



ST. JOHNS RIVER STATE COLLEGE

JOE H. PICKENS, J.D., PRESIDENT
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PALATKA CAMPUS 5001 ST. JOHNS AVENUE
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ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

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SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

MEMORANDUM

TO: All Trustees

FROM: Joe H. Pickens, J.D.

DATE: November 29, 2023

RE: December 6, 2023, SJR State Board Meeting

The St. Johns River State College District Board of Trustees Meeting will be held on **Wednesday, December 6**, at the **Palatka Campus** in the Board Room **beginning at 2:00 p.m.**

Please review the enclosed material and if you have any questions, do not hesitate to call me. If you are unable to attend, please call me before noon on that date.

Thank you.

JHP/sms



ST. JOHNS RIVER STATE COLLEGE DISTRICT BOARD OF TRUSTEES

Meeting, Wednesday, December 6, 2023,
2:00 p.m., **Palatka Campus**, Board Room

MISSION STATEMENT

St. Johns River State College, an open-access, public institution of higher education in Northeast Florida, promotes excellence in teaching and learning to enrich the lives of its students and strengthen its community. The College offers certificates, associate and baccalaureate degrees, and provides high-quality education, training, and cultural opportunities to encourage scholarly achievement. St. Johns River State College delivers high-quality instruction through face-to-face and distance education modalities and creates a supportive learning environment that includes services and resources to enable all students to reach their educational goals.

**Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

- I. Call to Order
- II. Viking Spotlight – Recognition of Financial Aid Department by Dr. Edward Jordan
- III. Public Comment
- IV. Old Business
- V. Consent Agenda – Chairperson Rich Komando Action
The items on the consent agenda are routine business and are not expected to require discussion before action. Items will be enacted by one motion. Any Trustee can request a topic to be removed from the consent agenda and discussed further for separate action.
 - A. Minutes
 1. Approval of Minutes of October 18, 2023, Board Meeting
 - B. Chief Operating Officer – Dr. Melanie Brown
 1. Approval of Personnel Matters
 2. Approval of SJR State’s Annual Information Security Report
This document is exempt from Public Record.
 - C. Vice President for Finance – VP Randy Peterson
 1. Facilities Usage Report – October 2023
 2. Approval of Monthly Financial Report – November 2023
 - D. Vice President for Academic & Student Affairs – Dr. Edward Jordan
 1. Approval to Reactivate the Associate of Science in Computer Programming and Analysis effective August 2024
 2. Approval of Curriculum for following New Programs to be implemented August 2024:
 - a. Bachelor of Science in Criminal Justice, Applied Intelligence Studies
 - b. Bachelor of Applied Science in Information Systems Technology with concentration tracks in Cybersecurity and Software Application Development
 - c. Associate of Science in Paralegal

3. Approval of 2023-2024 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:
 - a. Christian Home Academy

VI. New Business

A. Vice President for Legal Affairs & Public Safety / General Counsel – Dr. Gilbert Evans – Information Agenda Item

1. Continuity of Operations Plan (COOP) Information
This document is exempt from disclosure under provisions of Section 281.301, Florida Statutes.

B. Chief Operating Officer – Dr. Melanie Brown – Action & Information Agenda Items

1. Program Development Update: Dr. Melanie Brown Action
 - a. Action to Approve continuing the baccalaureate exploration and development process in the following programs with targeted implementation in August 2025:
 - i. Bachelor of Science in Exceptional Student Education with infused ESOL and Reading Endorsements
 - ii. Bachelor of Science in Biological Sciences with optional concentration in Teaching High School Science
 - iii. Bachelor of Science in Human Services with optional concentration in Teaching High School Social Science
 - iv. Bachelor of Science in Entertainment Technology with specializations in Performance and Production
 - v. Bachelor of Science in Visual Media with Specializations in Animation and Digital Design
 - b. Information Only: Update on other programmatic areas still being explored for future implementation Information
2. Facilities Management & Planning: Director Gregg Gunderson Action
 - a. Action to Approve Annual Comprehensive Safety Inspection Report Fiscal Year 2023-2024
3. Institutional Advancement, Strategic Communications, & Student Recruitment: AVP Michelle Sjogren
 - a. Foundation
 - i. Information Only: SJR State Foundation Annual Report and Presentation Information
 - ii. Action to Approve the 2022-23 St. Johns River State College Foundation Audit Action
 - iii. Action to Approve the Internal Revenue Service Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2023) Action

