

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

December 4, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman
Ms. Denise M. Bramlitt, Putnam County, Vice-
Chairman
Mr. Wendell Davis, Clay County
Col. Mickey Duren, St. Johns County
Mary Ellen Webb, St. Johns County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

NOT PRESENT:

Mr. Ronald Coleman, Clay County

The meeting was held in the Board Room at the
Palatka Campus.

Chairman Nelson opened the meeting and called for
corrections or additions to the minutes of the previous
meeting. There being no corrections or additions, Ms.
Webb moved, seconded by Mr. Duren, to approve the
minutes of October 16, 2013 as submitted. Motion
carried (Bramlitt, Duren, Nelson, Webb — Yes).

Approved Minutes of
October 16, 2013
Meeting

There were no public comments.

Public Comment

There was no Attorney's Report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the
October and November (distributed at the meeting),
2013 Monthly Financial Statement, Revision to BAT
Fee, Write-Off of Tangible Personal Property,
Personnel Matters, and BID-SJR-14-2013 – Human
Patient Simulator (information only).

Mr. Duren moved, seconded by Ms. Bramlitt, to
approve Finance and Administration Items 1-4, as
submitted (a detailed listing is contained in the material
submitted by the Office of the Vice President for
Finance and Administration). Motion carried (Bramlitt,

Approved Finance
and Administration
Items 1 – 4

Duren, Nelson, Webb — Yes).

Administrator Service Awards were presented.

Chairman Nelson called a public hearing for consideration of Amendment to Board Rule SJR State Rule 5.03 (R2) College Continuing Contracts.

There being no comments from those present, Chairman Nelson adjourned the public hearing.

E.V.P. Miller reviewed and requested approval of Amendment to Board Rule SJR State Rule 5.03 (R2) College Continuing Contracts.

Ms. Bramlitt moved, seconded by Ms. Webb, to approve Executive Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Bramlitt, Duren, Nelson, Webb — Yes).

E.V.P. Miller referred Board members to a handout regarding the Settlement Agreement in the Barnes case between the College and Berkshire Planned Community Homeowners Association, Inc. She also reviewed the Facilities Update and the Facilities Usage for November 2013 (information only).

V.P. Brown reviewed and requested approval on St. Johns River State College Developmental Education Redesign Implementation Plan to include the following new courses for implementation Fall 2014: MAT 0022 Developmental Mathematics Combined, MAT 0055 Developmental Mathematics Module, MAT 0056 Developmental Mathematics Module, REA 0019 Developmental Reading Combined, REA 0055 Developmental Reading Module, REA 0056 Developmental Reading Module, ENC 00XX Developmental Writing Combined, ENC 0055 Developmental Writing Module, ENC 0056 Developmental Writing Module; changes to the Communications General Education Requirement for the Associate in Arts Degree effective Catalog year 2014-2015; closing the Florida School of the Arts Dance Studies/Dance Entertainment Degree (2512) effective Catalog year 2014-2015; New Courses effective Spring 2014: PET 2622 Care and Prevention of Athletic Injuries, SPM 2000 Introduction to Sport Management; New Courses effective Fall 2014: EDF

Public Hearing for consideration of Amendment to Board Rule SJR State Rule 5.03 (R2) College Continuing Contracts

Approved Executive Vice President Item 2

3660 Education and Public Policy in the United States, EDF 4490 Research in Educational Studies, EDF 4632 Sociology of Education, EDF 4781 Education Issues for the 21st Century, EDF 4810 Comparative and International Education, EDF 4932 Senior Capstone for Educational Studies; and Revisions to the Following Courses effective Fall 2014: ENC 1101 Composition I, ENC 1102 Composition II, AML 2010 American Literature I, AML 2020 American Literature II, AML 2601 African American Literature, ENL 2012 English Literature I, ENL 2022 English Literature II, LIT 2182 Modern Irish Literature. Dr. Brown also informed the Board of a Notice of Intention to Apply for Accreditation for the Florida School of the Arts by the National Association of Schools of Art and Design (information only).

Mr. Duren moved, seconded by Ms. Webb, to approve Academic Affairs Items 1 - 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Bramlitt, Davis (joined the meeting at 4:00 p.m.), Duren, Nelson, Webb — Yes).

Approved Academic
Affairs Items 1 - 6

V.P. Lebesch reviewed and requested approval of updated curriculum for the Computer Information Technology AS Degree and the following new College Credit Certificates: Geographic Information System, Help Desk Support Technician, and Information Technology Support Specialist; updated curriculum for the Internet Services Technology AS Degree and updated curriculum for the following College Credit Certificates: Web Development Specialist and Information Technology Administrator; new Computer Network Engineering Technology AS Degree and the following new College Credit Certificates: CISCO Network Infrastructure, Digital Forensics, Network Enterprise Administration, and Network Security; new courses: CAP2140 Data Forensics, CAP2141 Data Forensics II, CNT2500 Network/Data Communications, COP2700 Introduction to SQL, CTS2155 Customer Support Operations, DIG1109 Digital Imaging Fundamentals, DIG2101 Advanced Web Design, and DIG2561 Managing Technical Projects; and Criminal Justice Continuing Workforce Education courses: CWL0293 Law Enforcement Patrol for EOT Applicants and CWL0292 Criminal Investigations for EOT Applicants.

Ms. Bramlitt moved, seconded by Mr. Duren, to approve Workforce Development Items 1 - 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Davis, Duren, Nelson, Webb — Yes).

Approved Workforce
Development Items 1
– 5

V.P. Tingle reviewed and requested approval of renewing the Designation and Certification of the St. Johns River State College Foundation, Inc., as a direct support organization of the College and the 2012/2013 St. Johns River State College Foundation Audit.

Mr. Davis moved, seconded by Ms. Webb, to approve Development and External Affairs Items 1 - 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Development and External Affairs). Motion carried (Bramlitt, Davis, Duren, Nelson, Webb — Yes).

Approved
Development and
External Affairs Items
1 – 2

V.P. Tingle then presented the following items for review by the Trustees: SJR State College Foundation, Inc. 2013/2014 Officers and Board of Directors, IRS Return of Organization Exempt from Income Tax Form (Form 990), and Budget – College Support of Direct Support Organization’s Operating Expenses. Next, she presented the Association of Florida Colleges (AFC) Communications and Marketing Commission Awards received at the 2013 AFC Annual Convention (information only). She also gave an update on the Thrasher-Horne Center for the Arts as this is the tenth year. Tony Walsh shared highlights and information.

V.P. Humerick reviewed the copy of the *Preliminary Report of the Reaffirmation Committee* received after the October 22-24, 2013 SACS Visit. She expressed appreciation to all those who worked on it.

Research and
Institutional
Effectiveness

Trustee Nelson stated that the administration and staff at the College do an excellent job.

Trustee Comments

Trustee Duren stated that it is important to spend quality time with our families during the Christmas holidays because so much time is spent at work.

Trustee Bramlitt expressed appreciation to all the staff as well.

Trustee Webb congratulated those who received

service awards. She also thanked Julie Kelly and Billy Veczko for the information and preparation for the SACS visit and congratulated Dr. Humerick on the outcome.

Trustee Davis complimented the audit and the SACS team.

President Pickens informed the Board that the SACS team should take center stage.

President's Report

President Pickens informed the Board that VP Al Little is traveling to England to meet with Lloyds of London to negotiate the renewal of the insurance.

President Pickens informed the Board that graduation will be held on December 18th. Ralph Arza will be the guest speaker.

There being no further business, Chairman Nelson adjourned the meeting at 4:50 p.m.

Adjournment