, the following:
  - a) Detailed information on St. Johns River State College -prescribed forms setting forth the applicant's competence, past performance, experience, financial resources, and capability, including a Public Entity Crime statement, and references.
  - b) Audited or un-audited financial information current within the past twelve (12) months, such as a balance sheet and statement of operation, and bonding capacity.
  - c) General information about the contractor company, its principals, and its history including state and date of incorporation.
  - d) Contractor trade categories and information regarding the state and local licenses and license numbers held by the applicant.
  - e) A list of projects completed within the past five (5) years, including dates, client, contact name, contact phone number, approximate dollar value, and size.
  - f) Certificates of insurance confirming current worker's compensation, public liability and property damage insurance as required by law.
  - g) A list of all pending litigation and all litigation within the past five (5) years, including an explanation of each. Litigation initiated by the contractor to protect the contractor's legal rights shall not be used as a basis for rejecting pre-qualification.
  - h) The completed application and financial information shall be attested to and signed by an authorized officer of the company, the owner, or sole proprietor, as appropriate and the signature shall be notarized.
- 5) The St. Johns River State College may issue a certificate valid for one year or a specific project. The certificate shall include:
  - a) A statement indicating that the contractor may bid for projects during the time period specified, or may bid on the specific project, as appropriate.
  - b) A statement establishing the total dollar value of work the contractor will be permitted to have under contract at any one time as determined by the contractor's bonding capacity or ten (10) times the net quick assets.

- c) A statement establishing the maximum dollar value of each individual project the contractor will be permitted to have under contract with the Board at any one time. The maximum value of each project may be up to twice the value of the largest project previously completed but shall not exceed the contractor's bonding capacity or ten (10) times the net quick assets.
- d) A statement establishing the type of work the contractor will be permitted to provide.
- e) The expiration date of the certificate.
- 6) Certificates not for a specific project shall be subject to an annual renewal process.
  - a) Financial statements or written verification of bonding capacity on file with the Board shall be updated annually. Failure to submit a new statement or verification of bonding capacity, after at least thirty (30) days written notice by the Board, shall automatically revoke a pre-qualification certificate.
  - b) The St. Johns River State College may allow pre-qualified contractors to request a revision of their pre-qualification status at any time they believe the dollar volume of work under contract or the size and complexity of projects should be increased if experience, staff size, staff qualifications, and other pertinent data justify the action.
- 7) The decision to declare a contractor delinquent may only be made by the President and must be ratified by the Board at its next regular meeting following such decision by the President. Should a contractor be determined to be delinquent, after notice and an opportunity for a fair hearing, St. Johns River State College shall notify the contractor and its surety, in writing, that the contractor is disqualified from bidding work with St. Johns River State College as long as the delinquency status exists. A delinquent condition may be determined to be in effect when one (1) or more of the following conditions occur without justifiable cause:
  - a) A substantial or repeated failure to comply with contract documents after written notice of such non-compliance.
  - b) A substantial or repeated failure to provide supervision and coordination of subcontractor's work after written notice of such failure.
  - Substantial deviation from project time schedules after written notice of noncompliance.
  - d) Substantial or repeated failure to pay subcontractors after St. Johns River State College has paid the contractor for the work performed by the subcontractors and in accordance with approved requisitions for payment.
  - e) Substantial or repeated failure to provide the quality of workmanship compatible with the trades standards for the community after written notice of such failure.
  - f) Substantial or repeated failure to comply with the warranty requirements of previous contracts after written notice of such failure.
  - g) Failure to maintain the required insurance coverage after written notice of such failure.
- 8) The St. Johns River State College may, for good cause, suspend a contractor for a specified period of time or revoke the pre-qualification certificate. Causes for suspension or revocation shall include, but not be limited to, one or more of the following:
  - a) Inaccurate or misleading statements included in the application.

- b) Declared in default by St. Johns River State College., including causes due to contractor's noncompliance with St. Johns River State College small business, woman-owned or minority-owned business-enterprise assistance program.
- c) Adjudged to be bankrupt.
- d) Performance, in connection with contract work, becomes unsatisfactory to St. Johns River State College based on St. Johns River State College asserting and recovering liquidated damages in action against the contractor.
- e) Payment record, in connection with the contract work, becomes unsatisfactory.
- f) Becomes delinquent on a construction project.
- g) Contractor's license becomes suspended or is revoked.
- h) No longer meets St. Johns River State College pre-qualification criteria.
- 9) A contractor whose application has been rejected or whose certificate has been suspended or revoked by St. Johns River State College shall be given the benefit of reconsideration and appeal as follows:
  - a) The aggrieved contractor may, within ten (10) days after receiving notification of such action, request reconsideration in writing. The contractor may submit additional information at the time of the appeal.
  - b) The St. Johns River State College shall act upon a contractor's request within thirty (30) calendar days after the filing and shall notify the contractor of its action to adhere to, modify, or reverse its original action. St. Johns River State College may require additional information to justify the reconsideration.

## SJR 4.31 Minority Business Contract Policy

**REPEAL** 

(Technical and Grammatical Changes, Specific Authorities Updated 6/01/05)
Approval unknown

Specific Authorities: FS 287.093, FS 287.0931, FS 287.0943, Chapter 288, FS

The Board of Trustees of St. Johns River State College is committed to promoting, ensuring, and improving the equality of opportunity in the College's procurement processes for commodities, services, and construction. Accordingly, purchasing procedures for commodities and services provide the opportunity for solicitation of minority participation.

For commodities and services: the Vice President for Finance and Administration/CFO will provide leadership and promote the cooperation of all College staff involved in purchasing to secure participation by minority vendors in College purchasing processes. The Business Office will maintain a file of specialized certified minority business enterprise listings which will be made available to College personnel involved in purchasing commodities and services. The Business Office will obtain the directory of minority business enterprises maintained and certified by the Department of Management Services under FS 287.0943 and provide the listing to all departments within the College that purchase goods or commodities.

Participation in Construction Contracts: The Director of Facilities, whenever possible, will schedule a meeting in advance of pre-bid meetings on construction contracts. The advance meeting will be held for the purpose of informing minority business enterprises of contracting and subcontracting opportunities in planned campus construction activities. Two or more projects may be reviewed at one advance meeting; the Director of Facilities will maintain a file of Certified Minority Business Enterprise Construction firms which will serve as the core list of invitees to advance meetings of minority business enterprises regarding planned construction projects.

For purposes of this rule, the College will use the definitions provided in Chapter 287, FS and Chapter 288, FS to identify Minority Businesses and Small Minority Businesses.

At the direction of the Board, the College may, from time to time, set aside up to ten percent of the budgeted dollars for procurements from certified minority businesses if the Board deems such a set aside as appropriate to ensure equality of opportunity (FS 287.093).

## SJR 7.23 (R34) Transferring Credits to St Johns River State College REDLINED

(New Rule Promulgated 6/01/05)

Approved 1/18/06; Revised 9/15/10; 4/20/11, 1/16/13, 11/19/25

Specific Authorities: FS 1007.27, FS 1007.24(7), FS 1001.64(8)(a) and (c)

The District Board of Trustees directs the President and appropriate College personnel to establish policies and procedures for the accepting, awarding and transferring of credit. St. Johns River State College will accept transfer college credits under the following circumstances:

## Coursework from Regionally-Accredited United States Department of Education (USDOE) Accredited Institutions

St. Johns River State College will evaluate coursework from degree-granting institutions that are fully accredited at the collegiate level by their appropriate regional a USDOE recognized accrediting agency.

- Credit shall be awarded if the courses are judged to be academically equivalent to courses offered at the college, including equivalency of faculty credentials, regardless of the public or nonpublic control of the institution.
- The award of credit may be limited to courses that are entered in the Statewide Course Numbering System.
- Credits awarded shall satisfy institutional requirements on the same basis as credits awarded to native students.

<u>Coursework from Non-Regionally-Accredited Institutions</u>

<u>Coursework from non-regionally-accredited institutions will only be evaluated under the following provisions:</u>

- 1) The institution participates in Florida's Statewide Course Numbering System.
- 2) The course must have been completed after the credential effective date.

## Coursework from International Institutions

International students must have their transcripts translated and evaluated by one of the credential evaluation agencies sanctioned by the National Association of Credential Evaluation Services, Inc. (NACES). Each course will be individually assessed for transfer consideration. Credits will be awarded on a course-by-course basis.

The guidelines for accepting, awarding and transferring credit as well as the appeals process will be described in the College Catalog and approved by the District Board of Trustees annually. Note that transferring coursework credits from another institution is not the only means by which the College awards credit (see 7.21 Acceleration Programs).



Anastasios Kamoutsas Commissioner of Education

**State Board of Education** 

Ryan Petty, Chair Esther Byrd, Vice Chair Members Grazie P. Christie Layla Collins Daniel P. Foganholi, Sr. Kelly Garcia MaryLynn Magar

October 10, 2025

Dr. Joe Pickens President St. Johns River State College 283 College Drive Orange Park, Florida 32065

Dear Dr. Pickens:

This letter serves as notification that the Florida Department of Education (Department) has reviewed the application from St. Johns River State College (SJRSC) to serve as a sponsor of Florida's public charter schools, pursuant to section 1002.33(5)(a)3.b., Florida Statutes, as well as Rule 6A-6.0790, Florida Administrative Code. I am happy to report that the Department has approved your application. SJRSC may hereby serve as a charter school sponsor. Congratulations!

As a new charter school sponsor, as well as a new local educational agency, I urge SJRSC and its leadership to participate in the guidance that the Department can offer. You have outlined ambitious goals and objectives in your application to be a charter school sponsor, and the Department stands ready to aid you in your efforts. Your liaison with the Department is Adam Emerson, the Executive Director of the Department's Office of Independent Education and School Choice. He will help identify opportunities for technical assistance and professional learning, as well as alert you to the various reporting and data collection requirements that are required of all charter school sponsors.

Sincerely,

Anastasios Kamoutsas

AK/vp

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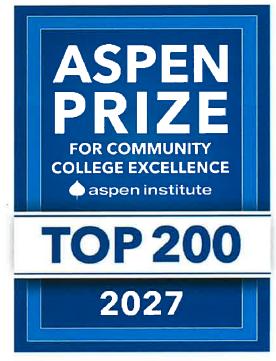
PRESS RELEASE: OCTOBER 28, 2025

# The Aspen Institute Names St. Johns River State College as a Top 200 U.S. Community College Eligible for the 2027 Aspen Prize

\$1 MILLION PRIZE HONORS COLLEGES ACHIEVING STRONG STUDENT RESULTS, BOTH IN COLLEGE AND AFTER GRADUATION

WASHINGTON D.C., October 28, 2025 – Today, the Aspen Institute named St. Johns River State College as one of the 200 institutions eligible to compete for the \$1 million Aspen Prize for Community College Excellence, the nation's premier recognition of high achievement and performance among two-year colleges. Started in 2010, this is the ninth cycle of the Aspen Prize.

SJR State President Joe
Pickens, J.D., said the College
is honored to be recognized.
"Our faculty and staff go
above and beyond every day
to promote student success,"
Pickens said. "Earning this
recognition for the seventh
time demonstrates our dedication and commitment to excellence in education."



Aspen Prize

Of the 200 colleges named, Pickens said that SJR State is among the smaller colleges, emphasizing that when it comes to performance, "A college doesn't necessarily have to be bigger to be better. We have proven that our size does not limit us in our mission to achieve academic excellence and make a difference in the communities we serve," Pickens said.

## MEDIA CONTACTS

### Michelle Sjogren

(mailto:MichelleSjogren@sjrstate.edu)
Assistant Vice President for
Institutional Advancement &
Strategic Communications
(904) 276-6814

### Susan Kessler

(mailto:SusanKessler@sjrstate.edu)
Director of Multimedia & Public
Relations
(386) 312-4021

## **NEWS STORIES**

November 26-28 - Thanksgiving holiday - College closed

Successful and Historic Season for Vikings Volleyball (/press2025/25volleyball-historic-season.html)

Florida School of the Arts presents "Fantasy Worlds, Ordinary People, Extraordinary Moments" (/press2025/25-musical-theatre-fall.html)

<u>Day of giving, community service at SJR State (/press2025/25-service-day.html)</u>

SJR State District Board of Trustees meeting Dec. 3 (/board/120325meeting-notice)

Workforce survey <u>SJR State wants</u> your input! (/press2025/workforcesurvey.html)

### **MORE SJR STATE NEWS**

(https://www.sjrstate.edu/news.html)





(http://www.facebook.com/sjrstate)(https:

SJR State Board Chair Rich Komando congratulated the College on its achievement. "The passion and dedication of our employees is realized in the well-rounded quality of life for our students and their academic experience," Komando said. "SJR State does more than just teach. We take great pride in our mission to best prepare students for their careers and provide a strong foundation that will serve our community as a whole."

The 200 colleges were selected based on their student outcomes data, including retention, completion, and transfer rates. Together, they represent the breadth and diversity of the community college sector. They are located in urban, rural, and suburban areas across the country and serve anywhere from a few hundred students to tens of thousands. Some of these colleges focus primarily on workforce programs, while others focus on transfer and bachelor's attainment or a combination of the two.

"The Aspen Prize rewards colleges that achieve the kind of outcomes that actually matter to students—completing college degree programs that, in turn, lead to lifelong success," said Josh Wyner, executive director of the Aspen Institute College Excellence Program. "At a time when many Americans are struggling to pay their bills, Aspen Prize winners offer a powerful message: Community colleges can deliver the kind of life-changing education that makes the American Dream real."

As a next step, the 200 eligible colleges have been invited to participate in a rigorous review process that will culminate in the naming of the Aspen Prize winner in spring 2027. Over the coming 20 months, the colleges that apply for the Aspen Prize will be rigorously assessed based on (1) student outcomes data, ranging from student retention and completion rates to employment and wages after graduation, and (2) whether they have engaged in scaled practices that led to high and improving student outcomes.

Community colleges play a vital role in higher education across the country, educating about 40 percent of all undergraduates. Yet, national student outcomes fall short in both the rate at which students graduate and the percentage of students that achieve success after graduation. Aspen defines success as the ability to secure a good-paying job either after earning a community college credential or after successfully transferring and earning a bachelor's degree.

The Aspen Prize celebrates those community colleges with high and improving rates of student success. Aspen uses multiple data sources to identify colleges that are excelling, recognizing achievement in six key areas: teaching and learning, certificate and degree completion, transfer and bachelor's attainment, employment and wages after graduation, and levels of college access. Aspen then researches the practices of these top colleges in order to share successful strategies with the field.

"Among these 200 colleges are some really special places that deliver strong and improving outcomes for students across the board," Wyner said. "Our job over the coming 20 months is to work with a deep bench of field experts to assess which of these 200 stand out so we can not only honor them with a monetary award but drive attention to the most effective field practices that other colleges can replicate."

Eligibility for the Aspen Prize is based on publicly available data. Colleges must show strong and improving student outcomes in first-to-second year retention, credentials awarded, and completion and transfer rates. To identify the 200, Aspen updated its data model—including new measures for part-time degree completion, transfer rates, and bachelor's attainment—by adding data from the National Student Clearinghouse to federal data sets already being used.

Nationwide, about 20 percent of community colleges have been invited to apply (200 of just under 1,000 public two-year colleges assessed for Aspen Prize eligibility). This represents an increase from the 150 institutions eligible to apply for the Aspen Prize in prior cycles. The full list can be accessed on the Aspen Prize homepage (https://highered.aspeninstitute.org/aspen-prize/).

The next steps in the process include:

- November 13/December 9, 2025: Application deadlines for the 2027 Aspen Prize
- April 2026: Announcement of 25 semifinalists, selected based on assessments of extensive data and the application, by a group of 11 experts in community colleges, higher education, and workforce
- June 2026: Announcement of 10 finalists, selected by the same group of experts



- Fall 2026: Collection of additional data from the 10 finalists, including employment and earnings data for graduates from 2020 and 2025, as well as qualitative assessments of practices by field experts during multi-day site visits to each of the 10 finalists
- February 2027: The Aspen Prize winner selected by a distinguished, independent jury
- Spring 2027: Announcement of the Aspen Prize winner and celebration of the 10 finalists at an event in Washington, D.C.

To read more about the selection process, visit as.pn/prize (http://as.pn/prize).

The Aspen Prize is generously funded by Ascendium Education Philanthropy and the Joyce Foundation. Previous winners are:

- . 2025: Southwest Wisconsin Technical College (WI)
- 2023: Amarillo College (TX) and Imperial Valley College (CA)
- 2021: San Antonio College (TX)

...

- 2019: Indian River State College (FL) and Miami Dade College (FL)
- 2017; Lake Area Technical Institute (SD)
- 2015: Santa Fe College (FL)
- 2013: Santa Barbara City College (CA) & Walla Walla Community College (WA)
- 2011: Valencia College (FL)

Note: Colleges that have won the Aspen Prize are not eligible to apply in subsequent years

The Aspen Institute College Excellence Program aims to strengthen higher education leadership and practice to improve student outcomes—with the ultimate goal of advancing economic mobility and developing talent for the good of each individual and society as a whole. For more information, visit our website (https://highered.aspeninstitute.org/) and follow us on LinkedIn (https://www.linkedin.com/showcase/aspenhighered/?viewAsMember=true), Bluesky (https://bsky.app/profile/aspenhighered.bsky.social), and X (https://twitter.com/AspenHigherEd).

The **Aspen Institute** is a global nonprofit organization whose purpose is to ignite human potential to build understanding and create new possibilities for a better world. Founded in 1949, the Institute drives change through dialogue, leadership, and action to help solve society's greatest challenges. It is headquartered in Washington, D.C. and has a campus in Aspen, Colorado, as well as an international network of partners. For more information, visit <a href="https://www.aspeninstitute.org/">www.aspeninstitute.org/</a>).

CONTACT: Kristin O'Keefe, 240-351-8531, <u>kristin.okeefe@aspeninstitute.org</u> (mailto:kristin.okeefe@aspeninstitute.org).



ASPEN PRIZE OFFICE PRIZE PRIZE

COLLEGE?



(https://sjrstate.edu/press2025/25is) aspen-award.html)

(https://www.sjrstate.edu/veterans)(https://www.sjrstate.edu/veterans)

(https://www.sjrstate.edu/aboutus

## **PURVIS GRAY**

### COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

We have audited the financial statements of the St. Johns River State College Foundation, Inc. (the Foundation) for the year ended March 31, 2025, and we will issue our report thereon dated August 15, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 10, 2025. Professional standards also require that we communicate to you the following information related to our audit:

## **Significant Audit Matters**

## **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Foundation are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2025. We noted no transactions entered into by the Foundation during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- The fair value measurements of securities requires management to use certain assumptions and estimates pertaining to the fair value of its investments, which are described in Note 3.
- The remainder interest receivable recognized in connection with the Judson Wilhelm Irrevocable Trust, which requires management to estimate rates of return based on mortality tables, is described in Note 4. The Trust also includes a provision whereby the trustee may spend funds from the principal amount in the Trust on the lead beneficiary's medical care. For these reasons, the actual value of funds received from the Trust may vary significantly from the amount recorded in the statement of net position.

## CERTIFIED PUBLIC ACCOUNTANTS

Gainesville | Ocala | Tallahassee | Sarasota | Orlando | Tampa purvisgray.com

Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

■ The disclosures of fair value measurements in Note 3.

The financial statement disclosures are neutral, consistent, and clear.

## **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. No such misstatements were noted during the audit.

## **Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated August 15, 2025.

## **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

## **Other Matters**

We applied certain limited procedures to management's discussion and analysis, which is required supplementary information (RSI) that supplements the financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

## **Restriction on Use**

This information is intended solely for the information and use of the Board of Directors and management of the Foundation and is not intended to be, and should not be, used by anyone other than these specified parties.

Purvis Gray

August 15, 2025 Gainesville, Florida

## 2025

St. Johns River State College Foundation, Inc.

Financial Statements and Independent Auditor's Report March 31, 2025



## ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. PALATKA, FLORIDA

## FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

## **MARCH 31, 2025**

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## **PURVIS GRAY**

## **INDEPENDENT AUDITOR'S REPORT**

Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

## **Report on the Audit of the Financial Statements**

## **Opinion**

We have audited the accompanying financial statements of the St. Johns River State College Foundation, Inc. (the Foundation), which comprise the statement of net position as of March 31, 2025, the related statements of revenues, expenses, changes in fund net position, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Foundation as of March 31, 2025, and the changes in its net position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## CERTIFIED PUBLIC ACCOUNTANTS

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Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

### INDEPENDENT AUDITOR'S REPORT

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical

Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

### INDEPENDENT AUDITOR'S REPORT

context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Report on Summarized Comparative Information

We have previously audited the Foundation's 2024 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 28, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended March 31, 2024, is consistent, in all material respects, with the audited financial statements from which it has been derived.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 15, 2025, on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.

Purvis Gray

August 15, 2025 Gainesville, Florida

## ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. MANAGEMENT'S DISCUSSION AND ANALYSIS MARCH 31, 2025

The following is management's discussion and analysis of the financial activities of the St. Johns River State College Foundation, Inc. (the Foundation) for the fiscal year ended March 31, 2025. The objective of this discussion and analysis is to focus on current activities, resulting changes, and currently known facts to provide an overall summary of the accompanying financial statements. It should be read in conjunction with the basic financial statements and accompanying notes.

This report represents the Foundation leadership's overview of the organization's financial health and well-being. Consequently, we assume full responsibility for the completeness and reliability of all information. To provide a reasonable basis for making these representations, the Foundation has established a comprehensive internal controls framework designed to protect the Foundation's assets from loss, theft, or misuse. These controls also allow the external auditors to compile sufficient, reliable information for the preparation of the Foundation's financial statements conforming to accounting principles generally accepted in the United States of America (GAAP). Because the cost of internal controls should not outweigh their benefits, the Foundation's controls have been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. We confirm that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The Foundation's financial statements have been audited by Purvis, Gray and Company, LLP, an independent firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Foundation as of the fiscal year ended March 31, 2025, are free from material misstatement. The independent audit involved the following: a test-basis examination of evidence supporting the amounts and disclosures in the financial statements and evaluating the appropriateness of the accounting policies used; the reasonableness of significant estimates made by the Foundation's management; and evaluation of the overall financial statement presentation. Based upon the audit, the independent auditors concluded that there was a reasonable basis for rendering an unmodified opinion that the Foundation's financial position as of March 31, 2025, and changes in its net assets and cash flows for the year then ended is fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

### **Basic Financial Statements**

The Foundation is a special-purpose government, engaged only in business-type activities. Therefore, it presents only the financial statements required for enterprise funds, which consist of the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows.

## **Financial Highlights**

The following presents condensed data about net position and change in net position for the fiscal years ended March 31, 2025 and March 31, 2024:

## ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. MANAGEMENT'S DISCUSSION AND ANALYSIS MARCH 31, 2025

		2025		2024
Assets:				
Non-Capital Assets, Current	\$	7,371,910	\$	6,877,013
Non-Capital Assets, Non-Current		3,588,035		3,538,169
Total Assets	-	10,959,945		10,415,182
Liabilities:				
Accounts Payable		-		5,750
Annuity Payable		10,600		10,600
Non-Current Liabilities		2,721		64,230
Total Liabilities		13,321		80,580
Deferred Inflows of Resources		195,246		134,541
Net Position:		_		_
Restricted		7,374,122		7,058,678
Unrestricted		3,377,256		3,141,383
Total Net Position		10,751,378		10,200,061
Change in Net Position				
Operating Revenues:				
Contributions		619,333		626,389
Total Revenues		619,333		626,389
Operating Expenses:				
Scholarships		406,291		381,800
General Program Expenses		212,369		106,439
Other Expenses		215,921		169,644
Total Operating Expenses		834,581		657,883
Operating Income/Loss		(215,248)		(31,494)
Non-Operating Revenue		717,566		1,503,033
Income Before Changes in Non-Expendable		502,318		1,471,539
Endowment Contributions		48,999		17,513
Change in Net Position		551,317		1,489,052
Beginning Net Position		10,200,061		8,711,009
Ending Net Position	\$	10,751,378	\$	10,200,061
-		, - ,	=	,,

On March 31, 2025, the Foundation's net position totaled \$10,751,378. Of this amount:

- \$3,377,256 may be used to provide college program support as well as general and administrative support.
- \$3,914,084 represents funds that have been limited by donors with restrictions or for special purposes.
- \$3,460,038 is the non-expendable portion of funds that are invested in perpetuity.

The Foundation's net position increased 5.41% (\$551,317) from the previous fiscal year-end.

## ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. MANAGEMENT'S DISCUSSION AND ANALYSIS MARCH 31, 2025

The Foundation ended the 2024–2025 fiscal year with total assets of \$10.96 million, a 5.23% increase from the prior fiscal year-end total of \$10.42 million.

Total liabilities decreased to \$13,321 as of March 31, 2025, compared to \$80,580 at the end of the previous fiscal year. This decrease is primarily due to the reduction in the annuity payable balance following the passing of one of the annuitants.

Contributions totaled \$619,333, remaining strong and consistent with prior year levels. Endowment contributions increased to \$48,999, up from \$17,513 in the previous year, reflecting renewed donor engagement in supporting the Foundation's long-term scholarship programs.

Management and general expenses, as well as all fundraising expenses, are paid from the Foundation's operating budget, which is derived in part from unrestricted gifts, in-kind contributions, and other operating support from St. Johns River State College. The Foundation applied the 1.25% annual administrative assessment again in 2025. No salaries are paid from the Foundation's funds, as the College supports all salaries.

As of March 31, 2025, investment holdings account for approximately 78% of total assets. The purpose of the investment pool is to preserve and enhance the real purchasing power of contributed funds, while providing an earnings stream to support St. Johns River State College and its students. The value of the Foundation's investments, including endowed and operating investments, totaled approximately \$8.6 million at year-end.

## **Request for Information**

This financial report is designed to provide a general overview of the Foundation's finances. Questions concerning any of the information in this report or requests for additional information should be addressed to the St. Johns River State College Foundation, Inc., 5001 St. Johns Avenue, Palatka, Florida 32177 or call (386) 312-4100.

## ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. STATEMENT OF NET POSITION MARCH 31, 2025,

## WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2024

	2025	2024
Assets		
Current Assets:		
Cash and Cash Equivalents	\$ 2,243,925	\$ 1,671,795
Due from St. Johns River State College Student Housing Corp.	44	44
Investments	5,127,941	5,205,174
Total Current Assets	7,371,910	6,877,013
Non-Current Assets:		
Endowed Investments	3,460,038	3,411,111
Irrevocable Trust Receivable	127,997	127,058
Total Assets	10,959,945	10,415,182
Liabilities		
Current Liabilities:		
Accounts Payable	-	5,750
Annuity Payable	10,600	10,600
Non-Current Liabilities:		
Annuity Payable	2,721	64,230
Total Liabilities	13,321	80,580
Deferred Inflows of Resources		
Irrevocable Trust	127,997	127,058
Charitable Annuity	67,249	7,483
Total Deferred Inflows of Resources	195,246	134,541
Net Position		
Unrestricted	3,377,256	3,141,383
Restricted:		, ,
Expendable	3,914,084	3,647,567
Non-Expendable	3,460,038	3,411,111
Total Net Position	\$ 10,751,378	\$ 10,200,061

## ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION FOR THE YEAR ENDED MARCH 31, 2025, WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2024

	2025						
		Rest	ricted				
			Non-	Total	Total		
	Unrestricted	Expendable	Expendable	Fund	Fund		
Operating Revenues							
Contributions	\$ 64,212	\$ 555,121	\$ -	\$ 619,333	\$ 626,389		
Total Operating Revenues	64,212	555,121		619,333	626,389		
Operating Expenses							
Program Services:							
Scholarships	-	406,291	-	406,291	381,800		
Other College Support	35,525	176,844		212,369	106,439		
Total Program Services	35,525	583,135	-	618,660	488,239		
Fund-Raising	44,747	60,561	-	105,308	66,652		
Supporting Services:							
Management and General	79,228	-	-	79,228	74,962		
Professional Fees	21,025	10,360		31,385	28,030		
Total Supporting Services	100,253	10,360	-	110,613	102,992		
<b>Total Operating Expenses</b>	180,525	654,056	-	834,581	657,883		
Operating (Loss)	(116,313)	(98,935)		(215,248)	(31,494)		
Non-Operating Revenue							
Interest and Dividends	126,658	145,370	-	272,028	242,128		
Unrealized Gain on Fair	,	,		,	,		
Value Change of Investments	124,981	243,142	-	368,123	865,574		
Gain on Sale of Investments	27,045	50,370	-	77,415	395,331		
<b>Total Non-Operating Revenue</b>	278,684	438,882		717,566	1,503,033		
Change in Net Position Before							
Endowment Contributions							
and Fees	162,371	339,947	-	502,318	1,471,539		
<b>Endowment Contributions</b>	, -	, -	48,999	48,999	17,513		
Endowment Administrative Fee	74,522	(74,522)	-	, -	, -		
Interfund Transfers	(1,020)	1,092	(72)	_	_		
Change in Net Position	235,873	266,517	48,927	551,317	1,489,052		
Net Position, Beginning of Year	3,141,383	3,647,567	3,411,111	10,200,061	8,711,009		
Net Position, End of Year	\$ 3,377,256	\$ 3,914,084	\$ 3,460,038	\$ 10,751,378	\$ 10,200,061		

## ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. STATEMENT OF CASH FLOWS

## FOR THE YEAR ENDED MARCH 31, 2025, WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2024

	2025	2024
Cash Flows from Operating Activities		
Cash Received from Contributions and Support	\$ 619,333	\$ 626,345
Payments for Scholarships	(406,291)	(381,800)
Payments for General Student Expenses	(212,369)	(106,439)
Payments for Other Expenses	(221,671)	(163,894)
Net Cash (Used in) Operating Activities	(220,998)	(25,788)
Cash Flows from Investing Activities		
Proceeds from Sale of Investments	1,817,365	2,010,884
Purchases of Investments	(1,334,664)	(2,390,603)
Receipt of Interest and Dividends	272,028	246,153
Payments on Annuities	(10,600)	(10,600)
Net Cash Provided by (Used in) Investing Activities	744,129	(144,166)
Cash Flows from Non-Capital Financing Activities		
Receipts from Donors for Permanent Endowments	48,999	17,513
Net Cash Provided by Non-Capital Financing Activities	48,999	17,513
Net Increase (Decrease) in Cash and Cash Equivalents	572,130	(152,441)
Cash and Cash Equivalents, Beginning of Year	1,671,795	1,824,236
Cash and Cash Equivalents, End of Year	\$ 2,243,925	\$ 1,671,795
Schedule of Non-Cash Operating Activities		
Change in Fair Value of Investments	\$ 368,123	\$ (628,776)

## **Note 1 - Summary of Significant Accounting Policies**

## **Reporting Entity**

The St. Johns River State College Foundation, Inc. (the Foundation) was formed in 1970 as a non-profit organization. The Foundation's sole purpose is the support of the St. Johns River State College (the College) and its students. The primary goal of the Foundation is to further develop its scholarship program and to fund activities that promote the College. The Foundation is a direct support organization under Section 1004.70, Florida Statutes, and, for financial reporting purposes, is considered a component unit of the College.

### **Basis of Presentation**

The financial statements of the Foundation have been prepared in accordance with generally accepted accounting principles (GAAP) as applicable to government units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting principles.

For financial reporting purposes, the Foundation is considered a special-purpose governmental entity engaged only in business-type activities. Accordingly, the financial activity of the Foundation is accounted for in a single business-type fund which, to observe restrictions placed on the use of resources, is further grouped into sub-accounts as follows:

- Unrestricted—represents resources available for operations without restriction.
- Restricted, Expendable—represents resources available only for scholarships or other eligible student related purposes.
- Restricted, Non-Expendable—represents contributions received, in which the principal amount is restricted in perpetuity by the donor, with income available only for scholarships or other eligible student related purposes.

All restrictions are externally imposed; thus, no net position is restricted by enabling legislation. When both restricted and unrestricted resources are available for use, it is the Foundation's policy to use restricted resources first, then unrestricted resources as they are needed.

Revenues of the Foundation are classified as *operating*, for primary activities, such as donor contributions and state matching funds, or *non-operating*, for ancillary activities, such as investment earnings.

## **Measurement Focus and Basis of Accounting**

The Foundation utilizes the economic resources measurement focus and accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of the related cash flows.

## **Cash and Cash Equivalents**

For the purpose of the statement of cash flows, the Foundation considers all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

### Investments

Investments are reported at fair value, except for money market investments, which are reported at cost.

### **Donor-Restricted Endowments**

Investment income, including unrealized appreciation and depreciation, is allocated to the restricted expendable account on a pro rata basis based on the non-expendable endowment balance and the undistributed earnings associated with each endowment. In accordance with state law, these funds are then available for expenditure when the specific donor criteria are met.

In the absence of donor stipulations or law to the contrary, losses on the investments of a donor-restricted endowment fund reduce restricted expendable net position to the extent that donor-imposed temporary restrictions on net appreciation of the fund have not been met before a loss occurs. Any remaining loss reduces unrestricted net position.

If losses reduce the assets of a donor-restricted endowment fund below the level required by the donor stipulations or law, gains that restore the fair value of the assets of the endowment fund to the required level are classified as increases in unrestricted net position.

After the fair value of the assets of the endowment fund equals the required level, gains that are restricted by the donor are classified as increases in restricted expendable net position or restricted non-expendable net position, depending on the donor's restrictions.

### **Contribution Receivable**

Unconditional promises to give that are expected to be collected within one year and in future years are recorded at net realizable value. Conditional promises to give are not included as support until the conditions are substantially met.

## **Deferred Inflows of Resources**

A deferred inflow of resources is an acquisition of net assets that is applicable to a future reporting period.

## **Income Tax**

The Foundation is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

## **Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make various estimates. Actual results could differ from those estimates.

## Note 2 - Deposits and Investments

The Foundation's deposits and investments are summarized below:

Cash and Cash Equivalents	\$ 2,243,925
Investments	5,127,941
Endowed Investments	 3,460,038
<b>Total Deposits and Investments</b>	\$ 10,831,904

For the purpose of risk disclosures, deposits and investments are comprised of the following:

Deposits with Financial Institutions	\$ 1,467,485
Investments	 9,364,419
<b>Total Deposits and Investments</b>	\$ 10,831,904

The following schedules of the maturities and average credit ratings for the Foundation's investments held as of March 31, 2025, are as follows:

	Fair			Matu	rity in Years			Average Credit
	Value	Le	ss than 1		1-5	6-10	N/A	<b>Quality Ratings</b>
Bonds and Notes	\$ 1,888,380	\$	289,967	\$	659,911	\$ 938,502	\$ -	Baa1
Exchange Trade Funds:								
Fixed Income	31,982		-		-	31,982	-	N/A
Equities	105,480		-		=	-	105,480	N/A
Mutual Funds:								
Fixed Income	83,863		-		-	-	83,863	N/A
Equities	1,934,479		-		-	-	1,934,479	N/A
Real Estate	369,878		-		-	-	369,878	N/A
Equities	4,173,917		-		-	-	4,173,917	N/A
	8,587,979	\$	289,967	\$	659,911	\$ 970,484	\$ 6,667,617	
Cash Equivalents	776,440		· · · · · · · · · · · · · · · · · · ·					
Total Investments	\$ 9,364,419							

The Foundation may be exposed to the following risks associated with its investment portfolio:

Credit Risk—The risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Foundation's investment policy requires that debt securities be rated "Baa" or "BBB" or better by Moody's or Standard & Poor's rating services, respectively. The Foundation's investment policy also sets allowable ranges for allocation of assets as follows: domestic equity (mutual funds) (50-70%); international equity (10-20%); intermediate and long-term bonds (10-20%); real estate (0-10%); and cash equivalents (2-10%). Charitable gift annuity investments are limited to no more than 50% equities (including mutual funds) and no more than 10% may be invested in any one stock or fund.

Interest Rate Risk—The risk that changes in interest rates will adversely affect the fair value of an investment. The Foundation's investment policy includes asset allocation guidelines and investment management structure to ensure adequate diversification to reduce the volatility of investment returns.

Custodial Credit Risk—The risk that, in the event of failure of the counterparty, the value of investments or collateral securities in the possession of an outside party will not be recoverable. None of the Foundation's investments are subject to custodial credit risk.

Concentration of Credit Risk—The risk that any one issuer, representing a concentration greater than 5% of total investments, may not fulfill its obligations. None of the Foundation's investments exceeded this concentration level.

## Note 3 - Fair Value Measurement

The Foundation categorizes its fair value measurements with the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Foundation has the following recurring fair value measurements as of March 31, 2025:

- Common stock Valued using quoted market prices.
- Exchange traded funds Valued using quoted market prices.
- Exchange traded funds fixed income Valued using quoted market prices.
- Mutual funds Valued at the daily closing price as reported by the fund.
- Irrevocable trust receivable Valued using income approach, present value technique.

The following table summarizes the Foundation's assets for which fair values are determined on a recurring basis:

	F	air Value	Acti	oted Prices in ve Market for ntical Assets (Level 1)	Significant Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)		
Investments						-		
Bonds and Notes	\$	1,888,380	\$	-	\$ 1,888,380	\$	-	
Equities		4,173,917		4,173,917	-		-	
Exchange Traded Funds		137,462		137,462	-		-	
Mutual Funds		2,388,220		2,018,342	-		369,878	
Total Investments	<u> </u>							
Measured at Fair Value	\$	8,587,979	\$	6,329,721	\$ 1,888,380	\$	369,878	
Irrevocable Trust Receivable	\$	127,997	\$	-	\$ 127,997	\$	-	

## Note 4 - Irrevocable Trust Receivable

The Foundation is one of the residual beneficiaries of an irrevocable trust established in fiscal year 2013. Trust funds are held and invested by a third-party trustee, with earnings used for the surviving spouse, as long as she lives and remains unmarried. It is estimated that the principal of the trust will grow at 5% per year. The present value of the estimated distribution of the trust is reported as an irrevocable trust receivable of \$127,997 as of March 31, 2025.

## **Note 5 - Charitable Annuity**

The Foundation is a lead interest beneficiary of an irrevocable agreement created in July 2016, in the total amount of \$200,000. Under the terms of the agreement, the Foundation agrees to make annual annuity payments of \$10,600. During the year ended March 31, 2025, one of the donors passed away. The Foundation's obligation continues until the annual payment immediately preceding the death of the last surviving donor. The present value of the future obligation is \$13,321. In addition, 10% (\$1,332) has been restricted as a required reserve. The remainder is available for scholarships for degree-seeking, in-state students enrolled at the College, subject to certain criteria.

Changes in the annuity payable are summarized below:

	В	alance					В	Salance	Du	e Within
	Apri	April 1, 2024 A		ditions	Deductions		Marc	th 31, 2025	0	ne Year
Annuity	\$	74,830	\$	-	\$	(61,509)	\$	13,321	\$	10,600

## Note 6 - Contributed Facilities, Services, and Property

The Foundation receives free use of certain facilities and certain contributed services from the College. As a matter of accounting practice, the value of such facilities and services is not recorded in the Foundation's financial statements. Contributed property used to further the purposes of the Foundation is recorded at estimated acquisition value at the date of donation.

## Note 7 - Restricted Net Position

Restricted, expendable net position of \$3,914,084 as of March 31, 2025, is available for scholarships and other eligible student-related purposes.

Changes in restricted, non-expendable net position are as follows:

	Balance March 31,	Current Year	Investment Income	Income Available for	Balance March 31,
<u>Endowment</u>	2024	Contributions	(Loss)	Expenditures	2025
Thrasher-Horne	\$ 1,878,732	\$ -	\$ 215,099	(215,098)	\$ 1,878,733
Paul and Juanita Boyette	204,552	-	26,334	(26,334)	204,552
Putnam County Scholar	180,039	1,561	18,277	(18,277)	181,600
Irwin and Elizabeth Zekaria	125,000	-	30,816	(30,816)	125,000
Georgia Pacific	123,165	-	19,642	(19,643)	123,164
Eva Mae Kelly	115,041	-	15,652	(15,652)	115,041
Dan and Katie Martinez	100,000	-	14,569	(14,569)	100,000
Nancy K. Ramsey Memorial	100,000	-	14,400	(14,400)	100,000
Athletic Association	62,000	10,000	8,877	(8,877)	72,000
Patty and Joel Weiss	51,373	-	5,514	(5,586)	51,301
Bob Hudson	50,000	-	11,739	(11,739)	50,000
Joe and Linda Pickens	50,000	-	7,911	(7,911)	50,000
Olivia Lay	50,000	-	6,841	(6,841)	50,000
Cliff Stearns	50,000	25,338	4,054	(4,054)	75,338
Talmadge - Noyes	41,945	-	5,873	(5,873)	41,945
John Tindall	28,164	-	4,497	(4,497)	28,164
Bob Smith	26,000	2,000	(3,151)	3,151	28,000
Sheretz	25,000	-	4,026	(4,026)	25,000
Lillie M. Avrett	25,000	-	3,241	(3,241)	25,000
St. Augustine Rotary	25,000	-	3,771	(3,771)	25,000
Robert McLendon, Jr.	25,100	-	5,668	(5,668)	25,100
C.L. Overturf	25,000	-	2,983	(2,983)	25,000
Boots and Philip	25,000	-	3,791	(3,791)	25,000
Ben Zirbel	25,000	-	2,429	(2,429)	25,000
Mark Breidenstein		10,100	166	(166)	10,100
Total	\$ 3,411,111	\$ 48,999	\$ 433,019	\$ (433,091)	\$ 3,460,038

## Note 8 - Administrative Fees

In order to support its operations, the Foundation assesses an endowment fee. The endowment fee represents an assessment for management and administration of endowed and board appropriated funds. The endowment fee is assessed on a quarterly basis based on the fair market value of the fund. For the year ended March 31, 2025, the Board of Directors approved a 1.25% administrative fee on endowed and board appropriated funds of \$74,522 and \$2,858, respectively.