- iv. Action to Approve the Internal Revenue Service Application for Recognition of Exemption Form 1023 Action
- v. Action to Approve to Renew the Designation and Certification of the St. Johns River State College Foundation, Inc., as a Direct Support Organization for the College Action
- vi. Action to Approve the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding Action
- b. Student Recruitment
 - i. Action to Approve a maximum of 750 targeted SJR State Application Fee Waivers for the 2024 recruiting season Action

C. Vice President for Finance – VP Randy Peterson – Action & Information Agenda Items

- 1. Facilities Items – presented by Director of Capital Assets and Risk Management Terry Thomas
 - a. Action to Approve Plans and Specifications for the Chiller Replacement Project, St. Augustine Campus Action
 - b. Action to Approve Plans and Specifications for the Library Restroom, Window Wall System, ADA/Life Safety Project, Palatka Campus Action
 - c. Action to Award RFQ-SJR-05-2023 for New Pre-Qualified Contractor Status for 2024 Action
 - d. Action to Award RFQ-SJR-06-2023 for Renewal of Pre-Qualified Contractor Status for 2024 Action
 - e. Information Only: Change Order #001, Garland DBS, Building V Re-Roof Project, Palatka Campus Information

D. Vice President for Academic & Student Affairs – Dr. Edward Jordan


- 1. Action to Approve Curriculum for following New Program to be implemented August 2024: Action
 - a. Associate of Science in Sonography

VII. President's Report

VIII. Trustees' Comments

IX. Adjournment

TO: Joe Pickens, J.D.
College President

FROM: Edward P. Jordan, Ph.D. 
Vice President for Academic and Student Affairs

DATE: November 11, 2023

RE: Viking Spotlight Agenda Item: December 6, 2023, District Board of Trustees Meeting

The following item is submitted for the Board of Trustees' consideration at the December 6, 2023, meeting:

Viking Spotlight:

Jack Hall, Assistant Vice President for Student Affairs, will introduce the leadership and several team members from the College's Financial Aid Department and share an update regarding the College's recent successful Federal Financial Aid Audit.

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

October 18, 2023

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson
Ms. Jan Conrad, Vice-Chairperson
Ms. Makayla Buchanan
Mr. Wendell Davis
Mr. Jim Reid
Mr. Jud Sapp

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary

Chairperson Komando called the meeting to order at 2:00 pm.

Meeting Call to Order

Chairperson Komando reviewed and requested approval of Agreement for Attorney Services with Douglas Law Firm.

Ms. Conrad moved approval of Agenda Item II. Ms. Buchanan seconded the motion. Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes). Chairman Komando welcomed new Board Attorney Jeremiah Blocker.

Approved Agreement for Attorney Services with Douglas Law Firm

There were no public comments.

Public Comment

There was no Old Business.

Old Business

Chairperson Komando requested approval of the Consent Agenda Items V.A-C:

Consent Agenda Items

A.1 - Minutes of September 20, 2023, Board Meeting

B.1-4 – Senior V.P./Chief Business Officer: Facilities Usage Report for September 2023; Monthly Financial Report – September 2023; Budget Amendments (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, Capital Outlay/Plant Fund 7); and Personnel Matters.

