

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

Meeting, Wednesday, December 5, 2018, 3:00 p.m., Board Room, **Palatka Campus**

**Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

- I. Call to Order
- II. Approval of Minutes of October 17, 2018 Meeting
- III. Public Comment
- IV. Recognition of Florida College System Activities Association (FCSAA) All-Academic Team – Dr. Gilbert Evans
- V. Palatka Campus Student Government Association (SGA) Update – Alan Rick, Student Activities Coordinator, and SGA Representatives
- VI. Attorney’s Report – “Accidental Disclosures of Confidential Information”
- VII. Old Business
- VIII. New Business
 - A. Senior Vice President – Melissa C. Miller, J.D.
 1. Action to Approve RFQ-SJR-11-2018 Prequalified Contractors – Certificate Renewals
 2. Action to Approve RFQ-SJR-12-2018 Prequalified Contractors – New Certificates
 3. Action to Accept Roof Replacement Project for Building L, St. Augustine Campus and Authorize Final Payment to Thomas May Construction
 4. Review Change Order #3 for Building F Renovation with Addition, Palatka Campus
 5. For Information Only -
 - Revisions to Procedure 1.5 Policy Statement on Discriminatory Harassment and Free Expression

- Revisions to Procedure 2.7 Professional Development and Growth
- Revisions to Procedure 3.33 Reporting Substantive Changes to SACS COC
- Revisions to Procedure 4.24 Contracts Procedure
- Revisions to Procedure 5.5 Athletics
- Revisions to SJR 3.24 Staff and Program Development
- Revisions to SJR 4.12 Solicitation and Advertising Materials
- Revisions to SJR 6.03 (R4) Standards of Conduct
- New Procedure 6.9 Thrasher-Horne Center Rental Usage
- New Board Rule SJR 3.39 Free Expression

6. Report on Facilities Usage for November 2018

B. Finance and Administration – Dr. Lynn Powers

1. Action to Accept Monthly Financial Report – October 2018
2. Action to Approve Write-Off of Tangible Personal Property
3. Action to Approve Personnel Matters
4. Action to Approve Testing Fees for Engineering/Manufacturing
5. Action to Approve Thrasher Horne Center Rental Fees
6. Operational Audit Report 2019-053 (Information Only)

C. Academic Affairs – Dr. Melanie Brown

1. Approval of the Republic of Ireland Study Abroad Proposal June 21-July 1, 2019
2. Approval of 2018 St. Johns River State College Developmental Education Accountability Report
3. 2019 Commemoration of 400 Years of African-American History as established by Public Law 115-102 (for information only)

D. Workforce Development – Dr. Anna Lebesch

1. Action to Approve Elimination of Computer Related Crime Investigations Associate in Science Degree
2. Action to Approve Curriculum Changes to the Criminal Justice Technology Associate in Science Degree
3. Action to Approve New Course CCJ 1010 Introduction to Criminology

- E. Student Affairs – Dr. Gilbert Evans
 - 1. See Item IV Above
 - 2. See Item V Above
 - 3. SJR State New Welcome Packets (for information only)
 - 4. Action to Approve Waiving Fees for 1000 SJR State Admission Applications

- F. Development and External Affairs – VP Caroline Tingle
 - 1. Action to Approve the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding
 - 2. Action to Approve Renewal of Designation and Certification of St. Johns River State College Foundation, Inc. as a direct support organization of the College
 - 3. Action to Approve the 2017-2018 St. Johns River State College Foundation Audit
 - 4. Pursuant to Section 1004.70, Florida Statutes, the following items are presented for Trustee review (for information only):
 - a. SJR State College Foundation, Inc. 2017-2018 Officers and Board of Directors
 - b. IRS Return of Organization Exempt from Income Tax Form 990
 - c. College support of direct support organization's operating expenses
 - d. Annual change in direct support organization's net asset as demonstrated by annual audit
 - e. Direct support organization's ability to cover indebtedness (both current & projected)
 - f. IRS Application for Recognition of Exemption Form
 - 5. Thrasher-Horne Center Revised Rental Reservation Agreement (for information only)
 - 6. Update on SJR State Social Media Campaign Activities (for information only)

- G. Faculty Senate – Mr. Clay Moore

- IX. President's Report

- X. Trustees' Comments

- XI. Adjournment