## **Note 9 - Board Appropriations**

As summarized below, the Board has appropriated certain amounts of the unrestricted net position for specific purposes. These internal-imposed limitations on net position do not relate to donor stipulations.

Unrestricted Net Position as of March 31, 2025	\$ 3,377,256
Board Appropriations for the Thrasher - Horne Center of the Arts (THCA)	
Balance Transfer from THCA Membership Account	(50,000)
Balance Transfer from THCA Sponsorships	(36,545)
Accumulated Net Appreciation	(149,667)
Administrative Fee	 2,858
Total Board Appropriations	(233,354)
Unappropriated Unrestricted Net Position	\$ 3,143,902

## Note 10 - Revocable Split-Interest Bequest

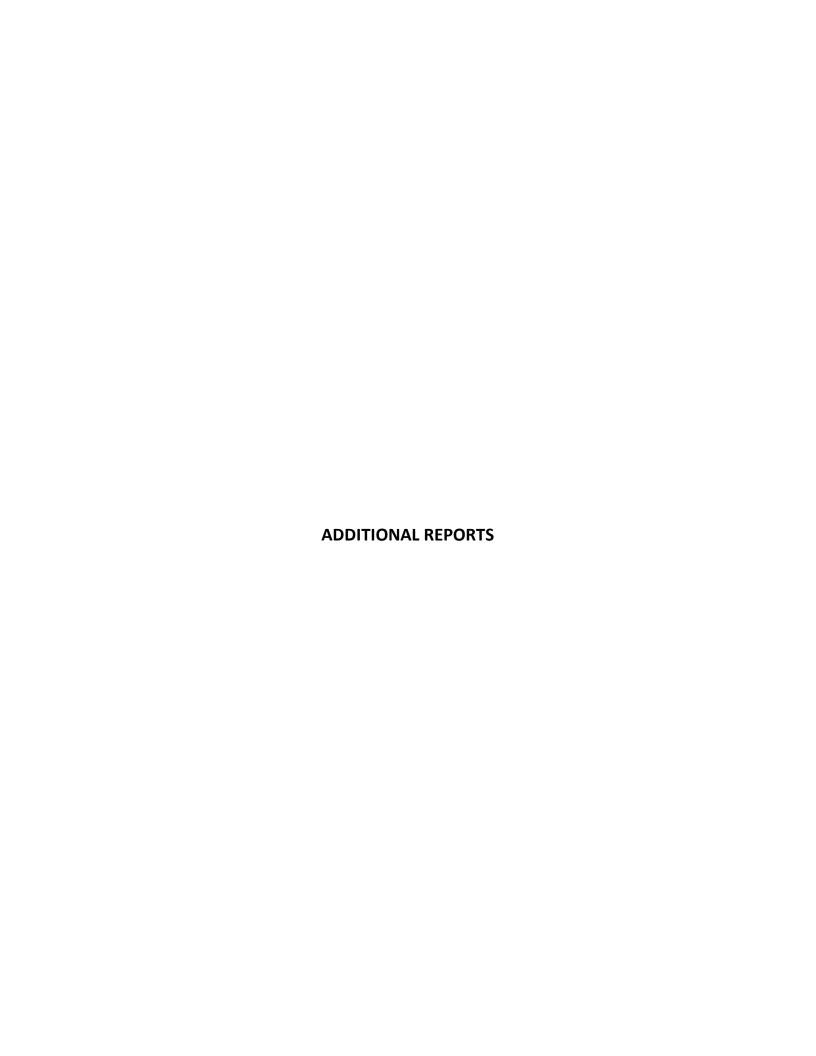
The Foundation is a beneficiary of a bequest held in trust by the Jacksonville Community Foundation, Inc. who maintains variance power over trust assets. The trust directs that \$300,000 be permanently endowed and administered by the aforementioned third-party, with earnings distributed to the Foundation on a periodic basis to provide scholarships annually to one recipient from each of the high schools in Putnam County. As of December 2015, the bequest was fully funded.

## Note 11 - Transfers

From time-to-time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Foundation to retain as a fund of perpetual duration. Since no endowment funds fell below required levels for the year ended March 31, 2025, there were no transfers from unrestricted funds to restricted non-expendable funds.

## Note 12 - Risk Management

The Foundation is exposed to various risks of loss related to general liability and directors' and officers' liability. The Foundation purchases commercial insurance to manage these risks. There have been no losses in excess of coverage in the last three years.



## **PURVIS GRAY**

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the St. Johns River State College Foundation, Inc. (the Foundation) as of and for the year ended March 31, 2025, and the related notes to the financial statements, which collectively comprise the Foundation's financial statements, and have issued our report thereon dated August 15, 2025.

## **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Foundation's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material

## CERTIFIED PUBLIC ACCOUNTANTS

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Board of Directors St. Johns River State College Foundation, Inc. Palatka, Florida

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Purvis Gray

August 15, 2025 Gainesville, Florida



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**Return of Organization Exempt From Income Tax** 

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations) Do not enter social security numbers on this form as it may be made public.

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service

Go to www.irs.gov/Form990 for instructions and the latest information.

<u>A I</u>	or the	e 2024 calendar year, or tax year beginning APR 1, 2024 and	ending M	AR 31, 2025				
<b>B</b>	Check if applicable	C Name of organization ST. JOHNS RIVER STATE COLLEGE		D Employer identific	cation number			
	Addre	FOUNDATION, INC.						
	Name chang			23-73365	85			
Ē	Initial return Final	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	E Telephone number 386-312-4222				
	⊥return/ termin ated			G Gross receipts \$ 2,772,725.				
	Amend	, , , , , , , , , , , , , , , , , , , ,		H(a) Is this a group re				
F	return Applic tion				? Yes X No			
	pendir	5001 ST. JOHNS AVENUE, PALATKA, FL 321	77	H(b) Are all subordinates in				
		empt status: X 501(c)(3) 501(c) ( ) (insert no.) 4947(a)(1) of		1	list. See instructions			
	Nebsit		01 321	H(c) Group exemptio				
		organization: X Corporation Trust Association Other	I Vaar		1 State of legal domicile: FL			
	art I	Summary	L TEAT	or formation. ±570  N	A State of legal dominione. L 1			
	_	Briefly describe the organization's mission or most significant activities: SEE \$	SCHEDII	T.E. O				
e	'	Briefly describe the organization's mission of most significant activities.	<u> </u>					
Governance	2	Check this box if the organization discontinued its operations or dispos	and of more	than 25% of its not see	note.			
/err	3			ı	13			
é	4	Number of independent voting members of the governing body (Part VI, line 1b)			12			
	1 -				0			
ties	1	Total number of individuals employed in calendar year 2024 (Part V, line 2a)			20			
Activities &		Total number of volunteers (estimate if necessary)  Total unrelated business revenue from Part VIII, column (C), line 12			0.			
Ac	1				0.			
	B	Net unrelated business taxable income from Form 990-T, Part I, line 11		Prior Year	Current Year			
Revenue		Contributions and grants (Part VIII. line 1h)		643,902.	619,939.			
	8   9	Contributions and grants (Part VIII, line 1h) Program service revenue (Part VIII, line 2g)		0.45,502.	0.00,000			
	10	Program service revenue (Part VIII, line 2g) Investment income (Part VIII, column (A), lines 3, 4, and 7d)		641,477.	349,443.			
	10	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0.	15,046.			
	1	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)		1,285,379.	984,428.			
_				381,800.	406,291.			
	1	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0.	0.			
	45	Benefits paid to or for members (Part IX, column (A), line 4)  Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0.	0.			
ses	15			0.	0.			
Expenses	loa	Professional fundraising fees (Part IX, column (A), line 11e)  Total fundraising expenses (Part IX, column (D), line 25)  56, 96	61	<u> </u>	0.			
Ä	170			276,083.	379,943.			
	''	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)  Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)		657,883.	786,234.			
	1	Revenue less expenses. Subtract line 18 from line 12		627,496.	198,194.			
		Revenue less expenses. Subtract line 16 from line 12	Re	ginning of Current Year	End of Year			
Assets or	20	Total assets (Part X, line 16)	50	10,415,182.	10,959,945.			
SS6 Rals	20	Total liabilities (Part X, line 16)		215,121.	208,567.			
Net /	4	, , , , , , , , , , , , , , , , , , , ,		10,200,061.	10,751,378.			
	art II	Net assets or fund balances. Subtract line 21 from line 20		10,200,001.	10,731,370.			
		Ities of perjury, I declare that I have examined this return, including accompanying schedules	and stateme	ante and to the heet of my	knowledge and helief it is			
		t, and complete. Declaration of preparer (other than officer) is based on all information of wh			knowledge and belief, it is			
uuu	, 001100	t, and complete. Declaration of proparti (enter than emech ) is based on an information of win	non proparor	nas any knowledge.				
Sig	n	Signature of officer		Date				
Her		MELISSA C. MILLER, CHAIRWOMAN						
Hei	-	Type or print name and title						
			T	Date Check	PTIN			
Paid		Preparer's name  EMILY J. NEWSOM, CPA	1	4 404 40 E   f	101 105 # L00000110			
	arer	Firm's name PURVIS, GRAY & COMPANY, LLP						
	Only	Firm's address 222 NE 1ST ST		Firm's EIN 59-0548468				
036	Jilly	GAINESVILLE, FL 32601		Phone no. (3	52) 378-2461			
Mar	, the IF	-		I FIIUIIE IIU. ( 3	X Yes No			
ivia	յս թ	RS discuss this return with the preparer shown above? See instructions			LAL TES NO			

Pai	rt III Statement of Program Service Accomplishments	J
	Check if Schedule O contains a response or note to any line in this Part III	X
1	Briefly describe the organization's mission:  TO SUPPORT ST. JOHNS RIVER STATE COLLEGE AND ITS STUDENTS THRO	псн
	AMONG OTHER THINGS, A SCHOLARSHIP PROGRAM AND WORKFORCE DEVELO	
	SUPPORT.	LILLIVI
	DOI 1 OKT •	
2	Did the organization undertake any significant program services during the year which were not listed on the	
_	prior Form 990 or 990-EZ?	Yes X No
	If "Yes," describe these new services on Schedule O.	
3	Did the organization cease conducting, or make significant changes in how it conducts, any program services?	X Yes No
Ū	If "Yes," describe these changes on Schedule O.	
4	Describe the organization's program service accomplishments for each of its three largest program services, as measured by	/ expenses.
-	Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total of	
	revenue, if any, for each program service reported.	
4a	(Code:) (Expenses \$ 406, 291. including grants of \$ 406, 291. ) (Revenue \$	)
	SUPPORTED ST. JOHNS RIVER STATE COLLEGE STUDENTS BY FUNDING	,
	SCHOLARSHIPS.	
4b	(Code:) (Expenses \$	)
	SUPPORTED ST. JOHNS RIVER STATE COLLEGE STUDENT PROGRAMS AND	
	ACTIVITIES.	
	(0)	
40	(Code:) (Expenses \$	)
4d	Other program services (Describe on Schedule O.)	
	(Expenses \$ including grants of \$ ) (Revenue \$	)
4e	Total program service expenses 618,660.	
		Form <b>990</b> (2024)

Form 990 (2024) FOUNDATION, INC.
Part IV Checklist of Required Schedules

			Yes	No_
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)?			
	If "Yes," complete Schedule A	1	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors? See instructions	2	Х	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for			
	public office? If "Yes," complete Schedule C, Part I	3		<u>X</u>
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect			
	during the tax year? If "Yes," complete Schedule C, Part II	4		_X_
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or			
	similar amounts as defined in Rev. Proc. 98-19? If "Yes," complete Schedule C, Part III	5		_X_
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to			
	provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I	6		_X_
7	Did the organization receive or hold a conservation easement, including easements to preserve open space,			
	the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	7		_X_
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete			
	Schedule D, Part III	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for			
	amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services?			
	If "Yes," complete Schedule D, Part IV	9		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments			
	or in quasi-endowments? If "Yes," complete Schedule D, Part V	10	х	
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VII, IX, or X,			
	as applicable.			
а	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D,			
	Part VI	11a		Х
b	Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total			
	assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	11b		Х
С	Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total			
	assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII	11c		Х
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in			
	Part X, line 16? If "Yes," complete Schedule D, Part IX	11d		Х
е	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	11e	Х	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses			
	the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	11f		Х
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete			
	Schedule D, Parts XI and XII	12a	х	
b	Was the organization included in consolidated, independent audited financial statements for the tax year?			
-	If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional	12b		Х
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	13		X
	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business,			
_	investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000			
	or more? If "Yes," complete Schedule F, Parts I and IV	14b		Х
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any			
	foreign organization? If "Yes," complete Schedule F, Parts II and IV	15		Х
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to			
	or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV	16		Х
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX,			
	column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I. See instructions	17		Х
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines			
	1c and 8a? If "Yes," complete Schedule G, Part II	18	х	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes."			
	complete Schedule G, Part III	19		Х
20a	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H	20a		X
	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or			
-	domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	21		Х

Part IV Checklist of Required Schedules (continued)

			Yes	No
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on			
	Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	22	Х	
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current			
	and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete			
	Schedule J	23	Х	
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the			
	last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete			
	Schedule K. If "No," go to line 25a	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
С	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease			
	any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit			
	transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and			
	that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete			
	Schedule L, Part I	25b		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current			
	or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35%			
	controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II	26		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee,			
	creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled			l
	entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III	27		X
28	Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV,			
	instructions for applicable filing thresholds, conditions, and exceptions):			
а	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If			
	"Yes," complete Schedule L, Part IV	28a		X
	A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV	28b		X
С	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If			v
	"Yes," complete Schedule L, Part IV	28c		X
29	Did the organization receive more than \$25,000 in noncash contributions? If "Yes," complete Schedule M	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation			x
0.4	contributions? If "Yes," complete Schedule M	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I	31		
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete	32		X
22	Schedule N, Part II  Did the organization own 100% of an entity disregarded as separate from the organization under Regulations	32		
33	sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I	33		X
34	Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and	- 55		<del></del>
J-7	Part V, line 1	34	х	1
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		х
	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity			
_	within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2	35b		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization?			
	If "Yes," complete Schedule R, Part V, line 2	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization			
	and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI	37		Х
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19?			
	Note: All Form 990 filers are required to complete Schedule O	38	X	
Par				
	Check if Schedule O contains a response or note to any line in this Part V			ᄓ
			Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable			
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable			
С	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming		37	
	(gambling) winnings to prize winners?	1c	X	(2.2.2.1

432004 12-10-24

Form **990** (2024)

## ST. JOHNS RIVER STATE COLLEGE

Form 990 (2024) FOUNDATION, INC.

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

22 Either the number of employees reported on Form W3. Transmittation Wage and Tax Statements.  1 itied for the calendar year ending with or within the year covered by this return.  2 itied for the calendar year ending with or within the year covered by this return.  3 it if at least one is reported on line 2s. did the organization file all required federal employment tax returns?  2 it if we have the calendar year ending with or within the year covered by this return.  3 it if we have the calendar year, did the organization have an interest in, or a signiture or other authority over, a financial accountry year has a part of the organization have an interest in, or a signiture or other authority over, a financial accountry year has a part of the organization have an interest in, or a signiture or other authority over, a financial accountry year.  4 if Yes, enter the name of the foreign country  5 if Yes, enter the name of the foreign country.  5 if Yes, enter the name of the foreign country.  5 if Yes, enter the name of the foreign country.  5 if Yes, enter the name of the foreign country.  5 if Yes, enter the name of the foreign country.  5 if Yes, enter the name of the foreign country.  5 if Yes, if the organization have around grows reviets the variance of the very solid that shell of the properties of						Yes	No		
b If all least one is reported on line 2a, clid the organization file all required federal employment tax returns?  3a Did the organization have unrelated business gross income of \$1,000 or more during the year?  3b Diff Yes; his it flief a Form 999T for this year? "No" to file 3b, provide an explanation on Schedule O  4a All any time during the calendar year, did the organization have an interest in, or a signiture or other authority over, a  4a Diff Yes; "enter the name of the foreign country year has a hear account, securities account, or other financial account?"  5b If Yes; "enter the name of the foreign country year has a hear account, securities account, or other financial accounts (FBAR).  5c Was the organization aparty to a prohibited tax shelter transaction at any time during the tax year?  5c Was the organization aparty to a prohibited tax shelter transaction?  5c Was the organization aparty to a prohibited tax shelter transaction?  5c Was the organization aparty to a prohibited tax shelter transaction?  5c Was the organization aparty to a prohibited tax shelter transaction?  5c Was the organization aparty to a prohibited tax shelter transaction?  5c Was the organization and programization that was or is a party to a prohibited tax shelter transaction?  5c Was the organization and programization that was or is a party to a prohibited tax shelter transaction?  5c Was the organization shelt was that are normally greater than \$100,000, and did the organization solicit any contributions that was required any contributions that was required to the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?  6c Was the Yes," idea the organization include with every solicitation and party for goods and services provided to the payor?  7c Was if Yes," did the organization related a payment in excess of \$5's made party say organization and payor say organization related a payment in excess of \$5's made party say.  7c Was if Yes," did the organiza	2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements,							
3a Dit the organization have unrelated business gross income of \$1,000 or more during the year?  4b If Yes, I have filed a Form 9007 for this year? If ye'n five 9b, provide an expination of Schedule 0  4c At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?  5c If Yes, I return the name of the foreign country  5c Was the organization aparty to a prohibited tax shelter transaction at any time during the tax year?  5c Was the organization party to a prohibited tax shelter transaction at any time during the tax year?  5c Was the organization have ennual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not ax deductible a charatitate contributions?  6c If Yes's to line 5 or 5b, did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible a charatitate contributions?  6c If Yes, I did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible a contributions under section 170(c).  8c If Yes, I did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible across (\$75 mate) party as a contribution and party for goods and services provided to the payor?  7c If Yes, I reduce a payment in access of \$75 mate) party as a contribution and party for goods and services provided to the payor?  7c If Yes, I reduce a payment in access of \$75 mate) party sa a contribution and party for goods and services provided to the payor?  7c If Yes, I reduce that the organization received a contribution of carbon services provided?  7c If Yes, I reduce the organization received a contribution of carbon services and party for which it was required to file From \$800 to file organization file Fr			2a		)				
3a Dit the organization have unrelated business gross income of \$1,000 or more during the year?  4b If Yes, I have filed a Form 9007 for this year? If ye'n five 9b, provide an expination of Schedule 0  4c At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?  5c If Yes, I return the name of the foreign country  5c Was the organization aparty to a prohibited tax shelter transaction at any time during the tax year?  5c Was the organization party to a prohibited tax shelter transaction at any time during the tax year?  5c Was the organization have ennual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not ax deductible a charatitate contributions?  6c If Yes's to line 5 or 5b, did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible a charatitate contributions?  6c If Yes, I did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible a contributions under section 170(c).  8c If Yes, I did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible across (\$75 mate) party as a contribution and party for goods and services provided to the payor?  7c If Yes, I reduce a payment in access of \$75 mate) party as a contribution and party for goods and services provided to the payor?  7c If Yes, I reduce a payment in access of \$75 mate) party sa a contribution and party for goods and services provided to the payor?  7c If Yes, I reduce that the organization received a contribution of carbon services provided?  7c If Yes, I reduce the organization received a contribution of carbon services and party for which it was required to file From \$800 to file organization file Fr	b		ns?		2b				
49. All any time during the calendar year, did the organization have an inferest in or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial accounts (FBAR).  50. If I*Yes, if enter the name of the foreign country  51. Was the organization party to a prohibited tax shelter transaction at any time during the tax year?  52. Sa					За		Х		
44 A tary time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial accounts?  55 Was the organization aparty to a prohibited tax shelter transaction at any time during the tax year?  56 Was the organization aparty to a prohibited tax shelter transaction at any time during the tax year?  57 Was the organization aparty to a prohibited tax shelter transaction at any time during the tax year?  58 Was the organization have annual gross receipts that are normally greater than \$100,000, and did the organization slicit any contributions that were not tax deductibles a charlable contributions?  58 If 'Yes' tid the organization include with every solicitation an express statement that such contributions or gifts were not tax deductibles a charlable contributions?  59 If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible as charlable contribution and partly for goods and services provided to the payor?  50 If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible as charlable contribution and partly for goods and services provided to the payor?  50 If 'Yes,' did the organization notify the conor of the value of the goods or services provided?  51 If 'Yes,' indicate the number of Forms 8282 filed during the year of targible personal property for which it was required to file Form 8282?  52 If If yes, indicate the number of Forms 8282 filed during the year of the payor and the payor	b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule	0 .		3b				
b if "Yes," eliment the name of the foreign country  See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).  58 Was the organization aparty to a prohibited tax shelter transaction at any time during the tax year?  59 Was the organization aparty to a prohibited tax shelter transaction?  50 A X  51 Post of any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?  50 B C If Yes's to list the foreign transaction and the foreign approach that a was or is a party to a prohibited tax shelter transaction?  50 B C S S S S S S S S S S S S S S S S S S		.,		rity over, a					
See instructions for filing requirements for FinCPN Form 114. Report of Foreign Bank and Financial Accounts (FBAR).  5 Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?  5 Was the organization party to a prohibited tax shelter transaction?  5 C If Yes' to line 5 a or 5b, did the organization file Form 8888 17?  6 Does the organization shall are annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?  6 B If Yes, 'did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?  7 Organization shall may receive deductible contributions under section 170(c).  8 Did the organization receive a payment in excess of \$75 made party as a contribution and party for goods and services provided to the post of the form 8282?  9 Did the organization selle, exchange, or otherwise dispose of transplible personal property for which it was required to file Form 8282?  10 Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?  11 Did the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?  12 Did the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?  13 Did the sponsoring organization make and stiribution in under section 4966?  14 Sponsoring organization have excess business holdings at any time during the year?  15 Sponsoring organization have excess business holdings at any time during the year?  16 Sponsoring organization have excess business holdings at any time during the year?  17 Did the sponsoring organization make and stiribution in order section 4966?  18 Section 501(c)(7) organizations. Enter:  19 In this continuation of the section of the section 4960 at any and annual trainspect of the org		financial account in a foreign country (such as a bank account, securities account, or other financial a	accou	nt)?	4a		X		
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?  5a X  Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?  5b X  c If 'Yes' to line 3a or 5b, did the organization that it was or is a party to a prohibited tax shelter transaction?  5b X  c If 'Yes' to line 3a or 5b, did the organization than the state of the state	b	If "Yes," enter the name of the foreign country							
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?  6		See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial A	ccour	nts (FBAR).					
c If 'Yes' to line 5a or 5b, did the organization file Form 8886-T?  6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductibles as charitable contributions?  6b If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?  7c Organizations that may receive deductible contributions under section 170(c).  8d If the organization shart may receive deductible contributions under section 170(c).  8d If 'Yes,' did the organization include with every solicitation and partly tor goods and services provided to the payor?  7a X  7b If 'Yes,' did the organization notify the donor of the value of the goods or services provided?  7c Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?  7a If 'Yes,' indicate the number of Forms 8282 filed during the year of the organization received a contribution of organization the year organization received a contribution of qualified intellectual property, did the organization file Form 1899 as required?  7b If the organization received a contribution of qualified intellectual property, did the organization file Form 1899 as equired?  7a Y  7b If the organization received a contribution of care, boats, ariphanes, or other vehicles, did the organization file Form 1898 as equired?  7a Y  7b If the organization received a contribution of care, boats, ariphanes, or other vehicles, did the organization file Form 1898 as equired?  7a Y  7b If the organization received a contribution of care, boats, ariphanes, or other vehicles, did the organization file Form 1898 as equired?  7c Y  7d	5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?			5a		Х		
6a Des the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?  b If "Yes," did the organization include with every solicitation an express statement that such contributions or grifts were not tax deductible?  7 Organizations that may receive deductible contributions under section 170(c).  8 Did the organization self in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?  9 Did the organization self, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?  10 If "Yes," indicate the number of Forms 8282 filed during the year  10 Did the organization receive any funds, directly, to pay premiums on a personal benefit contract?  11 Type of the organization received as contribution of qualified intellectual property, did the organization file Form 8899 as required?  12 Type of the organization received a contribution of qualified intellectual property, did the organization file a Form 1098-C7  13 Sponsoring organization near maintaining donor advised funds.  14 Did the sepansoring organization make any taxable distributions under section 4966?  15 Sponsoring organization make any taxable distributions under section 4966?  16 Section 501(c)(7) organizations. Enter:  16 Initiation fees and capital contributions included on Part VIII, line 12  17 Gross income from members or shareholders  18 Dection 501(c)(12) organizations. Enter:  19 Initiation fees and capital contributions included on Part VIII, line 12  10 Gross income from members or shareholders  11 Section 501(c)(12) organizations. Enter:  19 Initiation fees and capital contributions included on Part VIII, line 12  10 Gross income from them surces. (D not net amounts due or paid to other sources against  11 Section 501(c)(12) organizations. Enter:  10 Gross income from members or shareholders  11 Section 501(c)(22) qualified non	b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transa	ction?		5b		Х		
any contributions that were not tax deductible as charitable contributions?  b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?  7 Organizations that may receive deductible contributions under section 170(c).  b Id the organization receive a pyment in excess of \$5% made partly as a contribution and partly for goods and services provided to the payor?  b If "Yes," did the organization notify the donor of the value of the goods or services provided?  c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?  d If "Yes," indicate the number of Forms 8282 filed during the year  2 Did the organization and any funds, directly or indirectly, to pay premiums on a personal benefit contract?  7 Yes, "If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?  7 Yes, If the organization received a contribution of ausilified intellectual property, did the organization file Form 8899 as required?  7 Yes, If the organization received a contribution of acus, boats, anipanes, or other vehicles, did the organization file a Form 1098-C?  8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization make a sistribution to a donor, donor advised, and the organization will be a form 1098-C?  9 Sponsoring organizations maintaining donor advised funds.  a Did the sponsoring organization make any taxable distributions under section 4966?  b Did the sponsoring organization make any taxable distributions under section 4966?  b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?  9 Section 501(c)(12) organizations. Enter:  a Initiation fees and capital contributions included on Part VIII, line 12  f Oreas received from them.)  10 Gross received from them.)  11 Section 501(c)(12) organizations.	С	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?			5с				
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b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)  12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?  b If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b  13 Section 501(c)(29) qualified nonprofit health insurance issuers.  a Is the organization licensed to issue qualified health plans in more than one state?  Note: See the instructions for additional information the organization must report on Schedule O.  b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans  c Enter the amount of reserves on hand  13c  14a X  b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O  15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?  15 X  16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income?  16 X  17 Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953?	11	Section 501(c)(12) organizations. Enter:							
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Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?  b If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b 133 Section 501(c)(29) qualified nonprofit health insurance issuers.  a Is the organization licensed to issue qualified health plans in more than one state? 13a Note: See the instructions for additional information the organization must report on Schedule O.  b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans 13b 13c 14a Did the organization receive any payments for indoor tanning services during the tax year? 14a X 15b 16 "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O 14b 15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? 15 X 15 Is the organization an educational institution subject to the section 4968 excise tax on net investment income? 16 X 16 "Yes," complete Form 4720, Schedule O. 17 Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? 17	b	Gross income from other sources. (Do not net amounts due or paid to other sources against							
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If "Yes," complete Form 4720, Schedule O.  Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953?  17	16		t incc	mo?	46		X		
Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953?  17	10		LIIICO		10		21		
that would result in the imposition of an excise tax under section 4951, 4952 or 4953?	17		tivitio	e					
	• •				17				

Form **990** (2024)

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Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. X Check if Schedule O contains a response or note to any line in this Part VI Section A. Governing Body and Management No Yes 13 **1a** Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O. 12 **b** Enter the number of voting members included on line 1a, above, who are independent Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other X officer, director, trustee, or key employee? 2 Did the organization delegate control over management duties customarily performed by or under the direct supervision 3 Х of officers, directors, trustees, or key employees to a management company or other person? 3 X Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? 4 5 Did the organization become aware during the year of a significant diversion of the organization's assets? 6 Did the organization have members or stockholders? 6 Х 7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? Х 7a **b** Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? X 7b Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following: Х a The governing body? 8a **b** Each committee with authority to act on behalf of the governing body? Х 8b Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes." provide the names and addresses on Schedule O Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.) Yes Nο 10a Did the organization have local chapters, branches, or affiliates? 10a b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? Х 11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? 11a b Describe on Schedule O the process, if any, used by the organization to review this Form 990. Х 12a Did the organization have a written conflict of interest policy? If "No," go to line 13 12a Х b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? 12b c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes." describe Х 12c on Schedule O how this was done Did the organization have a written whistleblower policy? Х 13 13 Did the organization have a written document retention and destruction policy? 14 Х 14 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision? X The organization's CEO, Executive Director, or top management official 15a Х Other officers or key employees of the organization 15b If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions. 16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a Х taxable entity during the year? 16a b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? 16b Section C. Disclosure NONE List the states with which a copy of this Form 990 is required to be filed Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply Own website X Upon request Another's website Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. State the name, address, and telephone number of the person who possesses the organization's books and records JOLYNN CARTER - 386-312-4100

Form **990** (2024)

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5001 ST. JOHNS AVENUE, PALATKA,

#### Form 990 (2024) Part VII | Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated **Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

#### Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

- 1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.
- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
  - List all of the organization's current key employees, if any. See the instructions for definition of "key employee."
- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEĆ) of more than \$100,000 from the organization and any related organizations.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See the instructions for the order in which to list the persons above.

(A)  Name and title	(B) Average	Docition						(D) Reportable	(E) Reportable	(F) Estimated
realle and the	hours per week	box	, unles	ss per	rson i	than on the state of the state	n an	compensation	compensation from related	amount of other
	(list any hours for related organizations below line)	Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	the organization (W-2/1099-MISC/ 1099-NEC)	organizations (W-2/1099-MISC/ 1099-NEC)	compensation from the organization and related organizations
(1) JOE H PICKENS JD DIRECTOR	1.00	х						0.	429,722.	143,743.
(2) DR MELANIE BROWN	1.00								•	•
VC THRU 12/24, DIRECTOR	40.00			Х				0.	233,252.	84,915.
(3) KATE ADORNETTO	40.00								,	•
SECRETARY- THRU 11/24	1.00			Х				0.	92,178.	22,260.
(4) RON W BROWN	1.00								,	
VICE CHAIR- BEG 1/25	0.00	Х		Х				0.	0.	0.
(5) JIM BUSH	1.00									
DIRECTOR	0.00	Х						0.	0.	0.
(6) JAN CONRAD	1.00									
TREAS THRU 12/24, DIRECTOR	0.00	Х		Х				0.	0.	0.
(7) MELISSA C MILLER	1.00									
CHAIRWOMAN	0.00	Х		Х				0.	0.	0.
(8) JOYCE OLIVER	1.00									
DIRECTOR	0.00	X						0.	0.	0.
(9) JOHN RAYMOND THEOBOLD	1.00									
DIRECTOR	0.00	Х						0.	0.	0.
(10) KARLA FLAGG-WRIGHT	1.00									
DIRECTOR	0.00	Х						0.	0.	0.
(11) JOLYNN CARTER	40.00									
SECRETARY- BEG 1/25	1.00			Х				0.	0.	0.
(12) LINDA FORDE	1.00								_	_
TREASURER- BEG 1/25	0.00	Х		Х				0.	0.	0.
(13) WENDALL DAVIS	1.00								_	_
DIRECTOR	0.00	Х						0.	0.	0.
(14) TOM HUNTER	1.00									
DIRECTOR	0.00	Х						0.	0.	0.
(15) LYNN POWERS	1.00									
DIRECTOR	0.00	Х			_	_		0.	0.	0.
(16) MARY TABOR	1.00								_	
DIRECTOR	0.00	Х			_	_	_	0.	0.	0.
		1			l	I	l	1	1	l

Form 990 (2024)

(A) Name and title	(B) Average hours per		not cl	Pos heck	more	1 than d		(D) Reportable compensation	(E)  Reportable compensation		(F) Estimate	
	week (list any hours for related organizations below line)				irecto	Highest compensated employee	tee)	from the organization (W-2/1099-MISC/ 1099-NEC)	from related organizations (W-2/1099-MISC/ 1099-NEC)	6	othe ompens from the organization and relation anization	r ation ne ition ited
1b Subtotal c Total from continuation sheets to Part VI								0.	755,152 0	•	50,9	0.
d Total (add lines 1b and 1c)  Total number of individuals (including but n								0 • eceived more than \$100,	755,152 000 of reportable	.  2	50,9	18.
compensation from the organization											Yes	0 No
3 Did the organization list any <b>former</b> officer, line 1a? If "Yes," complete Schedule J for s										3	3	X
4 For any individual listed on line 1a, is the su and related organizations greater than \$150	ım of reportabl	е со	mpe	ensa	tion	and	oth	er compensation from t	he organization	4	X	
5 Did any person listed on line 1a receive or a rendered to the organization? If "Yes," com	ccrue compen	satio	on fr	om	any	unre	elate	ed organization or individ	dual for services	5	5	Х
Section B. Independent Contractors  1 Complete this table for your five highest contractors										sation	from	
the organization. Report compensation for (A)											(C)	
Name and business	address	NC	ONE	<u> </u>				Description of s	services	Com	pensati	on
2 Total number of independent contractors (in	ncludina but na	ot lin	nitec	d to	thos	se lis	ted	above) who received mo	ore than			
\$100,000 of compensation from the organiz	•				_	)		,		For	m <b>990</b>	(2024)

Form 990 (2024) FOUNDAT
Part VIII Statement of Revenue

			Check if Schedule O conta	ains a r	esponse (	or note to any lin	e in this Part VIII			
							(A)	(B)	(C)	(D)
							Total revenue	Related or exempt	Unrelated	Revenue excluded from tax under
								function revenue	business revenue	sections 512 - 514
S S	1	<u> </u>	Federated campaigns		1a					
Contributions, Gifts, Grants and Other Similar Amounts					1b					
يَّجُ وَ			Membership dues		1c	27,697.				
Ţ,			Fundraising events		1d	27,057.				
ig ig			Related organizations			85,848.				
ns, Sim			Government grants (contribution	Г	1e	03,040.				
e ë		Ť	All other contributions, gifts, grant			506 204				
ĔĦ			similar amounts not included abov		1f	506,394.				
ξğ		_	Noncash contributions included in lines 1	a-1f	1g  \$	15,000.				
<u>8</u>		h	Total. Add lines 1a-1f				619,939.			
						Business Code				
မွ	2	а								
Program Service Revenue		b								
S		С								
am		d								
Pg B		е								
Ā	1	f	All other program service rever	nue						
			Total. Add lines 2a-2f							
	3		Investment income (including of							
							272,028.			272,028.
	4		Income from investment of tax							
	5		Royalties		=					
	_			(i)	Real	(ii) Personal				
	6	а	Gross rents6a	<u>'</u>		. ,				
			Less: rental expenses 6b							
			Rental income or (loss) 6c							
			Net rental income or (loss)	l						
			Gross amount from sales of	(i) Se	curities	(ii) Other				
	′	a		<b>⊢</b> '′	17,365.	(ii) Otrici				
		L-	assets other than inventory 7a	1,0	17,303.					
m		D	Less: cost or other basis	1 7	30 050					
ž			and sales expenses		39,950. 77,415.					
eve	•	С	Gain or (loss) <b>7c</b>				77 415			77 415
her Revenue			Net gain or (loss)				77,415.			77,415.
	8	а	Gross income from fundraising even	•						
ō			including \$ 27,							
			contributions reported on line	,						
			Part IV, line 18			63,393.				
		b	Less: direct expenses		8b	48,347.				
			Net income or (loss) from funda				15,046.			15,046.
	9	а	Gross income from gaming act							
			Part IV, line 19							
	-	b	Less: direct expenses		9b					
		С	Net income or (loss) from gami	ing acti	ivities					
	10	а	Gross sales of inventory, less r	returns						
			and allowances		10a					
		b	Less: cost of goods sold							
		С	Net income or (loss) from sales	of inve	entory					
						Business Code				
snc	11	а								
Miscellaneous Revenue		b								
ella		С								
<u> </u>			All other revenue							
Σ			Total. Add lines 11a-11d							
	12		Total revenue. See instructions				984,428.	0.	0.	364,489.