C.1-2 - Chief Academic Officer/Provost – Dr. Melanie Brown: 2023-2024 Early College Agreement between the District Board of Trustees of St. Johns River State College and public school districts (District School Boards of Clay, Putnam, and St. Johns Counties, and Florida School for the Deaf and the Blind); and new non-credit Criminal Justice courses CWL 0328 Advanced Traffic Homicide Investigations (80 hours)

and CWL 0327 Basic Traffic Homicide Investigations (80 hours).

Mr. Davis moved approval of Consent Agenda Items V.A-C. Ms. Buchanan seconded the motion. Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Consent
Agenda Items V.A-C

Dr. Lynn Powers welcomed Mr. Bob Olson, Executive Director, who gave an update on the Thrasher-Horne Center. President Pickens expressed appreciation to Mr. Olson. Mr. Olson noted that a tour will immediately follow the conclusion of the meeting.

Viking Spotlight

President Joe Pickens gave an update for information only on SJR State's September 24-28, 2023, SACSCOC On-Site Reaffirmation Visit Findings. There were no findings. He expressed appreciation to Drs. Humerick and Burns for their outstanding work. The QEP part was led by Dr. Ed Jordan and the co-directors Dr. Summer Garrett and Anastacia Hohrath. He expressed appreciation to the team. Trustees made comments.

SACSCOC Visit
Findings

Dr. Gilbert Evans reviewed and requested approval to Ratify Article 21 Benefits and Leave Revisions of the Collective Bargaining Agreement (CBA) between the District Board of Trustees of St. Johns River State College and the St. Johns River State College Chapter United Faculty of Florida.

Mr. Davis moved, seconded by Ms. Conrad, to approve Legal Affairs & Public Safety/ General Counsel Item VIII.A.1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President of Legal Affairs & Public Safety/General Counsel). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved V.P. Legal
Affairs & Public
Safety/General
Counsel Item VIII.A.1

VP Randy Peterson reviewed and requested approval of Financial Item to Change Signors on Capital City Bank Accounts effective November 1, 2023, from Dr. Lynn Powers to Dr. Melanie Brown, due to Dr. Powers' upcoming retirement.

Mr. Davis moved, seconded by Ms. Conrad, to approve Senior V.P./Chief Business Officer Financial Item VIII.B.1.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried

Approved Chief
Business Officer
Financial Item
VIII.B.1.a

(Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Ms. Terry Thomas reviewed and requested approval of Facilities Item the Ranked Short-List of Architectural Firms from RFQ-SJR-04-2023 for the Palatka Campus Remodel and Addition to the FloArts Buildings and she requested authorization to begin contract negotiations in rank order.

Mr. Davis moved, seconded by Ms. Buchanan, to approve Senior V.P./Chief Business Officer Financial Item VIII.B.2.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Chief
Business Officer
Financial Item
VIII.B.2.a

Ms. Terry Thomas reviewed and requested approval of Facilities Item to Accept Thrasher-Horne Center Interior Refurbishment Project as complete.

Mr. Davis moved, seconded by Ms. Conrad, to approve Senior V.P./Chief Business Officer Personnel Item VIII.B.2.b, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Chief
Business Officer
Financial Item
VIII.B.2.b

President Pickens noted his reflections on the good team of people attending this meeting and expressed his appreciation.

President's Report

President Pickens noted Dr. Powers' upcoming retirement. She will consult during November and December. A retirement party will be held on October 31 at 2:00 pm. He invited the Trustees to attend.

President Pickens reminded the Trustees that the next Board meeting is scheduled on December 6 and will be held in Palatka.

President Pickens gave an update on the status of the volleyball team.


Trustee comments were made.

Trustee Comments

Chairperson Komando adjourned the meeting at 3:05 p.m.

Adjournment

TO: Joe Pickens, J.D.
College President

FROM: Melanie Rosen Brown, Ph.D. 
Chief Operating Officer

DATE: November 28, 2023

RE: CONSENT Agenda Items
December 6, 2023, District Board of Trustees Meeting

The following item is submitted for the Board of Trustees' consideration at the December 6, 2023, meeting:

1. ***Approval of Personnel Matters***
2. ***Approval of SJR State's Annual Information Security Report***

Note: This item is exempt from Public Record. Documentation to be distributed to members of SJR State's District Board of Trustees only.

