

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

Meeting, Wednesday, December 6, 2017, 3:00 p.m., Boardroom, **Palatka Campus**

**Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

- I. Call to Order
- II. Approval of Minutes of October 18, 2017 Meeting
- III. Public Comment
- IV. Recognition of SJR State Alumnus Tangie Archer as Recipient of the Association of Florida College's LeRoy Collins Award for Against the Odds – VP Caroline Tingle
- V. Attorney's Report – "Free Speech at Colleges and Universities"
- VI. Old Business
- VII. New Business
 - A. Senior Vice President – Ms. Melissa C. Miller
 1. Action to Approve RFQ-SJR-08-2017 Prequalified Contractors – Certificate Renewals
 2. Action to Approve RFQ-SJR-09-2017 Prequalified Contractors – New Certificates
 3. Public Hearing to Amend the Following Board Rule: SJR Board Rule 5.34 Military Leave
 4. Action to Approve Amendment to the Following Board Rule: SJR Board Rule 5.34 Military Leave
 5. For Information Only:
 - Procedure 2.10 College Faculty Personnel Duties
 6. Report on Facilities Usage for November 2017
 - B. Finance and Administration – Dr. Lynn Powers
 1. Action to Accept Monthly Financial Report – October 2017
 2. Action to Approve Write-Off of Tangible Personal Property

3. Action to Approve Personnel Matters
 4. Action to Approve Revisions to 2017-18 and 2018-19 College Calendar
 5. Action to Approve RFP for Banking Services
- C. Academic Affairs – Dr. Melanie Brown
1. Action to Approve St. Johns County Collegiate High School Contract
 2. Action to Approve 2017 St. Johns River State College Developmental Education Accountability Report
 3. Action to Approve Republic of Ireland Study Abroad Proposal April 28-May 9, 2018
 4. For Information Only:
 - a. Crosswalk of Florida School of the Arts Course Changes, effective Fall 2017
 - b. Academic Affairs Annual Report
- D. Workforce Development – Dr. Anna Lebesch
1. Action to Approve New Associate in Science Engineering Technology Degree
 2. For Information Only:
 - a. Xcel-IT Consortium Grant Publication
 - b. SJR State Xcel-IT Grant Report
- E. Development and External Affairs – VP Caroline Tingle
1. Action to Approve 2016/2017 St. Johns River State College Foundation Audit
 2. Action to Approve Renewal of Designation and Certification of St. Johns River State College Foundation, Inc. as a direct support organization of the College
 3. Pursuant to Section 1004.70, Florida Statutes, the following items are presented for Trustee review (for information only):
 - a. SJR State College Foundation, Inc. 2016/2017 Officers and Board of Directors
 - b. IRS Return of Organization Exempt from Income Tax Form 990
 - c. College support of direct support organization's operating expenses
 - d. Annual change in direct support organization's net asset
 - e. Direct support organization's ability to cover indebtedness (both current & projected)

4. St. Johns River State College Foundation Memorandum of Understanding (for information only)
5. See Item IV – Recognition of Tangie Archer (after Public Comment)
6. Recognition of SJR State winners in the Association of Florida College’s Communication and Marketing Commission Awards of Excellence:
 - FIRST place, Article/Story Pitch Resulting in Publication – “It’s a family affair,” an article published in the Times Union on April 19, 2017 about father/son nursing students William and Evan Frisbee
 - SECOND place, Social Media (unpaid) – “They Believed They Could” Facebook campaign spotlighting GED graduates of the Adult Education program
 - SECOND place, Specialty Advertising/Promotional Item – “Flat Viktor,” a Facebook campaign inspired by the *Flat Stanley* series of children’s books by Jeff Brown
 - FIRST place, Advertising Outdoor – “Start Smart” and “Go Big and Stay Home” oversized billboards placed in strategic locations throughout Clay County during the summer months

F. Faculty Senate – Mr. Clay Moore

VIII. President’s Report

IX. Trustees’ Comments

X. Adjournment