#### Part IX | Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

	Check if Schedule O contains a response or note to any line in this Part IX								
	not include amounts reported on lines 6b, 8b, 9b, and 10b of Part VIII.	<b>(A)</b> Total expenses	<b>(B)</b> Program service expenses	(C) Management and general expenses	<b>(D)</b> Fundraising expenses				
1	Grants and other assistance to domestic organizations								
	and domestic governments. See Part IV, line 21								
2	Grants and other assistance to domestic								
	individuals. See Part IV, line 22	406,291.	406,291.						
3	Grants and other assistance to foreign								
	organizations, foreign governments, and foreign								
	individuals. See Part IV, lines 15 and 16								
4	Benefits paid to or for members								
5	Compensation of current officers, directors,								
	trustees, and key employees								
6	Compensation not included above to disqualified								
	persons (as defined under section 4958(f)(1)) and								
	persons described in section 4958(c)(3)(B)								
7	Other salaries and wages								
8	Pension plan accruals and contributions (include								
	section 401(k) and 403(b) employer contributions)								
9	Other employee benefits								
10	Payroll taxes								
11	Fees for services (nonemployees):								
а	Management								
b	Legal								
С	Accounting								
d	Lobbying								
е	Professional fundraising services. See Part IV, line 17								
f	Investment management fees	60,744.		60,744.					
g	Other. (If line 11g amount exceeds 10% of line 25,								
	column (A), amount, list line 11g expenses on Sch O.)	49,869.		49,869.					
12	Advertising and promotion								
13	Office expenses								
14	Information technology								
15	Royalties								
16	Occupancy								
17	Travel								
18	Payments of travel or entertainment expenses								
	for any federal, state, or local public officials								
19	Conferences, conventions, and meetings								
20	Interest								
21	Payments to affiliates								
22	Depreciation, depletion, and amortization								
23	Insurance								
24	Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A),								
	amount, list line 24e expenses on Schedule 0.)								
а	GENERAL STUDENT ACTIVIT	212,369.	212,369.						
b	ENTERTAINMENT & CIVIC	56,961.			56,961.				
С									
d									
е	All other expenses								
25	Total functional expenses. Add lines 1 through 24e	786,234.	618,660.	110,613.	56,961.				
26	Joint costs. Complete this line only if the organization								
	reported in column (B) joint costs from a combined								
	educational campaign and fundraising solicitation.								
	Check here if following SOP 98-2 (ASC 958-720)								

Form **990** (2024)

Form 990 (2024)
Part X Balance Sheet

Pai	rt X	Balance Sneet		
		Check if Schedule O contains a response or note to any line in this Part X		
			<b>(A)</b> Beginning of year	<b>(B)</b> End of year
	1	Cash - non-interest-bearing		1 111,327
	2	Savings and temporary cash investments	1,423,854.	2 2,132,598
	3	Pledges and grants receivable, net		з 127,997
	4	Accounts receivable, net		4
	5	Loans and other receivables from any current or former officer, director,		
		trustee, key employee, creator or founder, substantial contributor, or 35%		
		controlled entity or family member of any of these persons		5
	6	Loans and other receivables from other disqualified persons (as defined		
		under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6
ß	7	Notes and loans receivable, net		7
Assets	8	Inventories for sale or use		8
Ä	9	Prepaid expenses and deferred charges		9
	10a	Land, buildings, and equipment: cost or other		
		basis. Complete Part VI of Schedule D 10a		
	b	Less: accumulated depreciation		10c
	11	Investments - publicly traded securities	8,616,285.	8,587,979
	12	Investments - other securities. See Part IV, line 11		12
	13	Investments - program-related. See Part IV, line 11		13
	14	Intangible assets		14
	15	Other assets. See Part IV, line 11	44.	15 44
	16	Total assets. Add lines 1 through 15 (must equal line 33)		16 10,959,945
	17	Accounts payable and accrued expenses		17 0
	18	Grants payable		18
	19	Deferred revenue		19 195,246
	20	Tax-exempt bond liabilities		20
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21
es	22	Loans and other payables to any current or former officer, director,		
Ě		trustee, key employee, creator or founder, substantial contributor, or 35%		
Liabilities		controlled entity or family member of any of these persons		22
_	23	Secured mortgages and notes payable to unrelated third parties		23
	24	Unsecured notes and loans payable to unrelated third parties		24
	25	Other liabilities (including federal income tax, payables to related third		
		parties, and other liabilities not included on lines 17-24). Complete Part X	74 020	12 221
		of Schedule D		25 13,321
	26	Total liabilities. Add lines 17 through 25	215,121.	26 208,567
S		Organizations that follow FASB ASC 958, check here		
JCe		and complete lines 27, 28, 32, and 33.		
alar	27	Net assets without donor restrictions		27
ЯB	28	Net assets with donor restrictions		28
<u>.</u>		Organizations that do not follow FASB ASC 958, check here		
ΣF		and complete lines 29 through 33.	2 141 202	2 277 256
ts (	29	Capital stock or trust principal, or current funds		29 3,377,256
SSE	30	Paid-in or capital surplus, or land, building, or equipment fund	7 050 670	30 0
Net Assets or Fund Balances	31	Retained earnings, endowment, accumulated income, or other funds		$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
ž	32	Total net assets or fund balances	10,200,061.	32 10,751,378
	33	Total liabilities and net assets/fund balances	10,415,182.	33 10,959,945

Form **990** (2024)

Pa	Reconciliation of Net Assets					
	Check if Schedule O contains a response or note to any line in this Part XI					X
1	Total revenue (must equal Part VIII, column (A), line 12)	1		98	4,4	<u> 28.</u>
2	Total expenses (must equal Part IX, column (A), line 25)	2		78	6,2	34.
3	Revenue less expenses. Subtract line 2 from line 1	3		19	8,1	94.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	10	0,20	0,0	61.
5	Net unrealized gains (losses) on investments	5		36	8,1	23.
6	Donated services and use of facilities	6				
7	Investment expenses	7				
8	Prior period adjustments	8				
9	Other changes in net assets or fund balances (explain on Schedule O)	9		-1	5,0	00.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32,					
	column (B))	10	10	0,75	1,3	78.
Pa	rt XII Financial Statements and Reporting					
	Check if Schedule O contains a response or note to any line in this Part XII					
					Yes	No
1	Accounting method used to prepare the Form 990: Cash X Accrual Other					
	If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule	Ο.				
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?			2a		Х
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed	on a				
	separate basis, consolidated basis, or both:					
	Separate basis Consolidated basis Both consolidated and separate basis					
b	Were the organization's financial statements audited by an independent accountant?			2b	Х	
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate	basis,	,			
	consolidated basis, or both:					
	X Separate basis Consolidated basis Both consolidated and separate basis					
С	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the	audit,	,			
	review, or compilation of its financial statements and selection of an independent accountant?			2c	X	
	If the organization changed either its oversight process or selection process during the tax year, explain on Sche	edule (	Э.			
За	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the					
	Uniform Guidance, 2 C.F.R. Part 200, Subpart F?			За		Х
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the require					
	or audits, explain why on Schedule O and describe any steps taken to undergo such audits			3b		

#### **SCHEDULE A**

(Form 990)

**Total** 

Department of the Treasury Internal Revenue Service

Name of the organization

### **Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

ST. JOHNS RIVER STATE COLLEGE

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2024
Open to Public

Inspection

Employer identification number 23-7336585

		FOUN	DATION, INC	<b>C.</b>				2	3-733658	85			
Pa	rt I	Reason for Public (	Charity Status.	(All organizations must c	omplete th	nis part.) S	ee instruction	S.					
The o	organ	ization is not a private found											
1	Ŭ.	A church, convention of ch	•		-	-	)(A)(i).						
2	Ħ	A school described in <b>sect</b>					76-76-7						
3	H	A hospital or a cooperative		•		/h//1//A//ii	i)						
4	H	A medical research organiz						(iii) Enter	the hospital's r	name			
4	ш		ation operated in cor	ijunction with a nospital	described	III SECIIO	11 170(D)(1)(A)	(III). LITTEI	tile flospital s i	iairie,			
_		city, and state:	41 1	lana an mai manaita an an an				و داند د د د د د	al in				
5		An organization operated for		lege or university owned	or operat	ed by a go	vernmentai ur	iit describe	ea in				
		section 170(b)(1)(A)(iv).											
6		A federal, state, or local government	vernment or governm	nental unit described in	section 17	'0(b)(1)(A)	(v).						
7	X	An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in											
		section 170(b)(1)(A)(vi). (C	omplete Part II.)										
8		A community trust describe	ed in <b>section 170(b)(</b>	1)(A)(vi). (Complete Part	t II.)								
9		An agricultural research org	ganization described	in section 170(b)(1)(A)(i	ix) operate	ed in conju	nction with a	land-grant	college				
		or university or a non-land-g	rant college of agrici	ulture (see instructions).	Enter the	name, city	and state of	the college	or				
		university:	,	,		, ,		· ·					
10		An organization that norma	Ily receives (1) more t	than 33 1/3% of its supp	ort from c	ontribution	ıs membershi	n fees, and	d aross receipts	s from			
		activities related to its exen											
			-	•					-				
		income and unrelated busin		(less section 511 tax) iro	iiii busiiles	ses acquii	ed by the org	ariizatiori a	inter June 30, 1	975.			
		See section 509(a)(2). (Con	•										
11		An organization organized a	·		•								
12		An organization organized a	·	•	•			-	•				
		more publicly supported or	ganizations describe	d in <b>section 509(a)(1)</b> o	r section :	509(a)(2).	See <b>section 5</b>	609(a)(3). (	Check the box of	on			
		lines 12a through 12d that	describes the type of	f supporting organization	and com	plete lines	12e, 12f, and	12g.					
а			anization operated, si	upervised, or controlled	by its supp	orted orga	anization(s), ty	pically by	giving				
		the supported organization	on(s) the power to reg	gularly appoint or elect a	majority o	f the direc	tors or trustee	es of the su	pporting				
		organization. You must o	complete Part IV, Se	ections A and B.									
b		Type II. A supporting org	anization supervised	or controlled in connect	ion with its	s supporte	d organization	n(s), by hav	ring				
		control or management o	f the supporting orga	anization vested in the sa	ame perso	ns that co	ntrol or manac	e the supr	oorted				
		organization(s). You mus						,					
С		☐ Type III functionally inte			in connect	ion with a	and functional	v integrate	ed with				
·		its supported organization	- ' '					y intograte	o with,				
a		¬ ''						tad argani-	ration(a)				
d		☐ Type III non-functionally						-					
		that is not functionally int	-	* *	•			an attentiv	/eness				
		requirement (see instructi	•	-									
е		Check this box if the orga					Type I, Type I	I, Type III					
		functionally integrated, or		nally integrated supporting	ng organiz	ation.							
		er the number of supported o	•										
g		vide the following information			I ( ) I II								
	(	i) Name of supported	(ii) EIN	(iii) Type of organization (described on lines 1-10	(IV) IS the orga in your governi	inization listed ng document?	(v) Amount of	•	(vi) Amount o				
		organization		above (see instructions))	Yes	No	support (see in	structions)	support (see ins	tructions)			

23-7336585 Page 2

#### Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Sec	ction A. Public Support		·	,			
Cale	ndar year (or fiscal year beginning in)	(a) 2020	<b>(b)</b> 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
	Gifts, grants, contributions, and	(-)	()	(-)	(-)	(-, :	(-)
-	membership fees received. (Do not						
	include any "unusual grants.")	633,911.	630,109.	1142334.	643,902.	619,939.	3670195.
2	Tax revenues levied for the organ-						
	ization's benefit and either paid to						
	or expended on its behalf						
3	The value of services or facilities						
	furnished by a governmental unit to						
	the organization without charge						
4	Total. Add lines 1 through 3	633,911.	630,109.	1142334.	643,902.	619,939.	3670195.
	The portion of total contributions						
	by each person (other than a						
	governmental unit or publicly						
	supported organization) included						
	on line 1 that exceeds 2% of the						
	amount shown on line 11,						
	column (f)						42,378.
6	Public support. Subtract line 5 from line 4.						3627817.
	tion B. Total Support						
Cale	ndar year (or fiscal year beginning in)	(a) 2020	<b>(b)</b> 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
	Amounts from line 4	633,911.	630,109.	1142334.	643,902.	619,939.	3670195.
	Gross income from interest,						
	dividends, payments received on						
	securities loans, rents, royalties,						
	and income from similar sources	193,339.	132,697.	162,737.	246,146.	272,028.	1006947.
9	Net income from unrelated business			-	-	-	
	activities, whether or not the						
	business is regularly carried on						
10	Other income. Do not include gain						
	or loss from the sale of capital						
	assets (Explain in Part VI.)					63,393.	63,393.
11	<b>Total support.</b> Add lines 7 through 10						4740535.
12	Gross receipts from related activities,	etc. (see instruction	ns)			12	
	First 5 years. If the Form 990 is for th			fourth, or fifth tax y	ear as a section 50	01(c)(3)	
	organization, check this box and stop	o here					
Sec	tion C. Computation of Publi						
14	Public support percentage for 2024 (I	ine 6, column (f), di	vided by line 11, c	column (f))		14	76.53 %
15	Public support percentage from 2023	Schedule A, Part I	I, line 14			15	77.33 %
	33 1/3% support test - 2024. If the					ore, check this box	c and
	stop here. The organization qualifies	as a publicly suppo	orted organization				X
b	33 1/3% support test - 2023. If the o						
	and stop here. The organization qual	ifies as a publicly s	upported organiza	ation			
17a	10% -facts-and-circumstances test						
	and if the organization meets the fact	s-and-circumstance	es test, check this	box and stop her	r <b>e.</b> Explain in Part	VI how the organiz	ation
	meets the facts-and-circumstances te	st. The organizatio	n qualifies as a pu	blicly supported or	ganization		
b	10% -facts-and-circumstances test	- <b>2023.</b> If the org	anization did not c	heck a box on line	13, 16a, 16b, or 1	7a, and line 15 is	10% or
	more, and if the organization meets th	ne facts-and-circum	stances test, ched	ck this box and st	<b>op here.</b> Explain ir	n Part VI how the	
	organization meets the facts-and-circu	umstances test. Th	e organization qua	alifies as a publicly	supported organiz	ation	
18	Private foundation. If the organization	n did not check a l	oox on line 13, 16a	a, 16b, 17a, or 17b	, check this box ar	nd see instructions	·
	The second secon	on oon a r		, ,	, box ai		/Form 000\ 0004

Schedule A (Form 990) 2024

#### Part III | Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Se	ction A. Public Support	elow, please comp	olete i ait ii.j				
Cale	endar year (or fiscal year beginning in)	(a) 2020	<b>(b)</b> 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
	Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	(1) = 1 = 1	(12)	(5) = 5 = 5	(4,7=5=5	(5) = 5 = 1	χ,
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3	Gross receipts from activities that are not an unrelated trade or business under section 513						
4	Tax revenues levied for the organ- ization's benefit and either paid to or expended on its behalf						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	Total. Add lines 1 through 5						
7	A Amounts included on lines 1, 2, and 3 received from disqualified persons						
ŀ	Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
(	Add lines 7a and 7b						
	Public support. (Subtract line 7c from line 6.)						
Cale	ndar year (or fiscal year beginning in)	(a) 2020	<b>(b)</b> 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
	Amounts from line 6	(4,) = 3 = 3	(2) 232 :	(5) = 5 = -	(3,) = 3 = 3	(0) = 0 = 1	(.,
	a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
ı	Unrelated business taxable income (less section 511 taxes) from businesses						
	acquired after June 30, 1975						
	Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
	Total support. (Add lines 9, 10c, 11, and 12.)						L
14	First 5 years. If the Form 990 is for the	· ·		,	•	( )( )	· —
_	check this box and stop here	- 0					
	ction C. Computation of Publi					<del> </del>	
	Public support percentage for 2024 (I		•	column (f))		15	%
	Public support percentage from 2023 ction D. Computation of Inves		-			16	%
	Investment income percentage for 20			ine 13 column (f)		17	%
	Investment income percentage from					18	
197	a 33 1/3% support tests - 2024. If the						
ı	more than 33 1/3%, check this box are 33 1/3% support tests - 2023. If the	organization did r	not check a box or	n line 14 or line 19a	a, and line 16 is m	ore than 33 1/3%, a	ind
	line 18 is not more than 33 1/3%, che						
20	Private foundation. If the organization	in did not check a	hox on line 14 19	a or 10h check th	nis hox and see in	structions	

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Schedule A (Form 990) 2024

#### Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

#### Section A. All Supporting Organizations

- 1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.
- 2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).
- 3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes." answer lines 3b and 3c below.
- b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.
- c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.
- 4a Was any supported organization not organized in the United States ("foreign supported organization")? |f "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.
- b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.
- c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.
- 5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes." answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).
- b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?
- c Substitutions only. Was the substitution the result of an event beyond the organization's control?
- Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes." provide detail in Part VI.
- 7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).
- Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If "Yes." complete Part I of Schedule L (Form 990).
- 9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI.
- b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI.
- c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes." provide detail in Part VI.
- 10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.
  - b Did the organization have any excess business holdings in the tax year? (Use Schedule C. Form 4720, to determine whether the organization had excess business holdings.)

		Yes	No
	1		
	2		
	За		
	3b		
	3c		
	_		
	4a		
	4b		
	4c		
	5a		
	5b		
	5c		
	6		
	7		
	8		
	9a		
	9b		
	9с		
	10a		
	10b		
ule	A (Forn	n 990)	2024

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Pa	rt IV Supporting Organizations (continued)			
			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
а	A person who directly or indirectly controls, either alone or together with persons described on lines 11b and			
	11c below, the governing body of a supported organization?	11a		
b	A family member of a person described on line 11a above?	11b		
	A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c,			
	provide detail in Part VI.	11c		
Sec	tion B. Type I Supporting Organizations			
			Yes	No
1	Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or			
	more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers,			
	directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s)			
	effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported			
	organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.	1		
2	Did the organization operate for the benefit of any supported organization other than the supported			
	organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in			
	Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated,			
	supervised, or controlled the supporting organization.	2		
Sec	tion C. Type II Supporting Organizations			
			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors			
	or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control			
	or management of the supporting organization was vested in the same persons that controlled or managed			
	the supported organization(s).	1		
Sec	tion D. All Type III Supporting Organizations			
			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the			
	organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax			
	year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the			
	organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported			
	organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how			
	the organization maintained a close and continuous working relationship with the supported organization(s).	2		
3	By reason of the relationship described on line 2, above, did the organization's supported organizations have a			
	significant voice in the organization's investment policies and in directing the use of the organization's			
	income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's			
	supported organizations played in this regard.	3		
Sec	tion E. Type III Functionally Integrated Supporting Organizations			
1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions	s).		
а	The organization satisfied the Activities Test. Complete line 2 below.			
b	The organization is the parent of each of its supported organizations. Complete line 3 below.			
С	The organization supported a governmental entity. Describe in Part VI how you supported a governmental			
	entity (see instructions).			
2	Activities Test. Answer lines 2a and 2b below.		Yes	No
а	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of			
	the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify			
	those supported organizations and explain how these activities directly furthered their exempt purposes,			
	how the organization was responsive to those supported organizations, and how the organization determined			
	that these activities constituted substantially all of its activities.	2a		
b	Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement,			
	one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in			
	Part VI the reasons for the organization's position that its supported organization(s) would have engaged in			
	these activities but for the organization's involvement.	2b		
3	Parent of Supported Organizations. Answer lines 3a and 3b below.			
а	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or			
	trustees of each of the supported organizations? If "Yes" or "No," provide details in Part VI.	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each			
	of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.	3b		

Par	t V Type III Non-Functionally Integrated 509(a)(3) Supporting	g Organi	zations	
1	Check here if the organization satisfied the Integral Part Test as a qualifying	g trust on N	ov. 20, 1970 ( <i>explain in</i>	Part VI). See instructions.
	All other Type III non-functionally integrated supporting organizations must			
Secti	on A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1		
2	Recoveries of prior-year distributions	2		
3	Other gross income (see instructions)	3		
4	Add lines 1 through 3.	4		
5	Depreciation and depletion	5		
6	Portion of operating expenses paid or incurred for production or			
	collection of gross income or for management, conservation, or			
	maintenance of property held for production of income (see instructions)	6		
7	Other expenses (see instructions)	7		
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8		
Secti	on B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see			
	instructions for short tax year or assets held for part of year):			
а	Average monthly value of securities	1a		
b	Average monthly cash balances	1b		
С	Fair market value of other non-exempt-use assets	1c		
d	Total (add lines 1a, 1b, and 1c)	1d		
е	Discount claimed for blockage or other factors			
	(explain in detail in Part VI):			
2	Acquisition indebtedness applicable to non-exempt-use assets	2		
3	Subtract line 2 from line 1d.	3		
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount,			
	see instructions).	4		
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6	Multiply line 5 by 0.035.	6		
7	Recoveries of prior-year distributions	7		
8	Minimum Asset Amount (add line 7 to line 6)	8		
Secti	on C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1		
2	Enter 0.85 of line 1.	2		
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3		
4	Enter greater of line 2 or line 3.	4		
5	Income tax imposed in prior year	5		
6	Distributable Amount. Subtract line 5 from line 4, unless subject to			
	emergency temporary reduction (see instructions).	6		
7	Check here if the current year is the organization's first as a non-functional	ly integrated	d Type III supporting orga	nization (see

Schedule A (Form 990) 2024

instructions).

	rt V Type III Non-Functionally Integrated 509		nizations (continu		5-7330303 Page 7
	ion D - Distributions	(a)(e) eapperg e. ga	in_a.a.o.i.o (continu	ueu) T	Current Year
1	Amounts paid to supported organizations to accomplish exe	mpt purposes		1	
	Amounts paid to perform activity that directly furthers exemp	<u> </u>			
_	organizations. in excess of income from activity			2	
3	Administrative expenses paid to accomplish exempt purpose	es of supported organizations	<b>i</b>	3	
4	Amounts paid to acquire exempt-use assets			4	
5	Qualified set-aside amounts (prior IRS approval required - pri	ovide details in Part VI)		5	
6	Other distributions (describe in <b>Part VI</b> ). See instructions.	ovide details iff = === = == =		6	
7	Total annual distributions. Add lines 1 through 6.			7	
8	Distributions to attentive supported organizations to which the	ne organization is responsive			
	(provide details in Part VI). See instructions.	J		8	
9	Distributable amount for 2024 from Section C, line 6			9	
10	Line 8 amount divided by line 9 amount			10	
	,	(i)	(ii)		(iii)
Sect	ion E - Distribution Allocations (see instructions)	Excess Distributions	Underdistribution Pre-2024	ns	Distributable Amount for 2024
_1_	Distributable amount for 2024 from Section C, line 6				
2	Underdistributions, if any, for years prior to 2024 (reason-				
	able cause required - explain in Part VI). See instructions.				
_3_	Excess distributions carryover, if any, to 2024				
a	From 2019				
b	From 2020				
c	From 2021				
d	From 2022				
e	From 2023				
f	Total of lines 3a through 3e				
g	Applied to under distributions of prior years				
h	Applied to 2024 distributable amount				
i_	Carryover from 2019 not applied (see instructions)				
<u>_i</u>	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.				
4	Distributions for 2024 from Section D,				
	line 7: \$				
a	Applied to underdistributions of prior years				
b	Applied to 2024 distributable amount				
С	Remainder. Subtract lines 4a and 4b from line 4.				
5	Remaining underdistributions for years prior to 2024, if				
	any. Subtract lines 3g and 4a from line 2. For result greater				
	than zero, explain in Part VI. See instructions.				
6	Remaining underdistributions for 2024. Subtract lines 3h				
	and 4b from line 1. For result greater than zero, explain in				
	Part VI. See instructions.				
7	Excess distributions carryover to 2025. Add lines 3j				
	and 4c.				
_8_	Breakdown of line 7:				
<u>a</u>	Excess from 2020				
<u>b</u>	Excess from 2021				
<u>c</u>	Excess from 2022				
<u>d</u>	Excess from 2023				
<u>e</u>	Excess from 2024				

Schedule A (Form 990) 2024

Part VI	Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12;
	Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C,
	line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V,
	Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.
	(See instructions.)
	JLE A, PART II, LINE 10, EXPLANATION FOR OTHER INCOME:
FUNDRA	
2024 A	MOUNT: \$ 63,393.
_	

### Schedule A

# Identification of Excess Contributions Included on Part II, Line 5

2024

\*\* Do Not File \*\*

\*\*\* Not Open to Public Inspection \*\*\*

Contributor's Name	Total Contributions	Excess Contributions
CARL CLEMENT BECK, JR. LIVING TRUST	100,000.	5,189
DR. HOWARD & NANCY RAMSEY	132,000.	37,189
otal Excess Contributions to Schedule A, Part II, Line 5		42,378

# Schedule B (Form 990)

**Schedule of Contributors** 

(Rev. December 2024) Department of the Treasury Internal Revenue Service

Organization type (check one):

Attach to Form 990, 990-EZ, or 990-PF. Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

Name of the organization
ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.

Employer identification number
23-7336585

Filers of:		Section:
Form 990	or 990-EZ	X 501(c)( 3 ) (enter number) organization
		4947(a)(1) nonexempt charitable trust <b>not</b> treated as a private foundation
		527 political organization
Form 990	-PF	501(c)(3) exempt private foundation
		4947(a)(1) nonexempt charitable trust treated as a private foundation
		501(c)(3) taxable private foundation
	-	covered by the <b>General Rule</b> or a <b>Special Rule</b> .  (a), (a), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.
General F	Rule	
	-	filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.
Special F	lules	
9	sections 509(a)(1) ar contributor, during t	described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; line 1. Complete Parts I and II.
l	contributor, during t iterary, or education	described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, nal purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering instead of the contributor name and address), II, and III.
) i	year, contributions of schecked, enter he ourpose. Don't com	described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the exclusively for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box ere the total contributions that were received during the year for an exclusively religious, charitable, etc., plete any of the parts unless the <b>General Rule</b> applies to this organization because it received nonexclusively etc., contributions totaling \$5,000 or more during the year \$
answer "N	No" on Part IV, line 2	It isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it <b>must</b> 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify requirements of Schedule B (Form 990).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990) (Rev. 12-2024)

Name of organization
ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.

Employer identification number

23-7336585

(a)			
No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	THE COMMUNITY FOUNDATION OF NORTHEAST FLORIDA  245 RIVERSIDE AVE., SUITE 310  JACKSONVILLE, FL 32202	\$\$	Person X Payroll
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
2	FLORIDA COLLEGE SYSTEM FOUNDATION  PO BOX 10503  TALLAHASSEE, FL 32302	\$ 26,538.	Person X Payroll  Noncash  (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
3	HCA FLORIDA PUTNAM HOSPITAL  611 ZEAGLER DRIVE  PALATKA, FL 32177-3810	\$16,000.	Person X Payroll
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
4	THOMAS HUNTER  144 RATLIFF TRAIL  INTERLACHEN, FL 32148	\$\$	Person X Payroll
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
5	SCHOLARSHIP AMERICA  ONE SCHOLARSHIP WAY  SAINT PETER, MN 56082	\$ 25,500.	Person X Payroll  Noncash  (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
6	ST. JOHNS RIVER STATE COLLEGE  5001 ST. JOHNS AVENUE  PALATKA, FL 32177	\$	Person X Payroll  Noncash  (Complete Part II for noncash contributions.)

Name of organization
ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.

Employer identification number

23-7336585

Faiti	Contributors (see instructions). Use duplicate copies of Part I if additional	i space is needed.	
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	WOMANS EXCHANGE OF ST. AUGUSTINE INC.  PO BOX 496  ST. AUGUSTINE, FL 32085	\$19,674.	Person X Payroll
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
8	BOARD OF COUNTY COMMISSIONERS  PUTNAM COUNTY PO BOX 758  PALATKA, FL 32178	\$15,000 <b>.</b> _	Person X Payroll Noncash (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
9	MARK A SPATOLA 616 PINTAIL DR AIKEN, SC 29803-6776	\$15,000 <b>.</b>	Person Payroll Noncash X (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person Payroll Noncash (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person Payroll Noncash (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person Payroll Noncash (Complete Part II for noncash contributions.)

Name of organization
ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.

Employer identification number

23-7336585

Part II	Noncash Property (see instructions). Use duplicate copies of Pa	art II if additional space is needed.	
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
Parti	BRODMANN GRAND PIANO		
9	BRODERIN GRAND I IMO		
		\$ 15,000.	06/21/24
(a) No.	(b)	(c)	(d)
from	Description of noncash property given	FMV (or estimate) (See instructions.)	Date received
Part I			
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
raiti			
		<b></b>   \$	
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		\$	
(a)		(c)	
No. from Part I	(b)  Description of noncash property given	FMV (or estimate) (See instructions.)	(d) Date received
		\$	

Page 4 Schedule B (Form 990) (Rev. 12-2024) Name of organization **Employer identification number** ST. JOHNS RIVER STATE COLLEGE 23-7336585 Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) \$ Use duplicate copies of Part III if additional space is needed. (a) No. from (b) Purpose of gift (c) Use of gift (d) Description of how gift is held Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (b) Purpose of gift (c) Use of gift (d) Description of how gift is held Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (b) Purpose of gift (c) Use of gift (d) Description of how gift is held Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (b) Purpose of gift (d) Description of how gift is held (c) Use of gift Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee

#### SCHEDULE D (Form 990)

**Supplemental Financial Statements** 

(Rev. December 2024)
Department of the Treasury
Internal Revenue Service

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

Open to Public Inspection

Name of the organization

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.

Employer identification number 23-7336585

		(a) Donor advised funds		(b) Funds and other accounts
1	Total number at end of year			
2	Aggregate value of contributions to (during year)			
3	Aggregate value of grants from (during year)			
4	Aggregate value at end of year			
5	Did the organization inform all donors and donor advisors in w	riting that the assets held in donor	advised fur	nds
	are the organization's property, subject to the organization's e	_		
6	Did the organization inform all grantees, donors, and donor ac			
	for charitable purposes and not for the benefit of the donor or			
Pa	t II Conservation Easements. Complete if the org	anization answered "Yes" on Form	990, Part IV	V, line 7.
1	Purpose(s) of conservation easements held by the organization	n (check all that apply).		
	Preservation of land for public use (for example, recreat		on of a hist	torically important land area
	Protection of natural habitat	· —		tified historic structure
	Preservation of open space			
2	Complete lines 2a through 2d if the organization held a qualifi	ed conservation contribution in the	form of a co	onservation easement on the last
	day of the tax year.			Held at the End of the Tax Ye
а	Total number of conservation easements			2a
b				2b
С	Number of conservation easements on a certified historic stru			2c
d	Number of conservation easements included on line 2c acquire	red after July 25, 2006, and not		
	on a historic structure listed in the National Register			2d
3	Number of conservation easements modified, transferred, rele	eased, extinguished, or terminated b	y the orgar	nization during the tax
	year			
4	Number of states where property subject to conservation ease	ement is located		
5	Does the organization have a written policy regarding the peri	odic monitoring, inspection, handlin	g of	
	violations, and enforcement of the conservation easements it	holds?		Yes N
6	Staff and volunteer hours devoted to monitoring, inspecting, h	nandling of violations, and enforcing	conservati	ion easements during the year
7	Amount of expenses incurred in monitoring, inspecting, handle	ing of violations, and enforcing con-	servation ea	asements during the year
8	Does each conservation easement reported on line 2d above			
	and section 170(h)(4)(B)(ii)?			Yes N
9	In Part XIII, describe how the organization reports conservation	n easements in its revenue and exp	ense stater	ment and
	balance sheet, and include, if applicable, the text of the footne	ote to the organization's financial st	atements th	hat describes the
_	organization's accounting for conservation easements.		0.1	O: 11 A
Pa	t III Organizations Maintaining Collections of		r Other t	Similar Assets.
	Complete if the organization answered "Yes" on Form			
1a	If the organization elected, as permitted under FASB ASC 958			
	of art, historical treasures, or other similar assets held for pub			ance of public
	service, provide in Part XIII the text of the footnote to its finan			
b	If the organization elected, as permitted under FASB ASC 958			
	art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service,			
	provide the following amounts relating to these items.			
	(i) Revenue included on Form 990, Part VIII, line 1			
2	If the organization received or held works of art, historical trea	sures, or other similar assets for fin	ancial gain,	, provide
	the following amounts required to be reported under FASB AS	_		
а	Revenue included on Form 990, Part VIII, line 1			\$
	Assets included in Form 990, Part X			\$

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) (Rev. 12-2024)

	t III Organizations Maintaining Co	llections of Art	Historical Tre	asures, or Othe	r Simil		3 (continu	
	•						(CONTINU	Jea)
3	Using the organization's acquisition, accession	i, and other records	, check any or the r	ollowing that make s	signincarii	use of its		
	collection items (check all that apply).							
a	Public exhibition	d		hange program				
b	Scholarly research	е	Other					
С	Preservation for future generations							
4	Provide a description of the organization's coll					ose in Part	XIII.	
5	During the year, did the organization solicit or						٦	<b>—</b>
Dor	to be sold to raise funds rather than to be mail						_ Yes	No
Par	t IV Escrow and Custodial Arrang reported an amount on Form 990, Part		e if the organization	answered "Yes" on	Form 99	0, Part IV, li	ne 9, or	
12	Is the organization an agent, trustee, custodial	·	ary for contribution	s or other assets no	t included	1		
iu	on Form 990, Part X?						Yes	☐ No
h	If "Yes," explain the arrangement in Part XIII a			•••••			_ 103	140
D	in res, explain the arrangement in rate xin a	id complete the lone	owing table.				Amount	
c	Beginning balance				1c			
	Additions during the year							
	Distributions during the year							
f	Ending balance							
	Did the organization include an amount on For						Yes	No
	If "Yes," explain the arrangement in Part XIII. C							
Par								
		(a) Current year	(b) Prior year	(c) Two years back		years back	(e) Four	years back
1a	Beginning of year balance	7,058,678.	6,094,012.	6,199,807.		678,196.		492,810.
	Contributions	605,140.	630,325.	· · · · · ·		599,491.		617,147.
	Net investment earnings, gains, and losses	438,882.	955,696.	· · · · · · · · · · · · · · · · · · ·	414,000.			093,464.
	Grants or scholarships	406,291.	381,800.	387,473.	380,449.		<u> </u>	344,407.
	Other expenditures for facilities	,	•	,		<u>,                                      </u>		
	and programs	176,844.	106,439.	153,338.		40,744.		144,443.
f	Administrative expenses	145,443.	133,116.	· · · · · · · · · · · · · · · · · · ·		70,687.	<b>—</b>	36,375.
g	End of year balance	7,374,122.	7,058,678.	· · · · · · · · · · · · · · · · · · ·	6,	199,807.		678,196.
2	Provide the estimated percentage of the curre					·		<u> </u>
	Board designated or quasi-endowment	,	%	,				
	Permanent endowment 47.0000	%						
	Term endowment 53.0000 %							
	The percentages on lines 2a, 2b, and 2c should	d equal 100%.						
За	Are there endowment funds not in the possess	•	ion that are held ar	nd administered for the	he			
	organization by:	· ·						Yes No
	(i) Unrelated organizations?						3a(i)	X
	(m) D 1 1 1 1 1 0						3a(ii)	X
b	If "Yes" on line 3a(ii), are the related organizati							
4	Describe in Part XIII the intended uses of the co							
Par	t VI Land, Buildings, and Equipme	ent						
	Complete if the organization answered	"Yes" on Form 990,	Part IV, line 11a. S	ee Form 990, Part X	, line 10.			
	Description of property	(a) Cost or ot basis (investm	` '		Accumula epreciatio		(d) Book	value
1a	Land							
	Buildings							
	Leasehold improvements							
	Equipment							
	Other							
	. Add lines 1a through 1e. (Column (d) must eq		line 10c. column	(B))				0.

Schedule D (Form 990) (Rev. 12-2024)

Schedule D (Form 990) (Rev. 12-2024) FOUNDATION Part VII Investments - Other Securities	, INC.	23	-7336585 Page
Complete if the organization answered "Yes" (	on Form 990, Part IV, line	11b. See Form 990, Part X, line 12.	
(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end	d-of-year market value
(1) Financial derivatives			•
2) Closely held equity interests			
3) Other			
(A)			
(B)			
(C)			
(D)			
(E)			
(F)			
(G)			
(H)			
otal. (Col. (b) must equal Form 990, Part X, line 12, col. (B))			
Part VIII Investments - Program Related.			
Complete if the organization answered "Yes"	on Form 990 Part IV line	11c See Form 990 Part X line 13	
(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end	d-of-vear market value
` ' '	(b) Book value	(e) meaned of valuations door of one	a or your market value
(1)			
(2)			
(3)			
(4)			
(5)			
(6)			
(7)			
(8)			
(9)			
Total. (Col. (b) must equal Form 990, Part X, line 13, col. (B))  Part IX Other Assets			
	F 000 D-+ N/ 15	44d Oce Ferry COO Best V. Bee 45	
Complete if the organization answered "Yes"		11d. See Form 990, Part X, line 15.	(h) Daale value
	Description		(b) Book value
(1)			
(2)			
(3)			
(4)			
(5)			
(6)			
(7)			
(8)			
(9)			
Fotal. (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (b) must equal Form 990, Part X, line 15, colemn Young Translation (Column (Column (b) Must equal Form 990, Part X).	<u>. (B))</u>		
Complete if the organization answered "Yes"	on Form 990, Part IV, line	11e or 11f. See Form 990, Part X, line 25	
(a) Description of liability			(b) Book value
(1) Federal income taxes			
(2) ANNUITY OBLIGATION			13,321
(3)			
(4)			
(5)			
(6)			
(7)			
(8)			
(9)			
	(D))		13,321
<b>Total.</b> (Column (b) must equal Form 990, Part X, line 25, col	· //	the organization's financial statements t	•

organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ...

Schedule D (Form 990) (Rev. 12-2024)

Par	t XI Reconciliation of Revenue per Audited Financial Stater	ments With I	Revenue per Re	turn	<b></b>
	Complete if the organization answered "Yes" on Form 990, Part IV, line	12a.			
1	Total revenue, gains, and other support per audited financial statements			1	1,385,898.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
а	Net unrealized gains (losses) on investments	2a	368,123.		
b	Donated services and use of facilities				
С	Recoveries of prior year grants				
d	Other (Describe in Part XIII.)	2d			
е	Add lines 2a through 2d			2e	368,123.
3	Subtract line 2e from line 1			3	1,017,775.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:	1 1			
а	Investment expenses not included on Form 990, Part VIII, line 7b		22 245		
b	Other (Describe in Part XIII.)	4b	-33,347.		22 245
С	Add lines 4a and 4b			4c	-33,347.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990. Part I. line 12)	monto With	Evnances per E	5	984,428.
Pal	rt XII Reconciliation of Expenses per Audited Financial State		Expenses per r	returi	1
	Complete if the organization answered "Yes" on Form 990, Part IV, line				024 501
1	Total expenses and losses per audited financial statements			1	834,581.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:	1 - 1			
a	Donated services and use of facilities			-	
b	Prior year adjustments			-	
С.	Other losses		48,347.	-	
d	Other (Describe in Part XIII.)				10 217
_	Add lines 2a through 2d			2e	48,347. 786,234.
3	Subtract line 2e from line 1			3	700,234.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:	1 4-1			
a	Investment expenses not included on Form 990, Part VIII, line 7b			-	
	Other (Describe in Part XIII.)			40	0.
5 5	Add lines 4a and 4b			4c	786,234.
	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.) rt XIII Supplemental Information			3	100,254.
	ide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; F	Part IV lines 1h :	and 2h: Part V line 4	· Part X	( line 2: Part XI
	2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any			, ruit /	, mo 2, r are xi,
	RT V, LINE 4:	additional illioni	iation.		
	HOLARSHIPS				
PAF	RT XI, LINE 4B - OTHER ADJUSTMENTS:				
	NCASH CONTRIBUTIONS RECEIVED				15,000.
	NDRAISING EXPENSES				-48,347.
	TAL TO SCHEDULE D, PART XI, LINE 4B				-33,347.
	· · · · · · · · · · · · · · · · · · ·				•
PAF	RT XII, LINE 2D - OTHER ADJUSTMENTS:				
FUI	NDRAISING EXPENSES				48,347.

#### ST. JOHNS RIVER STATE COLLEGE

Schedule D (Form 990) (Rev. 12-2024) FOUNDATION , INC •	23-7336585 Page 5
Part XIII Supplemental Information (continued)	
(continued)	

#### **SCHEDULE G** (Form 990)

(Rev. December 2024) Department of the Treasury

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

**Supplemental Information Regarding Fundraising or Gaming Activities** 

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

Open to Public Inspection

Schedule G (Form 990) (Rev. 12-2024)

Internal Revenue Service Name of the organization ST. JOHNS RIVER STATE COLLEGE **Employer identification number** FOUNDATION, INC 23-7336585 Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part. 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply. а Mail solicitations е Solicitation of nongovernment grants b Internet and email solicitations Solicitation of government grants Phone solicitations Special fundraising events С g In-person solicitations 2 a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization. (iii) Did fundraiser have custody or control of contributions? (v) Amount paid (vi) Amount paid (i) Name and address of individual (iv) Gross receipts to (or retained by) (ii) Activity to (or retained by) fundraiser or entity (fundraiser) from activity organization listed in col. (i) Yes No Total 3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

432081 01-14-25

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-F7, lines 1 and 6b. List events with gross receipts greater than \$5,000

		of fundraising event contributions and gro			vents with gross receipt	s greater than \$5,000.
			(a) Event #1	<b>(b)</b> Event #2	(c) Other events	(d) Total events
				PRESIDENT		(add col. (a) through
			GOLF CLASSIC	GALA	1	col. <b>(c)</b> )
a)			(event type)	(event type)	(total number)	COI. (C))
Revenue						
eve	1	Gross receipts	24,320.	60,827.	5,943.	91,090.
æ						
	2	Less: Contributions	4,370.	23,327.		27,697.
	3	Gross income (line 1 minus line 2)	19,950.	37,500.	5,943.	63,393.
			1 100			4 400
	4	Cash prizes	1,100.			1,100.
			600	1.60		868
	5	Noncash prizes	600.	167.		767.
Direct Expenses	_	Deat/feedlike englis	600			600
ber	6	Rent/facility costs	600.			600.
ţ	_	- · · · · ·	2,558.	24,066.	88.	26 712
rec	′	Food and beverages	2,330.	24,000.	00.	26,712.
⊡		Entartainment				
		Entertainment Other direct expenses	6,347.	7,597.	5,224.	19,168.
			0: 1 (1)	•	•	48,347.
	10 Direct expense summary. Add lines 4 through 9 in column (d)   11 Net income summary. Subtract line 10 from line 3, column (d)   12   13   14   15   15   15   15   15   15   15					15,046.
Pa	rt I	III Gaming. Complete if the organization a				
		\$15,000 on Form 990-EZ, line 6a.		, , ,	•	
			(a) Dingo	(b) Pull tabs/instant	(a) Other geming	(d) Total gaming (add
nue			(a) Bingo	bingo/progressive bingo	(c) Other gaming	col. (a) through col. (c))
Revenue						
ш	1	Gross revenue				
S	2	Cash prizes				
SUS						
Direct Expenses	3	Noncash prizes				_
ctE		D . (6 . W)				
)ire	4	Rent/facility costs				
_	_	Other divert correspond				
	<u> </u>	Other direct expenses	Yes %	Yes %	Yes %	
	6	Volunteer labor		No	Yes %  No	
	U	Volunteer labor	L NO	I NO	NO	
	7	Direct expense summary. Add lines 2 through	5 in column (d)			
	•	Birot expense summary. And lines 2 timough	10 III 00IuIIII (u)			
	8	Net gaming income summary. Subtract line 7	from line 1, column (d)			
		gg				
9	En	ter the state(s) in which the organization condu	cts gaming activities:			
	a Is the organization licensed to conduct gaming activities in each of these states?					
b	If "	No," explain:				
10a		Yes No				
b	If "	Yes," explain:				

432082 01-14-25 Schedule G (Form 990) (Rev. 12-2024)

#### ST. JOHNS RIVER STATE COLLEGE

Sch	nedule G (Form 990) (Rev. 12-2024) F'OUNDA'I'LON, INC.	23-7336585 Pa	ıge <b>3</b>
11	Does the organization conduct gaming activities with nonmembers?	Yes	No
12			
	to administer charitable gaming?	Yes	No
12	Indicate the percentage of gaming activity conducted in:		, 110
		40-	0/
	a The organization's facility		<u>%</u>
	o An outside facility		<u>%</u>
14	Enter the name and address of the person who prepares the organization's gaming/special events books and records	:	
	Name		
	Address		
15a	a Does the organization have a contract with a third party from whom the organization receives gaming revenue?	Yes	No
k	o If "Yes," enter the amount of gaming revenue received by the organization \$ and the amount of gaming revenue received by the organization	unt	
	of gaming revenue retained by the third party \$		
c	If "Yes," enter the name and address of the third party:		
	Name		
	Address		
	Address		
40	Country are an any information.		
16	Gaming manager information:		
	Name		
	Gaming manager compensation \$		
	Description of services provided		
	Director/officer Employee Independent contractor		
17	Mandatory distributions:		
a	a Is the organization required under state law to make charitable distributions from the gaming proceeds to		
	retain the state gaming license?	Yes	No
k	Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in	the	
	organization's own exempt activities during the tax year \$		
Pa	irt IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); a	and Part III lines 9 9h 10	0h
	15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.	211a 1 are 111, 111100 0, 00, 11	00,
	13b, 13c, 16, and 17b, as applicable. Also provide any additional information. See instructions.		
_			
_			
_			

## ST. JOHNS RIVER STATE COLLEGE

chedule G (Form 990) FOUNDATION, INC.	23-7330303 Page
Part IV Supplemental Information (continued)	
(continuou)	

#### SCHEDULE I (Form 990)

(Rev. December 2024)
Department of the Treasury
Internal Revenue Service

Name of the organization

## **Grants and Other Assistance to Organizations, Governments, and Individuals in the United States**

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

ST. JOHNS RIVER STATE COLLEGE

OMB No. 1545-0047

Open to Public Inspection

Employer identification number

FOUNDATION	N, INC.						23-7336585
Part I General Information on Grants ar	nd Assistance						
1 Does the organization maintain records to	o substantiate the	amount of the grants	or assistance, the	grantees' eligibility	for the grants or assi	stance, and the selection	
criteria used to award the grants or assist	tance?						Yes X No
2 Describe in Part IV the organization's pro-	cedures for monit	oring the use of grant	funds in the United	States.			
Part II Grants and Other Assistance to D					anization answered "Y	es" on Form 990, Part I	V, line 21, for any
recipient that received more than \$	5,000. Part II can	be duplicated if additi	onal space is need	ed.			
1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
2 Enter total number of section 501(c)(3) ar 3 Enter total number of other organizations	-	•	e line 1 table		l		

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule | (Form 990) (Rev. 12-2024) FOUNDATION, INC.