DISTRICT BOARD OF TRUSTEES**PERSONNEL MATTERS****BOARD MEETING: December 6, 2023**

NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
John Etienne	FT - Administrator	Retire	N/A	12/31/23

NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Jennifer Bass	FT - Faculty	Resignation	N/A	12/11/23
Douglas Rider	FT - Faculty	Resignation	N/A	10/16/23
Ricky Webb	FT - Faculty	Retirement	N/A	12/31/23
Hancel Woods	FT - Faculty	Retirement	N/A	12/31/23

NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Tammy Bartelli	FT-Para-professional	Promotion	PS - Grade 114	11/01/23
Charlene Bennett	FT-Para-professional	Promotion	PS - Grade 114	11/01/23
Katherine Brown	FT-Para-professional	Promotion	PS - Grade 114	11/01/23
Colby Hazouri	FT-Para-professional	Hire	PS - Grade 115	11/01/23
Alma Johnson	FT-Para-professional	Resignation	N/A	12/15/23
Niquilla McCaskill	FT-Para-professional	Hire	PS - Grade 111	11/13/23

NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
James Griffith	PT - Professional Support	Hire	\$37/hr	09/15 - 12/19/2023

NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Chester Barkley	FT - Career Service	Hire	CS - Grade 105	11/13/23
Sarah Daugherty	FT - Career Service	Resignation	N/A	12/08/23
Courtney Mattox	FT - Career Service	Promotion	CS - Grade 109	11/01/23

NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Lousie Johanboeke	PT - Career Service	Rehire	\$15.92/hr	12/04/23 - 01/19/24
Cynthia Gullo	PT - Career Service	Rehire	\$15.92/hr	12/04/23 - 01/19/24

MISCELLANEOUS

2. Request approval for the below to volunteer as for the College beginning 11/2/2023:

Kelley Prince

Kimberly Potter




ST. JOHNS RIVER

S T A T E C O L L E G E

Memorandum

TO: Joe Pickens, J.D.
President

FROM: Randy Peterson
Vice President for Finance 

DATE: November 28, 2023

RE: Consent Agenda Items: December 6th, 2023, District Board of Trustees Meeting

The following **Consent** items are submitted for the Board of Trustees' consideration at the December 6th, 2023, meeting:

CONSENT AGENDA ITEMS:

1. Facilities Usage Report – October 2023
2. Approval of Monthly Financial Report – November 2023 (reports to follow in an email)



ST. JOHNS RIVER

S T A T E C O L L E G E

MEMORANDUM

To: Mr. Randy Peterson
VP for Finance

From: Travas Sheridan
Property and Risk Manager *TS*

Date: November 27, 2023

Subject: Report on Facilities Use for October 2023

For the month of October 2023:

Putnam Republican Club	Palatka
Daytona State College – DCF exams	Palatka
CC's Motorcycle Training	Palatka
Ross Jones Baseball Camps	Palatka
Fellowship of Christian Athletes	Palatka
Peniel Baptist Academy (volleyball)	Palatka