(a) Type of grant or assistance	<b>(b)</b> Number of recipients	(c) Amount of cash grant	(d) Amount of non- cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistan
ARSHIPS	250	406,291.	0.		
		-			
IV Supplemental Information. Provide the informa	tion required in Part L line	e 2: Part III. column	(b): and any other ac		
		<u> </u>	(5), and any other as		

#### SCHEDULE J (Form 990)

(Rev. December 2024)
Department of the Treasury
Internal Revenue Service

## **Compensation Information**

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

Complete if the organization answered "Yes" on Form 990, Part IV, line 23.

Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

OMB No. 1545-0047

Name of the organization

Part I Questions Regarding Compensation

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.

 $Employer\ identification\ number \\ 23-7336585$ 

			Yes	No
<b>1</b> a	Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990,			
	Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.			
	First-class or charter travel			
	Travel for companions Payments for business use of personal residence			
	Tax indemnification and gross-up payments  Health or social club dues or initiation fees			
	Discretionary spending account Personal services (such as maid, chauffeur, chef)			
b	If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or			
	reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain	1b		
2	Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors,			
	trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?	2		
3	Indicate which, if any, of the following the organization used to establish the compensation of the organization's			
	CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to			
	establish compensation of the CEO/Executive Director, but explain in Part III.			
	Compensation committee Written employment contract			
	☐ Independent compensation consultant ☐ Compensation survey or study			
	Form 990 of other organizations  Approval by the board or compensation committee			
4	During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing			
	organization or a related organization:			
а	Receive a severance payment or change-of-control payment?	4a		Х
	Participate in or receive payment from a supplemental nonqualified retirement plan?	4b		X
	Participate in or receive payment from an equity-based compensation arrangement?	4c		X
	If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.			
	Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.			
5	For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation			
-	contingent on the revenues of:			
а	The organization?	5a		Х
	Any related organization?	5b		<u>X</u>
	If "Yes" on line 5a or 5b, describe in Part III.			
6	For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation			
_	contingent on the net earnings of:			
а	The organization?	6a		Х
	Any related organization?	6b		X
_	If "Yes" on line 6a or 6b, describe in Part III.			
7	For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments			
-	not described on lines 5 and 6? If "Yes," describe in Part III	7		Х
8	Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the	<u> </u>		
•	initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III	8		Х
9	If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in	Ť		
•	Regulations section 53 /458-6/c/2	a		

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) (Rev. 12-2024)

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

		(B) Breakdown of W	/-2 and/or 1099-MISo compensation	C and/or 1099-NEC	(C) Retirement and other deferred	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B)
(A) Name and Title		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation	compensation			reported as deferred on prior Form 990
(1) JOE H PICKENS JD	(i)	0.	0.	0.	0.	0.	0.	0.
DIRECTOR	(ii)	335,157.	0.	94,565.	134,661.	9,082.		0.
(2) DR MELANIE BROWN	(i)	0.	0.	0.	0.	0.	0.	0.
VC THRU 12/24, DIRECTOR	(ii)	213,375.	0.	19,877.	77,308.	7,607.	318,167.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
-	(ii)							
	(i)							
	(ii)							
	(i)							
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	(i) (ii)							
	(i) (ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
-	1(")				<u> </u>		ı	L

Schedule J (Form 990) (Rev. 12-2024) FOUNDATION, INC.	23-7336585	Page 3
Part III   Supplemental Information		
Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for	or Part II. Also complete this part for any additional information.	
·		

#### SCHEDULE O (Form 990)

(Rev. December 2024)
Department of the Treasury
Internal Revenue Service

## Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

Open to Public Inspection

-15,000

Name of the organization ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.

Employer identification number 23-7336585

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION: TO SUPPORT ST. JOHNS RIVER STATE COLLEGE AND ITS STUDENTS THROUGH, AMONG OTHER THINGS, A SCHOLARSHIP PROGRAM AND WORKFORCE DEVELOPMENT SUPPORT.

FORM 990, PART III, LINE 3, CHANGES IN PROGRAM SERVICES:
WHILE THE FOUNDATION PROVIDES SUPPORT TO THE THRASHER-HORNE CENTER FOR
THE ARTS LOCATED ON THE ORANGE PARK, FLORIDA CAMPUS OF THE COLLEGE,
THAT SUPPORT IS NOT MONETARY SUPPORT.

FORM 990, PART VI, SECTION B, LINE 11B:
AT THE ORGANIZATION'S ANNUAL MEETING, THE BOARD OF TRUSTEES REVIEWS AND
APPROVES THE ORGANIZATION'S ANNUAL FINANCIAL STATEMENT AUDIT AS WELL AS THE
ORGANIZATION'S FORM 990.

SECTION PART VI, FORM 990 В, LINE 12C: THE BOARD DISCUSSES EACH ITEM TO BE VOTED ON AT EACH MEETING AND DISCUSSES THE MULTIPLE ATTORNEYS ARE ANY CONFLICTS OR ISSUES. ON THE BOARD TO DETERMINE IF THERE IS ANY POTENTIAL ISSUE. WEIGH IN ANYONE WITHCONFLICT ABSTAINS FROM THE VOTE.

FORM 990, PART VI, SECTION C, LINE 19:

DOCUMENTS ARE AVAILABLE FOR INSPECTION UPON REQUEST AT THE ORGANIZATION'S

OFFICE.

IN NET ASSETS:

IN FINANCIAL STATEMENTS

CHANGES

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990) (Rev. 12-2024)

FORM 990.

PART XI

NONCASH CONTRIBUTIONS NOT INCLUDED

LINE 9

#### SCHEDULE R (Form 990)

(Rev. January 2025)

Department of the Treasury
Internal Revenue Service

Name of the organization

#### **Related Organizations and Unrelated Partnerships**

Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.

Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

ST. JOHNS RIVER STATE COLLEGE

Open to Public Inspection

**Employer identification number** 

OMB No. 1545-0047

23-7336585 FOUNDATION, INC. Identification of Disregarded Entities. Complete if the organization answered "Yes" on Form 990, Part IV, line 33. Part I (f) (a) (b) (c) (d) (e) Name, address, and EIN (if applicable) Primary activity Legal domicile (state or Total income End-of-year assets Direct controlling of disregarded entity entity foreign country) Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt Part II organizations during the tax year. (a) (b) (c) (d) (e) (f) (g) Section 512(b)(13) Name, address, and EIN Legal domicile (state or **Exempt Code** Public charity Direct controlling Primary activity controlled of related organization section status (if section entity foreign country) entity? 501(c)(3)) Yes No ST. JOHNS RIVER STATE COLLEGE - 59-1033399 5001 ST. JOHNS AVENUE PALATKA, FL 32177 EDUCATION FLORIDA 170B1A LINE 6 N/A Х SJRSC STUDENT HOUSING CORPORATION 93-2694070, 5001 ST. JOHNS AVENUE, PALATKA FL 32177 FLORIDA 501(C)(3) LINE 7 HOUSING N/A Х

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule R (Form 990) (Rev. 1-2025)

Page 2

		0 1 1 20 1 1	"\ "	10/11 0/1
Part III	Identification of Related Organizations Taxable as a Partnership.	Complete if the organization answered	"Yes" on Form 990, Pai	irt IV, line 34, because it had one or more related
Part III	organizations treated as a partnership during the tax year.			

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(I	h)	(i)	(j)	
Name, address, and EIN of related organization	Primary activity	Legal domicile (state or foreign	Direct controlling entity	Predominant income (related, unrelated, excluded from tax under sections 512-514)	Share of total income	Share of end-of-year assets		ortionate tions?	Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	Genera manag partn	Percentage ing ownership
		country)		sections 512-514)		400010	Yes	No	K-1 (Form 1065)	Yes	10
										Ш	

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	<b>(b)</b> Primary activity	(c) Legal domicile (state or foreign	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	Sec 512(b contr enti	tion b)(13) rolled tity?
		country)		or trusty		233013		Yes	No
								'	
	-								

Page 3

Part V Transactions With Related Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note	e: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.		Yes	No
1	During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?			
а	Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity	1a		X
b	Gift, grant, or capital contribution to related organization(s)	1b		X
С	Gift, grant, or capital contribution from related organization(s)	1c	X	<u> </u>
	Loans or loan guarantees to or for related organization(s)	1d		X
е	Loans or loan guarantees by related organization(s)	1e		X
f	Dividends from related organization(s)	1f		X
g	Sale of assets to related organization(s)	1g		X
	Purchase of assets from related organization(s)	1h		X
	Exchange of assets with related organization(s)	1i		Х
	Lease of facilities, equipment, or other assets to related organization(s)	1j		Х
k	Lease of facilities, equipment, or other assets from related organization(s)	1k		X
1	Performance of services or membership or fundraising solicitations for related organization(s)	11		Х
	Performance of services or membership or fundraising solicitations by related organization(s)	1m		Х
n	Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	1n	Х	
	Sharing of paid employees with related organization(s)	10	Х	<u> </u>
р	Reimbursement paid to related organization(s) for expenses	1p		Х
	Reimbursement paid by related organization(s) for expenses	1q		Х
r	Other transfer of cash or property to related organization(s)	1r	Х	
s	Other transfer of cash or property from related organization(s)	1s		X
2	If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.			

2 If the answer to any of the above is fee, see the instructions for information on wi	io musi complete in	is line, including covered i	elationships and transaction thresholds.
(a) Name of related organization	<b>(b)</b> Transaction type (a-s)	<b>(c)</b> Amount involved	(d) Method of determining amount involved
(1) ST. JOHNS RIVER STATE COLLEGE	С	73,096.	CASH
(2) ST. JOHNS RIVER STATE COLLEGE	N	0.	SEE PART VII
(3) ST. JOHNS RIVER STATE COLLEGE	0	0.	SEE PART VII
(4) ST. JOHNS RIVER STATE COLLEGE	R	406,291.	CASH
(5) ST. JOHNS RIVER STATE COLLEGE	R	212,369.	CASH
(6)			

Part VI Unrelated Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(e) Are all partners sec 501(c)(3) orgs.?		(g) Share of end-of-year assets	Dispretion allocat	opor- ate ions?		(j) Genera manag partne	(k) Percentage ownership
		ocumiyy	Sections 512-514)	Yes No	inidonic	assess	Yes	No	(FOITH 1003)	Yes I	IO
											_
											_
									hadab D./Farr		

#### DIRECT-SUPPORT ORGANIZATIONS (DSO) AUDIT REVIEW CHECK LIST

**DSO NAME:** St. Johns River State College Foundation FOR THE YEAR ENDING: 2024-2025

#### COLLEGE PRESIDENT'S RESPONSE TO DSO AUDIT:

1. In accordance with Section 1004.70(2), Florida Statutes (F.S.), did the chair of the board of trustees appoint a representative to the board of directors and the executive committee of each direct-support organization established under section 1004.70, Florida Statutes?

YES <u>X</u>	<u>K</u> NO
NAM	E OF APPOINTEE: Wendell Davis
2.	In accordance with section 1004.70(2), F.S., did the president or the president's designee serve on the board of directors and the executive committee of the college's direct-support organization?
YES <u>X</u>	<u>K</u> NO
NAM	E OF APPOINTEE: Joe Pickens
3.	In accordance with section $1004.70(4)(c)$ , F.S., did the board of trustees approve all transactions or agreements between one direct support organization and another direct support organization?
YES <u>Y</u>	<u>K</u> NO N/A
4.	In accordance with section 1004.70(4)(e), F.S., did the board of trustees authorize all debt, including lease-purchase agreements, incurred by the direct-support organization?

(Authorization for approval of short-term loans and lease-purchase agreements for a term of not more than five years, including renewals, extensions, and refundings, for goods, materials, equipment, and services may be delegated by the board of trustees to the board of directors of the direct-support organization. Trustees shall evaluate proposals for debt according to guidelines issued by the Division of Florida Colleges. Revenues of the Florida College System institution may not be pledged to debt issued by direct-support organizations.)

YES NO N/A X

5. In accordance with section 1004.70(5), F.S., did this direct-support organization submit to the board of trustees a copy of its Internal Revenue Service (IRS) Application for Recognition of Exemption form (Form 1023) and its IRS Return of **Organization Exempt from Income Tax form (Form 990)?** 

YES X NO
<ul> <li>6. Did the board of trustees review the following issues and accept the annual audit A. College support of direct-support organization's operating expenses.</li> <li>B. Annual change in the direct-support organization's net assets.</li> <li>C. Direct-support organization's ability to cover indebtedness (both current and projected).</li> <li>D. Direct-support organization's internal controls.</li> <li>E. Direct-support organization's compliance with Florida Statute.</li> </ul>
YES X NO
7. If the direct-support organization expended \$750,000 or more in federal awards during the fiscal year, was an independent federal single audit performed as required pursuant to the Single Audit Act Amendments of 1996 (Section 7502 (a)(1)(A)); OMB Circular A-133 (Part 3, Section M); the Florida Single Audit Ac (F.S. 215.97 (2)(a)); or other applicable federal and state law?
YES NO N/A <u>X</u>
8. Did the board of trustees approve for the addition or cancellation of a direct-support organization and notify the Florida College System Budget Office and Division?
YES NO N/A <u>X</u>
COLLEGE NAME: St. Johns River State College
PRESIDENT (SIGNATURE) DATE
(Print Name) Joe H. Pickens, J.D., President
CHAIRMAN, BOARD OF TRUSTEES (SIGNATURE) DATE
(Print Name) Rich Komando, J.D., Chair

## Please attach this checklist to the audit and return to:

Director, The Florida College System Budget Office Florida Department of Education 325 West Gaines Street, Suite #1224 Tallahassee, FL 32399-0400 Collegereporting@fldoe.org



OGDEN UT 84201-0029

In reply refer to: 4077550286 Oct. 23, 2014 LTR 4168C 0 23-7336585 000000 00

00024831

BODC: TE

ST JOHNS RIVER STATE
COLLEGE FOUNDATION INC
5001 SAINT JOHNS AVE
PALATKA FL 32177-3807



5145

Employer Identification Number: 23-7336585
Person to Contact: MS SINGLETON
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Aug. 29, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in NOVEMBER 1976.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(iv).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077550286 Oct. 23, 2014 LTR 4168C 0 23-7336585 000000 00 00024832

ST JOHNS RIVER STATE
COLLEGE FOUNDATION INC
5001 SAINT JOHNS AVE
PALATKA FL 32177-3807

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Tamera Ripperda

Director, Exempt Organizations

# St. Johns River State College Foundation, Inc. MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between St. Johns River State College and the St. Johns River State College Foundation, Inc. (d.b.a. SJR State Foundation). The SJR State Foundation (henceforth referred to as the "Foundation") was organized and incorporated in 1970 as a direct support organization of St. Johns River State College (henceforth referred to as the "College").

The purpose of the Foundation is to receive, hold, invest, and administer property and to make expenditures to, or for the benefit of, the College.

In consideration of the mutual commitments herein contained, the parties agree as follows:

#### FOUNDATION NAME AND LOGOTYPE

Consistent with its mission to help advance the plans and objectives of the College, the Foundation is granted use of the name, "SJR State Foundation." The Foundation has the authority to use the College's name, logotype and other identifying marks in the promotion of its business and activities.

#### **COLLEGE GOVERNANCE**

The College's District Board of Trustees (henceforth referred to as the "Trustees") is responsible for overseeing the mission, leadership and operations of the College and for setting priorities and long-term plans for the College.

#### THE FOUNDATION RELATIONSHIP TO THE COLLEGE

The Foundation's Board of Directors (henceforth referred to as the "Board") is responsible for the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent.

The Foundation is responsible for the performance and oversight of all aspects of its operations based on a comprehensive set of bylaws that clearly address the Board's fiduciary responsibilities, including expectations of individual Board members based upon ethical guidelines and policies.

#### THE COLLEGE RELATIONSHIP TO THE FOUNDATION

The President of the College is responsible for communicating the College's priorities and long-term plans, as approved by the Trustees, to the Foundation.

The College recognizes that the Foundation is a private corporation with the authority to keep all records and data confidential, consistent with the law.

The Vice President for Development and External Affairs reports to the President of the College and is responsible for all activities related to soliciting private support, establishing productive relationships with external groups, reporting of gifts and Foundation development.

The President of the College shall serve as a member of the Foundation Board, with voting rights, and shall assume a prominent role in fundraising activities.

A representative, appointed by the College District Board of Trustees shall serve as a member of the Foundation Board, with voting rights.

The College, in accordance with FS 1004.70, will provide in-kind services, such as office space, technology and utilities, as it deems appropriate. The College will employ, evaluate and compensate the Vice President for Development and External Affairs and other Foundation staff as it deems appropriate.

#### **FOUNDATION RESPONSIBILITIES**

#### **Fundraising**

The Foundation shall create an environment conducive to increasing levels of private support for the mission and priorities of the College, based on needs and goals set by the College's President and Trustees. Foundation funds are acknowledged by the College and the Foundation to be supplementary to all other College funds, including those received through state appropriations, tuition and other sources, and are not a substitute thereof.

The Vice President for Development and External Affairs, in consultation with the College President and Foundation Board, is responsible for planning and executing comprehensive fundraising and donor-acquisition programs in support of the College's mission. These programs include, but are not limited to, annual giving, major gifts, planned gifts, special projects, private foundation solicitations and campaigns as appropriate.

The Foundation will establish, adhere to and periodically assess its gift-management and acceptance policies. It will promptly acknowledge and issue receipts for all gifts on behalf of the Foundation and the College and provide appropriate recognition and stewardship of such gifts.

The College recognizes that the Foundation bears the major responsibility for private sector fundraising. College representatives will coordinate fundraising initiatives, including major gift solicitations, with the Foundation.

The College President will work in conjunction with the leadership of the Foundation Board and the Vice President for Development and External Affairs to identify, cultivate and solicit prospects for private gifts.

The Foundation shall establish and enforce policies to protect donor confidentiality and rights consistent with law.

#### **Asset Management**

The Foundation will establish asset allocation, disbursement and spending policies that adhere to applicable federal and state laws.

The Foundation will receive, hold, manage, invest and disperse contributions of cash, securities, patents, copyrights and other forms of property, including immediately vesting gifts and deferred gifts that are contributed in the form of planned and deferred gift instruments.

The Foundation will engage an independent accounting firm annually to conduct an audit of the Foundation's financial and operational records and will provide the College with a copy of the annual audited financial statements, including management letters, and comply with all requirements mandated by law.

#### **Transfer of Funds**

The Foundation is the primary depository of private gifts and will transfer funds to the College in compliance with applicable laws, College policies and gift agreements.

When distributing gift funds to the College, the Foundation will disclose any terms, conditions, or limitations imposed by donor or legal determination on the gift. The College will abide by such restrictions and provide appropriate documentation as required.

The Foundation's disbursements to, and/or on behalf of, the College must be reasonable, support the College, be consistent with donor intent, and not in conflict with the law.

#### **Foundation Funding and Administration**

The Foundation is responsible for establishing an annual budget.

The Foundation shall own and maintain, at its own expense, copies of the plans, budgets and donor and alumni records developed in connection with the performance of its obligations.

The Foundation will provide access to data and records to the College for College purposes, as permitted by donors and/or required by law. The Foundation will provide copies of its annual report to the College.

To ensure effective achievement of this Memorandum of Understanding, the College and the Foundation officers and Board representatives shall hold periodic meetings to foster and maintain productive relationships and to ensure open and continuing communications and alignment of priorities.

The foregoing is in compliance with Florida Statutes governing State Colleges, their Trustees, Presidents, and direct support organizations including, but not limited to, \$1001.64(14), \$1001.64(39) and (40), \$1001.65, \$1004.06 and \$1004.70.

**IN WITNESS WHEREOF**, the parties have caused this Memorandum of Understanding to be executed by their duly authorized officers.

Зу:	1
St. Johns River State College District Board of Trustees Chairman, Rich Koman	do
Date:	
By:	
St. Johns River State College President, <b>Joe H. Pickens, J.D.</b>	
Date:	
By: Allen Allen	
St. Johns River State College Foundation Board Chairman, <b>Melissa Miller</b>	
Date: /1/10/25	



# CHALLENGES CONQUERED

SJR State Foundation Giving Report Fiscal Year 2024-2025



#### A NOTE TO OUR DONORS

Dear Friends.

As we look back on the past year, our hearts are full of gratitude and pride for the incredible support and commitment from the entire St. Johns River State College community. This year's giving report, titled Challenges Conquered, truly reflects the resilient spirit and profound impact of your generosity.

Because of your gifts, our students are reaching new heights. They are pursuing their dreams, gaining essential skills and becoming the best versions of themselves for their families and our communities. Thanks to your unwavering support, the SJR State Foundation has continued to expand educational opportunities, provide scholarships, and invest in initiatives that create a welcoming and empowering environment for every student, no matter their background or circumstances.

This report celebrates the meaningful difference you are making in students' lives. Whether through scholarships, the Random Acts of Kindness Fund, or essential student services, your generosity leaves a lasting impact.

We invite you to explore the stories of hope, transformation and triumph within these pages. They are at the heart of everything we do, and we are proud to share them with you. On behalf of SJR State and the Foundation, we extend our deepest thanks for your partnership, belief in our mission and generous support. Together, we are building a brighter future and CONQUERING CHALLENGES one student at a time.



Melissa C. Miller, J.D. SJR State Foundation Board Chairperson



**JoLynn Carter**Director of Development and Foundation Operations

## 2024-2025 FOUNDATION BOARD

Melissa C. Miller, J.D.Ron Brown, J.D.Linda FordeJoLynn CarterChairpersonVice ChairpersonTreasurerSecretary

Dr. Melanie Brown Jim Bush Jan Conrad Wendell D. Davis Karla Flagg-Wright Dr. Tom Hunter Joyce Oliver Joe H. Pickens, J.D.

Dr. Lynn Powers
Michelle Sjogren
Mary Tabor
John Raymond Theobold

## **FOUNDATION STAFF**

JoLynn Carter
Director of
Development and
Foundation Operations

**Peggy Blair-Hall** Finance and Scholarship Coordinator

Bailey Akin
Annual Giving, Donor
and Alumni Engagement
Coordinator

Dawn Griffis Foundation Specialist

#### **CHALLENGE: First Generation Students**

Foundation Priority: Opportunity for ALL

At St. Johns River State College, opportunity isn't just a value, it's a promise to students and their families. During the 2024–2025 academic year, that promise came to life through a growing investment in first-generation scholarships, designed to support students who are the first in their families to attend college.

For these students, college is both a dream and a challenge. Without family members who have navigated higher education before, many face unexpected hurdles, including financial strain, uncertainty and a sense of walking an unfamiliar path alone. That's why

first-generation scholarships mean so much. Beyond helping cover tuition and expenses, they send a powerful message: you belong here, and your community believes in you.

Thanks to the generosity of donors and the vision of the SJR State Foundation, the 2024–2025 academic year saw more first-generation scholarships awarded than ever before. With state matching funds increasing the impact of every gift, these scholarships allowed students to concentrate on their education and their future.

This year, 18 students received first-

generation scholarships. They are studying nursing, education, cybersecurity, business, the arts and many other fields. Each scholarship represents a door opened, a future reimagined, and a life changed by access to education.

Looking ahead, SJR State remains deeply committed to growing this support and breaking down the barriers that stand between students and their goals. When a student earns their degree, it doesn't just change their life. It transforms families, strengthens communities and shapes the future of our region.

## **CONQUERING LIMITS: Investing in Dreams**

Foundation Priority: ACCESS to Scholarships

"I am writing to express my sincere gratitude... Your sponsorship lifted a significant financial burden, allowing me to focus on my studies and long-term goals. Because of this award, I can contribute more deeply to the SJR State community without the distraction of financial stress," shared scholarship recipient Thomas Handley.

These words reflect more than appreciation. They reveal the heart of

what scholarships make possible at St. Johns River State College. For Thomas, and so many others, a scholarship is more than just financial support. It is a doorway to opportunity, a source of encouragement, and a reminder that someone believes in their future.

At SJR State, we believe every student deserves the chance to succeed regardless of their financial circumstances. That's why expanding access to scholarships remains a top priority for the Foundation.

In the 2024–2025 academic year, \$406,291 in scholarships was awarded to 250 students across

our campuses, helping remove financial barriers and allowing students to focus on their education and goals. With an average award of more than \$1,500, scholarships helped cover tuition, books and fees. These expenses often determine whether a student can stay enrolled.

But these awards are more than financial help. They send a powerful message that our students are believed in and supported. Thanks to the generosity of donors, community partners and corporate sponsors, students across all disciplines from healthcare and education to technical fields and the arts benefited from a wide range of scholarships designed to meet them where they are.

This year, students benefited from generous support through several scholarships like the Pilot Club of St. Augustine, Florida Blue, HCA Florida Putnam Hospital and the Bob Hudson Scholarship Fund. First-generation students found opportunities through the First Generation in College Matching Grant and the Irwin and Elizabeth Zekaria Endowed Scholarship. Community partners including the Joe and Linda Pickens Florida Community College Scholarship and the Rotary Club of Ponte Vedra Beach made education possible for many. High-impact awards, such as the Helios Education Foundation, Bank of America Dream Makers, and the Dan and Katie Martinez Endowed Scholarships, helped launch careers in healthcare, education and technical fields.

These are just a few examples of the many scholarships made possible through the SJR State Foundation. Each one helping students turn their goals into reality.

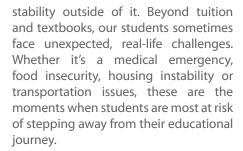


## **CONQUERING OBSTACLES: Random Acts of Kindess**

Foundation Priority: PREVENTING Failure

"I didn't have to worry about delaying my education," Brandall Kearse said. "The program allowed me to get my textbooks and meet other financial obligations. I am still on track to graduate this semester, thanks to the amazing donors who give to this fund."

> At St. Johns River State College, we recognize that success in the classroom often depends on



That's why the SJR State Foundation, in partnership with the Office of Student Support Ombuds, work to remove those obstacles through emergency assistance programs like the Random

> Acts of Kindness Fund and the Viking Exchange. These initiatives provide meaningful, immediate relief that meets students where they are and helps them stay on track toward earning their degrees.

This year, the Foundation raised over \$15,000 for the Random Acts of Kindness Fund and awarded more than \$11,500 directly to students in crisis. A generous \$10,000 donation

from longtime supporter Dr. Tom Hunter played a pivotal role in this impact. With this momentum, the opportunity to expand our reach and help even more students has never been greater.

One student deeply impacted by the Random Acts of Kindness Fund is Brandall Kearse, who faced a family emergency that left him unsure whether he could continue his education. With finances suddenly strained, Brandall considered taking a semester off until he reached out to his campus ombudsman and discovered the Foundation's emergency stipend program.

Brandall will graduate this semester and has already been accepted into the University of Florida's Nursing program, which is a powerful testament to what your support makes possible. In addition to the Random Acts of Kindness Fund, the Foundation continues to support students through the Viking Exchange, a resource center available on all three campuses.

## **CONQUERING STUDENT NEEDS: The Viking Exchange**

Foundation Priority: Strengthening SUPPORT

The Viking Exchange provides free access to food (both perishable and non-perishable), hygiene products, school supplies, and gently used clothing. Stocked entirely through donations from faculty, staff, students, and community members, the Viking Exchange helps ensure no student has to choose between basic needs and their education.

Together, these programs represent the heart of our mission: ensuring that every student has the opportunity to succeed, even when life throws them off course.

Thank you for being the difference. Because of you, our students are not only staying in school, they are thriving.



**HEARTS THAT CONQUER: Donor Stories of Impact** 

Foundation Priority: Changing LIVES

"The endowment in Mark's name brings the Breidenstein family immense joy and comfort knowing that he will always be remembered for his extraordinary dedication to the students he advised at St. Johns River State College, and that he will, in perpetuity, continue to make a difference in the lives of students who benefit from the Mark Joseph Breidenstein Memorial Scholarship Fund," said Ann Breidenstein.

At the heart of every gift to the St. Johns River State College Foundation is a simple, enduring truth: education transforms lives. Through scholarships, emergency aid, program support and student resources, donors make an immediate and lasting difference that not only helps students pay for classes but opens doors to opportunity, stability and hope. Cres Heath, a recipient of the Mark Joseph Breidenstein Memorial Scholarship Fund said, "I'm incredibly grateful to have received a scholarship

during my final semester at St. Johns River State College. It made a huge difference in helping me pay for my classes and complete my journey here. A special thank you goes to Ann and her family. Their support throughout this final semester emotionally, personally and in every way helped me stay focused, strong and motivated to grow. I'm leaving SJR State not just with an education, but with lifelong gratitude for the people who believed in me."

This is the impact of giving. Every dollar entrusted to the Foundation is an investment in a student's potential. It means one more student can stay enrolled, graduate and move forward to serve in our local hospitals, schools, businesses and communities. Whether establishing a named scholarship, supporting student artists and athletes, contributing to the Random Acts of Kindness Fund or strengthening initiatives like the Viking Exchange, each



gift plays a role in helping students thrive and not just survive.

Your support doesn't just change a student's experience at SJR State. It creates a ripple effect that strengthens families, builds communities and honors the legacy of those who believe in the power of education. Thank you for standing with our students and for making their success part of your story.

## **LEGACY UNLOCKED: Conquering the future through endowed Giving**

Foundation Priority: Create your LEGACY

"When I heard the Foundation lowered the endowment amount to \$10,000, I told my wife this is our chance," said donor John Raymond Theobold. "We've always wanted to help students, but the original amount felt out of reach. Now regular folks like us can leave a meaningful legacy. We're proud to invest in this opportunity."

Creating an endowed scholarship through the St. Johns River State College Foundation is more than a gift. It's a lasting legacy. It ensures that generations of students will have access to education, encouragement and opportunity.

In 2025, the Foundation took a significant step to make legacy giving more accessible by lowering the minimum amount to establish a

named endowed scholarship from \$25,000 to \$10,000. This change opens the door for more families, alumni and community members to make a lasting impact in a way that is both meaningful

and attainable.

Endowed scholarships are invested permanently, with only the earnings awarded to

students each year, ensuring that your gift supports students in perpetuity. Donors also have the opportunity to personalize their legacy by defining scholarship criteria, whether supporting future nurses, first-generation students or scholars from a specific community.

Leaving a legacy doesn't require great wealth, just a commitment to making a difference. With the lowered threshold, more individuals and families can honor loved ones, pay tribute to mentors, or simply give back in a way that will impact students for years to come.

Imagine the lasting impact you can have by leaving a legacy.

Create your legacy. Change a life. Learn more at SJRstate.edu/fdgiving.





## **GROWING VIKING PRIDE: Strengthening our alumni connection**

Foundation Priority: ALUMNI Association

"SJR State gave me the foundation I needed to succeed," said Brian Knight, SJR State alumnus and owner of Pragmatic Works. "Staying connected to the college isn't just about looking back. It's about helping others move forward."

In 2025, the St. Johns River State College Foundation renewed its focus on growing our Alumni Association, which is a vital link between the past, present and future of the College. Alumni associations play an essential role in strengthening institutions. By

staying connected, alumni bring valuable insight, mentorship and support to current students while building a sense of pride and tradition that lasts long after graduation. From networking opportunities to giving back through time or resources, engaged alumni help shape the future of SJR State.

This year, we're actively expanding alumni events, outreach and engagement opportunities to better

SJR STATE
ALUMNI

SJR STATE
ALUMNI

Whether you graduated recently or decades ago, there's a place for you in the Viking family. Be on the lookout for upcoming

Alumni events in upcoming year!

Are you a graduate of SJR State and not signed up for our Alumni Network? Join our growing Alumni Association at SJRstate.edu/alumni.

## FOUNDATION EVENTS: Conquering goals through community giving

Foundation Priority: FUNDRAISING Events

At the St. Johns River State College Foundation, our signature fundraising events do more than bring people together. They change lives. Through generous community support, these events directly impact student scholarships, athletics and academic success.

#### Boston Butt Sale - July 2024

A summer favorite, the Boston Butt Sale raised over \$5,943 in support of the SJR State Athletic Association. Proceeds help fund student scholarships, enhance sports facilities and provide equipment upgrades which ensure our student-athletes have every opportunity to thrive.

#### Golf Classic - October 2024

The greens were full of generosity this October as the Golf Classic raised an impressive \$24,320 for the Athletic Association. Participants teed off in support of our teams, with every swing helping student-athletes conquer challenges and reach their potential.

#### President's Gala - 2024

This year's President's Gala was a memorable celebration honoring longtime supporter, The late John Thrasher. Thanks to the dedication of our donors, the event raised nearly \$62,000 for general scholarships, opening doors for students across all fields of study.

Together, these events showcase the power of philanthropy to inspire greatness and fuel student success.



# CHAMPIONS OF POSSIBILITY: Our donors help students conquer barriers and build brighter futures for tomorrow

At the St. Johns River State College Foundation, every scholarship awarded, every opportunity unlocked and every dream realized begins with our generous donors. Your support helps students rise above obstacles, achieve academic excellence and prepare to conquer the future with confidence and courage.

Below, we proudly recognize those who gave during the 2024–2025 academic year. Your belief in education as a force for change transforms lives every day.

## Thank you to our donors!

Allison Smith

Altrusa International of St. Augustine

Amanda Olvey

American Mower & Saw Inc.

Ameriprise Financial Ann Breidenstein Ann Spinler Aracelys Barbon

Army Emergency Relief

Artic Air Conditioning

Ascension Aundria Bryant Azalea City Cruisers

Bailey Akin Barbara Palmer Barry Thompson Becks Automotive Bert V. Royal Bethany New Beyond Type 1 Billy Osteen

Blue Crab Broadcasting, LLC

**Bozard Ford Lincoln** 

Brian Keith C. L. Overturf Jr. Capital City Bank Carol Powell

Carr, Riggs & Ingram, LLC

Cassie McQuaig CBV Cares

Charleen McCormick

Charles Perry Partners Inc.

Charles R. Romer Charlotte Musick Cheryl Welsh Dr. Christina Will Cindy Curry

Clay Conservatives

Clay County Cattlemen's Corporation Clay County Fair Association, Inc. Community Scholarship Association Conservatives for Rural Florida

CRG Architects
Dale Tyree
Daniel Fusco
Danny Godby
Dawn Akers
Dawn Griffis
Dawn McLane
Deborah McCarley
Deborah Neff
Deron Godby
Diana Schrafft

Diane Cote
DLR Group
DMK Construction
Dolores Barnard
Donald Malarcik
Doreen Elder
Dougals Bly
Douglas Law Firm
Douglass Wiles
Draper Dental
Edith Aldrich

Elizabeth Gressle E-TechServices Eunice Jenkins

First Coast Community Credit Union

First Coast Conservatives Flagler County Branch NAACP Flagler County Education

**Direct Support** 

Fleet Reserve Association Branch 183 Florida College System Foundation Florida Power & Light Company Folds of Honor Foundation Friends of Cliff Stearns

Garry McIntyre
Gary Marple
Gayle Klug
Gerald Sexsmith
Greg Dalton
Gregory Griffith

HCA Florida Orange Park Hospital HCA Florida Putnam Hospital

Heather Jones Helen F. Smith Human Resources

Development Services, Inc.

Huntley Johnson Jr.
Irriscape, LLC
Jack Hall
Jade Waugh
James Griffith
Jana Akers
Janice Jernigan
Jason Davis





#### **Donors continued**

Jennifer Anderson

Jennifer Bly

Jeremy and Laura Marquis

Joe H. Pickens

John Kok

John Mammen

John Paterson

JoLynn Carter

Jon Musin

Jose Vazquez

Joseph Osteen

Josh Rakes

Joyce Oliver

Justin Breidenstein

Kandace Attallah

Kara McKinley

Karen Wisniewski

Kate Adornetto

Katherine Maxey

Kenya Kelley

Kevin Carine

Knights of Columbus Council 14233

LBW CPAs and Associates, Inc.

Leslie Fairchild

Levy County Schools Foundation

Linda Ferguson

Linda Nash

Linge Asset Management, Inc.

Lucinda Mammen

M & S Land and Timber, LLC

Magnolia Point Women's Club

Margaret Tyburski

Marine Corps Scholarship Foundation

Mark Little

Marsha Smith

Mary Connor

Mary D. Smith

Mary Jean Thrasher

Matchett & Son LP Gas, Inc.

Mathews Moving & Storage, Inc.

Matthew Breidenstein

Mayo Foundation for Medical

**Education and Research** 

McKinney Education Foundation

Dr. Melanie Brown

Melissa Miller Melodi Weaver Members Association of Vicars

Landing, Inc.

Michael Michon

Michael T. Barrow

Michelle Rivera

Michelle Sjogren

Mike Keller

Mona Heath

Myrna Allen

Nancy and Don Hersey

Nancy Shaw

New York Life

Nicholas Geller

NJCAA Foundation

Norman Duquette

Oterino Lazaro

Patricia Parks

Patrick McMahon Peggy Blair-Hall

r cggy blall riall

Penney Memorial Church

Phyllis Lott

Putnam County 4-H Association

**Putnam County Board** 

of Commissioners

Putnam County Sheriff's Office

Putnam Feed & Farm Supply, Inc.

Rafael OQuendo-Guerrero

Renee Geller

Renee Ruffalo

**Residents Community** 

Westminister St. Augustine

Richard Anderson

River City Repertory Company, Inc.

Riverside Builders of Putnam

County, Inc.

Robyn O'Keefe

Romanza-St. Augustine, Inc.

Ron Brown

Rotary Club of Crescent City

**Roy Mathews** 

Ryan Manufacturing, Inc.

Sam N. Vann

Sandra Gilyard

Sawgrass Foundation, Inc.

Scholarship America

Seminole Electric Cooperative, Inc.

Sentry Termite and Pest Control, Inc.

Sheila Sprague Shelby Croft Shelly Willmann Sidney Ansbacher

St. Augustine South Improvement Association

St. Johns Auto Body, Inc.

St. Johns County Education Foundation

St. Johns Super Service Center

Strong Leadership

Dr. Summer Garrett

Susan Geoghagan

Susan Kessler

Susan Lipcsey

Susana Vallad

T.J. Hansen Insurance Agency

Tammy Bartelli

Tammy Lane

Tara Duquette

Terry Thomas

The Bold Foundation

The Community Foundation

for Northeast Florida

The First Congregational Church

Interlachen, FL

The Kiwanis Club of the Azalea City

Theodore Schrafft

Thomas Flanagan

Dr. Thomas Hunter

Thomas Hyers

Thomas Jacques

Thomas Livingston

Thomas Reynolds
TLC Engineering Solutions

Todd Chernik

Tony Pampena

Traci Reed

Trinity United Methodist Church

Virginia Pignato

Westminister Woods Residents

Association

Willene Elixson

William Franck

Wishams Electric, Inc.

Woman's Club of Palatka

Women Building the Future

## **CONQUERING WITH CONFIDENCE: A Financial Snapshot**

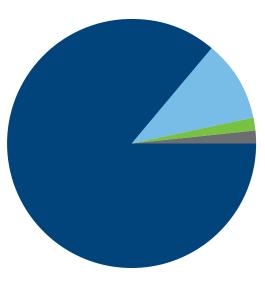
Foundation Financials: IMPACT of Your Gifts

This year's continued success was made possible through the generous support of our donors. The chart below illustrates the diverse sources of contributions that fuel scholarships, programs and strategic initiatives across SJR State.

Together, we are building a foundation of financial strength and empowering students to conquer new opportunities every day.

Thank you to all who gave. Your generosity drives our mission forward.

## Revenue









Grants \$10,000

## **Statement of Activities**

For the Year Ended March 31, 2025

#### **Support and Revenue**

Contributions	\$619,333
Interest and Dividends	\$272,028
Unrealized Gain on Investments	\$368,123
Gain on Sale of Investments	\$77,415
Endowment Contributions	\$48,999

Total Support and Revenue......\$1,385,898

#### **Expenses**

Scholarships Other College Support  Total Program Services	\$212,369
Management and General Professional Fees Fundraising Total Supporting Services	\$31,385 \$105,308

## **Change in Net Assets**

Total Expenses.....\$834,581



## **QUESTIONS? CONTACT US!**

SJRStateFoundation@SJRstate.edu (904) 276-6797



#### **MEMORANDUM**

To: Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From: Terry Thomas

Assistant Vice President of Facilities, Planning and Capital Projects

Date: November 24, 2025

**Subject:** Information Item: Change Order #002 to Scorpio Corporation Contract

This is an information item for the Board of Trustees at their meeting on December 3, 2025. Change Order #002 was executed by the College to the Scorpio Corporation contract for the Sewer Piping Repair/Replacement Project on the Palatka campus.

Change Order #002 was an additive change order in the amount of \$37,904.96. This change order included

PCO #002: Labor, materials, and equipment to demo existing manhole MH-6A and replace with a new deeper manhole per FOR in the amount of \$23,831.50

PCO #003: Pipelining credit, miscellaneous unforeseen items, primary power conflicts and dewatering efforts for unforeseen items in the amount of \$20,603.46.

PCO #004: Credit for irrigation damages during project in the amount of \$6,530.00.

Please let me know if I may answer any questions regarding this agenda item.

Attachment (1)



## Change Order

PROJECT: Sewer Piping Repair/Replacement CONTRACT INFORMATION: Contract Project, St. Johns River State College, 5001 For: General Construction St. Johns Avenue, Palatka, Florida 32177

OWNER: St. Johns River State College 5001 St. Johns Avenue, Palatka FL 32177

Date: 9/03/2024

**ARCHITECT:** Moses Engineering 2209 NW 40th Terrace, Suite A Gainesville, FL 32605

**CHANGE ORDER INFORMATION:** 

Change Order Number: 002 Date: 11/21/2025

CONTRACTOR: D.E. Scorpio Corporation dba Scorpio 3911 W. Newberry Road Gainesville, FL 32607

#### THE CONTRACT IS CHANGED AS FOLLOWS:

This change order includes the following:

PCO #002 \$23,831.50 - Labor, materials, and equipment to demo existing manhole MH-6A and replace with new deeper manhole per FOR #3. PCO #003 \$20,603.46 - Pipe lining credit, misc. unforeseen items, primary power conflicts and dewatering efforts for unforeseen items. PCO #004 - Credit for irrigation damages during project.

793,007.00 The original Contract Sum was 267.404.06 The net change by previously authorized Change Orders 1,060,411,06 The Contract Sum prior to this Change Order was The Contract Sum will be increased by this Change Order in the amount of 37,904.96 1.098.316.02 The new Contract Sum including this Change Order will be

The Contract Time will be increased by Zero (30) days. The new date of Substantial Completion will be July 31, 2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

#### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER

HOL IVER BUILD SIGHED BY THE VIVO	INIEDI, CONTIDOTOR AND CIMER	
ARCHITECI (Firm name)	D.E. Scorpio Corporation	
ARCHITECI (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
le h	antonia Franzese	,
SIGNATURE	SIGNATURE	SIGNATURE
President Sam Frasier	Antonio Franzese - PM	
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
11/24/2025	11.24.2025	
DATE	DATE	DATE



4655 Salisbury Rd Jacksonville, Florida 32256 Phone: (904) 326-3515

Project: 24055 - SJRSC PAC Sewer Piping Repair/Replacement 5001 St Johns Avenue Palatka, Florida 32177

## Prime Contract Change Order #002: Final Project Reconcile

TO:

St. Johns River State College

5001 St. Johns Avenue

Palatka, Florida 32177

**DATE CREATED:** 

6/25/2025

**CREATED BY:** 

Gainesville, Florida 32607 April Prescott (Scorpio.)

3911 W. Newberry Road

**CONTRACT STATUS:** 

Approved

**REVISION:** 

FROM:

DESIGNATED REVIEWER: Ryan Taylor (Scorpio.)

**REVIEWED BY:** 

0

Scorpio.

**DUE DATE:** 

11/20/2025

**REVIEW DATE:** 

11/18/2025

INVOICED DATE:

PAID DATE:

No

SCHEDULE IMPACT:

30 days

**EXECUTED:** 

SIGNED CHANGE ORDER RECEIVED DATE:

**CONTRACT FOR:** 

1:Sewer Project

**TOTAL AMOUNT:** 

\$37,904.96

**DESCRIPTION:** 

Final Project Reconcile for All OPEN Project Change Orders

ATTACHMENTS:

24055-OCO#2 (signed).pdf

#### CHANGE ORDER REQUESTS IN THIS CHANGE ORDER:

COR#	Title	Schedule Impact	Amount
002	RFI 6 - New MH	30 days	\$23,831.50
003	Credit & Unforeseen Costs		\$20,603.46
004	Credit for Irrigation	0 days	(\$6,530.00)
		Total:	\$37,904.96

#### POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO#	Title	Schedule Impact	Amount
002	CE #003 - RFI 6	30 days	\$23,831.50
003	Credit & Unforeseen Costs		\$20,603.46
004	Credit for Irrigation	0 days	(\$6,530.00)
		Total:	\$37,904.96

#### **CHANGE ORDER LINE ITEMS:**

#### PCO # 002: CE #003 - RFI 6

#	Budget Code	Description	Amount
1	33-1045.S Sanitary Sewer Piping.Subcontractor	RFI 6	\$18,040.00
2	01-1115.L Project Manager.Labor	PM Labor	\$1,360,00



#	Budget Code	Description	Amount
3	01-1210.L Superintendent.Labor	FM Labor	\$1,920.00
		Subtotal:	\$21,320.00
		P&P Bond (0.65% ):	\$138.58
	And the Advance of the Control of the Advance of th	BR Insurance (0.60% ):	\$127.92
,		GL Insurance (0.53% ):	\$113.00
		OH&P (10.00% ):	\$2,132.00
	1.114	Grand Total:	\$23,831.50

PCO # 003: Credit & Unforeseen Costs

#	Budget Code	Description	Amount
1	31-1005.S Sitework Complete.Subcontractor	Pipe Lining Credit	\$(50,358.00)
2	31-1005.S Sitework Complete.Subcontractor	Misc. Unforeseen Items	\$21,840.50
3	31-1005.S Sitework Complete.Subcontractor	Primary Power Conflicts	\$27,555.00
4	31-1005.S Sitework Complete.Subcontractor	Dewatering Efforts for Unforeseen Items	\$19,394.65
		Subtotal:	\$18,432.15
		P&P Bond (0.65% ):	\$119.81
	a man biran da Aman and Aman Aman Aman and Aman	BR Insurance (0.60% ):	<b>\$</b> 110.59
		GL Insurance (0.53% ):	\$97.69
	4 September Available Avai	OH&P (10.00% ):	\$1,843.22
		Grand Total:	\$20,603.46

PCO # 004: Credit for Irrigation

#	Budget Code	Description	Amount
1	31-1005.S Sitework Complete.Subcontractor	Credit for Irrigation Damages	\$(6,530.00)
,		Subtotal:	\$(6,530.00)
		P&P Bond (0.00% ):	\$0.00
	AND THE STREET WAS A STREET WAS	BR Insurance (0.00% ):	\$0.00
		GL Insurance (0.00% ):	\$0.00
		OH&P (0.00% ):	\$0.00
		Grand Total:	\$(6,530.00)

The original (Contract Sum)	\$793,007.00
Net change by previously authorized Change Orders	\$267,404.06
The contract sum prior to this Change Order was	\$1,060,411.06
The contract sum will be increased by this Change Order in the amount of	\$37,904.96
The new contract sum including this Change Order will be	\$1,098,316.02
The contract time will be increased by this Change Order by 30 days.	

Samuel Frasier (Moses Engineering)

2209 NW 40th TerraceSuite A Gainesville, Florida 32605 St. Johns River State College

5001 St. Johns Avenue Palatka, Florida 32177 Scorpio.

3911 W. Newberry Road Gainesville, Florida 32607

ATE SIGNATURE

11/19/2025

SIGNATURE

DATE

SIGNATURE

DAT

DATE



Scorpio. 4655 Salisbury Rd Jacksonville, Florida 32256 Phone: (904) 326-3515

Project: 24055 - SJRSC PAC Sewer Piping Repair/Replacement 5001 St Johns Avenue Palatka, Florida 32177

## Prime Contract Potential Change Order #002: CE #003 - RFI 6

TO:

St. Johns River State College

5001 St. Johns Avenue

Palatka, Florida 32177

PCO NUMBER/REVISION: 002/0

REQUEST RECEIVED FROM:

STATUS: REFERENCE: Pending - In Review

FIELD CHANGE:

LOCATION:

SCHEDULE IMPACT:

EXECUTED:

Yes

30 days

No

FROM:

Scorpio. 3911 W. Newberry Road 1 - Sewer Project

Gainesville, Florida 32607

CONTRACT: CREATED BY:

April Prescott (Scorpio.)

**CREATED DATE:** 

6/25/2025 None

PRIME CONTRACT

**CHANGE ORDER:** 

CHANGE

**ORDER REQUEST:** ACCOUNTING METHOD: None Amount Based

PAID IN FULL:

Nο SIGNED CHANGE ORDER

RECEIVED DATE:

TOTAL AMOUNT:

\$23.831.50

POTENTIAL CHANGE ORDER TITLE: CE #003 - RFI 6

**CHANGE REASON: A/E Directive** 

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract is Changed As Follows)

CE #003 - RFI 6

To include all labor, materials, and equipment to demo existing manhole MH-6A and replace with new deeper manhole per FOR #3

#### ATTACHMENTS:

CC-Scorpio\_SJRSC-RFI 6 CO.pdf 、23131 F003.pdf ,23131 PAC Sewer Piping Repair-Replacement - Field Order No. 3 (C3.00 S&S).pdf

#	Budget Code	Description	Amount
1	33-1045.S Sanitary Sewer Piping.Subcontractor	RFI 6	\$18,040.00
2	01-1115.L Project Manager.Labor	PM Labor	\$1,360.00
3	01-1210.L Superintendent.Labor	FM Labor	\$1,920.00
		Subtotal:	\$21,320.00
<b></b>	P&P Bond (0.65%		\$138.58
		BR Insurance (0.60% ):	\$127.92
		GL Insurance (0.53% ):	\$113.00
		OH&P (10.00% ):	\$2,132.00
		Grand Total:	\$23,831.50

Samuel Frasier (Moses Engineering)

2209 NW 40th TerraceSuite A

St. Johns River State College

5001 St. Johns Avenue

Scorpia.

3911 W. Newberry Road Gainesville, Florida 32607

Gainesville, Florida 32605

Palatka, Florida 32177

Scorpio.

Page 1 of 1

Printed On: 6/25/2025 10:29 AM EDT



Moses Engineering 2209 NW 40<sup>th</sup> Terrace, Suite A Gainesville, FL 32605 352.372.1911

moses-eng.com

#### FIELD ORDER NO. 3

Date: June 24, 2025

To: April Prescott From: Sam Frasier, PE

Project Name: PAC Sewer Piping Repair-Replacement

Moses Project #: 23131

Copy to: Mrs. Terry Thomas

You are directed to execute promptly the following Field Order which interprets the Contract Documents or records minor variations therefrom without change in cost or time of completion and without prejudice to the Owner's rights under the Contract. If you consider that a change in cost or time of completion is involved, please submit your written proposal to the Engineer.

#### REASON

The following changes are made due to unexpected field conditions.

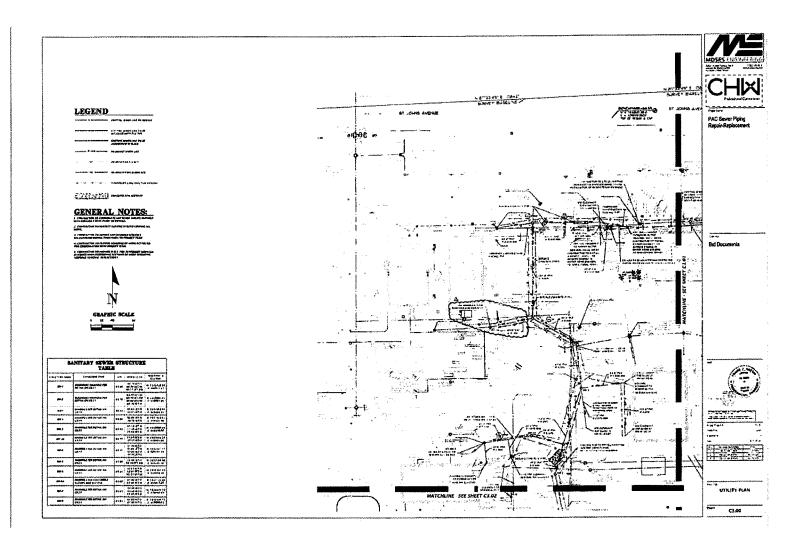
#### **CHANGES**

The below named Drawings and/or Specifications dated 06/10/2024 are hereby replaced in their entirety:

#	Sheet/Specification	Description			
1	C3.00	Updated sheet to reflect that MH-6A needs to be removed and replaced and its invert lowered in order to avoid conflicts with existing chilled water lines. See revision 3 dated 06/17/2025.			

#### END OF FIELD ORDER

M:\2023\23131 PAC Sewer Piping Repair-Replacement\1 Project Management\13 Field Orders\23131 FO03.docx



#### **Concrete Customs**

### **Change Order**

RFI 6

24304 NW 182nd Ave High Springs, FL 32643 Phone:(386)266-6729

Email: concrete.customs1@gmail.com License #: CUC1225718

BILL TO:

Scorpio Corporation

DATE: June 24, 2025

SJRSC: Sewer Job:

ITEM	QUANTITY	RATE	AMOUNT
Provide all labor, material & equipment for Sanitary Sewer			
Conflict Including:	a talah di dikana dan kana di dikana dan dan dan dan dan dan dan dan dan		
- Material:			
- 4' I.D. Sanitary Precast Structure (4.08' H) w/ Delivery	1	\$4,500.00	\$ 4,500.00
- (2) Kor-N-Seal Boots	2	\$100.00	\$ 200.00
- 12 " of #57 Stone Bedding w/ Delivery	8	\$125.00	\$ 1,000.00
- Concrete Poured Invert: Material	1	\$150.00	150.00
- Labor			
- Crew Rate: Investigation, Demolition of Existing	1	\$9,000.00	\$ 9,000.00
& Installation of New Sanitary Structure:		13	-
- 210 G Excavator			
- 325 G Skid Steer			
- (1) Foreman	***************************************		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
- (2) Operator	1 7 7 7 7		
- (4) Laborer			· ·
- Concrete Core for Boots	2	\$650.00	1,300.00
- Disposal of Abandoned Structure	1	\$250.00	\$ 250.00
			in the
		ļs	
1			•
		A 1	
		SUBTOTAL	\$16,400.00

P/OH

TOTAL \$

10%

18,040.00



# SJRSC Sewer Project Delays and Cost Impact – Supporting Documentation

#### **General Notes**

- This change request is being submitted due to numerous unforeseen underground
  utilities, structures, and obstructions encountered throughout the sewer system
  installation. During construction, our team worked diligently to efficiently redirect or
  reconfigure sections of the new sewer system to maintain progress and achieve
  proper routing.
- While excavating and installing pipe and structures, the team encountered numerous unforeseen conditions not indicated on the construction drawings, which required ongoing adjustments to maintain proper routing and progress
- As a result of these unforeseen conditions, the project experienced delays exceeding 30 days, leading to additional costs as outlined in the submitted change order line items.
- The project team coordinated closely with on-site school representatives to adjust sequencing and maintain construction progress; however, productivity was affected on a weekly basis, as reflected in the attached daily logs.
- Campus events and active site utilities (including irrigation mains) further impacted access and workflow, contributing to overall productivity challenges.
- Conflicts with Clay Electric primary power feeds influenced both schedule and cost, as documented in the accompanying photographs and daily reports.
- Unforeseen items, including stumps, concrete segments, abandoned pipes, and miscellaneous utilities, were encountered and documented upon discovery.

#### **Key Notes**

- Adjustments to accommodate unforeseen conditions required dewatering operations and modified installation methods.
- Unidentified underground utility conflicts necessitated alternate materials, fittings, and structures to complete the work as specified.

- Final routing required detailed as-built documentation to accurately record field conditions.
- Repeated excavation and backfill activities required stone placement to safely stabilize work areas and facilitate dewatering during electrical conduit re-routing.
- Refer to attached daily log notes for documentation supporting the justification and quantification of each vendor change order line item.

Opportunities of the second of

### **Main Power Conflicts:**



Power conflict with May 15 and 16th



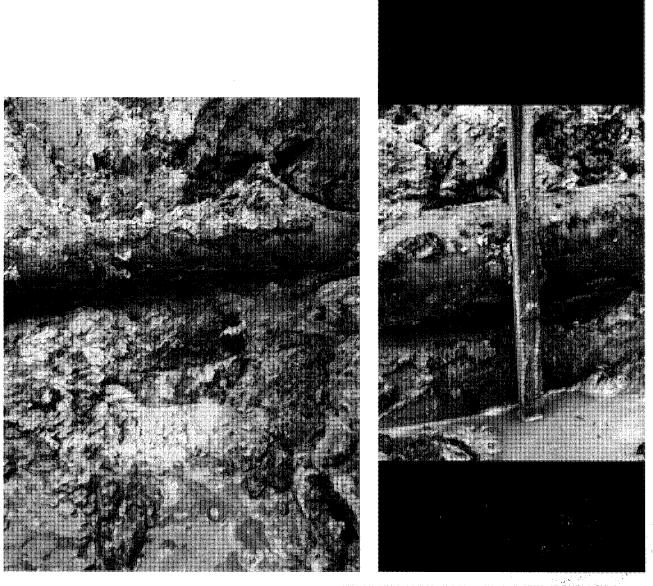
Power Conflict vs. piping



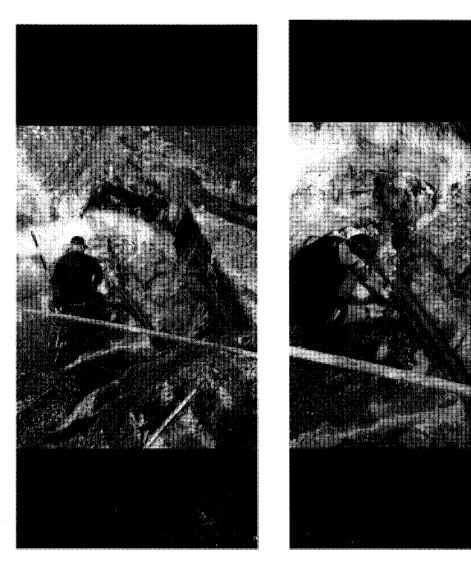
Power Conflict at piping (bend pipe)



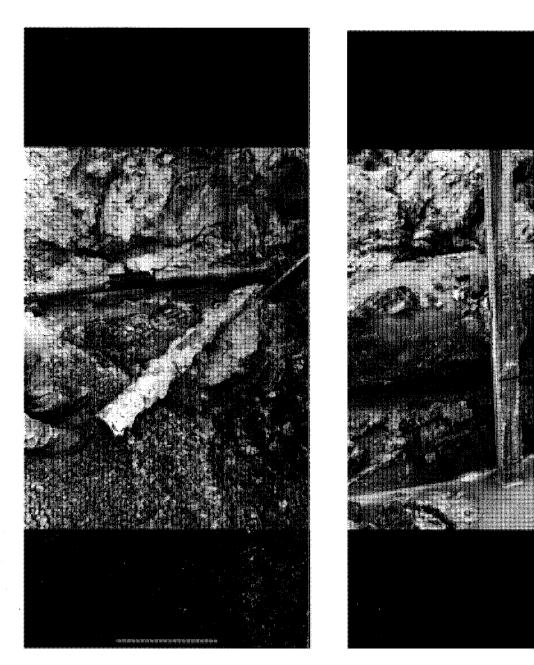
Dewatering needed (wet conditions)



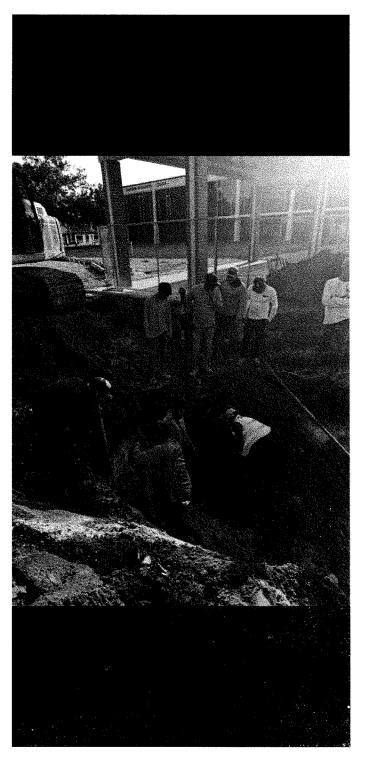
Red Laser Light on Clay Electric Power Conduits - Center of pipe hits center of 2<sup>nd</sup> conduit.



Clay Electric: Making Repair and Rework. (waited to get them onsite – see notes in daily log)



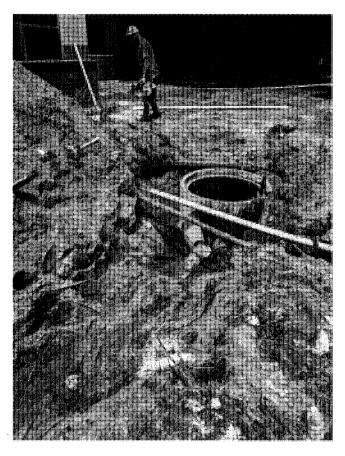
Conduit Removed and reworked as per pervious notes



Manpower at time of power conflict- power turned back on at 10AM for softball game. Backfilled and then re-excavate next day due to softball game schedule conflict. (time and labor)

<sup>\*</sup>Total Down Time = 2 week (estimated)

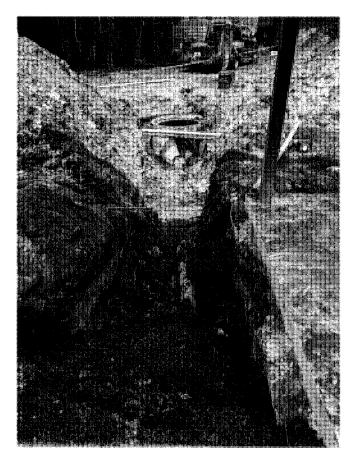
# **Unforeseen Items:**

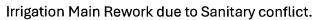


Irrigation lines (cut and removed)



Concrete Planks – exploratory digging
Brent (maintenance) on site @ conflict





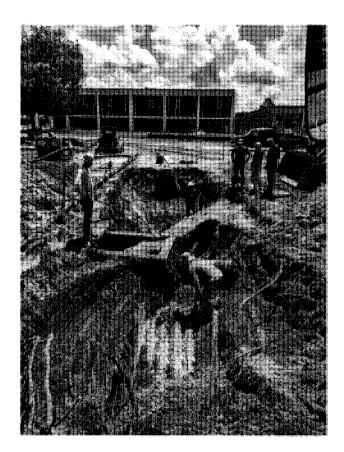


Irrigation Damages (ongoing)





Conflict between 3A and 9A – unknown structure to be demolished and removed. (100%) \*no bottom





Tom onsite to monitor conflicts and unforeseen conditions.



New section of storm pipe (repair)



Pipe Route to New Structure.



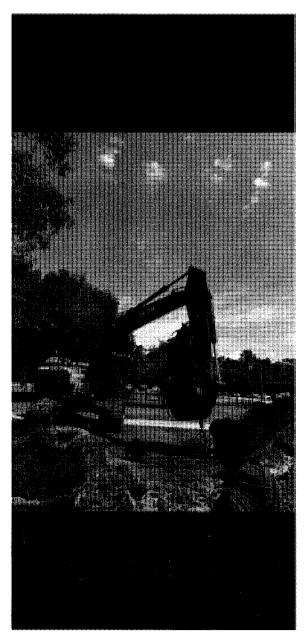


Tree Stump (unforeseen) \*2 days lost time Concrete Debris (buried) \*2 days lost time





Concrete Debris (found)



Tree Stump (found and removed and disposed)

Change Order
Pipe Lining Credit

24304 NW 182nd Ave High Springs, FL 32643 Phone:(386)266-6729

Email: mike@englishearthandutility.com License #: CUC1225718

**BILL TO:** 

Scorpio Corporation

DATE:

August 5, 2025

Job:

ITEM	QUANTITY	RATE	AMOUNT
- Lining Of Existing VCP Pipe Deduction:			
- Original Cost	1	-\$50,000.00	(50,000.00)
- Camera Investigation per SOW	nugus a en a	\$4,220.00	4,220.00
NOTE:		SUBTOTAL P/OH	-\$45,780.00 10%
		TOTAL	\$ (50,358.00)

**Change Order** 

Misc. Unforeseen Items

24304 NW 182nd Ave High Springs, FL 32643 Phone:(386)266-6729

Email: mike@englishearthandutility.com License #: CUC1225718

**BILL TO:** 

Scorpio Corporation

DATE:

August 5, 2025

Job:

ITEM	QUANTITY	RATE	AMOUNT
- Costs associated with Unforeseen Items Including:			
- Exploratory Digging per Hour to locate Unkown Utilities	60	\$225.00	13,500.00
not shown on pllans or as-built reports:	V. P. CO. CO. ST. SELECTION STATE AND ADDRESS OF THE PROPERTY	E-100 (1) 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
- 35g Excavator			
- (1) Operator			
- (2) Laborers			2 <u>202</u> 0-20
- 4' Diamter Stump Embedded in Existing Utilites:	1	\$1,500.00	1,500.00
- Remove & Dispose w/ 210g Excavator			
- Concrete Slabs: Remove & Dispose per Load	2	\$750.00	1,500.00
- Buried Storm Manhole Conflict From MH 3A to MH 9:			
- Demo Unknown Storm Manhole Box & Dispose per Load	t in the community of the control of	\$450.00	450.00
- Modify Storm System w/ New SDR pipe & Fernco Fittings	1	\$475.00	475.00
- 210g Excavator per Hour	2	\$175.00	350.00
- Irrigation Replacement: Lines in Conflict w/ Sanitary			
Sewer from DH 2 - MH 9	( 1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1	and the second decreased and the second seco	
- 3" SCH 40 PVC	160	\$8.00	1,280.00
- 3/4" SCH 40 PVC	160	\$5.00	800.00
NOTE:		SUBTOTAL P/OH	\$19,855.00 10%
		TOTAL \$	V 21,840.50

**Change Order** 

**Primary Power Conflict** 

24304 NW 182nd Ave High Springs, FL 32643

Phone:(386)266-6729

Email: mike@englishearthandutility.com License #: CUC1225718

Scorpio Corporation

DATE:

August 5, 2025

Job:

ITEM	QUANTITY	RATE	AMOUNT
- Costs associated with Unkown Primary Power Conflict:	The second secon	13 (12) 12 (13) 13 (13)	
- Labor/Crew Rate per Hr:	24	\$875.00	21,000.00
- 210g Excavator			
- 75g Excavator			
- L60 Front End Loader		pented a collection of the col	
- 325g Skid Steer			
- (1) Foreman	1001161.00		
- (3) Operators			A STANDARD AND THE STANDARD AND A ST
- (4) Laborers			
Material:			
- #57 Stone per CY w/ Delivery	54	\$75.00	4,050.00
*Due to open cutting and backfilling the area multiple			
times, more stone was needed to safely stabilize the			
area to dewater for the re-routing of the electrical conduit	and the second second second second		
			A District which is a second of the second o
		204507	
NOTE:	J	SUBTOTAL P/OH	\$25,050.00 10%
		TOTAL	\$ 27,555.00

**Change Order** 

Additional Pumping

24304 NW 182nd Ave High Springs, FL 32643 Phone:(386)266-6729

Email: mike@englishearthandutility.com

License #: CUC1225718

**BILL TO:** 

Scorpio Corporation

DATE:

August 5, 2025

Job:

ITEM	QUANTITY	RATE	AMOUNT
- Costs associated with Adddtional Dewatering for lost time			
associated with the sports events and primary power conflict			
that total (1) month in additional rental:			
- Dewatering System per Month According to Florida Pump Sys.	1	\$16,831.50	16,831.50
- Diesel Fuel per Gallon w/ Delivery @40 Gal. per Week	160	\$5.00	800.00
NOTE:	1	SUBTOTAL P/OH	\$17,631.50 10%
		TOTAL \$	\ \\ 19,394.65

Job #: 24055 SJRSC PAC Sewer Piping Repair/Replacement 5001 St Johns Avenue Palatka Florida. 32177



#### Daily Log Notes For SJRSC PAC Sewer Piping Repair/Replacement

Date	# Created L	ocation Comments	Attachments
04/15/25	Cole Studstill	We had to stop early due to softball game at 2pm. This is the last softball game until the tournament starting 5/1/25. Hopefully we will be out of this area by then	
04/15/25	2 Cole Studstill	Due to numerous existing utilities, this section of pipe is going very slow, I held a meeting with Brett with maintenance and he doesn't know what or where any of this stuff is or goes.	
04/16/25	1 Cole Studstill	Very slow due to numerous existing utilities in the way	
04/17/25	Dan McDonough	I talked to Tom Reynolds and Brett Boynton SJSRC toady about all of the utilities we are running in to while trying to install the SS. We will use the 35 hoe to dig a trench down 2'-3' to locate any utilities crossing our ditch. They will come out to review and assist with the repairs of any lines that get in our way that can be temporarily remove to make it more efficient. Tom said they have ball tournaments in early May for both baseball and softball. We want to be out of these areas.	
04/28/25	1 Cole Studstill	Delayed. No work today due to softball and baseball tournaments	
04/29/25	1 Cole Studstill	Delayed. No work today due to softball and baseball tournaments	
04/30/25	1 Cole Studstill	Delayed. No work today due to softball and baseball tournaments	
05/01/25	1 Cole Studstill	Delayed. No work today due to softball and baseball tournaments	
05/02/25	1 Cole Studstill	Delayed. No work today due to softball and baseball tournaments	
05/06/25	1 Cole Studstill	Work stopped today due to existing primary electrical conduit in the path of the 8" sanitary pipe between MH2 and MH3, RFI 4 submitted to design team today. All work is stopped until this RFI is answered.	56D65391-8B89-46D3-8601-309B8F5CF5E2.jpeq
05/07/25	1 Cole Studstill	Xylem, Rudd, SJRSC were out today for the Lift Station start up. All went well and lift station is good to go. We still need to lamp the lines from the dorm before we can release the lift station.	
05/07/25	2 Cole Studstill	No work performed on this project due to the existing utilities and RFI4. No work can be performed until RFI4 is answered.	
05/08/25	1 Cole	No work performed on this project due to the existing utilities and RFI4. No work can be performed until RFI4 is answered.	

Job #: 24055 SJRSC PAC Sewer Piping Repair/Replacement S001 St Johns Avenue Palatka Florida. 32177



Scorpio. 4655 Salisbury Rd Jacksonville, Florida 32256 United States

Date #	Created By	Location	Comments	Attachments
	Studstill			
05/09/25	Cole Studstill		Clay electric was out to investigate the primary power conduit. The wire was found in the top conduit so I cut the bottom one out of the way for the sanitary. After we get sanitary in, the spare conduit will need to be replaced.	
05/13/25	Matt Layton		Clay Electric is not able to be on-site to de-energize electrical lines until Thursday, 5/15, Installation of sanitary system is on hold. Exploratory & prepwork continues.	
05/14/25	April Prescott		No work onsite today.	
05/15/25	Matt Layton		Work could not be completed today because SJRSC has asked that the power be shut off on Friday 5/16, not today. Work will resume on the sewer project on Friday.	
05/16/25 1	Matt Layton		Clay Electric shut down the power to campus at 8:15am and restored power at 10:30am. SJRSC security confirmed that power was restored to each building.	
05/16/25 2	Dan McDonough		Concrete Customs installed 1 stick of SS line to get past the electrical conduit. They repaired the conduit that had to be cut out of our way with 45's to get up and over. The lines were still in our way to be able to get on line and on grade. They used the chocker to manually lift the conduit and pack gravel under the line to get it where it is needed to be and then backfilled that section. More trench box materials were ordered for us to continue Monday b	
05/16/25	Dan McDonough		Concrete Customs had to repair the irrigation line by MH 6 that was leaking. A fitting was leaking on the bottom of the pipe.	
05/19/25 1	Dan McDonough		Tom Reynolds with SJRSC came out to look at MH #4 and where we purposed to move it to allow us to stay clear of the tree. We amended our RFI and he approved as long as we have adequate fall.	
05/19/25 2	Dan McDonough		Tom Reynolds with SJRSC said his guys would repair the irrigation lines. We just need to stay in touch with them and not to bury anything we cut or break.	
05/20/25 1	Dan McDonough		We had the 3" water main and 6" fire line that we had to cross under late this morning. The 3" line started to slip out of the fitting. I called Tom who sent out an email that the water would be shut down from 11:30 until noon. We only shut the 3" potable down, supported it ran the 55 past the location. backfilled and turned the water back on by noon.	
05/20/25 2	Dan McDonough		Tom Reynolds and Brett Boynton SIRSC were both out to look at all of the utilities we are coming across and review the system we are to install. Some of the runs don't make sense and don't connect as indicated out here? Tom said he will reach out to try to get NVS/CHW out to review and discuss the intents. Tom is saying they are putting an addition on the north west corner of Bidg ? where we are shown to connect MI 3A to EMH 9.	
05/20/25 3	Dan McDonough		SJRSC Brett and Brian repaired the Irrigation main we cut out of our trench between MH 3 & MH3A.	
05/21/25	Dan McDonough		Brett, Brian and another man from SJRSC repaired the irrigation at the valve we passed yesterday that we must have cracked and it leaked real bad this morning. Between MH3 and MH4.	
05/21/25 2	Dan McDonough		Nicole with NV5 called today to talk about the systems between MH3A, existing MH9 and the clean outs in the area north of the fine arts bidg. If the existing line for the CO by the AC pad is PVC and connects to MH9 we should be able to leave that as is. The clean out shown to connect mid run between 3A & 9 does not exist to we do not have to connect that as long as the clean out by the steps at the east end of the bidg also connects to MH9. We will pull the lid off existing MH9 again tomorrow and verify all is correct and let her know.	
05/22/25 1	Dan McDonough		Jackie / Inspector with NV5 was out today to walk the site. We were attempting to install the SS line to MH5. The tooth of the hoe nicked the ADS, The 30° storm going from the plaza to the pond started leaking water out of a joint.	
05/22/25 2	Dan McDonough		Concrete Customs purchased a "belt" to repair the leaking joint in the 30" ADS.	
05/27/25 1	Matt Layton		Around 1:30pm we hit a 2.5" DW line near MH6. While installing our dewatering system, we were hydro-excavating because of known utilities in the area. However, the DW line could not withstand the water pressure and cracked. Due to the break, water was temporarily shut off while the fix was completed. The line was repaired around 4:30pm and water service was restored.	
05/28/25 1	Matt Layton			
06/02/25 1	Dan		Concrete Customs discovered more of the buried planks like we found between MH3 & MH4. There appears to be 5 standing on edge and in our path, I	



Scorpio.
Scorpio,
4655 Salisbury Rd
Jacksonville, Florida 32256
United States

Dat	e #	Created By	Location	Comments	Attachments
	$\perp$	McDonough		told Mike to dig them out. There is also a tree stump that was cut off & buried below grade that will be in out way.	
06/03/		Matt Layton		See attached photos for unknown utilities and debris that was found between MH6 and MH7. 5 "Double Tees" concrete 1 large tree stump	. 1748973728874.604980 tempimage.jpeg . 1748973729077.529053 tempimage.jpeg
					1748973729024.937988_tempImage.jpeg

Job #: 24055 SJRSC PAC Sewer Piping Repair/Replacement 5001 St Johns Avenue Palatka Florida. 32177



Scorpio. 4655 Salisbury Rd Jacksonville, Florida 32256 United States

Date # Created Location By	Comments	Attachments
		1744411729130.581023 humphrage.jpeg
		1748973729237.603027 tempImage.jpeg

Job #: 24055 SJRSC PAC Sewer Piping Repair/Replacement 5001 St Johns Avenue Palatka Florida. 32177



Scorpio. 4655 Salisbury Rd Jacksonville, Florida 32256 United States

Date	#	Created By	Location	Comments	Attachments
		,			. 1748973729185.466064 tempImage.jpeg
06/04/25	1	Matt Layton		8" Asbestos pipe was found while excavating for MH3A to Ex. MH9 connection. Tom Reynolds (SJRSC) did not know what this line was or if it was active. Resolution: Tom Reynolds gave direction that the line was likely abandoned and to proceed.	
06/09/25		Dan McDonough		There is a chilled waterline passing the existing SS manhole we were running to from MH6. The line is in the way of our run, RFI to be written to address this. Concrete Customs could not complete that run.	
06/11/25	1	Matt Layton		Today, around 10:00am while installing san sewer pipe from MH3A to Ex. MH9, we discovered a hand-built storm structure that encased abandoned duct bank. The location of this structure/pipe/duct bank was in direct conflict with our pipe. Tom Reynolds came by the site to observe this condition. His recommendation was to attempt to undermine the structure without compromising the pipe and structure. We agreed to move forward, it was not possible to keep the structure from collapsing. The abandoned ductwork is being chipped out and the pipe has been cut back and will get replaced, Est, Time spent: 5:00 hrs/ 6men.	
06/12/25	1	Matt Layton		Time spent fixing 12" storm line between MH3A and Ex MH9 was 5 men for 3:00hrs	
06/24/25		Dan McDonough		Concrete Customs provided a price to add the new structure where the chilled waterline is in the run. Mike said the earliest he could have this structure is july 9th if approved within the next 2 days.	
06/26/25		Dan McDonough		Jackie with NV5 was out. She said everything looked good. She also said she forwarded the pictures of the bands that were installed on the 30" ADS we repaired between MH 4 & 5.	
06/27/25		Dan McDonough		Mike released the new manhole and has it being delivered to Tom Petty Park next Monday and will then bring it out here to install it.	
07/07/25		Dan McDonough		We dug up the locations for the doghouses today and found numerous utilities and piping in this area. We will adjust the structures to fit between these lines. Concrete Customs is lining up the materials, equipment and crane to set these structures. Hopefully we can get this complete this week. That will only leave MH 9 and the final run to the new structures.	

Job #: 24055 SJRSC PAC Sewer Piping Repair/Replacement 5001 St Johns Avenue Palatka Florida. 32177



Date #	Created By	Location	Comments	Attachments
7/09/25 1	Dan McDonough		Concrete Customs brought MH6A out today.	
7/09/25 2	Dan McDonough		Jackie with NV5 was out to walk the site.	
7/11/25 1	Dan McDonough		Concrete Customs sent as builts to April today. 1 set of BT's sent in and the 2nd set should be available this afternoon.	
7/16/25 1	Dan McDonough		SJRSC shut the well down so we could cut the irrigation main that is in the way to install DH2.	
7/16/25 2	Dan McDonough		The 4" clay line that we have to connect to DH2 is in the way for us to install the 8" between DH1 & DH2. We will have to wait until we open these manholes up to do this work.	
7/16/25 3	Dan McDonough		Rudd/ Matthews told me he talked to Law at NV5 and they are getting him the required information on the as builts he needs to get the FDEP closed out, He did mention that we will still have to get the pond bottom survey to complete this but that info can come later.	
7/17/25 1	Dan McDonough		Concrete Customs dug up the sanitary lines where we are supposed to install MH9. There are numerous other utilities in this area. We will decide in the morning where this will get installed.	
7/23/25 1	Dan McDonough		Tom with SJRSC is going to send out an email today that the restrooms in Bldg V will need to be shut down tomorrow so we can demo the existing SS line, set MH9 and make the connections. We tried to pass the existing with the new but it doesn't work so we need the shut down. This will allow us to complete all of the SS by tomorrow, weather permitting.	
07/24/25	Dan McDonough		Concrete Customs hit a 2" waterline right outside Bldg V where MH9 gets installed about 11:40. We had it repaired about 12:30 and left the water off until 1:15 to let the glue dry. There were 2 slip fittings and the line turned 90 degrees, it more than likely would have blown apart when we uncovered it. We put a thrust bock on the 90 and glued everything including the slip fittings.	
7/24/25 2	Dan McDonough		The waterline came apart the 2nd time from the existing slip fitting. CC glued it in place.	
7/24/25 3	Dan McDonough		Jackie with NV5 was out today to see progress	
7/24/25 4	Dan McDonough		t told Tom we would re install the 3" irrigation main and install an empty conduit along with this from the Tee east to where we had to cut it out of our way to install DH2. I let him know our main focus has to be getting the sanitary finished 1st.	
7/25/25 1	Dan McDonough		Concrete Customs poured the inverts and bricked up the SS structures. Everything is ready to go live. We have a couple of tops to install, ring and covers to install then prepare for pour backs and sod.	
7/28/25 1	Dan McDonough		United will pick both toilets up next Monday. Aug 4th.	
7/28/25 2	Dan McDonough		Bullard Fence said they already have their schedule made out for the week so they will pick up the remaining fence next week.	
7/28/25 3	Dan McDonough		Mike With Concrete Customs said they will have sod delivered tomorrow PM and start laying it Wednesday morning.	
7/30/25 1	Dan McDonough		20 yard dumpster delivered today and is scheduled to be pulled tomorrow. This will be the final.	
7/30/25 2	Dan McDonough		Collin with Concrete Customs said they have 30 pallets of sod coming this afternoon that will install tomorrow. They will have another 36 pallets delivered for Friday and will finish the sodding on Monday.	
7/31/25 1	Dan McDonough		Dumpster pulled today. That is our final.	
7/31/25 2	Dan McDonough		Concrete Customs has 36 more pallets of sod scheduled to be here today to install tomorrow. Collin thinks they will need approximately 18 more pallets that they will get delivered Monday. They will also order the sod rolls of Bahia	
8/01/25 1	Dan		Collin said they have 11 pallets of sod to lay Monday and they have the Bahia scheduled for Tuesday morning and that will wrap up all of the sod.	

Job #: 24055 SJRSC PAC Sewer Piping Repair/Replacement 5001 St Johns Avenue Palatka Florida. 32177



Scorpio. 4655 Salisbury Rd Jacksonville, Florida 32256 United States

Date	#	Created By	Location	Comments	Attachments
		McDonough			
08/04/25		Dan McDonough		Thompson Sod delivered another load of sod this morning. The Bahia sod will be delivered and installed tomorrow	
08/05/25		Dan McDonough		United picked up both toilets today.	
08/05/25		Dan McDonough		Punch walk over from 4 PM today until tomorrow morning.	
08/06/25		Dan McDonough		2 sets of BT results forwarded to Rudd at Matthews	
08/06/25		Dan McDonough		Punch list walk with Tom/SJRSC, Candace Fox/Moses, Jackie/NV5, April/Scorpio and I walked the sewer project to make a punch list. It was uploaded in ProCore so Concrete Customs can get on it tomorrow.	
08/06/25		Dan McDonough		Tom SJRSC and I walked the entire site and I made a list of any of the issues he had. Concrete Customs will address these when they are out tomorrow.	
08/08/25		Dan McDonough		Mike CC said they will have the stands for the valves in the vault they will install Monday. They will also pull the test rig out of there and close everything up also.	