ST. JOHNS RIVER STATE COLLEGE
BALANCE SHEET
As of November , 30, 2023

			FUND TYPE					
			GENERAL CURRENT	RESTRICTED CURRENT	AUXILIARY	SCHOLARSHIP	AGENCY	UNEXPENDED PLANT
	TOTAL							
Assets								
1 Cash	\$ 21,456,710	\$ (523,885)	\$ 522,473	\$ 7,108,918	\$ 418,201	\$ 2,479,155	\$ 11,451,848	
2 Cash Equivalents	818	818	-	-	-	-	-	-
3 Certificates of Deposit	13,000,000	13,000,000	-	-	-	-	-	-
4 Accounts Receivable	4,082,693	3,529,963	175,644	16,346	86,388	-	274,352	
5 Inventories	368,505	-	-	368,505	-	-	-	-
6 Due From Component Unit	-	-	-	-	-	-	-	-
7 Prepaid Assets	-	-	-	-	-	-	-	-
8 Other Assets	2,600	2,600	-	-	-	-	-	-
9 Due from State	6,194,851	-	-	-	-	-	6,194,851	
10 Total Assets	45,106,177	16,009,496	698,117	7,493,769	504,589	2,479,155	17,921,051	
11 Deferred Outflow of Resources	7,828,883	7,828,883	-	-	-	-	-	-
Liabilities								
12 Net Pension Liability	22,185,954	22,185,954	-	-	-	-	-	-
13 Compensated Absences Payable	2,122,031	2,122,031	-	-	-	-	-	-
14 Other Post Employment Benefit Payable	2,134,569	2,134,569	-	-	-	-	-	-
15 Deferred Revenue	3,005	-	-	3,005	-	-	-	-
16 Payables	2,662,625	52,057	11	45,752	20,678	2,479,155	64,972	
17 Due to Other Funds	-	-	-	-	-	-	-	-
18 Total Liabilities	29,108,184	26,494,611	11	48,757	20,678	2,479,155	64,972	
19 Deferred Inflow of Resources	2,118,417	2,118,417	-	-	-	-	-	-
20 Fund Balance	21,708,459	(4,774,649)	698,106	7,445,012	483,911	-	17,856,079	
21 Amount Expected to be Financed in Future Years	20,700,277	20,700,277	-	-	-	-	-	-
22 Adjusted Fund Balance	42,408,736	15,925,628	698,106	7,445,012	483,911	-	17,856,079	

ST. JOHNS RIVER STATE COLLEGE
SUMMARY OF INCOME AND EXPENDITURES
UNRESTRICTED CURRENT FUND
For the Month Ended November 30, 2023

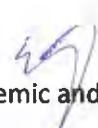
CURRENT YEAR 2023-2024					FY % 41.7%	PRIOR YEAR 2022-2023
	Current Budget	Year to Date Activity	Unobligated Balance	Act %		Year to Date Activity
Revenue:						
1 Tuition and Fees	\$ 9,112,390	\$ 7,197,333	\$ 1,915,057	79.0%	\$	6,472,026
2 State Support	36,875,027	13,403,402	23,471,625	36.3%		9,637,921
3 Local Support	1,624,979	1,215,679	409,300	74.8%		864,658
4 Other Sources	1,474,500	645,160	829,340	43.8%		161,442
5 Total Revenue	49,086,896	22,461,574	26,625,322	45.8%		17,136,047
Expenditures:						
6 Salaries	24,045,963	10,244,725	13,801,238	42.6%		9,619,564
7 Benefits	8,130,488	3,536,931	4,593,557	43.5%		2,860,637
8 Total Salaries & Benefits	32,176,451	13,781,656	18,394,795	42.8%		12,480,201
9 Materials and Supplies	2,441,013	1,192,824	1,248,189	48.9%		897,459
10 Contracted Non Instructional	1,749,829	692,680	1,057,149	39.6%		651,814
11 Utilities	1,256,191	480,050	776,141	38.2%		521,955
12 Repairs and Maintenance	1,308,260	593,700	714,560	45.4%		482,218
13 Professional Fees	329,693	63,394	266,299	19.2%		86,536
14 Insurance	1,095,200	608,927	486,273	55.6%		583,854
15 Technology Services	239,781	81,768	158,013	34.1%		88,723
16 Travel	349,708	93,934	255,774	26.9%		70,130
17 Advertising	133,392	49,527	83,865	37.1%		53,487
18 Other Services	771,408	307,657	463,751	39.9%		278,138
19 Other Current Charges	840,774	550,491	290,283	65.5%		504,526
20 Total Current Expenses	10,515,249	4,714,952	5,800,297	44.8%		4,218,840
21 Capital Outlay	2,048,455	479,160	1,569,295	23.4%		215,340
22 Transfers	-	-	-	0.0%		-
23 Total Expenditures	44,740,155	18,975,768	25,764,387	42.4%		16,914,381
Net Revenues and						
24 Expenditures	\$ 4,346,741	\$ 3,485,806			\$	221,666
Budgeted Ending Adjusted						
25 Fund Balance *	\$ 16,786,564					

* excludes Amount to be Financed in Future Years of \$20,700,277

ST. JOHNS RIVER STATE COLLEGE
SUMMARY OF INCOME AND EXPENDITURES
RESTRICTED CURRENT FUND
For the Month Ended November 30, 2023

CURRENT YEAR 2023-2024				FY % 41.7%	PRIOR YEAR 2022-2023
	Current Budget	Year to Date Activity	Unobligated Balance	Act %	Year to Date Activity
Revenue:					
1 Federal Support	\$ 731,790	\$ 228,484	\$ 503,306	31.2%	\$ 308,677
2 Student Fees	634,590	506,480	128,110	79.8%	456,364
3 State Support	109,807	47,748	62,059	43.5%	46,652
4 Other Sources	-	-	-	0.0%	127
5 Total Revenue	1,476,187	782,712	693,475	53.0%	811,820
Expenditures:					
6 Salaries	593,531	254,071	339,460	42.8%	271,846
7 Benefits	213,775	69,187	144,588	32.4%	67,541
8 Total Salaries & Benefits	807,306	323,258	484,048	40.0%	339,387
9 Materials and Supplies	436,150	101,868	334,282	23.4%	53,821
10 Contracted Non Instructional	-	-	-	0.0%	-
11 Repairs and Maintenance	3,264	3,264	-	0.0%	-
12 Professional Fees	32,700	11,625	21,075	35.6%	6,420
13 Technology Services	24,220	18,470	5,750	76.3%	23,093
14 Travel	210,993	36,070	174,923	17.1%	31,852
15 Advertising	-	-	-	0.0%	-
16 Other Services	122,074	52,439	69,635	43.0%	51,662
17 Other Current Charges	11,444	10,365	1,079	90.6%	6,948
18 Total Current Expenses	840,845	234,101	606,744	27.8%	173,796
19 Capital Outlay	9,883	1,357	8,526	13.7%	80,166
20 Total Expenditures	1,658,034	558,716	1,099,318	33.7%	593,349
21 Net Revenues and Expenditures	\$ (181,847)	\$ 223,996			\$ 218,471

TO: Joe Pickens, J.D.
College President

FROM: Edward P. Jordan, Ph.D. 
Vice President for Academic and Student Affairs

DATE: November 11, 2023

RE: Consent Agenda Item: December 6, 2023, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the December 6, 2023, meeting:

1. **Action to approve the reactivation of the Associate of Science in Computer Programming and Analysis effective August 2024**
2. **Action to approve the curriculum for the following new programs to be implemented August 2024:**
 - a) Bachelor of Science in Criminal Justice, Applied Intelligence Studies
 - b) Bachelor of Applied Science in Information Systems Technology with concentration tracks in Cybersecurity and Software Application Development
 - c) Associate of Science in Paralegal
3. **Action to approve the 2023-2024 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:**
 - a) Christian Home Academy

Computer Programming & Analysis (2011)

ASSOCIATE IN SCIENCE DEGREE

This program prepares graduates for entry-level work as business applications programmers or analysts. Graduates possess knowledge of general computer concepts and data processing fundamentals and skills in programming, accounting, and systems analysis and design. The practical applications skills in business programming enable graduates to pursue careers in business programming, systems analysis, or management. Students who plan to pursue the B.S. degree will need additional general education courses to meet university requirements.

The Computer Programming and Analysis can be completed on campus or online.

If you need additional information after seeing an advisor, please send an e-mail to BCCInfo@sjrstate.edu.