							Change Order Cost for
Date	*	Created By	Comments	Delays	Change Order	Change Order Onknow Branary Fower Cooking	Extended Devotor Rental
4/15/2025	1	Cole Studstill	We had to stop early due to softball game at 2pm. This is the last softball game until the tournament starting 5/1/25. Hopefully we will be out of this area by then				
4/10/2020		O O C O C O C O C O C O C O C O C O C O	Due to numerous utilities, this section of the pipe is going very slow. I held a meeting with Brett with maintenance and he doesn't know what or where any of this				
4/15/2025	2	Cole Studstill	stuff is or goes.	x			
4/16/2025	1	Cole Studstill	Very slow due to numerous existing utilities in the way.	х			
4/28/2025	1	Cole Studstill	Delayed. No work today due to softball and baseball tournaments.	Х	***		
4/29/2025	1	Cole Studstill	Delayed. No work today due to softball and baseball tournaments.	Х			
4/30/2025	1	Cole Studstill	Delayed. No work today due to softball and baseball tournaments.	х			
5/1/2025	1	Cole Studstill	Delayed. No work today due to softball and baseball tournaments.	Х			
5/2/2025	1	Cole Studstill	Delayed. No work today due to softball and baseball tournaments.	X			
			Work stopped today due to existing primary electrical condult in the path of the 8" sanitary pipe between MH2 and MH3. RFI 4 submitted to design team today.				
5/6/2025	1	Cole Studstill	All work is stopped until this RFi is answered.	Х		X	x
5/7/2025	2	Cole Studstill	No work performed on this project due to the existing utilities and RFI4. No work can be performed until RFI4 is answered.	X		X	X
5/8/2025	1	Cole Studstill	No work performed on this project due to the existing utilities and RFI4. No work can be performed until RFI4 is answered.	X		Х	Х
			Clay Electric is not able to be on-site to de-energize electrical lines until Thursday 5/15. Installation of sanitary system is on hold. Exploratory & prep work				
5/13/2025	1	Matt Layton	continues.	X		X	X
5/14/2025	1	April Prescott	No work onsite today.	Х		X	X
1			Work could not be completed today because SJRSC has asked that the power be shut off on Friday 5/16, not today. Work will resume on the sewer project on				
5/15/2025	1	Matt Layton	Friday.	X		X	X
			Concrete Customs installed 1 stick of SS line to get past the electrical conduit. They repaired the conduit that had to be cut out of our way with 45's to get up and				
			over. The lines were still in our way to be able to get on line and on grade. They used the chocker to manually lift the conduit and pack gravt under the line to get it				
5/16/2025	2	Dan McDonough	where it is needed to be and then backfilled that section. More trench box materials were ordered for us to continue Monday b	х		X	X
			Tom Reynolds with SJRSC came out to look at MH #4 and where we purposed to move it to allow us to stay clear of the tree. We amended our RFI and he approved				
5/19/2025	1	Dan McDonough	as long as we have adequate fall.				
			Tom Reynolds and Brett Boynton SJRSC were both out to look at all of the utilities we are coming across and review the system we are to install. Some of the runs				
			don't make sense and don't connect as indicated out here. Tom said he will reach out to try to get NV5/CHW out to review and discuss the intents. Tom is saying				
5/20/2025	2	Dan McDonough	they are putting an addition on the north west corner of Bldg F where we are shown to connect MH 3A and EMH 9.	x	Х		,
			Nicole with NV5 called today to talk about the systems between MH3A, existing MH9 and the clean outs in the area north of the fine arts bldg. If the existing line for				
			the CO by the AC pad is PVC and connects to MH9 we should be able to leave that as is. The clean out shown to connect mid run between 3A & 9 does not exist so				
F /04 /000F	_		we do not have to connect that as long as the clean out by the east end of the bldg also connects to MH9. We will pull the lid off existing MH9 again tomorrow and				
5/21/2025	2	Dan McDonough	verify all is correct and let her know.				
			Around 1:30pm we hit a 2.5" DW line near MH6. While installing our dewatering system, we were hydro-excavating because of known utilities in the area. However,				
E /07 /000F	1	Mark I autou	the DW line could not withstand the water pressure and cracked. Due to the break, water is temporarily shut off while the fix was completed. The line was repaired				
5/27/2025	1	Matt Layton	around 4:30pm and water service was restored.  Concrete Customs discovered more of the buried planks like we found between MH3 & MH4. There appears to be 5 standing on edge and in our path. I told Mike				
6/2/2025	1	Dan McDonough	to dig them out. There is also a tree stump that was cut off & buried below grade that will be in our way.	×	l v		
6/2/2023		Daninconough	to digitient out, There is also a tree stamp that was cut of a burieu below grade that with be in our way.				
1							
							$A_{4}$
6/3/2025	1	Matt Layton	See attached photos for unknown utilities and debris that was found between MH6 and MH7. 5 "Double Tees" concrete 1 large tree stump.		,		
0/3/2023		Matt Layton	See attached photos for unknown uniques and debris that was found between MIRO and MIRO. 5 Doubte fees Concrete 1 targe fees sturnip.	^	X		15/20
				. A CHI AND			
						dr 10 L	F. 18.
			8" Asbestos pipe was found while excavating for MH3A to Ex. MH9 connection. Tom Reynolds (SJRSC) did not know what this line was or if it was active. Resolution:				
6/4/2025	1	Matt Layton	Tom Reynolds gave direction that the line was likely abandoned and to proceed.	A STATE OF	N. Carlotte		
			There is a chilled waterline passing the existing SS manhole we were running to from MH6. The line is in the way of our run. RFI to be writted to address this.			## PO # 10 PO 10 P	The state of the s
6/9/2025	1	Dan McDonough	Concrete Customs could not complete that run.	l x	l x		
			•				
			Today around 10:00am while installing san sewer pipe from MH3A to Ex. MH9, we discovered a hand-built storm structure that encased abandoned duct back. The				
			location of this structure/pipe/duct bank was in direct conflic with our pipe. Tom Reynolds came by the site to observe this condition. His recommendation was to				
			attempt to undermine the structure without compromising the pipe and structure. We agreed to move forward. It was not possible to keep the structure from				
6/11/2025	1	Matt Layton	collapsing. The abandoned ductwork is being chipped out and the pipe has been cut back and will get replaced. Est. Time spent: 5:00 hrs/6men.	l x	x		
6/12/2025	1	Matt Layton	Time spent fixing 12" storm line between MH3A and Ex MH9 was 5 men for 3:00hrs.	x	x		
1		,	Concrete Customs is lining up the materials, equipment, and crane to set these structures. Hopefully we can get this complete this week. That will only leave MH 9		<u> </u>	<del> </del>	<u> </u>
7/7/2025	1	Dan McDonough	and the final run to the new structures.				
11112020		Tean menolinggi	pine the time fair or the new districts.	L	l		

	_		The 4" clay line that we have to connect to DH2 is in the way for us to install the 8" between DH1 & DH2. We will have to wait until we open these manholes up to do			
7/16/2025	2	Dan McDonough	this work.			 
			Concrete Customs dug up the sanitary lines where we are supposed to install MH9. There are numerous other utilities in this area. We will decide in the morning			
7/17/2025	1	Dan McDonough	where this will get installed.	Х	X	
			Tom with SJRSC is going to send out an email today that the restrooms in Bldg V will need to be shut down tomorrow so we can demo the existing SS line, set MH9			
			and make the connections. We tried to pass the existing with the new but it doesn't work so we need the shut down. This will allow us to complete all of the SS by			
7/23/2025	1	Dan McDonough	tomorrow, weather permitting.			
			Concrete Customs hit a 2" waterline right outside Bldg V where MH9 gets installed about 11:40. We had it repaired abot 12:30 and left the water off until 1:15 to let			
			the glue dry. There were 2 slip fittings and the line turned 90 degrees. It more than likely would have blown apart when we uncovered it. We put a thrust bock on the			
7/24/2025	1	Dan McDonough	90 and glued everything including the slip fittings.	х	x	
			I told Tom we would reinstall the 3" irrigation main and install an empty conduit along with this from the Teeeast to where we had to cut it out of our way to			
7/24/2025	4	Dan McDonough	install DH2. I let him know our main focus has to be getting the sanitary finished 1st.	х	X	

#### Thomas, Terry L.

From:

Cigic, Brian

Sent:

Thursday, November 13, 2025 8:18 AM

To:

Thomas, Terry L.; Reynolds, Tom

Subject:

Scorpio Irrigation list

Attachments:

Quote0020768039.pdf; Quote0022709755.pdf

Here are two quotes for material that was mostly used to replace stock from the sewer project. I also had about 125 man hours to this point and that is still ongoing.

# 878.68 ] FIS Outdoor Outland (attached)

1,817.34 4,711.25 156,528.51

# 125 hours (Salary Burghts)

# 125 hours



FIS OUTDOOR - JACKSONVILLE 6596 COLUMBIA PARK DR, BLDG 100 JACKSONVILLE, FL 32258 FAX: (904)-363-1114 Phone: (904)-363-8899 QUOTE

0020768039

Account: STJ16441 0001 Branch: FISJACK

**Phone:** (386)-312-4098 **Fax:** (386)-312-4275

Ship To: ST JOHNS RIVER STATE COLLEGE

5001 SAINT JOHNS AVE PALATKA, FL 32177

BIII To: ST JOHNS RIVER STATE COLLEGE ATTN ACCOUNTS PAYABLE 5001 ST JOHNS AVE PALATKA, FL 32177

Page 1 of 3

PO:			Ref:				Jo	b:				
Exp Delv Date: Activation Date: Close Date:	05/12/25 05/12/25 06/11/25	1	HOUSE	ΓΟN	Type: Quoted For Quoted By:		St	nip Via: W	CNOW			
ITEM		DESCRI	PTION		•			QTY	UOM	PRICE	UOM	AMOUNT
S4P90S005		/2" SCH 4 upp#: 406	10 PVC 90 E 3005	LBOW SLIF	<sup>2</sup> 406-005			5	0 EA	0.28	EA	14.00
S4PCP007	:	/4" SCH 4 upp#: 429	40 PVC COL 9007	IPLER SLIP	429-007			5	0 EA	0.25	EA	12.50
S4PMA007	Α		MIPT X SLI		(S 436-007 S	CH 40 PVC MALE		5	0 EA	0.28	EA	14.00
S4PC007	3.	/4" SCH 4 /4IN upp#: 447		SLIP 447-0	007 SCH 40 P	VC CAP SLIP		5	0 EA	0.29	EA	14.50
S4P90MS007	4 ***	/4" SCH 4 upp#: 410	40 PVC 90 E 0007	LBOW MXS	S 410-007			5	0 EA	0.71	EA	35.50
S4PMA010	Α		MIPT X SLI		436-010 SCI	H 40 PVC MALE		5	0 EA	0.49	EA	24.50
S4PCP010	s	" SCH 40 LIP 1 <b>IN</b> upp#: 429	9010	LER SLIP 4		40 PVC COUPLIN			0 EA	0.44	EA	22.00
S4PCP012	С		1 40 PVC CC 3 SLIP 1-1/4	UPLER SL	IP 429-012 S				5 EA	0.60	EA	15.00
S4P90S012	D		ELBOW SLII		.IP 406-012 S	CH 40 PVC 90		2	5 EA	0.98	EA	24.50
S4PBH168	R		R BUSHING		9 SPXS 437- P 1-1/4IN X 1	168 SCH 40 PVC IN		1	0 EA	0.71	EA	7.10

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### QUOTE

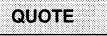
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Page 2 of 3

						age 2 of 3
ITEM	DESCRIPTION	QTY	UOM	PRICE	MOU	AMOUNT
S4PMA015	1-1/2" SCH 40 PVC MALE ADPT MXS 436-015 SCH 40 PVC MALE ADAPTER MIPT X SLIP 1-1/2IN (25/CS) Supp#: 436015	20	EA	0.81	EA	16.20
S4PCP015	1-1/2" SCH 40 PVC COUPLER SLIP 429-015 SCH 40 PVC COUPLING SLIP 1-1/2IN Supp#: 429015	20	EA	0.64	EA	12.80
S4PCP020	2" SCH 40 PVC COUPLER SLIP 429-020 SCH 40 PVC COUPLING SLIP 2IN Supp#: 429020	20	EA	0.99	EA	19.80
S4P90S020	2" SCH 40 PVC 90 ELBOW SLIP 406-020 Supp#: 406020	20	EA	1.64	EA	32.80
S4PMA020	2" SCH 40 PVC MALE ADPT MXS 436-020 SCH 40 PVC MALE ADAPTER MIPT X SLIP 2IN Supp#: 436020	20	EA	1.05	EA	21.00
S4PC020	2" SCH 40 PVC CAP SLIP 447-020 SCH 40 PVC CAP SLIP 2IN Supp#: 447020	10	EA	0.84	EA	8.40
SLP020	2" SLIP FIX 2" SXSP Supp#: 118-20	10	EA	15.07	EA	150.70
S4PCP030	3" SCH 40 PVC COUPLER SLIP 429-030 Supp#: 429030	10	EA	3.38	EA	33.80
S4PC030	3" SCH 40 PVC CAP SLIP 447-030 SCH 40 PVC CAP SLIP 3IN Supp#: 447030	5	EA	2.92	EA	14.60
S4P45S030	3" SCH 40 PVC 45 ELBOW SLIP 417-030 SCH 40 PVC 45 DEGREE ELBOW SLIP 3IN Supp#: 417030	10	) EA	7.74	EA	77.40
S4PFA030	3" SCH 40 PVC FEMALE ADPT SXF435-030 SCH 40 PVC FEMALE ADAPTER SLIP X FIPT 3IN Supp#: 435030	5	EA	3.65	EA	18.25
BEP005SCH40	1/2" X 20' PVC PIPE SCH 40 WHITE BE BELL END Supp#: 00055500417	100	) FT	0.1890	FT	18.90
BEP010SCH40	1" X 20' PVC PIPE SCH 40 WHITE BE BELL END	100	) FT	0.3561	FT	35.61
BEP015SCH40	1-1/2" X 20' PVC PIPE SCH 40 WHITE BE BELL END BELL END Supp#: 00055500441	100	FT	0.6818	FT	68.18
BEP020SCH40	2" X 20' PVC PIPE SCH 40 WHITE BE BELL END	100	FT	0.7671	FT	76.71
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Page 3 of 3

TEM	DESCRIPTION	QTY I	JOM	PRICE	UOM	AMOUNT
EP030SCH40	3" X 20' PVC PIPE SCH 40 WHITE BE BELL END Supp#: 00055500462	100	FT	1.4991	FT	149.9
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Total:

\$938.66

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FIS OUTDOOR - JACKSONVILLE 6596 COLUMBIA PARK DR, BLDG 200 JACKSONVILLE, FL 32258 FAX: (904)-363-1114

**Bill To: ST JOHNS RIVER STATE COLLEGE** 

ATTN ACCOUNTS PAYABLE

5001 ST JOHNS AVE PALATKA, FL 32177

Phone: (904)-363-8899

QUOTE

0022709755

Account: STJ16441 0001 Branch: FISJACK

Phone: (386)-312-4098 Fax: (386)-312-4275

Ship To: ST JOHNS RIVER STATE COLLEGE

**5001 SAINT JOHNS AVE** PALATKA, FL 32177

Page 1 of 3

PO:			Ref:			Job:	repair prts				
Exp Delv Date: Activation Date: Close Date:	08/18/25 08/18/25 09/17/25		HOUSE  J ALLBRITTON	Type: Quoted For Quoted By:		Ship	Via: WC	NOW			
ITEM	- 1	DESCR	IPTION				QTY	MOU	PRICE	UOM	AMOUNT
BEP005SCH40			PVC PIPE SCH-40 V 055500417	/HITE BELL END	)		20	FT	0.1830	FT	3.66
BEP007SCH40			PVC PIPE SCH-40 V 055500422	/HITE BELL ENC	)		80	FT	0.2855	FT	22.84
S4P45S007	D		40 PVC 45 ELBOW S ELBOW SLIP 3/4IN 7007	SLIP 417-007 SC	H 40 PVC 45		2	EA	0.70	EA	1.40
S4PCP007		/4" SCH	40 PVC COUPLER S 9007	LIP 429-007			6	EA	0.25	EA	1.50
HTRPGP0430		' HUNTE upp#: PG	ER PGP ULTRA ROT 3P0430	OR PC/FC W/3.0	NOZZ		12	EA	9.23	EA	110.76
WIC1808		50' WIRE upp#: 18.	E 18-GAUGE UL 8-C0 /080	ONDUCTOR 250	'RL		1	RL	0.4234	FT	105.85
BEP010SCH40	1'	' X 20' P'	VC PIPE SCH-40 WH	HITE BELL END			60	FT	0.3459	FT	20.75
S4PCP010	S	' SCH 40 LIP 1IN upp#: 42	9010	P 429-010 SCH	40 PVC COUPLING		6	EA	0.43	EA	2.58
S4P45S010	Ε	' SCH 40 LBOW S upp#: 41	LIP 1IN	IP 417-010 SCH	40 PVC 45 DEGREE		2	EA	0.85	EA	1.70
BEP012SCH40			0' PVC PIPE SCH-40 055500434	WHITE BELL E	ND		20	FT	0.5070	FT	10.14
S4P45S012			H 40 PVC 45 ELBOW ELBOW SLIP 1-1/4iN		CH 40 PVC 45		2	EA	1.18	EA	2.36

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### QUOTE

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Page 2 of 3

					Pa	age 2 of 3
ITEM	DESCRIPTION	QTY	UOM	PRICE	MOU	AMOUNT
S4PCP012	1-1/4" SCH 40 PVC COUPLER SLIP 429-012 SCH 40 PVC COUPLING SLIP 1-1/4IN Supp#: 429012	3	EA	0.60	EA	1.80
S4PBH168	1-1/4" X 1" SCH 40 PVC BUSHING SPXS 437-168 SCH 40 PVC REDUCER BUSHING SPIG X SLIP 1-1/4IN X 1IN Supp#: 437168	1	EA	0.70	EA	0.70
BEP020SCH40	2" X 20' PVC PIPE SCH-40 WHITE BELL END	60	FT	0.7460	FT	44.76
SLP020	2" SLIP FIX SXSP Supp#: 118-20	4	EA	14.40	EA	57.60
S4PCP020	2" SCH 40 PVC COUPLER SLIP 429-020 SCH 40 PVC COUPLING SLIP 2IN Supp#: 429020	6	EA	0.99	EA	5.94
S4PMA020	2" SCH 40 PVC MALE ADPT MXS 436-020 SCH 40 PVC MALE ADAPTER MIPT X SLIP 2IN Supp#: 436020	2	EA	1.05	EA	2.10
S4PT020	2" SCH 40 PVC TEE SLIP 401-020 Supp#: 401020	2	EA	2.02	EA	4.04
S4PBH248	2" X 3/4" SCH 40 PVC BUSHING SPXS 437-248 SCH 40 PVC REDUCER BUSHING SPIG X SLIP 2IN X 3/4IN Supp#: 437248	2	EA	1.23	EA	2.46
BEP025SCH40	2-1/2" X 20' PVC PIPE SCH-40 WHITE BELL END Supp#: 00055500455	20	FT	1.2538	FT	25.08
S4PCP025	2-1/2" SCH 40 PVC COUPLER SLIP 429-025 SCH 40 PVC COUPLING SLIP 2-1/2IN Supp#: 429025	4	EA	2.16	EA	8.64
SLP025	2-1/2" SLIP FIX 2-1/2" SXSP Supp#: 118-25	1	EA	21.77	EA	21.77
S4PBH292	2-1/2" X 2" SCH 40 PVC BUSHING SPXS 437-292 SCH 40 PVC REDUCER BUSHING SPIG X SLIP 2-1/2IN X 2IN Supp#: 437292	1	EA	1.96	EA	1.96
S4P45S025	2"-1/2" SCH 40 PVC 45 ELBOW SLIP 417-025 SCH 40 PVC 45 DEGREE ELBOW SLIP 2-1/2IN Supp#: 417025	2	EA	4.99	EA	9.98
BEP030SCH40	3" X 20' PVC PIPE SCH-40 WHITE BELL END Supp#: 00055500462	40	FT	1.4539	FT	58.16
			WATARD GENERAL STATES			
			Special Control			

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### QUOTE

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Page 3 of 3

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ITEM	DESCRIPTION	QTY	UOM	PRICE	UOM	AMOUNT
S4P45S030	3" SCH 40 PVC 45 ELBOW SLIP 417-030 SCH 40 PVC 45 DEGREE ELBOW SLIP 3IN Supp#: 417030		2 EA	7.73	EA	15.46
S4PCP030	3" SCH 40 PVC COUPLER SLIP 429-030 Supp#: 429030		3 EA	3.38	EA	10.14
SLP030	3" SLIP FIX 3" SXSP Supp#: 118-30		2 EA	27.21	EA	54.42
S4PT040	4" SCH 40 PVC TEE SLIP 401-040 SCH 40 PVC TEE SLIP 4IN Supp#: 401040		1 EA	12.12	EA	12.12
S4PCP040	4" SCH 40 PVC COUPLER SLIP 429-040 SCH 40 PVC COUPLING SLIP 4IN Supp#: 429040		1 EA	3.73	EA	3.73
S4PPM040	4" SCH 40 PVC PLUG MIP 450-040 Supp#: 450040		3 EA	8.95	EA	26.85
NDB113BC	14" X 19" NDS STD VALVE BOX W/ COVER BLK/GRN Supp#: 113BC		8 EA	22.89	EA	183.12
NDBD109GBOX	6" NDS ROUND VALVE BOX W/ LID BLACK/GREEN Supp#: D109-GBOX		1 EA	3.17	EA	3.17
WEL7130QT	QT WELDALL WA7130 BLUE PVC MED BODY CEMENT WELD-ALL Supp#: 15028		2 EA	11.15	EA	22.30
WEL7120QT	QT WELDALL WA7120 CLEAR PVC PIPE CLEANER WELD-ALL Supp#: 15033		2 EA	9.42	EA	18.84
	Subtotal  Subtotal					878.68
Payment Terms						

Payment	Terms:
2% 10TH	NET 30TH

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\$878.68

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To:

Dr. Melanie Brown

Chief Operating Officer & Senior Vice President

From:

Terry Thomas

Assistant Vice President of Facilities, Planning, and Capital Projects

Date:

November 24, 2025

Subject:

Action Item: Approve the Annual Comprehensive Safety Inspection Report for Fiscal Year 2025-

2026

This is an action item for the Board of Trustees at their meeting on December 3, 2025. Fire Prevention Specialists, Inc. completed a collegewide fire inspection at the Palatka and St. Augustine campuses on November 13 and at the Orange Park campus on November 14. The Fire Prevention Specialist inspected all areas but focused attention on the facilities maintenance areas and science labs.

All campuses have zero deficiencies noted on the report. The Palatka campus had two areas noted (1) the doors to chiller tower in the FloArts building are in bad repair, and (2) exterior handrails rusted at bases for S & T buildings. Both areas will be corrected during the capital projects for these buildings.

I am requesting that our Board of Trustees approve the Annual Comprehensive Safety Inspection Report for 2025-2026 fiscal year.

Please let me know if I may answer any questions regarding the recommendation.

Attachment (1)

# ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2025-2026

College Facility:	St. Johns River State College FIRE DISTI	RICT: Palatka		
SCHOOL / FACILITY:	Palatka Campus		# OF SERIO	OUS FIRE SAFETY VIOLATIONS 0
ADDRESS:	5001 St. Johns Ave. Palatka, FL 32177-3897			
			# OF NON-	SERIOUS FIRE SAFETY VIOLATIONS <u>0</u>
		Jeb W. Bynum (Municipa		November 14, 2025
FIRE DISTRICT FIRE SAFETY IN	SPECTOR NAME PRINTED (IF JOINT INSPECTION)	COLLEGE BOARD FIRESAFETY INSP	ECTOR NAME PRINTED	INSPECTION DATE
		Fire Prevention Special	ists, Inc., 609 Gina Lane, Melbou	rne, FL 32940 321-302-3993
FIRE DISTRICT FIRE SAFETY IN	SPECTOR SIGNATURE (IF JOINT INSPECTION)	INSPECTOR ADDRESS & PHONE NU		,
		laby True	11/17/2025	133209
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER	COLLEGE BOARD FIRE SAFETY INSI	PECTOR SIGNATURE / DATE F	IRE INSPECTOR CERTIFICATION NUMBER
specifically identified. F	eading into that particular room. Or if the deficing the example: Pressbox, Field House, Pavillion, on the example of F.S.S. 1013.1	etc.	unable room number, the area in ques	
Approval of Reports by	Board (Including Letter)YESNO			
THE UNDERSIGNED AT DEFICIENCIES.	TESTS TO THE REVIEW OF THIS REPORT IN ITS	S ENTIRETY AND ACKNOWLEDGE	ES AWARENESS OF THE DISCOVERE	ס
FACILITY ADMINISTRATOR NAM	ME PRINTED	FACIL	ITY ADMINISTRATOR SIGNATURE	
FACILITY ADMINISTRATOR TITL	E	SIGNA	TURE DATE	

CODE NUMBER	Insp. Initials	SREF 2025/2026 Fire Safety Deficiencies - SJRSC Palatka Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				<del></del>
		A-0019A: No deficiencies noted				1
		B Bldg.: No deficiencies noted				2
		E Bldg.: No deficiencies noted				3
		F Bldg.: No deficiencies noted				4
	JB	G Bldg.: No deficiencies noted				5
	JB	I Bldg: No deficiencies noted				6
	JB	L Bldg.: No deficiencies noted				7
	JB	M Bldg.: No deficiencies noted				8
	JB	N Bldg.: Baseball Restrooms R1 - No deficiencies noted				9
	JB	O Bldg: Softball Restrooms R2 - No deficiencies noted				10
	JB	Q Bldg: No deficiencies noted				11
	JB	R,Z Bldg: Baseball & Softball Dugouts - No deficiencies noted				12
	JB	S-Bldg.: No deficiencies noted				13
	JB	T-Bldg.: No deficiencies noted				14
	JB	V-Bldg.: No deficiencies noted				15
	JB	Batting Cage Building - No deficiencies noted x2				16
	JB	X Bldg: Baseball Pressbox/concessions: No deficiencies noted				17
	JB	Y Bldg: Softball Pressbox/concessions P-2: No deficiencies noted				18
						19
		Work Force Training Center 1001 Husson Ave, Palatka, FL 32177				20
	JB	Bldg 1-6: No deficiencies noted				21
						į
		Note: Fart Building under full renovations - restricted access				

CODE NUMBER Insp SREF Ch. 5 Initia		SREF 2025/2026 Casualty/Sanitation Deficiencies - SJRSC Palatka Campus  Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line Number
5(8)(a)	JB	F046: Doors to chiller tower in bad repair - 2 large doors - Project underway - not able to verify correction	2	1-2-26		1
5(5)(4)		1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	1	1220		2
						3
		Note; S&T Bldg.: Note - Exterior hand rails rusted at bases - verify condition for safety - under project review				4
		y solicity and project to the				
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			1			

## ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2025-2026

College Facility:	St. Johns River State College FIRE DISTRIC	T: Clay County	
SCHOOL / FACILITY:	Orange Park Campus		# OF SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS:	283 College Dr., Orange Park, FL 32065-7650		
			# OF NON-SERIOUS FIRE SAFETY VIOLATIONS <u>0</u>
FIRE DISTRICT FIRE SAFETY IN	SPECTOR NAME PRINTED (IF JOINT INSPECTION)	Jeb Bynum (Municipal Fire Safety Inspector) COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	November 14, 2025 INSPECTION DATE
Seb Bynum (Municipal Fire Safety Inspector)   November		ana Malhauma El 22040 221 202 2002	
FIRE DISTRICT FIRE SAFETY IN	SPECTOR SIGNATURE (IF JOINT INSPECTION)		Lane, Melbourne, FL 32940 321-302-3993
		11/17/20	025 133209
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER	- SW IV JUNE	FIRE INSPECTOR CERTIFICATION NUMBER
LOCATION:			
	II he identified by a building number fallowed by 6		
=""	•	· -	•
		•	the area in question will be
specifically identified.	For example: Pressbox, Field House, Pavillion, et	c.	
			•
			}
			!
Ct. Johns Diver State C	-llaga has mot the manifestants of F.C. C. 4042.404	0// // V VEC NO	
St. Johns River State C	ollege has met the requirements of F.S.S. 1013.12(	2)(a): X YESNO	
Annuard of Basette by	Paged (Including Latter) VCC NO		
Approval of Reports by	Board (Including Letter)YESNO		
THE UNDERSIGNED AT	TESTS TO THE REVIEW OF THIS REPORT IN ITS E	NTIRETY AND ACKNOWLEDGES AWARENESS OF TH	E DISCOVERED
DEFICIENCIES.			
DEFICIENCIES.			
FACILITY ADMINISTRATOR NAM	E PRINTED	FACILITY ADMINISTRATOR SIGNATU	JRE
FACILITY ADMINISTRATOR TITL	E	SIGNATURE DATE	

CODE NUMBER	Insp. Initials	SREF 2025/2026 Fire Safety Deficiencies - SJRSC Orange Park Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
		A-Bldg.: No deficiencies noted				1
	JB	D-Bldg.: No deficiencies	<u> </u>			2
	JB	E-Bldg.: No deficiencies noted	<u> </u>			3
	JB	H-Bldg: No Deficiencies noted				4
	JB	L/EMT-Bldg.: No deficiencies noted	ļ			5
	JB	M -Bldg.: No deficiencies noted				6
	JB	P-Bldg: No deficiencies noted				7
	JB	V-Bldg.: No deficiencies noted				8
	JB	T Bldg.: No deficiencies noted				9
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CODE NUMBER SREF Ch. 5	Insp. Initials	SREF 2025/2026 Casualty/Sanitation Deficiencies - SJRSC Orange Park Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line Number
		Location, Deficiency Description				
	JB	No deficiencies noted				11
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						-
				1		<b>†</b>

## ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2025-2026

College Facility:	St. Johns River State College FIRE DISTI	RICT: St. Johns County		
SCHOOL / FACILITY:	St. Augustine Campus		# OF SERIO	OUS FIRE SAFETY VIOLATIONS <u>0</u>
ADDRESS:	2990 College Dr., St. Augustine, FL 32084			
			# OF NON-	SERIOUS FIRE SAFETY VIOLATIONS <u>0</u>
		Jeb Bynum (Municipal Fire Safe		November 14, 2025
FIRE DISTRICT FIRE SAFETY IN	NSPECTOR NAME PRINTED (IF JOINT INSPECTION)	COLLEGE BOARD FIRESAFETY INSPECTO	R NAME PRINTED	INSPECTION DATE
		Fire Prevention Specialists,	Inc., 609 Gina Lane, Melbou	rne, FL 32940 321-757-7205
FIRE DISTRICT FIRE SAFETY IN	NSPECTOR SIGNATURE (IF JOINT INSPECTION)	INSPECTOR ADDRESS & PHONE NUMBER		
		leh W Ku	11/17/2025	133209
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER	SOLLEGE BOARD FIRE SAFETY INSPECTO	DR SIGNATURE / DATE F	IRE INSPECTOR CERTIFICATION NUMBER
<u>LOCATION:</u>				
Deficiency locations wi	Il be identified by a building number followed by	the room number (e.g. 2-505 or 1-133A	). These numbers are usually	•
affixed above the door	leading into that particular room. Or if the defici	ency in an area other than an identifiab	le room number, the area in ques	stion will be
	For example: Pressbox, Field House, Pavillion, 6	•		
opcomodny raomanica.	or oxampio. Troopbox, ricia riouse, r uvillion, t			
St. Johns River State C	ollege has met the requirements of F.S.S. 1013.1	2(2)(d): X YES NO		
				•
Approval of Reports by	Board (Including Letter)YESNO			
THE UNDERSIGNED AT	TESTS TO THE REVIEW OF THIS REPORT IN ITS	S ENTIRETY AND ACKNOWLEDGES AV	WARENESS OF THE DISCOVERE	D
DEFICIENCIES.				
DEI IOIEIGIEG.				
FACILITY ADMINISTRATOR NAM	ME PRINTED	FACILITY AD	MINISTRATOR SIGNATURE	
FACILITY ADMINISTRATOR TIT	LE	SIGNATURE	DATE	

CODE NUMBER	Insp. Initials		Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description	ļ			
	JB	A Bldg: No deficiencies noted				1
	JB	C Bldg: No deficiencies noted				2
	JB	H-Bldg.: No deficiencies noted				3
	JB	J Bldg.: No deficiencies noted				4
	JB	L Bldg.: No deficiencies noted				5
	JB	M Bldg.: No deficiencies noted				6
	JB	S Bldg: No deficiencies noted				7
	JB	V Bldg: No deficiencies noted				8
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CODE NUMBER SREF Ch. 5	Insp. Initials	SREF 2025/2026 Casualty/Sanitation Deficiencies - SJRSC St. Augustine Campus  Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line Number
	JB					
	JB	No deficiencies noted				1
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To:

Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From:

Terry Thomas

Assistant Vice President of Facilities, Planning, and Capital Projects

Date:

November 24, 2025

Subject:

Action Item: Plans & Specifications for the Exterior Painting, Gymnasium Project - Palatka

Campus

This is an action item for the Board of Trustees at their meeting on December 3, 2025. The focus of this project includes cleaning, preparing, and refinishing of the gymnasium building's exterior surfaces to enhance appearance, durability, and protection. The scope of this work includes cleaning all existing brick, exposed concrete, and stucco to remove debris, prep to receive new finish and provide new exterior primer and new paint for the existing 2 story high gym building.

CRG Architects, working with SJR State staff, completed the preparation of the bid documents and specifications for this project and we are ready to include both on the December Board agenda. This documentation will be sent to the Board for review before the Board meeting.

I am requesting that our Board of Trustees approve the plans and specifications for this project.

Please let me know if I may answer any questions regarding the recommendation.

Attachment: (A hard copy of the Plans and Specifications will be present at the Board meeting)



To:

Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From:

Terry Thomas

Assistant Vice President of Facilities, Planning, and Capital Projects

Date:

November 24, 2025

Subject:

Action Item: Plans & Specifications for the Renovation and New Construction of Offices.

Gymnasium Project – Palatka Campus

This is an action item for the Board of Trustees at their meeting on December 3, 2025. The scope of this work includes renovation of existing offices on the north side and new construction of one office, supply closet and conference room on the south side of second floor.

CRG Architects, working with SJR State staff, completed the preparation of the bid documents and specifications for this project and we are ready to include both on the December Board agenda. This documentation will be sent to the Board for review before the Board meeting.

I am requesting that our Board of Trustees approve the plans and specifications for this project.

Please let me know if I may answer any questions regarding the recommendation.

Attachment: (A hard copy of the Plans and Specifications will be present at the Board meeting)

To:

Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From:

Terry Thomas (1)

Assistant Vice President of Facilities, Planning and Capital Projects

Date:

November 24, 2025

Subject:

Action Item: Chiller and Cooling Tower Replacement Project - Orange Park Campus - Scorpio

Corporation

This is an action item for the Board of Trustees at their meeting on December 3, 2025. In November, Scorpio Corporation completed their contract for the Chiller and Cooling Tower Replacement project on the Orange Park campus.

The scope of work for this project includes the installation of a new water-cooled chiller, cooling tower, and primary chilled water pump to make the existing 700-ton chiller system N+1 redundant. If one piece of equipment breaks, the other equipment will still be able to handle the full load. The existing 350-ton chiller system will be demolished, and an air-cooled chiller system will be installed as part of this project to serve the campus in low-load and emergency conditions.

I am requesting the Trustees accept this project as complete and approve the final pay application for work completed by Scorpio Corporation in the amount of \$151,568.68.

Please let me know if I may answer any questions regarding this recommendation.

Attachments (1)

PAYY	IENT REQUISTION AND CERTIFICATE						
TO OW		PROJECT: St. Johns River State College-Chiller and Cooling T Replacement - Orange Park Campus VIA ARCHITECT/ENGINEER:	Tower P P	APPLICATION NO.: ERIOD TO: ROJECT NO.: CONTRACT DATE:	9 October 31, 2025 24051 September 13, 2024		Scorpio.
REQ	UEST FOR PAYMENT:	ac	complishme	nt under the terms of t	med and the materials supplied to date, the Contract (and all authorized change so certify that the contractor has paid al	s thereof) between th	e undersigned and the <u>(owner)</u> relating
1	ORIGINAL CONTRACT SUM	\$1,515,686.76		//			
2	Net change by Change Orders	AND THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS	ONTRACT	OR:	- Janes	_	11/7/13/
3	CONTRACT SUM TO DATE (Line 1 +- 2)	\$1,515,686.76 By	<sup>y:</sup> 6	y-vu		Date	11/7/2015
4	TOTAL COMPLETED & STORED TO DATE (Column G on G703)	Co	ounty of:	lorida Hackua Druss ( Id swom to before		paine	
5	RETAINAGE:  a. 10% of Completed Work \$0.00  (Columns D + E on G703)  b. 10% of Stored Material (Column F on G703)  Total Retainage (Line 5a + 5b or	<u>)                                    </u>	e this	1 1			Notary Public State of Florida Grimaris Rivera My Commission HH 569270 Expires 7/10/2028
6 7	Total in Column I of G703)  TOTAL EARNED LESS RETATINAGE (Line 4 less Line 5 Total)  LESS PREVIOUS CERTIFICATES FOR PAY	In ce	accordance eretifies to th	with the Contract Do- ne Owner that to the be	CUTE FOR PAYMENT currents, based on the on-site observation est of the Architect's knowledge, informator is entitled to payment of the Amore	nation and believe tha	
8	(Line 6 from prior Certificate)  CURRENT PAYMENT DUE	\$151,568.68 (A	Attach explai		ied differs from the amount applied for. o the amount certified.)	Initial all figures on	\$ \$151,568.68 this Application and on the Continuation
9	BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$0.00		rchitect y:	:		Date	:
Total ch Total ap	SE ORDER SUMMARY ADI anges approved in previous months by Owner \$ proved this Month  TOTALS \$ IANGES by Change Order	DITIONS DEDUCTIONS - \$	NGINEER:	Raymond	Dolen, PE	Date	: 11/11/2025

## REQUEST FOR PAYMENT DETAIL



PROJECT NAME: SJR State College Chiller & Cooling Tower Replacement-Orange Park Campus

OWNER PROJECT NUMBER: DES PROJECT NUMBER:

24051

FOR P

APPLICATION NO.:	9
APPLICATION DATE:	10/31/25
PERIOD THE MONTH OF:	October-2025

	GENERAL CONDITIONS											
					. 1			1				
01-2000	Staffing/General Conditions		\$118,935.06									
		Subtotals		\$118,935.06	\$118,935.06	\$0.00	\$0.00	\$118,935.06	\$118,935.06	100%	\$0.00	S
	TRADES											
03-1005	Concrete		\$14,000.60									
		Subtotals		\$14,000.60	\$14,000.60	\$0.00	\$0.00	\$14,000.60	\$14,000.60	100%	\$0.00	\$
23-1010	HVAC System		\$1,265,528.35									
		Subtotals		\$1,265,528.35	\$1,265,528.35	\$0.00	\$0.00	\$1,265,528.35	\$1,265,528.35	100%	\$0.00	5
26-1005	Electric System		98,720.75									
		Subtotals		\$98,720.75	\$98,720.75	\$0.00	\$0.00	\$98,720.75	\$98,720.75	100%	\$0.00	
	BOND, INSURANCE, & FEE											
99-1045	Payment & Performance Bond		7,683.00									
		Subtotals		\$7,683.00	\$7,683.00	\$0.00	\$0.00	\$7,683.00	\$7,683.00	100%	\$0.00	
99-1060	Builders Risk Insurance		5,765.00									
		Subtotals		\$5,765.00	\$5,765.00	\$0.00	\$0.00	\$5,765.00	\$5,765.00	100%	\$0.00	(
99-1065	General Liability Insurance		5,054.00									
		Subtotals		\$5,054.00	\$5,054.00	\$0.00	\$0.00	\$5,054.00	\$5,054.00	100%	\$0.00	:

To:

Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From:

Terry Thomas

Assistant Vice President of Facilities, Planning and Capital Projects

Date:

November 24, 2025

Subject:

Action Item: Sewer Piping Repair/Replacement Project – Palatka Campus – Scorpio

Corporation

This is an action item for the Board of Trustees at their meeting on December 3, 2025. In November, Scorpio Corporation completed their contract for the Sewer Piping Repair/Replacement project on the Palatka campus.

The purpose of this project is to repair and replace the site sanitary sewer piping serving the campus. This includes a utility site plan for the sanitary sewer, plan and profiles of the sewer, and lift station plans. The intent of this project is to replace the existing system with a new parallel system to minimize outages and include a restoration plan for impacted walkways and parking to pre-construction conditions.

I am requesting the Trustees accept this project as complete and approve the final pay application for work completed by Scorpio Corporation in the amount of \$143,946.07.

Please let me know if I may answer any questions regarding this recommendation.