GENERAL EDUCATION COURSES:

<i>Communication</i>	3
+ ENC 1101 – Composition I	
<i>Humanities (choose one of the following)</i>	3
ARH 1000 – Art Appreciation	PHI 2010 – Intro. to Philosophy
MUL 1010 – Music Appreciation	+ HUM 2020 – Intro. to Humanities
THE 1000 – Theater Appreciation	
<i>Mathematics (choose one of the following; recommended class is in bold)</i>	3
MGF 1130 – Mathematical Thinking	+ MAC 1105 – College Algebra
+ STA 2023 – Elementary Statistics	+ MAC 2311 – Analytic Geometry & Calc. I
<i>Natural Science (choose one of the following; recommended classes are in bold)</i>	3
CHM 1020 – Introduction to Chemistry	* BSC 2010 – General Biology I
ESC 1000 – Earth and Space Science	* BSC 2085 – Human Anat. & Physiology I
EVR 1001C – Intro. to Environ. Science	+*CHM 1045 – General Chemistry I
+ PHY 1020 – Intro. to Physics	+*PHY 1053 – General Physics I
* AST 1002 – Intro. to Astronomy	+*PHY 2048 – Physics I with Calculus
* BSC 1005 – Intro. to Biology	
<i>Social Science (choose one of the following)</i>	3
AMH 2010 – U.S. History to 1877	POS 1041 – U.S. Federal Government
AMH 2020 – U.S. History since 1877	

DEGREE SPECIFIC COURSES:

CGS	1060	Computer Concepts	3
CET	1178C	Computer Hardware Support	3
CET	2179C	Computer Software Support	3
CGS	1540	Database Fundamentals	3
CGS	1100	Microcomputer Applications	3
CIS	2321	Information Systems	3
COP	1000	Intro to Programming in Python	3
COP	2551	Object Oriented Programming with Java I	3
COP	2220	Programming in C	3
COP	2224	Programming in C++	3
COP	2360	Programming in C#	3
COP	2657	Mobile Application Development I	3
COP	2830	Web Programming Languages	3
CTS	1134	Intro to Networking	3
CTS	1387	Introduction to Linux	3

REQUIRED TOTAL CREDIT HOURS

60

+Qualifying placement score or prerequisite course required. See course description for details.

*Corequisite lab required. See course description for details.

Criminal Justice – Applied Intelligence Studies (####)

BACHELOR OF SCIENCE DEGREE

This program prepares students for employment throughout the criminal justice system at all levels of government (local, state, and federal) and related private-sector fields. The program focuses on intelligence studies, encouraging critical thinking and criminal analysis for law enforcement, criminal investigations, evidence gathering, and crime prevention purposes. Building on an analytical foundation, students will assess present-day concerns related to the criminal justice field through theoretical perspectives and advanced technologies. In addition to preparing graduates for work as intelligence analysts, this program will provide current law enforcement and corrections officers with preparation for leadership roles within their agencies.

The Criminal Justice – Applied Intelligence Studies degree program is offered primarily online.

For more information, call (904) 808-7490.

GENERAL EDUCATION COURSE 36

(Refer to Associate in Arts general education requirements)

LOWER-LEVEL COURSES 42

REQUIRED LOWER-LEVEL SPECIALIZED COURSES 18

	CCJ	1010	Introduction to Criminology.....	3
	CCJ	1020	Introduction to Criminal Justice.....	3
	CGS	1100	Microcomputer Applications Software.....	3
	CJE	1006	Police and Society.....	3
+	CJL	1062	Constitutional Law.....	3
	CJL	1100	Criminal Law.....	3

ADDITIONAL LOWER-LEVEL COURSES 24

24 additional credits of articulated lower-level courses that are AA electives or have a CCJ, CJC, CJE, CJL or DSC prefix