Attachments (1)

PAYMENT REQUISITION AND CERTIFICATE			rhom-ou nazo V obrzi osziatnickiej roma			
TO OWNER:	PROJECT:	APPLICA	TION NO :	7		
St. Johns River State College	St. Johns River State College	PERIOD		ober 31, 2025		
5003 St. Johns Avenue	PAC Sewer Piping Repair/Replacment	PROJECT	TNO: 2405	5.5		Coomia
Paletka, FL 32177						Scorpio.
FROM CONTRACTOR:	VIA ARCHITECT/ENGINEER:	CONTRA	CT DATE: Sept	ember 13, 2024	**************************************	
D.E. Scorpio Corporation			•		Target 18 cm	
3911 W. Newberry Road						
Gainesville, FL 32607						
REQUEST FOR PAYMENT:						ve represent the actual value of the cundersigned and the (owner) relating
1 ORIGINAL CONTRACT GUA				ify that the contractor has paid all		
1 ORIGINAL CONTRACT SUM	\$793,007,00					
2 Net change by Change Orders	S 305,309 02	CONTRACTOR	>			. 1 . 1
3 CONTRACT SUM TO DATE (Line 1 ← 2)	\$1,098,316.02	Ву:	1 164		Date:	11/24/2025
4 TOTAL COMPLETED & STORED TO DATE	\$1,098,316.02	State of: Florida	1 1			•
(Column G on G703)	<b>91,070,510,02</b>	County of: Alarbus	Dural			
5 RETAINAGE:		Subscribed and sworn		or May 202	5	otary Public State of Florida
a. 10% of Completed Work S0.	00		11		- 1 ▲ ^	Grimaris Rivera
(Columns D + E on G703)	<del></del>	/	11100	110	THE PARTY OF THE P	My Commission HH 569270
b. 10% of Stored Material		Notary Public:	WWW	~~~	4	Expires 7/10/2028
(Column F on G703)		My Commission expire		7/10/28	-	
Total Retainage (Line 5a + 5b or						
Total in Column I of G703)	\$0.00					
6 TOTAL EARNED LESS RETATINAGE	\$1.098.316.02		- International	FORPAYMENT		
(Line 4 less Line 5 Total)						prising this application, the Architect
T I HOO DEPLY ON CONTRACT OF THE CONTRACT OF T				he Architect's knowledge, information in the Arnou is entitled to payment of the Arnou in the Ar		Work is in accordance with the
7 LESS PREVIOUS CERTIFICATES FOR PAY	\$954,369,95	Continue Documents, a	and the Contractor is	в еншией то раушена от ню линой	an Cerunea.	
(Line 6 from prior Certificate)						
CANDODE DAYS AND TO THE		AMOUNT CERTIFI	Antidor 7 a	The state of the s	1	\$ \$143,946.07
8 CURRENT PAYMENT DUE	\$143,946 07	(Attach explanation if a Sheet that are changed			initial all figures on ti	his Application and on the Continuation
O BAY ANGE TO PENIOU INC.		,	Sam Fras	ier. PE		
9 BALANCE TO FINISH, INCLUDING RETAINAGE	00					
(Line 3 less Line 6) \$0.	UU	B	President	į.	P 4	
		By:	Magag E-	nainaarina	- Date:	
CHANGE ORDER SUMMARY AL	DDITIONS DEDUCTIONS	I	MOSES EI	ngineering		
Total changes approved in previous months by Owner \$	267,404.06 5	ENGINEER:	1			
Total approved this Month \$	37.904.96 S -	/	// _	1		
TOTALS \$	.305,309.02 \$ -	1				1. Mella
NET CHANGES by Change Order	\$ 305,309.02	By:			Date:	1/24/2025
				· · · · · · · · · · · · · · · · · · ·		/

## REQUEST FOR PAYMENT DETAIL.

Scorpio.

PROJECT NAME: SJRSC PAC Sewer Piping Repair/Replacement

OWNER PROJECT NUMBER: DES PROJECT NUMBER:

24055

APPLICATION NO.: APPLICATION DATE:

10/31/25 FOR PERIOD THE MONTH OF: October-2025

				Angelong (Yes	Marisanjane an							
itea Mi	COASCERCION PRODUCTION	Kamping and	aleAbbas.		Sange - Maliana	San Verterus	331)+53 2					
	GENERAL CONDITIONS											
01-2000	Staffing/General Conditions PCCO#002 Final Project Reconcile	\$106,117.00 \$23,831.50										
	Subtotals		\$129,948.50	\$106,117.00	\$23,831.50	\$23,831.50		\$129,948.50	\$129,948.50	100%	\$0.00	\$0.00
	TRADES											
26-1035	Electrical	\$5,001.00										
	Subtotals	***************************************	\$5,001.00	\$5,001.00	\$0.00	S0.00		\$5,001.00	\$5,001.00	100%	\$0.00	\$0.00
31-1005	Sitework PCCO#001 Lift Station & Force Main PCCO#002 Final Project Reconcile	\$578,644.00 \$267,404.06 \$14,073.46										
	Subtotals		\$860,121.52	\$846,048.06	\$14,073.46	\$14,073.46		\$860,121.52	\$860,121.52	100%	\$0.00	\$0.00
	BOND, INSURANCE, & FEE											
99	Bond, Insurance, Overhead	103,245.00	***						İ			
	Subtotals		\$103,245.00	\$103,245.00	\$0.00	\$0.00		\$103,245.00	\$103,245.00	100%	\$0.00	\$0.00
	Total		THE PROPERTY OF	255 (EA) (SEE 1205)	62530(20	**************************************	3800.00	STATE OF THE STATE		TOTAL S		1770



## Memorandum

**TO:** Joe Pickens, J.D. President

FROM: Randy Peterson

Vice President/CFO

DATE: November 24, 2025

RE: Action Agenda Items: December 3, 2025, District Board of Trustees Meeting

The following Action items are submitted for the Board of Trustees' approval at the December 3, 2025, meeting:

#### **ACTION AGENDA ITEMS:**

1. Action to approve the college's Continuity of Operations Plan (COOP)

This document is exempt from disclosure under the provisions of Section 119.071 and 281.301,

Florida Statutes. Documentation to be distributed to members of SJR State's District Board of

Trustees only.

2. Action to approve the college's Facility Usage Fee Schedule



## Memorandum

TO: Joe Pickens, J.D. President

FROM: Randy Peterson

Vice President/CFO

DATE: November 24, 2025

**RE:** Continuity of Operations Plan (COOP)

## Action to approve the college's Continuity of Operations Plan (COOP)

This document is exempt from disclosure under the provisions of Section 119.071 and 281.301, Florida Statutes. Documentation to be distributed to members of SJR State's District Board of Trustees only.



## Memorandum

TO: Joe H. Pickens, J.D.

President

FROM: Randy Peterson

Vice President/CFO

DATE: November 24, 2025

SUBJECT: Facilities Usage Fees

Listed on the next page for board approval is the list of fees associated with the usage of the college's facilities.

Please place this item on the December 3, 2025, Board agenda. I would be happy to answer any questions regarding these fees.

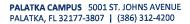
## St Johns River State College Facilities Usage Fees

Florida School of the Arts Auditorium	
For-profit organizations or personal	\$ 700.00 a
Civic, nonprofit or governmental organizations	\$ 350.00 <sup>a,b</sup>
Janitorial Fee	\$ 80.00/day
<u>Gymnasium</u>	
For-profit organizations or personal	\$ 600.00 a
Civic, nonprofit or governmental organizations	\$ 300.00 <sup>a,b</sup>
Air Conditioning Charge	\$ 50.00/hour
Janitorial Fee	\$ 80.00/day
Facilities Setup Fee	\$ 60.00
Viking Center/Valhalla Hall/Multi-Purpose Rooms	
For-profit organizations or personal	\$ 250.00 a
Civic, nonprofit or governmental organizations	\$ 125.00 <sup>a,b</sup>
Janitorial Fee	\$ 40.00/day
Facilities Setup Fee	\$ 30.00
Regular Classrooms	
For-profit organizations or personal	\$ 150.00 a
Civic, nonprofit or governmental organizations	\$ 75.00 <sup>a,b</sup>
Janitorial Fee	\$ 20.00/day
Baseball or Softball Complex	
For-profit organizations or personal	\$ 300.00 a
Civic, nonprofit or governmental organizations	\$ 150.00 <sup>a,b</sup>
Field Lighting Fee (as needed)	\$ 30.00/hour
Janitorial Fee	\$ 40.00/day
Equipment Rental	
Computer and Projection System	\$ 50.00
College Staff Hourly Rate	
Security Officer (minimum 4 hours as needed)	\$ 25.00
IT Staff (requires president's approval for use)	\$ 25.00

 $<sup>^{</sup>a}$  Fee is per day or night, not to exceed 5 hours. Usage over 5 hours incurs a second charge of equal amount.

All rates are subject to state and local sales taxes unless entity provides a copy of their Consumer's Certificate of Exemption.

 $<sup>^</sup>b$  All nonprofit organizations must provide a copy of their Consumer's Certificate of Exemption to qualify for the nonprofit rental rate.



**ST. AUGUSTINE CAMPUS** 2990 COLLEGE DRIVE ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

ORANGE PARK CAMPUS 283 COLLEGE DRIVE ORANGE PARK, FL 32065-7639 | (904) 276-6800

SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO: Joe Pickens, J.D.

College President

ST. JOHNS RIVER STATE COLLEGE

FROM: Edward P. Jordan, Ph.D.

Vice President for Academic and Student Affairs

DATE: November 21, 2025

RE: Agenda Item: December 3, 2025, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the December 3, 2025, meeting:

#### Consent

**Academic Affairs** 

- 1. Approval of the following curriculum revisions effective Fall 2026 for the Adult Education Department
  - A. Courses to Delete:
    - 1. ABX 0100 ABX Mathematics 5 Day
- 2. Approval of the following curriculum revisions effective Fall 2026 for the Department of Arts and Sciences
  - A. Courses to Delete:
    - 1. PHI 2630 Contemporary Ethics
    - 2. PHI 2630 Honors Contemporary Ethics
  - B. Revised Programs
    - 1. Honors Program
- 3. Approval of the following curriculum revisions effective Fall 2026 for the Florida School of the Arts
  - A. Courses to Delete:
    - 1. ARH 1006 Visual Ideas
    - 2. ART 1540C Watercolor I
    - 3. ART 2164C Mixed Media
    - 4. DAA 1100 Basic Contemporary Dance
    - DAA 1101 Intermediate Contemporary Dance
    - 6. PGY 2107C Large Format Photography
    - 7. TPP 1710 Stage Voice I
- 4. Approval of the following curriculum revisions effective Fall 2026 for the Department of Teacher Education
  - A. Revised Courses:
    - 1. EEX 4221 Assessment of Exceptional Education Students
    - 2. LAE 4314 Teaching Language Arts
    - 3. RED 4511 Intermediate Literacy: Reading & Thinking
    - 4. RED 4940 Final Reading Practicum

- B. Courses to Delete:
  - 1. PEL 2214 Softball III
  - 2. PEL 2219 Baseball III
  - 3. PEL 2324 Volleyball III
- 5. Approval of the 2025-2026 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:
  - A. Lighthouse Christian School
- 6. Approval of the 2026-2027 Early College Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following districts:
  - A. Clay County School District
  - B. Putnam County School District
    - \*Please Note: As requested by the Board in previous years, the full agreement is included for The District School Board of Clay County and the remaining public school district signature pages only are included in the Board Packet as all public school agreements are identical.

#### Workforce

- 1. Approval of the following curriculum revisions effective Fall 2026 for the Department of Nursing
  - A. Revised Courses:
    - 1. NUR 1521C Mental Health Nursing
- 2. Approval of new 2025-2026 Continuing Workforce Education Course (Advanced and Specialized)
  - A. CWL #### SHIELD Frontline Leadership Training

#### Action

1. Approval of Summer 2026 Study Abroad Proposal (May 15-26) – The Republic of Ireland (LIT 2182, ENC 1102 and WOH 1022) – Presented by Associate Vice President Mike Keller

#### Information

- 1. Viking Spotlight: SJR State Indoor Volleyball Team Florida College System Activities Association (FCSAA) DII Volleyball Champion/NJCAA DII Volleyball Championship Tournament Participant
  - Presented by Athletic Director Ross Jones, Head Indoor Volleyball Coach Stephanie Champine and Asst. Indoor Volleyball Coach Shaun Dryden
- 2. Workforce Education Associate in Science Degree Proposals Presented by Dr. Jay Paterson
  - A. A.S. Crime Scene Technology/Forensic Science (Fall 2026)
  - B. A.S. Cardiovascular Technology (Fall 2027)
  - C. A.S. Agribusiness Management (Fall 2026)

#### Formal Study Abroad Proposal Form

This form is an official approval to move forward with your program. If enrollment in the program does not suffice, or if there is a last minute travel advisory warning to your destination, or other unforeseen circumstances, your program may not be able to run. Please submit a copy to yout Dean or supervisor. phone: 904-808-7446 Faculty Leader Name (#1): Paul Andrews email: paulandrews@sjrstate.edu Faculty Leader Name (#2): Matthew Giddings phone: 904-808-7427 email: matthewgiddings@sjrstate.edu Name of the Dean or supervisor of Faculty Leader #1: Myna Allen Request date: 3 October 2025 Program Type: (using a tour group, or a completely faculty created program): Custom Tour Group City and Countries you wish to visit on the program Republic of Ireland (Dublin, Dingle, Galway) Term of Travel: Summer A 2026 Travel Dates: 12 May 2026- 23 May 2026 Do you have a passport? Yes Has the destination been on the Travel Warning List (http://www.state.gov/travel/) in the past year? Yes What are the specific destination risks: Please be specific: Ireland is a very safe country, and we will be in safe areas even then. The trip does include several boat rides, as well as exploring neolithic ruins and some old castles and churches. In Dublin and Galway we will walk around, as well as using a bus (in Dublin only). How do you plan to market your program? Please be specific about dates and locations: We plan to reach out to other faculty to promote the trip (as well as promoting in our classes). Additionally, we will use the coilege's webpage and instagram account. We will hold meetings on all three campuses (which will be promoted on the college's webpage and instragram account). We are also going to design a flyer with a link to a website containing information about the trip and hang it in as many public spaces as we can, Course Related Information: Proposed affiliated course: (include details about credit hours, online, traditional or hybrid class): Please see the attached for more details. Discuss the alignment to the specific course and academic integrity of the program. (Please attach the Intent to Travel Form information if it is unchanged). If there are changes, please describe below: Please see the attached for more details.

Does the program address St Johns River State College's Student Learning Outcomes? Please be specific.

rease provide a premimary i	inerary and syllabus for the affiliated course. You may attach this information to the form.
What is the approximate price	d Policy and Procedures Manual? Yes No No Please see second attachments of the program (not including course fees or books per students)?
dditional Information you ma	y wish to discuss which may be necessary for consideration for approval:
gnatures: culty #1 Signature:	Pandrows Faculty #2 Signature: Mandrows
	Signature: Dr. Myrna Allen
ce President Name and Signat	

## Proposed Ireland Study Abroad Costs 2025-2026

	Small Tour (10-14 students)	Large Tour (15-19 students)
Tour cost	2550 Euros (2965 \$)	2125 Euros (2471 \$)
Plane Tickets cost (Approximate)	700\$	700\$
Other costs (parking, supplement for Professors' plane tickets)	125\$	100\$
Total:	3790\$	3300\$

## Note:

Euro to dollar exchange rates based on exchange rate on 15 October 2525, subject to change.

Plane ticket prices also speculative, based on previous years.

Other costs are estimate – parking only included if we fly from Orlando and use college vans.

## **Travel Company Assurances**

## (To be handed in with the Formal Study Abroad Proposal):

Provide these assurances for the chosen travel company:

1. Full company name:  E; Travel Gro-p - Extreme Event Ireland Ltd	_:
Address: Unit 7, westlink Industrial Estate Kyleman Road Dublin DMOW447	_ Ireland
Esther @ eitravel group.ie	
Website address: www. eitravel grapie	<b>-</b> 2
Contact person and title:  Estner Verbreken	
	-
2. TAX ID number:	<del>_</del>
3. Full references:	
	=: =::
4: Sources you contacted:	
	<del>-</del> 0
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## Conduct and Responsibility Form for the Study Abroad Participant

As a participant in St. Johns River Study Abroad Program, I will abide by and agree to all of the following rules and regulations:

- 1. I will follow the official Standards of Conduct as stated in the college handbook at all times while engaging in study abroad activities in the United States, and at all times while abroad.
- 2. I will act as a representative of the college at all activities and establishments during the course of the program, both in the United States and abroad.
- 3. I will disclose important information regarding my health and dietary needs to my faculty leaders.
- 4. I will not act in a disorderly manner while engaging in study abroad activities.
- 5. I will abide by the destination (both national and international) laws and regulations, including airline restrictions and bans on luggage and its contents.
- 6. I will attend all mandatory meetings and all activities during the program.
- 7. I will not leave the group under any circumstance unless the faculty leaders are advised of my departure and grant permission. If I am ill, I agree to inform faculty leaders and if necessary remain in my hotel room while the group continues to tour.
- 8. I will sign up for and complete the academic course affiliated with the program. I will sign up in advance of the program commence date.
- 9. I will hand in my forms in a timely manner and before the due dates.
- 10. I agree to obtain the approved insurance for the program.
- 11. I agree that if I am acting in a disorderly manner, as determined by the program leader or faculty leader, I will be sent home at my own expense at the nearest opportunity.
- 12. I will avoid any dangerous behaviors or actions that may harm me or others in the program.

Print name:	
Sign:	
Date:	

#### Course Related Information

Proposed affiliated course: (include details about credit hours, online, traditional or hybrid class):

LIT 2182 Modern Irish Literature, 3 credit hours, Online, asynchronous;

ENC 1102, Composition 2, 3 credit hours, Online Asynchronous;

WOH 1012, World Civilization since 1600, 3 credit hours, online asynchronous

Discuss the alignment to the specific course and academic integrity of the program. (Please attach the **Intent to Travel Form** information if it is unchanged). If there are changes, please describe below:

LIT2182 Modern Irish Literature has a natural alignment with travel to Ireland. Students will visit many sites important to an understanding of Irish Literature. Some sites are of historical interest, but literature and history in Ireland are inextricably connected since so many Irish writers refer to their famously troubled history. Such sites as the General Post Office in Dublin, a revered setting of the Irish Rising in 1916 and subject of many poems and first hand narrative accounts, will be visited and potentially written about by students. We will visit Sligo where William Butler Yeats grew up and set many of his important poems, such as "The Lake Isle of Innisfree" and go on a guided tour of Thoor Ballylee, Yeat's Norman tower home. Also, we hope to attend an Irish play. Virtually everywhere we go will have literary and historical significance. Students will write critical essays based on the literature, often concerning sites they have visited.

ENC 1102 Composition 2 in this version is an introduction to literature course with a focus on students writing a documented argumentative research paper. As connected to the Ireland Study Abroad Program, ENC 1102 will have many rich Irish Literary selections from such important writers as W. B. Yeats, James Joyce, Oscar Wilde, Seamus Heaney, and Eavan Boland there will be other writers besides these, but there will be a focus on applying experiences in Ireland to their writing.

WOH 1022 World Civilization since 1600 already includes a detailed overview of Early Modern and Modern European history, and this study abroad will add some Irish focused lessons to provide context for the experiences the students will have and the locations we will visit. Specific topics to be addressed in the class (and on the study abroad) include the Irish Potato Famine, Irish emigration to the United States in the 19<sup>th</sup> century, the English occupation of Ireland during the 17<sup>th</sup> century, and the 20th century Irish struggle for independence.

Does the program address St Johns River State College's Student Learning Outcomes? Please be specific.

ENC 1102's SLO concerns an oral presentation based on their research paper, an assignment that is also measured in terms of student achievement of writing and research skills. LIT 2182 does not have specific SLO's, but it will be consistent with other writing intensive courses.

WOH 1022 students will be exposed to a more in depth view of Irish history, and will be able to describe, define, recall, evaluate and synthesic aspects of it in a manner consistent with the SLO's for the course

## OFFER

Utravel group

Unit 7 Westlink Ind, Est. Kylemore Road Dubin D10 W447 • Ireland Tel + 353 1 907 3265 www.eitravelgroup.ie

Project 10683 - Tour 2025

Att. SJR State College / Paul Andrews

15 Nov 2024 13:24

Pleased to guote with the following services and itinerary.

#### Day 1 Thu. 15 May 2025 Dublin, Meath

- · Coach at disposal for 8 hours
- · Visit Loughcrew Loughcrew Cairns
- · Entrance Hill of Tara
- · Overnight at Harrington Hall or similar

#### Day 2 Fri. 16 May 2025

- · Breakfast at hotel
- Hop on Hop off 24 hour ticket
- Literary Pub Crawl Public Tour Dublin Literary Pub Crawl
- · Overnight at Harrington Hall or similar

#### Day 3 Sat. 17 May 2025 Dublin, Mayo

- · Breakfast at hotel
- · Coach at disposal for 8 hours
- · Visit Ceide Fields- FIT Céide Fields Visitors Centre
- · Downpatrick Head
- · Overnight at The Old Mill Holiday Hostel or similar

#### Day 4 Sun. 18 May 2025 Mayo

- Breakfast at hotel
- · Coach at disposal for 8 hours
- Deserted village (Optional walk 4.5km point to point Start at Slievemore graveyard finish at Dooagh beach)
- · Keem beach
- · Lunch recommendation The Beehive
- Drive back along the south coast of Achill and Corraun. Stop at Burrishoole Abbey for photos if they want
- Overnight at The Old Mill Holiday Hostel or similar

#### Day 5 Mon. 19 May 2025 Mayo, Galway

- Breakfast at hotel
- · Coach at disposal for 8 hours
- · Take route along Clew Bay Croagh Patrick Doolough Valley
- Visit Killary Sheep Farm Killary Sheep Farm
- Visit Kylemore Abbey over 15 pax Kylemore Abbey & Victorian Walled Garden
- · Overnight at Nox Hotel or similar

#### Day 6 Tue. 20 May 2025

- · Breakfast at hotel
- Coach at disposal for 8 hours
- REST DAY FOR DRIVER GROUP WILL SPEND THE DAY IN GALWAY CITY
- Overnight at Nox Hotel or similar

## Wed. 21 May 2025 Galway, Kerry, Galway, Clare

- Breakfast at hotel
- · Coach at disposal for 8 hours
- Entrance Thoor Ballylee Yeats Tower
- · Cliffs of Moher Cruise Doolin Ferry Co
- · Overnight at Barr na Sráide or similar

## Day 8 Thu. 22 May 2025 Kerry

- Breakfast at hotel
- Coach at disposal for 8 hours
- · Visit Gallarus Oratory (Group) Gallarus Oratory
- · Overnight at Barr na Sráide or similar

#### Day 9 Fri. 23 May 2025 Kerry

- Breakfast at hotel
- · Coach at disposal for 8 hours
- · Lakes of Killarney Cruise
- · Overnight at Brandon Hotel & Spa or similar

Whether you need single, twin or double guest rooms The Brandon Hotel Conference Leisure Centre Tralee is specifically designed to ensure you have a comfortable and relaxing break. Both standard and deluxe rooms are available, each one offering a quality service that meets the expectations of both the leisure and business guests visiting Tralee, making The Brandon Hotel the ideal accommodation in Kerry.

Brandon Hotel is renowned for its combination of elegance and comfort and you will find that the staff are always on hand to ensure your every need is met.

So for quality accommodation in Kerry with a superb location and excellent facilities and service, book a stay at The Brandon Hotel Tralee.

#### Day 10 Sat. 24 May 2025 Kerry, Dublin, Tipperary

- Breakfast at hotel
- · Coach at disposal for 8 hours
- · Visit Rock of Cashel group rate Rock of Cashel
- · Overnight at Abbey Court Hostel or similar

#### Day 11 Sun. 25 May 2025 Dublin

- · Breakfast at hotel
- Coach transfer

#### All prices in EUR

Pax	10-13	14	15
	+ 2 free in ½DBL	+ 2 free in ½DBL	+ 2 free in ½DBL
Per pax in shared twin	2.250	1.945	1.866

Supplements and reductions:

Single room (day 1, 2, 5, 6, 7, 8, 9, 10)

595 EUR per room

Triple room (day 1, 2, 3, 4, 5, 6)

-408 EUR per room

Quad room (day 3, 4)

-264 EUR per room

## Services included in the package price

#### Accommodation

- 2 x Harrington Hall or similar
- · 2 x The Old Mill Holiday Hostel or similar
- 2 x Nox Hotel or similar
- 2 x Barr na Sráide or similar
- 1 x Brandon Hotel & Spa or similar
- 1 x Abbey Court Hostel or similar

#### Included transport

- 9 x Coach at disposal for 8 hours
- 1 x Hop on Hop off 24 hour ticket
- 1 x Coach transfer

#### Other services

- 1 x Visit Loughcrew Loughcrew Cairns
- 1 x Entrance Hill of Tara
- 1 x Literary Pub Crawl Public Tour Dublin Literary Pub Crawl
- 1 x Visit Ceide Fields- FIT Céide Fields Visitors Centre
- 1 x Visit Killary Sheep Farm Killary Sheep Farm
- 1 x Visit Kylemore Abbey over 15 pax Kylemore Abbey & Victorian Walled Garden
- 1 x Entrance Thoor Ballylee Yeats Tower
- 1 x Cliffs of Moher Cruise Doolin Ferry Co
- 1 x Visit Gallarus Oratory (Group) Gallarus Oratory
- 1 x Lakes of Killarney Cruise
- 1 x Visit Rock of Cashel group rate Rock of Cashel
- . 10 x Breakfast at hotel

Please note that no bookings have been made and the offer is subject to availability. Please see our general conditions below.

Emergency phone number outside office hours: +353 1 9073265

Best regards

Operations sales team



Tel + 353 1 907 3265 www.eitravelgroup.ie













General conditions:

## **OFFER**

**D**travel group

Unit 7 Westlink Ind, Est. Kylemore Road Dubin D10 W447 • Ireland Tel + 353 1 907 3265

Project 10683 - Tour 2025

Att. SJR State College / Paul Andrews

15 Nov 2024 13:24

Pleased to quote with the following services and itinerary.

## Day 1 Thu. 15 May 2025 Dublin, Meath

- · Coach at disposal for 8 hours
- · Visit Loughcrew Loughcrew Cairns
- · Entrance Hill of Tara
- · Overnight at Harrington Hall or similar

#### Day 2 Fri. 16 May 2025 Dublin

- · Breakfast at hotel
- · Hop on Hop off 24 hour ticket
- · Literary Pub Crawl Public Tour Dublin Literary Pub Crawl
- · Overnight at Harrington Hall or similar

#### Day 3 Sat. 17 May 2025 Dublin, Mayo

- · Breakfast at hotel
- · Coach at disposal for 8 hours
- · Visit Ceide Fields- FIT Céide Fields Visitors Centre
- Downpatrick Head
- · Overnight at The Old Mill Holiday Hostel or similar

#### Day 4 Sun. 18 May 2025 Mayo

- Breakfast at hotel
- · Coach at disposal for 8 hours
- Deserted village (Optional walk 4.5km point to point Start at Slievemore graveyard finish at Dooagh beach)
- · Keem beach
- · Lunch recommendation The Beehive
- Drive back along the south coast of Achill and Corraun. Stop at Burrishoole Abbey for photos if they want
- · Overnight at The Old Mill Holiday Hostel or similar

#### Day 5 Mon. 19 May 2025 Mayo, Galway

- Breakfast at hotel
- · Coach at disposal for 8 hours
- Take route along Clew Bay Croagh Patrick Doolough Valley
- · Visit Killary Sheep Farm Killary Sheep Farm
- Visit Kylemore Abbey over 15 pax Kylemore Abbey & Victorian Walled Garden
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- Coach at disposal for 8 hours
- REST DAY FOR DRIVER GROUP WILL SPEND THE DAY IN GALWAY CITY
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- · 2 x Barr na Sráide or similar
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- 10 x Breakfast at hotel

Please note that no bookings have been made and the offer is subject to availability. Please see our general conditions below.

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Best regards

Operations sales team



Tel + 353 1 907 3265 www.eitravelgroup.ie













General conditions:



SJR State · Arts and Sciences · Letters

# Composition II ENC-1102

Summer 2025 Section X10, CRN 30725 05/07/2025 to 06/20/2025 Modified 05/13/2025

# Meeting Times

This course is on-line. We will not meet at specific times.

## Contact Information

Professor Paul Andrews

paulandrews@sjrstate.edu

St. Augustine Campus

Building C

Office C0110

Office Voicemail 904-808-7446

- By Schedule and Appointment
- C-0110 and Zoom

In C-0110

MW 8:30-12:30pm

TTh 8:30am-9:30am

By Zoom

Wednesday

1-3pm

https://sirstate.zoom.us/j/83229058326 (https://sirstate.zoom.us/j/83229058326)

# 🔲 Description

(3 Credits - 3 Hours) Prerequisite: ENC 1101 with a grade of "C" or higher. ENC 1102 is an advanced composition course with an emphasis placed on critical thinking skills, conducting research, and research based writing using MLA documentation. Students will practice proper and correct in-text citations, will compile a Works Cited and will demonstrate synthesis and seamless integration of sources into their writing, with a strong emphasis on understanding and avoiding plagiarism. Students will be trained in the identification and searching of major databases found in SJR STATE electronic resources and will write several documented papers and one longer research paper. Students will make an oral presentation. Course content may focus on the main styles of argumentation OR a study of literary techniques, conventions, and genres, either undertaken as a foundation for writing about and with primary and secondary sources. An exit grade of "C" or higher is required. ENC 1102 is a Gordon Rule writing course as defined by SBE Rule 6A-10.030.

## Goals and Student Expectations

THIS COURSE WILL USE THE NORTON INTRODUCTION TO LITERATURE NOT THE NORTON FIELD GUIDE TO WRITING!

#### Attendance Policy

Regular attendance is required. After one week of absences (one 3-hour class, two 75-minute classes, or three 50-minute classes), you will receive a warning notice from the administrative office. Additional absences will result in being dropped or having final grade lowered. ABSENCES TOTALING MORE THAN 6 HOURS/2 WEEKS WILL RESULT IN FAILING THE COURSE. Tardiness can also affect your grade if the problem becomes chronic. Please turn off your cellphones. Do not bring food. Go to the restroom before or after class. If you must leave, please acknowledge that you are leaving. Do not simply walk out of class. Be respectful of your classmates and me.

JUNE 5, 2025 IS THE LAST DAY TO WITHDRAW FROM THE COURSE TO RECEIVE THE GRADE OF W.

#### Out-of-class Papers

Papers written outside of class <u>must</u> be typed. Use the following format:

title page with name, date, section, instructor

one inch margins

double spaced text, 12 pi font size

number all pages except title and first page

<u>Late Papers</u> will be penalized one letter grade up to one week late; after one week, papers will be penalized 20 pts. Late papers may not be rewritten. No make-ups for missed quizzes will be given unless discussed before the absence. All makeups of tests will take place during finals week. All assignments must be completed to pass the course. Simply not doing an assignment is not an option. See the Formatting Guidelines and Rubric under Files for more information.

#### **Oral Presentation**

Each student will prepare an oral presentation related to the research project at the end of the semester. These will be video presentations. The presentations must be at least five minutes long and not longer than ten minutes. Students should be poised and prepared, speaking loudly enough and making eye contact with the camera, and the presentation must be relevant to the research paper.

#### Turn It In

"Turn It In" is a service to which the college subscribed to curtail plagiarism. You will be **required** to submit your out-of-class papers to this service to check that you are submitting original compositions. You will submit your out of class essays to Turnitin via Canvas. You can check your papers for common language to others' work to ensure you have quoted and cited sources appropriately. **Use of Al generated material is not acceptable and will result in failure for the assignment if not the course.** 

#### Tutor.com

At Tutor.com, qualified instructors will give feedback on your compositions to help you revise your work. I will encourage your use of this service.

We will use the Norton Introduction to Literature for this course. You may choose the print version or the e-book version, but you must use this text for the course.

# III Student Learning Outcomes

Upon successful completion of this course, the learner will be able to:

- A. Engage in original ("independent") thought and inquiry through the research process.
- B. Plan and execute the research process from ideas and thesis statement to writing and documentation through rigorous critical analysis; identify purpose and audience; understand the sequential process of research and writing (invention, exploring, drafting, revision, and editing).
- C. Learn and/or develop effective processes for analyzing and writing argumentative and persuasive essays.
- D. Find, evaluate, analyze, and synthesize appropriate primary and secondary sources, which includes distinguishing scholarly from popular sources; primary from secondary sources; and reputable from disreputable sources.
- E. Integrate bibliographic sources into original writing in a seamless and organized manner.
- F. Continue to master the mechanics of writing, including grammar, syntax, punctuation, and spelling.

- G. Learn how to write in a voice that is appropriate for chosen audience and the purpose of the paper.
- H. Construct several documented essays and one 1800-2000 word research paper.
- I. Organize and deliver a short oral presentation.

# Textbook(s)

The textbook is available in multiple formats. See the course policies section below for the specific format required by your instructor.

## Paperback bundle:

Author: Bullock, Richard, et al.

Publisher: Norton

Edition: 6th

ISBN: 978-1-324-05743-7

#### Bundle includes the following:

The Norton Field Guide to Writing w/readings and Handbook

They Say/I Say Templates (paperback or ebook option)

InQuizitive

The Little Seagull Handbook (digital only)

### eBook bundle:

Author: Bullock, Richard, et al.

Publisher: Norton

Edition: 6th

ISBN: 978-1-324-05741-3

#### Bundle includes the following:

The Norton Field Guide to Writing w/Readings and Handbook

They Say/I Say Templates (paperback or ebook option)

InQuizitive

The Little Seagull Handbook (digital only)

### The Norton Introduction to Literature: Shorter 14th Edition

Author: Mays

Publisher: W. W. Norton

Edition: 14

ISBN: 978-0393886306

Required for Literature sections only

### **E** Assessments

## **Short Essays**

There will be two short essays (1000-1500 words).

### **Tests**

There will be a fiction test and a combination poetry and drama test. The tests will be essay-based to be submitted through Turnitin on our Canvas page.

## Quizzes, Responses, and Discussion Posts

There will be several response papers and discussion posts.

## Term Paper

The course is focused on writing a documented argumentative research paper. This research paper must be at least 1500-2500 words with a Works Cited and corresponding in-text citations.

### Oral Presentation

Each student must deliver a short presentation (5-10 minutes) on the documented research paper.

#### General Rules for Paper Submissions

I will try to get papers back within one week. I will grade and annotate your essays through Turnitin on our Canvas page. All papers will require that you upload your essay. You will also be required to send rough drafts of the paper to me. See Student Guide to Turnitin under Files. All generated material is identified by Turnitin. Any use of All generated content will result in failure for the assignment if not the course.

# Grading Criteria and Grading Scale

#### **Grading Criteria**

Short Papers 30%

Examinations 30%

Oral Presentation 10%

Research Paper 20%

Responses/Discussion/ 10%

Research Assignments

#### **Grading Scale**

A= 100-90

B= 89-80

C= 79-70

D= 69-60

F= Below 60

## \* Course Policies

### Attendance

Students who do not attend a regularly scheduled class or complete an assignment in an online class during the first week of the semester will be reported as a "no show" and will be administratively withdrawn from class.

For classes with scheduled meeting times: A student may receive a warning to their SJR State email account when the equivalent of three 50-minute class periods have been missed and may be withdrawn from the course after the fourth 50-minute absence.

For classes without scheduled meeting times: Although students in asynchronous online classes do not "attend" class in the traditional sense, these classes do have an attendance policy, and students may be withdrawn for non-attendance. Students may receive a warning to their SJR State email account when one week's work has been missed and may be withdrawn from the course when more than one week's work has been missed.

## Add/Drop and Withdrawals

The last day to drop/add or officially withdraw with a grade of W is as follows:

	Summer Full Term	Summer A Term	Summer B Term
Last day to add/drop a class	May 17	May 15	June 29
Last day to withdraw with a W	July 13	June 8	July 27

Add/drop and withdrawals are done by the student online at MySJRstate or through the Dual Enrollment Office. Dual Enrollment students should call (386) 312-4136.

## Academic Integrity

Students in this class must know, observe, and not compromise the principles of academic integrity. It is not permissible to cheat, to fabricate or falsify information, to submit the same academic work in more than one course without prior permission, to plagiarize, to receive unfair advantage, or to otherwise abuse accepted practices for handling and documenting information. The grade for this course includes the judgment that the student's work is free from academic dishonesty of any type. Violations or infractions will be reported to the Student Affairs Office and may lead to failure of the course and other sanctions imposed by the College.

## Learning Resources

The Learning Resources Department offers a variety of resources and services on each campus and remotely.

- For research help, library services, and library resources, visit <u>learningresources.sjrstate.edu</u>.
- Free on-campus tutoring is available in the Library on each campus. For tutoring times, subjects, and room numbers visit <u>learningresources.sjrstate.edu/Tutoring</u>. Students are provided 300 free minutes of online tutoring each semester. For details, visit <u>learningresources.sjrstate.edu/onlinetutoring</u>.
- For help with Canvas, email <u>distancelearning@sjrstate.edu</u> or call (386) 312-4077.

## **Disability Services**

Students with disabilities are welcome at SJR State and are encouraged to contact a disability coordinator at the beginning of the semester. Students should also contact their instructor as soon as possible to ensure accommodations can be coordinated with the disability office. Please email <a href="mailto:Advising@sjrstate.edu">Advising@sjrstate.edu</a> or visit <a href="mailto:sjrstate.edu/disabledstudents.html">sjrstate.edu/disabledstudents.html</a> for more information.

### **CARE Counselor**

The College has a licensed mental health counselor on staff who is available to meet with students who are experiencing issues such as anxiety, depression, mental health, and substance abuse. Please call the SJR State CARE counselor at (386) 312-4305 or visit <u>sjrstate.edu/cares\_counselor.html</u> for more information.

## Consent to be Recorded

Synchronous course instruction (online or on campus) may be recorded by students or the instructor. By joining the synchronous session, you are giving consent for the meeting to be recorded. Other asynchronous course options are available if you wish to opt out.

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when

incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, private conversations between students in the class or between a student and the faculty member, and invited guest speakers is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of Florida law and the Student Code of Conduct.

## Safety and Security

The mission of the Department of Campus Safety and Security is to provide a safe, secure, and productive college learning environment for students, faculty, staff, and visitors. Students who need assistance should call the office on their campus.

- Orange Park (904) 626-5885
- Palatka (386) 937-2052
- St. Augustine (904) 626-5956

Please register for emergency notifications on the MySJRstate portal and download the Alertus app (code: sirstate).

## College Closure

In the event of an extended college closure (e.g., hurricane), all on-campus instruction may transition to "live online" instruction delivered through Canvas.

### Non-Discrimination Statement

St. Johns River State College, an equal access institution, prohibits discrimination in its employment, programs, activities, policies, and procedures based on race, sex, gender, gender identity, age, color, religion, national origin, ethnicity, disability, pregnancy, sexual orientation, marital status, genetic information, or veteran status. Questions pertaining to education equity, equal access or equal opportunity should be addressed to the College Title IX Coordinator/Equity Officer: Charles Romer, Room A0173, 5001 St. Johns Avenue, Palatka, FL 32177; (386) 312-4074; <a href="mailto:CharlesRomer@sjrstate.edu">CharlesRomer@sjrstate.edu</a>. Anonymous reporting is available at <a href="mailto:sjrstate.edu/report">sjrstate.edu/report</a> (<a href="https://web.sjrstate.edu/apex/prod/f?p=218:1:0:::::)</a>. Inquiries/complaints can be filed with the Title IX Coordinator/Equity Officer online, in person, via mail, via email or with the US Department of Education, Office of Civil Rights, Atlanta Office, 61 Forsyth St. SW Suite 19T10, Atlanta, GA 30303-8927.

# **a** College Policies

### Attendance

Students who do not attend a regularly scheduled class or complete an assignment in an online class during the first week of the semester will be reported as a "no show" and will be administratively withdrawn from class.

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Students in this course must know, observe, and not compromise the principles of academic integrity. It is not permissible to cheat, to plagiarize, to fabricate or falsify information, to submit the same academic work in more than one course without instructor approval, or to receive unfair advantage. Students must not submit work, in whole or in part, created by another person or content generator, unless directed by the instructor. All unoriginal work must be cited. Students must not allow anyone to log in to their course using their credentials. Students must follow standards of professional conduct when participating in off-site activities. The grade for this course includes the judgment that the student's work is free from academic dishonesty of any type. Violations or infractions will be reported to the Student Affairs Office and may lead to failure of the course and other sanctions imposed by the College.

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The Learning Resources Department offers a variety of resources and services.

- <u>Library</u>: Citation and research help as well as other resources are available on each campus and online. Visit the <u>Library Website</u> for more information.
- <u>Tutoring</u>: In-person tutoring is available in mathematics, science, writing, and other subjects. Online tutoring in a variety of subjects is provided by <u>Brainfuse</u>. <u>Packback Writing Lab</u> is also available to help students develop their writing skills. Visit the <u>Tutoring Website</u> for more information.

### Canvas

For help with Canvas, call (855) 594-2312 or click the Support Center in Canvas to email or chat with Canvas support.

## **Disability Services**

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## Student Support Ombuds

The Student Support Ombuds Office promotes holistic student wellness through early intervention and support. The ombuds engages proactively with students to empower them to succeed at SJR State and beyond. Please call the SJR State ombuds at (386) 312-4035, email <a href="mailto:ombuds@sjrstate.edu">ombuds@sjrstate.edu</a>, or visit sirstate.edu/ombuds (<a href="https://www.sjrstate.edu/ombuds">https://www.sjrstate.edu/ombuds</a>) for more information.

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Last day to add/drop a class	May 14	May 12	June 25
Last day to withdraw with a W	July 10	June 5	July 24

Add/drop and withdrawals are done by the student online at MySJRstate or through the Dual Enrollment Office. Dual Enrollment students should call (386) 312-4136.

## College Holidays

SJR State is closed on the following dates:

- May 26 Memorial Day holiday
- July 7 Independence Day holiday observed

### Academic Calendar

SJR State Academic Calendar (https://www.sjrstate.edu/academcal)



Week Introduction to the Handouts, introductions,

1 course syllabus

5/7- "On Writing" Canvas

5/13

Owen, "Dulce et Decorum

Est" 939

Move Schedule Entry Item Up Move Schedule Entry Item Down Edit Schedule Entry item Delete Schedule Entry Item

Week Allende, Introduction 1-10

Maafoul,

5/14- O'Brien, Fiction: Reading, Responding, Writing 16-27

5/20 Oates,

Carver Allende, "And of Clay Are We Created" 28-35

Authors on Their Work: From an interview with

Isabel Allende 35-36

Sample Writing on "And of Clay Are We Created" 37-

39

Response Paper, Maafoul 40-41; Essay, "A Moment of Connection in Allende's "And of Clay Are We

Created" 42-45

Behan, "The Confirmation Suit" Canvas

Munro, "Boys and Girls" 166-176

Joyce, "Araby" 284-288

Narration and Point of View, 177-180

Writing About Literature 1994-1995

Ch. 29 Basic Moves: Paraphrase, Summary, and

Description 1996-1999

Ch. 30 The Literature Essay 2000-2019

Week Morrison, Joyce,3 Hawthorne,5/21- Erdrich5/27

Ch. 31 The Writing Process 2020-2032

Plot 79-85

Character, 210-217

O'Connor "Guests of the Nation" Canvas

Authors on Their Work 231-232

Setting, 280-283

Symbolism and Figurative Language, 361-

365

Edna O'Brien, "The Irish Revel" Canvas

Theme, 424-428

Joyce, "Eveline" Canvas

Week Chopin, Gilman, 4 Glaspell, Cultural and Historical Context: 5/28-Women in Turn-of-the-Century Faulkner, O'Brien 6/4 America 578-582 Fiction Essay Due 5/29 Chopin, "The Story of an Hour" 582-584 Gilman, "The Yellow Wallpaper" 585-596 -- "Why | Wrote 'The Yellow Wallpaper" 618 Corkery, "Solace" Canvas Keane, "Thrift" Canvas Joyce, "The Dead" Canvas Critical Contexts: Tim O'Brien's "The Things They Carried" 621-623 Tim O'Brien, "The Things They Carried" 623-637 Kaplan, "The Undying Uncertainty of the Narrator in Tim O'Brien's The Things...Carried" 638- 627-642.

Smith, from "The Things Men Do"

643-653

Week Contemporary FICTION TEST JUNE 7

5 and Modern

6/5- Poetry: Reading, Responding, Writing:

6/11 Poets 752-770

Poetry Essay Resp Due 6/9

Responding to Poetry 770-780

Behn, "On Her Loving Two Equally" 771

Qualls, "Multiplying by Dividing in Aphra Behn's 'On Loving Two Equally" 781-783

**Contemporary Poets** 

Symbol, 911

Boland, "Quarantine" 759-760

Duhamel, "Humanity 101" 821-822

Angelou, "Africa" 845-846

Authors on Their Work -846

"Still I Rise" 866-867

Blanco, "One Today" 829-831

Heaney, "Digging" 1144-1145

-- "Punishment" 957

Modern Poets

Yeats: An Album, 1067-1069

Yeats, "The Lake Isle of Innisfree" 1069

"Easter 1916" 1070-1072

"The Second Coming" 1072-1073

"Sailing to Byzantium" 1074-1075

Hughes, "Harlem" 1099

"The Weary Blues" 1097-1098

"I, Too" 1099

Pound, "In the Station of the Metro" 1005

Frost, "The Road Not Taken" 919-920

"Stopping By Woods on a Snowy

Evening" 1194

Thomas, "Do Not Go Gentle Into That

Good Night" 977-978

Cummings, "I(a)" 983

"in Just" 984

"My Mistress' Eyes" 991

"next to of course god america I" 800

# Move Schedule Entry Item Up Move Schedule Entry Item Down Edit Schedule Entry item Delete Schedule Entry item

We 6 6/1 18	2- ;	Romantic, Metaphysical, and Elizabethan Poets	Wordsworth, "Nuns, Fret Not" 994  Keats, "On First Looking Into Chapman's Homer" 4  Shelley, "Ode to the West Wind" 964-966
	l	Term Paper Due 6/17	Metaphysical Poets  Donne, "The Flea" 832  "The Sun Rising" 834
			Marvell, "To His Coy Mistress" 833-834  Elizabethan Poet  Shakespeare, "Let Me Not To the Marriage of True Minds" 992

Week Drama

7

6/19- Oscar Wilde's

6/20 The

Importance of Being Earnest On Oscar Wilde, 1880

Wilde, *The Importance of Being Earnest,* Act 1
1880-1896.

Wilde, The Importance of Being Earnest, Act 2 1896-1914. Act 3 1914-1924; Film

Poetry and Drama Test 6/18

**Oral Presentations** 

Due

Research Paper Due 6/19

6/19 by 11:59

Semester Ends

6/20



SJR State · Arts and Sciences · Letters

# Modern Irish Literature LIT-2182

Summer 2025 Section X2, CRN 30726 05/07/2025 to 06/20/2025 Modified 06/11/2025

# Meeting Times

This is an **online course**, so we won't meet as a class though you will be posting to our Discussion board and engaging each other's responses to course content.

## Contact Information

Professor Paul Andews

paulandrews@sjrstate.edu

Office: C-0110, St. Augustine Campus

Phone/Voicemail 904-808-7446

In C-0110

MW 8:30-12:00

TTh 8:30am-9:30am

By Zoom

Μ

1-3pm

https://sjrstate.zoom.us/j/83229058326 (https://sjrstate.zoom.us/j/83229058326)

# Description

(3 Credits -- 3 Hours) Prerequisite: ENC 1102 with a grade of "C" or higher. This course is a study of selected Irish writers and literary trends from 1885-present. This course is a Gordon rule writing course as defined by SBE Rule 6A-10.030.

## Goals and Student Expectations

#### Course/Student Learning Outcomes

- 1. Analyze, evaluate, and critique works of fiction, poetry, and drama.
- 2. Differentiate between the styles, techniques, and conventions of literature from differing eras and cultures.
- Demonstrate a working knowledge of various literary technical devices such as metaphor, simile, allusion, personification, symbolism.
- 1 Plan organize and produce critical essays that analyze differing genres styles
- 4. Plan, organize, and produce critical essays that analyze differing genres, styles, and techniques in fiction, poetry, and drama.

Modern Irish Literature is a study of Irish writers and literary trends from 1885-present. This course is a Gordon Rule writing course as defined by SBE Rule 6A-10.030. Through writing examinations, the student will demonstrate knowledge of the social and political background in Ireland in the late 19<sup>th</sup> century that preceded Irish statehood continuing to contemporary issues that affect Irish writers in the 21<sup>st</sup> century. Major writers may include but not be limited to Wilde, Joyce, Yeats, Shaw, O'Casey, Synge, Beckett, Heaney, Muldoon, and Doyle.

# III Student Learning Outcomes

Upon successful completion of this course, the learner will be able to:

- A. Demonstrate knowledge of the social and political background in Ireland in the late 19<sup>th</sup> century that preceded Irish statehood continuing to contemporary issues that affect Irish writers in the 21st century.
- B. Express knowledge of literary works of major Irish writers through writing and analyze, evaluate, and critique various aspects of literary genres.
- C. Express working knowledge of various literary technical devices:
  - 1. Metaphor
  - 2. Simile
  - 3. Personification
  - 4. Allusion
  - 5. Poetical metrical systems
  - 6. Rhyme schemes
  - 7. Structural devices found in the novel, short story, and poetry.
- D. Plan, organize, and produce critical essays of no fewer than 3000 words total using material from various sources and appropriate documentation style.
- E. Analyze and synthesize information from multiple primary and secondary sources and cite those sources by using appropriate documentation style.

# ■ Textbook(s)

## Norton Combo Package

Publisher: Norton

ISBN: 978-0-393-26852-2

Package includes the following titles:

Yeat's Poetry, Drama, and Prose, W. B. Yeats, ISBN# 978039397497

Dubliners, James Joyce, ISBN# 9780393978513

Modern and Contemporary Irish Drama, John Harrington, ISBN# 9780393932430

### An Irish Literature Reader

Author: Murphy

Publisher: Syracuse Press

Edition: 2nd

ISBN: 978-0-8156-3046-3

### **₹** Assessments

#### **Grading Criteria:**

Short Papers: Two short (4 to 6 pgs.) interpretative essays will be written to engage the literary works critically. Students will need to include references to critical essays and other sources within the Norton Critical Editions. Certainly, students are free to consult other sources that are peer reviewed; that is, works that have been found in reputable journals such as those found in the college's databases. Please do not use weak sources found on the internet. Students will use specific textual references with appropriate MLA documentation to support their interpretive insights.

- Paper 1 Due on May 31 on Works from Unit 1 15% of Final Grade.
- 3) Paper 2 Due on June 10 on Works from Unit 2. 15% of Final Grade.
- 4) Students will also write a term paper which will be a traditional research paper with in-text citations and a Works Cited. The term paper should reflect a particular theme examined through a limited number of literary works. The Term Paper is due on June 18. 30% of Final Grade.
- 5) Final Exam on the readings June 19 20% of the Final Grade
- 6) Discussion Posts and Participation. This criterion relates to students' quiz grades and students' participation in discussion of the literature in class 20% of Final Grade.

I will do my best to return papers within one week, but this may not be possible given the numbers students I have. Please be patient.

# Grading Criteria and Grading Scale

Grading Standards/Scale:

A 100 - 90

B 89 - 80

C 79-70

D 69 - 60

F 59-below

## \* Course Policies

Students are prohibited from using AI generated content such as from Bing AI or Chat GPT. Turnitin identifies such academic dishonesty as it does plagiarized content. Evidence of either kinds of cheating will result in failure on the assignment and perhaps the course. Please let me know if you any questions about citing and documenting sources, skills students are expected to have in previous composition courses. I am happy to ensure you don't inadvertently get in trouble.

# **a** College Policies

### Attendance

Students who do not attend a regularly scheduled class or complete an assignment in an online class during the first week of the semester will be reported as a "no show" and will be administratively withdrawn from class.

For classes with scheduled meeting times: A student may receive a warning to their SJR State email account when the equivalent of three 50-minute class periods have been missed and may be withdrawn from the course after the fourth 50-minute absence.

For classes without scheduled meeting times: Although students in asynchronous online classes do not "attend" class in the traditional sense, these classes do have an attendance policy, and students may be withdrawn for non-attendance. Students may receive a warning to their SJR State email account when one week's work has been missed and may be withdrawn from the course when more than one week's work has been missed.

## Academic Integrity

Students in this course must know, observe, and not compromise the principles of academic integrity. It is not permissible to cheat, to plagiarize, to fabricate or falsify information, to submit the same academic work in more than one course without instructor approval, or to receive unfair advantage.

Students must not submit work, in whole or in part, created by another person or content generator, unless directed by the instructor. All unoriginal work must be cited. Students must not allow anyone to log in to their course using their credentials. Students must follow standards of professional conduct when participating in off-site activities. The grade for this course includes the judgment that the student's work is free from academic dishonesty of any type. Violations or infractions will be reported to the Student Affairs Office and may lead to failure of the course and other sanctions imposed by the College.

## Learning Resources

The Learning Resources Department offers a variety of resources and services

- <u>Library</u>: Citation and research help as well as other resources are available on each campus and online. Visit the <u>Library Website</u> for more information.
- <u>Tutoring</u>: In-person tutoring is available in mathematics, science, writing, and other subjects. Online tutoring in a variety of subjects is provided by <u>Brainfuse</u>. <u>Packback Writing Lab</u> is also available to help students develop their writing skills. Visit the <u>Tutoring Website</u> for more information.

### Canvas

For help with Canvas, call (855) 594-2312 or click the Support Center in Canvas to email or chat with Canvas support.

## **Disability Services**

Students with disabilities are welcome at SJR State and are encouraged to contact a disability coordinator at the beginning of the semester. Students should also contact their instructor as soon as possible to ensure accommodations can be coordinated with the disability office. Please email <a href="mailto:Advising@sjrstate.edu">Advising@sjrstate.edu</a> or visit <a href="mailto:sjrstate.edu/disabledstudents.html">sjrstate.edu/disabledstudents.html</a> for more information.

## Student Support Ombuds

The Student Support Ombuds Office promotes holistic student wellness through early intervention and support. The ombuds engages proactively with students to empower them to succeed at SJR State and beyond. Please call the SJR State ombuds at (386) 312-4035, email <a href="mailto:ombuds@sjrstate.edu">ombuds@sjrstate.edu</a>, or visit <a href="mailto:sjrstate.edu/ombuds">sjrstate.edu/ombuds</a>), for more information.

### Consent to be Recorded

Synchronous course instruction (online or on campus) may be recorded by students or the instructor. By joining the synchronous session, you are giving consent for the meeting to be recorded. Other asynchronous course options are available if you wish to opt out.

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group),

class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, private conversations between students in the class or between a student and the faculty member, and invited guest speakers is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of Florida law and the Student Code of Conduct.

## Safety and Security

The mission of the Department of Campus Safety and Security is to provide a safe, secure, and productive college learning environment for students, faculty, staff, and visitors. Students who need assistance should call the office on their campus.

- Orange Park (904) 626-5885
- Palatka (386) 937-2052
- St. Augustine (904) 626-5956

Please register for emergency notifications on the MySJRstate portal and download the Alertus app (code: sjrstate).

## College Closure

In the event of an extended college closure (e.g., hurricane), all on-campus instruction may transition to "live online" instruction delivered through Canvas.

### Non-Discrimination Statement

St. Johns River State College, an equal access institution, prohibits discrimination in its employment, programs, activities, policies, and procedures based on race, sex, gender, gender identity, age, color, religion, national origin, ethnicity, disability, pregnancy, sexual orientation, marital status, genetic information, or veteran status. Questions pertaining to education equity, equal access or equal opportunity should be addressed to the College Title IX Coordinator/Civil Rights Compliance Officer: Charles Romer, Room A0173, 5001 St. Johns Avenue, Palatka, FL 32177; (386) 312-4074; Charles Romer@sjrstate.edu. Anonymous reporting is available at sjrstate.edu/report (https://web.sjrstate.edu/apex/prod/f?p=218:1:0::::). Inquiries/complaints can be filed with the Title IX Coordinator/Civil Rights Compliance Officer online, in person, via mail, via email or with the US Department of Education, Office of Civil Rights, Atlanta Office, 61 Forsyth St. SW Suite 19T10, Atlanta, GA 30303-8927.

### Add/Drop and Withdrawals

The last day to add/drop or officially withdraw with a grade of W is as follows:

Summer Full Term	O	O D. T
Summer Full Term	Summer A Term	Summer B. Ferm

Last day to add/drop a class May 14 May 12 June 25

Last day to withdraw with a W

July 10

June 5

July 24

Add/drop and withdrawals are done by the student online at MySJRstate or through the Dual Enrollment Office. Dual Enrollment students should call (386) 312-4136.

## College Holidays

SJR State is closed on the following dates:

- May 26 Memorial Day holiday
- July 7 Independence Day holiday observed

### Academic Calendar

SJR State Academic Calendar (https://www.sjrstate.edu/academcal)

## **#** Schedule

Week

7

5/7-11 Introduction to the course. *The Easter Rising, Part 1. IL 150-155 Corkery, "Solace" IL 235-*

241;

W.B. Yeats and Augusta Gregory, *Cathleen Ni Houlihan MCID* 3-11. Hyde, "The Necessity of De-Anglicizing Ireland" *IR* 139-148. Yeats "The De-Anglicizing of Ireland" *YPDP* 261-262. *MCID* Grene, "Strangers in the House" 426-429; *MCID* Quinn, "Cathleen Ni Houlihan Writes Back" 429-432.

2 Gregory, Synge, Joyce, 5/12-

18

Gregory, "The Only Son of Aoife" *IL* 150-155; *MCID* 58-67 Synge *Riders to the Sea.* 

MCID 68-94 Synge Act I-III The Playboy of the Western World. MCID 96-112 453 Synge, "Preface to Playboy"; 464 Reynolds, The First Playboy DCE ix-xiii; The Irish Identity, Synge. James Joyce, "The

Sisters" 3-11; "Araby" 20-26; "Eveline" 26-32,

Watch The
Irish Identity,
Synge's Playboy
of the Western
World; Watch
Druid Theatre's
Playboy.

3 Joyce

5/19-25 DCE Joyce "The
Boarding House" 49-56.
DCE Joyce "Ivy Day in
the Committee Room"
99-116. 3 DCE Joyce
"The Dead" 151-194.
Handout from Ellmann's
Joyce (). DCE "A Curious
History" 197-200; from
"Gas from a Burner"
200-203; Wright,
"Interactive Stories" 253261.

RESPONSES
DUE TO
DISCUSSIONS
ON JOYCE DUE
MAY 27; Watch
the Irish
Identity, Joyce's
Dubliners.
Watch The
Irish Rebellion,

Part 1.

4 Yeats, Stephens, Pearse

5/26-6/1

YPDP xi-xx Introduction. W.B. Yeats, 258-260 "Hopes and Fears for Irish Literature". "Down by the Salley Gardens" 10; The Stolen Child" 8-10. "The Lake Isle of Innisfree" 15. "When You Are Old" 17. "The Hosting of the Sidhe" 23; "The Song of Wandering Aengus" 24. "He Wishes For the Cloths of Heaven" 29. YPDP Yeats, ""Never Give All Your Heart" 31. "Adam's Curse" 32.

; "A Woman Homer Sung" 35; "No Second Troy" 37; "A Drinking Song" 38; "All Things Can Tempt Me" 40. YPDP Yeats, "September 1913" 44-45; "A Coat" 52; "An Irish Airman Foresees His Death" 58; "Lines Written in Dejection" 61. "Easter, 1916" 73-75. IR, Stephens from The Insurrection in Dublin 214-217; P.H. Pearse, Proclamation of the Irish Republic, 221; "I Am Ireland" 222.

PAPER 1 DUE MAY 31.

RESPONSES
DUE TO
DISCUSSIONS
JUNE 1. THE
IRISH
REBELLION
AND YEATS'S
"EASTER 1916";
The Irish
Rebellion Part
2.

5 Friel

6/2-8

MCID Friel Translations.

Act I-II 255-295

RESPONSE TO TRANSLATIONS

POST

MCID Friel Translations. Act III 295-308. MCD Program Notes for Translations. 540-543. AND ONE
CRITICAL
WORK or;
Watch The
Wind That

MCID Friel "Making a Reply to the Criticisms of Translations by J.H. Andrews" 543-546. Morash, "Translations: A Night at the Theatre," 546-552; Heaney,

Shakes the
Barley and
relate it to Barry
excerpt. DUE
June 7.

"Review of *Translations*," 552-554. From Barry, *Guerilla Days in Ireland*.

PAPER 2 DUE JUNE 10.

6		YPDP Yeats, "The	Watch Geldof
6/9-15	Yeats, Montague	Second Coming" 76; "To Be Carved on the Stone at Thoor Ballylee" 79; "Sailing to Byzantium" 80-81; YPDP Yeats, "Leda and the Swan" 96; "Among School Children" 97; "YPDP Yeats, "Under Ben Bulben" 122-125. "The Circus Animals' Desertion" 128; "Politics" 130. John Montague, "Like Dolmens Round My Childhood," 343, "A Grafted Tongue," 345-346, "The Flight of the Earls," 346-347.	on Yeats;
7	Heaney, Kavanaugh,		TERM PAPER DUE JUNE 18.
6/16-	MacPherson	IR Seamus Heaney,	DOE JUNE 10
20		"Digging" 349; "Traditions" 350-352;	
		"Punishment" 356-357. Kavanaugh, "On Ragland	Final Exam JUNE 19.

Road," video; . MCID

Weir 309-351. MCD

Elegance of Conor

568-576.



# World Civilization since 1600 woh-1022

Summer 2025 Section X1, CRN 30576 05/07/2025 to 06/20/2025 Modified 05/23/2025

# Meeting Times

None - We're online! See Canvas!

## Contact Information

Professor: Mr. Matthew M Giddings

Email: matthewgiddings@sjrstate.edu

Office Hours

By appointment! Email me!

# 🔲 Description

(3 Credits - 3 Hours) A survey of civilization from 1600 to the present. Topics include industrialization, nationalism, imperialism, the emergence of the modern state system, U.S. constitutional development, revolutions and wars of the 20th century, and the present world structure.

# O Goals and Student Expectations

Goals - students will 1

- 1. Be exposed to the major events of the 2nd half of World History
- 2. Critically Examine the major events in the development of a global interconnected world since the Renaissance.

Expectations - Students will:

- 1. Complete all assigned readings in the textbook
- 2. watch all the content in the modules
- 3. complete all assignments in a timely fashion

# III Student Learning Outcomes

Upon successful completion of this course, the learner will be able to:

- A. Describe, define, and recall critical factual information concerning people, places, and events relevant to world history.
- B. Explain and interpret information relevant to the issues involved in this course.
- C. Apply historical constructs accurately.
- D. Analyze, contrast, and infer ideas critical to understanding the causes of events and the outcomes of those events.
- E. Synthesize acquired material and use it to predict, hypothesize, and/or generate new perspective of historical events.
- F. Evaluate and assess established and/or novel historical principles appropriately.

# Textbook(s)

The textbook is available in multiple formats. See the course policies section below for the specific format required by your instructor.

## Worlds Together, Worlds Apart, Vol. 2

**Author**: Tignor, et al **Publisher**: Norton

Edition: 4th

ISBN: 978-1-324-06969-0

### **E** Assessments

#### Quizzes:

Quizzes and tests appear as part of the modules that unlock as the semester progresses (there's a new module with new content each week).

Quizzes (there are three) are short answer questions that require a 100-200 word answers (you can use your book and notes).

Tests (there are 3) are longer, require lockdown browser and respondus and are multiple choice. Each test covers a third of the material, and the tests are not cumulative.

#### Grading:

Quizzes will be graded promptly, with grades and feedback over Canvas. Generally, expect the grades during the week after the quiz was taken.

Tests grades will be posted automatically by Canvas upon the student's completion of the test (since they are multiple choice, they are graded by Canvas!)

# Grading Criteria and Grading Scale

## **Grading Criteria**

Quiz grades are based on two main criteria:

- 1. Did the student answer the question asked completely?
- 2. Did the student provide details from the lectures/notes/book to support and explain their answer?

Generally, short answers with no details score poorly and longer answers with more detail score much better.

Another tip for the quizzes: Since there is no time limit, it's recommended that student open the quiz, look at the question, and type in in Word (or any word processing program). Then, copy and paste your answer in to the Canvas text box and submit. That way, if there is an error or internet problem, you won't lose your answer! You can always try and re-submit it or simply email it to me by pasting it into the body of an email.

Tests: The tests require lockdown browser and use respondus, so you'll have to have those set up to take the tests. If there's technical difficulties, reach out to the IT department (you can email me, but I'm of limited help with those issues!)

Here is a link to lockdown browser:

https://download.respondus.com/lockdown/download.php?id=444632867Links to an external site. (https://nam02.safelinks.protection.outlook.com/?

url=https%3A%2F%2Fdownload.respondus.com%2Flockdown%2Fdownload.php%3Fid%3D444632867&data=05%7C02%7CMatthewGiddings%40sjrstate.edu%7C92628be38fdf4ab8f33f08dc96d3e919%7C49225423aac94902b5c14985be345182%7C0%7C0%7C638551084116456888%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQljoiV2luMzIiLCJBTil6lk1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C%7C%3C8data=GnaNxaogUlFKl%2F4ooeB0%2Fhx6Ss9IR3VbE9vbMmopM9Q%3D&reserved=0)

Syllabus quiz: There's one quiz that I set up to check that you're enrolled in the class - it's about the syllabus, and it's impossible to fail. You can retake it over and over. Also, it uses lockdown and respondus, so you have a chance to get all of that sorted out before you start taking one of the tests

## Grading Scale

Quizzes: 50%

Tests: 50%

These are percentages of the total grade in the class. Grades are always viewable up to the minute in Canvas (under 'grades').

#### Grading scale:

100 - 90 = A

89 - 80 = B

79 - 70 = C

69 - 60 = D

Below 60 = F

This is the scale used to calculate your final grade in the class (Canvas will give you a number that is a percentage of the total points in the class, and I'll use this scale to convert it to a letter grade that I send to the College).

This is the scale used to calculate your final grade in the class (Canvas will give you a number that is a percentage of the total points in the class, and I'll use this scale to convert it to a letter grade that I send to the College).

Note that I will round your grade up at the end of the semester if it is 2 things:

- 1. a grade ending in 9 that will get you a different letter grade if rounded up (e.g. 49, 59, 69, 79, or 89).
- 2. More than .50% of the way to the next point. So, a grade of 79.51 greater than .50% would be rounded up, but a grade of 79.42 would not.

This is arbitrary, but I have to define which grades would be rounded and which would not. So, this is the criteria.

## \* Course Policies

The textbook is available in either ebook (purchased with a code from the bookstore) or in traditional (paper) form. Either is fine, but please notify the instructor if you buy an access code, since the ebook has to be set up and a link has to be posted to the online text.

The textbook is available in either ebook (purchased with a code from the bookstore) or in traditional (paper) form. Either is fine, but please notify the instructor if you buy an access code, since the ebook has to be set up and a link has to be posted to the online text.

Students who desire an extension or want to turn an assignment in late need to seek instructor approval to do so, and must be prepared to have a reason for the extension.

Make up policy: Students who miss an assignment and desire a make up should be prepared to explain and justify their need with some official justification - illness or emergency or equivalent. Students who miss an assignment for other reasons should be prepared to accept a 0.

# **a** College Policies

### Attendance

Students who do not attend a regularly scheduled class or complete an assignment in an online class during the first week of the semester will be reported as a "no show" and will be administratively withdrawn from class.

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Students in this course must know, observe, and not compromise the principles of academic integrity. It is not permissible to cheat, to plagiarize, to fabricate or falsify information, to submit the same academic work in more than one course without instructor approval, or to receive unfair advantage. Students must not submit work, in whole or in part, created by another person or content generator, unless directed by the instructor. All unoriginal work must be cited. Students must not allow anyone to log in to their course using their credentials. Students must follow standards of professional conduct when participating in off-site activities. The grade for this course includes the judgment that the student's work is free from academic dishonesty of any type. Violations or infractions will be reported to the Student Affairs Office and may lead to failure of the course and other sanctions imposed by the College.

## Learning Resources

The Learning Resources Department offers a variety of resources and services.

 <u>Library</u>: Citation and research help as well as other resources are available on each campus and online. Visit the <u>Library Website</u> for more information. • <u>Tutoring</u>: In-person tutoring is available in mathematics, science, writing, and other subjects. Online tutoring in a variety of subjects is provided by <u>Brainfuse</u>. <u>Packback Writing Lab</u> is also available to help students develop their writing skills. Visit the <u>Tutoring Website</u> for more information.

### Canvas

For help with Canvas, call (855) 594-2312 or click the Support Center in Canvas to email or chat with Canvas support.

## Disability Services

Students with disabilities are welcome at SJR State and are encouraged to contact a disability coordinator at the beginning of the semester. Students should also contact their instructor as soon as possible to ensure accommodations can be coordinated with the disability office. Please email <a href="mailto:Advising@sjrstate.edu">Advising@sjrstate.edu</a> or visit <a href="mailto:sjrstate.edu/disabledstudents.html">sjrstate.edu/disabledstudents.html</a> for more information.

## Student Support Ombuds

The Student Support Ombuds Office promotes holistic student wellness through early intervention and support. The ombuds engages proactively with students to empower them to succeed at SJR State and beyond. Please call the SJR State ombuds at (386) 312-4035, email <a href="mailto:ombuds@sjrstate.edu">ombuds@sjrstate.edu</a>, or visit <a href="mailto:sjrstate.edu/ombuds@sjrstate.edu">sjrstate.edu/ombuds@sjrstate.edu</a>, for more information.

### Consent to be Recorded

Synchronous course instruction (online or on campus) may be recorded by students or the instructor. By joining the synchronous session, you are giving consent for the meeting to be recorded. Other asynchronous course options are available if you wish to opt out.

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, private conversations between students in the class or between a student and the faculty member, and invited guest speakers is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of Florida law and the Student Code of Conduct.

## Safety and Security

The mission of the Department of Campus Safety and Security is to provide a safe, secure, and productive college learning environment for students, faculty, staff, and visitors. Students who need assistance should call the office on their campus.

- Orange Park (904) 626-5885
- Palatka (386) 937-2052
- St. Augustine (904) 626-5956

Please register for emergency notifications on the MySJRstate portal and download the Alertus app (code: sjrstate).

# College Closure

In the event of an extended college closure (e.g., hurricane), all on-campus instruction may transition to "live online" instruction delivered through Canvas.

# Non-Discrimination Statement

St. Johns River State College, an equal access institution, prohibits discrimination in its employment, programs, activities, policies, and procedures based on race, sex, gender, gender identity, age, color, religion, national origin, ethnicity, disability, pregnancy, sexual orientation, marital status, genetic information, or veteran status. Questions pertaining to education equity, equal access or equal opportunity should be addressed to the College Title IX Coordinator/Civil Rights Compliance Officer: Charles Romer, Room A0173, 5001 St. Johns Avenue, Palatka, FL 32177; (386) 312-4074; CharlesRomer@sjrstate.edu. Anonymous reporting is available at sjrstate.edu/report (https://web.sjrstate.edu/apex/prod/f?p=218:1:0:::::). Inquiries/complaints can be filed with the Title IX Coordinator/Civil Rights Compliance Officer online, in person, via mail, via email or with the US Department of Education, Office of Civil Rights, Atlanta Office, 61 Forsyth St. SW Suite 19T10, Atlanta, GA 30303-8927.

# Add/Drop and Withdrawals

The last day to add/drop or officially withdraw with a grade of W is as follows:

Last day to add/drop a class	May 14	May 12	June 25
Last day to withdraw with a W	July 10	June 5	July 24

Add/drop and withdrawals are done by the student online at MySJRstate or through the Dual Enrollment Office. Dual Enrollment students should call (386) 312-4136.

Summer Full Term Summer A Term Summer B Term

# College Holidays

SJR State is closed on the following dates:

- May 26 Memorial Day holiday
- July 7 Independence Day holiday observed

# Academic Calendar

SJR State Academic Calendar (https://www.sjrstate.edu/academcal)

# **#** Schedule

When	Topic	Notes
Week 1	Introduction / Age of Exploration / The Reformation / The Ottoman Empire	Assignments:
7 May - 11 May		Quiz 1, Syllabus Quiz
		Textbook readings:
		588-606
		606-611, 583-588, 692-694
Week 2	The Mughal Empire / The Qing Dynasty / The 30 Years War / 17th Century France / 17th Century England	Assignments:
12 May -18 May	7 17th Century England	Test 1
		Textbook readings:
		611-614, 660-665, 695-701
		671-676
Week 3	Russia under Peter the Great / The Enlightenment / the Rise of Prussia / Russia	Assignments:
19 May - 25 May		Quiz 2
		Textbook readings:
		708-718
		751-754

When	Topic	Notes
Week 4	18th Century France / The French Revolution / Napoleon Bonaparte	Assignments:
26 May - 1 June		Test 2
		Textbook readings:
		754-759
		767-772
Week 5	The Industrial Revolution / The British Empire in India / 19th Century China / 19th	Assignments:
2 June - 9 June	Century England and France / The Crimean War	Quiz 3
		Textbook readings:
		808-815
		803-808
Week 6	The Unification of Italy and Germany / The Scramble for Africa / 19th Century	Assignments:
9 June - 15 June	Russia / 19th Century Germany	
		Textbook readings:
		856-858
		866-873
		880-883
Week 7	Test 3	Assignments:
16 June - 20 June		Test 3

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PRESS RELEASE: NOVEMBER 8, 2025

# Vikings Volleyball wins first state championship

For the first time in St. Johns River State College history, the Vikings volleyball team has claimed the state championship. The Vikings won the Florida College Systems Activities Association (FCSAA) Region 8 Division II championship on Saturday with a 25-16, 25-16, 25-21 victory over Lake-Sumter State College at the state tournament held in Ft. Pierce.

The Vikings will travel to Iowa Nov. 19 for the Division II national tournament.



#### MEDIA CONTACTS

#### Michelle Sjogren

(mailto:MichelleSjogren@sjrstate.edu)
Assistant Vice President for
Institutional Advancement &
Strategic Communications
(904) 276-6814

#### Susan Kessler

(mailto:SusanKessler@sjrstate.edu)
Director of Multimedia & Public
Relations
(386) 312-4021

#### **NEWS STORIES**

November 26-28 - Thanksgiving holiday - College closed

Florida School of the Arts presents
"Fantasy Worlds, Ordinary People,
Extraordinary Moments"
(/press2025/25-musical-theatre-fall.html)

<u>Day of giving, community service at SJR State (/press2025/25-service-day.html)</u>

<u>SJR State District Board of Trustees</u> <u>meeting Dec. 3 (/board/120325-meeting-notice)</u>

Viking volleyball team seeded 10th in NJCAA DII Volleyball Championship (https://www.sjrvikings.com/sports/wvbal 26/releases/2025111201fcf8)

Workforce survey <u>SJR State wants</u> your input! (/press2025/workforce-survey.html)

MORE SJR STATE NEWS
(https://www.sjrstate.edu/news.html)







Vikings volleyball team celebrates the state championship









(https://www.sjrstate.edu/aboutus)
aspen-award.html)

(https://www.sjrstate.edu/veterans)(https://www.sjrstate.edu/veterans)

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**VOLLEYBALL** 

HOME ROSTER SCHEDULE NEWS STATISTICS WATCHLIVE COACHES FOLLOWUS  $\lor$  MORE  $\lor$ 

# Viking volleyball team seeded 10th

First game Wednesday, Nov. 19 at 3:30 p.m. CST/4:30 ET



November 12, 2025

For the first time in St. Johns River State College history, the Viking volleyball team has claimed the FCSAA DII Volleyball Championship, earning a spot in the NJCAA DII Volleyball Championship.

This achievement marks all four SJR State athletic teams reaching the national stage within the last three years.

Entering at the 10th seed, SJR State Volleyball will travel to Cedar Rapids, IA to continue their season, November 19 - 22.

The first game will be Wednesday, November 19 at 3:30 p.m. CST/4:30 ET.

Game times listed are Central Time (CST)

BRACKET (UPDATED) | STREAMING | NJCAA NATIONAL **CHAMPIONSHIP SITE** 

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# **Proposal Summary for IPC: New Program Portfolio Review**

This document summarizes three new Associate in Science (A.S.) degree proposals for council review: **Crime Scene Technology/Forensic Science**, **Cardiovascular Technology**, and **Agribusiness Management**.

## 1. Crime Scene Technology/Forensic Science (A.S.)

Program Overviews	Details
Department	Criminal Justice
Degree Type	Associate in Science (A.S.)
Delivery Method	Combination of F2F / Online
Target Implementation	Fall 2026
Program Access	N/A (General Access)
CIP Code	1743040600

#### Rationale and Workforce Need

The program provides highly specialized training to meet the growing need for civilian and sworn personnel dedicated to crime scene processing and forensic evidence management. It addresses a gap between basic police academy training and full-scale forensic scientist roles, offering a critical pathway into the Criminal Justice B.S. program. Local law enforcement agencies (e.g., SJSO) have expressed support for this focused training.

# **Workforce Data Highlights (Inferred from Related Occupations)**

Occupation	SOC Code	Median Annual Salary (BLS)	Program Focus/Growth
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Forensic Science Technicians	19- 4092	\$63,700	High specialization; high growth
Detectives and Criminal Investigators	33- 3021	\$79,976	Provides specialization for sworn personnel
Police/Sheriff Patrol Officers	33- 3051	\$51,600	Provides specialization for sworn personnel

Projections for regional job openings for Forensic Science Technicians specifically are relatively small. The range from the Florida Department of Economic Opportunity and Lightcast ranges from 35 – 113 from 2024-2032. (4-14 per annum). However, the program also offers a currently unavailable continuation route for Law Enforcement Academy graduates and sworn personnel as well as a critical pathway into the new Criminal Justice B.S. program. Local law enforcement agencies (e.g., SJSO) have expressed support for this focused training.

#### Curriculum

The curriculum requires the development of only six (6) new specialized courses, leveraging the extensive general education and core Criminal Justice courses already in place. Core focus is on crime scene documentation, evidence collection, and forensic photography.

#### **Projected Outcomes**

Metric	Year 2	Year 3	Year 4
Degrees Awarded	10	15	20
Avg. Starting Salary	\$52,000	\$53,000	\$54,000

## **Financial Projections and Implementation**

- Capital Equipment & Needs: Minimal start-up capital required. The program can utilize existing Criminal Justice lab facilities. Equipment needs are limited to non-consumable items like cameras, evidence collection kits, and latent print materials.
- Operational Costs and Revenue: Revenue projections are based on an unduplicated enrollment projection of 70 students in the first four years, with a cost per student of \$6480 based on the credit hours and current cost of tuition per credit (\$108 in 2025). There is a low operational expense due to negligible capital costs, and adjunct or overload faculty developing and teaching the 6 new specialized courses. Based on this, the program is expected to be immediately revenue-positive.

#### Planning and Consultation

The planning process included consultation with local law enforcement, Florida Southwest College, and evidenced by a letter of support from the SJSO Forensic Crime Scene Supervisor.

#### Recommendation

The program is recommended for approval as it offers a high-value, low-cost specialization pathway that directly supports regional law enforcement workforce needs with minimal capital expenditure.

# 2. Cardiovascular Technology (A.S.)

Program Overviews	Details
Department	Allied Health
Degree Type	Associate in Science (A.S.)
Delivery Method	Face-to-Face (F2F) only
Target Implementation	Fall 2027
Program Access	Limited Access (Competitive Admission, Cohort Size: 12–25 students)
CIP Code	1351090100

#### **Rationale and Workforce Need**

The program addresses a critical, high-wage occupational shortage in regional healthcare for Cardiovascular Technologists, particularly in echocardiography and vascular sonography. It is a necessary addition to the college's Allied Health portfolio to serve the rapidly expanding healthcare sector in our region and complements the existing Diagnostic Medical Sonography program which will moved to the new building on the Palatka campus.

## **Workforce Data Highlights (Estimated)**

Occupation	SOC Code	Median Annual Salary (BLS)	Program Focus/Growth
Cardiovascular	29-	\$70,000	High demand; 10-12% job
Technologists	2031		growth expected

Projections for regional job openings for Cardiovascular Technologists and Technicians are robust. The range from the Florida Department of Economic Opportunity and Lightcast is in the range of 42 per year. Programs also exist at FSCJ and Concorde Career Institute.

#### Curriculum

This is a rigorous, multi-term program combining specialized didactic coursework, hands-on lab training, and extensive supervised clinical practice at affiliated hospitals. The curriculum requires specific health-science prerequisites (e.g., A&P) for program admission.

## **Projected Outcomes (Inferred based on 15-student cohort target)**

Metric	Year 2	Year 3	Year 4
Degrees Awarded	10	15	20
Avg. Starting Salary	\$68,000	\$70,000	\$72,000

# Financial Projections and Implementation

- Capital Equipment & Needs: The program requires high capital investment with dedicated and specialized medical imaging equipment (e.g., diagnostic-grade ultrasound/vascular systems). Initial equipment and lab facility costs are estimated to start from \$150,000 and up from Pipeline funding. Additionally, there will be a need for two credentialed, specialized full-time faculty (Program Director and Clinical Coordinator).
- Operational Costs and Revenue: The program is designed to be revenue-positive after the initial capital investment, and annual revenue projected to be in excess of \$200,000 with tuition and fees.

#### Planning and Consultation

The planning involved establishing clinical affiliation agreements with regional healthcare partners, which are essential for program accreditation and operation.

## Recommendation

The program is recommended for approval to fulfill a critical, high-wage workforce need. However, it is depending on the funding allocation for the significant specialized capital equipment investment required, and decision to move current program to Palatka.

# 3. Agribusiness Management (A.S.)

Program Overviews	Details
Department	Workforce
Degree Type	Associate in Science (A.S.)
Delivery Method	Combination of F2F / Online
Target Implementation	Fall 2026
Program Access	N/A (General Access)
CIP Code	1101010100

#### **Rationale and Workforce Need**

This STEM-focused program merges core business management skills (accounting, finance) with technical agricultural knowledge (horticulture, irrigation). It is crucial for supporting Florida's major agricultural industry and aims to **preserve the local rural economy** in the service district by retaining local students and connecting them to management roles in local farm operations.

# **Workforce Data Highlights (Provided)**

Occupation	SOC Code	Median Annual Salary (BLS)	Program Focus/Growth
Agricultural Managers	11- 9011	\$70,000	High demand for trained managers
Agribusiness Graduates	N/A	\$47,760 (Starting)	Supports local economic stability (per Gateway data)

Projections for regional job openings for Agricultural Managers from the Florida Department of Economic Opportunity and Lightcast are in the range of 9-15 new jobs per year in our region, not counting for the regular turnover of the current workforce (314-569 people) who retire, change jobs, leave the career.

#### Curriculum

The 60-credit program is balanced: General Education (15 credits), Common Courses (36 credits) covering both agricultural science (Soil Science, Horticulture) and business management (Accounting, Management, Internship), and Electives (9 credits). The curriculum supports articulation with the FCTC Certified Horticulture Professional certification and provides a solid pathway for students earning agriculture certifications at the CTE programs in high schools in all three counties in our service area.

### **Projected Outcomes (Provided)**

Metric	Year 2	Year 3	Year 4
Degrees Awarded	5	10	15
Graduates Employed	3	7	10
Avg. Starting Salary	\$46,500	\$48,250	\$50,500

# Financial Projections and Implementation

- Capital Equipment & Needs: Moderate capital investment. Requires resources for hands-on instruction (lab upgrades, specialized software, and training aids for horticulture and irrigation systems).
- Operational Costs and Revenue: Requires 1 specialized faculty with combined agriculture and business expertise to develop and instruct, as well as adjunct faculty. It is expected to be revenue-positive, offering a strong return by providing a pipeline of graduates into a vital local industry. With 60 credit hours required for the program, and 30 projected graduates in four years, there would be a minimum of \$194,400 in revenue which does not include students enrolled (but not graduated) in the program at that point.

## **Planning and Consultation**

The planning process was extensive (2019-2025) and collaborative, including:

- Local UF IFAS office
- Regional Ag Summit (May 2022)
- Consultation with other institutions (Abraham Baldwin Agricultural College, College of Central Florida)
- Feedback from local CTE staff.

#### Recommendation

The program is recommended for approval as a strategic, STEM-focused initiative that directly addresses local economic preservation and workforce development within the region's agricultural sector.