UPPER-DIVISION REQUIREMENTS 42

CCJ	3081	Combating Cybercrime	3	
CCJ	3484	Ethics in Policing and Intelligence	3	
CCJ	3621	Patterns in Criminal Behavior	3	
CCJ	3691	Sex Offenses and the Offender	3	
+	CCJ	4014	Crime in America	3
CCJ	4032	Crime and the Media	3	
CCJ	4072	Crime Mapping and Analysis	3	
CCJ	4644	White Collar Crime	3	
CJE	3732	Criminal Intelligence	3	
CJE	4663	Crime Analysis I	3	
CJE	4692	Technology and Crime	3	
+	CJE	4734	Intelligence Collection Strategies	3
CJJ	3545	Social Problems of Youth	3	
CJL	4513	Forensic Analysis of Juries	3	

REQUIRED TOTAL CREDIT HOURS 120

+ Prerequisite course may be required. See course descriptions in Catalog.

CCJ 3081

Combating Cybercrime

(3 credits – 3 hours)

Cybercrime has been with us since the advent of the computer. However, as our reliance on computers and internet of things (IOT) has grown, the amount of cyber-related crime and malfeasance has grown exponentially. Computers have allowed criminals to “scale-up” their reach and the consequences and financial gains of their plunders. Accordingly, every state and the federal government have enacted laws prohibiting unauthorized use of computers, and in recent years, governments have tried to harmonize these laws internationally.

CCJ 3484

Ethics in Policing and Intelligence

(3 credits – 3 hours)

This course explores ethics for both the criminal justice system and intelligence professionals. It will compare and contrast the differing roles ethics plays in policing and intelligence communities. The course probes significant past and current events to illuminate issues relevant to ethics in intelligence and policing.

CCJ 3621

Patterns of Criminal Behavior

(3 credits – 3 hours)

Review the nature and extent of the crime problem in America. The course concentrates on major patterns of offender behavior, including crimes of violence, property crimes, economic, syndicated, political crimes, and consensual crime.

CCJ 3691

Sex Offenses and the Offender

(3 credits – 3 hours)

Comprehensive overview of psychological, sociological, and legal issues related to sexual offenses. Additionally, the sexual offenders and

different typologies of the sex offender will be addressed.

CCJ 4014

Crime in America

(3 credits – 3 hours)

A survey of crime and criminality in the United States, with an emphasis on crime data, its weaknesses, and types of criminal behavior.

Prerequisite: CJE 1006 Police and Society

CCJ 4032

Crime and the Media

(3 credits – 3 hours)

Relationship among media crimes, criminals, and the criminal justice system. Specifically, the impact of the media & media attention on the operations of the criminal justice system will be examined.

CCJ 4072

Crime Mapping and Analysis

(3 credits – 3 hours)

This course is designed to introduce the student to crime mapping (coordinate tracking of criminal events and GIS) and crime analysis (the statistical evaluation of criminal events and criminal intelligence). The student will work with crime data, coordinate data, UCR data and gathered intelligence, to understand correct force deployment and response to crime, for crime-prevention and solvability. The student will also be introduced to serialized crime identification, recognition, and response.

CCJ 4644

White Collar Crime

(3 credits – 3 hours)

An examination of both individual criminality in the course of one's occupation and the crimes of formal organizations and corporations. Attention will be placed on the nature of the societal reaction to these "upper class" illegalities.

CJE 3732**Criminal Intelligence****(3 credits – 3 hours)**

This course focuses on the production of intelligence from the analysis of multiple and diverse sources of information and on its use by formal and informal intelligence agencies. Emphasis is placed on the role of local public safety and security personnel and organizations as both producers and consumers of intelligence and on their relationship to the formal intelligence agencies.

CJE 4663**Crime Analysis 1****(3 credits – 3 hours)**

An introductory course in the utilization of the computer in criminal justice agencies, including an overview of hardware and software components of general-purpose computer systems. No prior knowledge of any phase of data processing or computer science is assumed.

CJE 4692**Technology and Crime****(3 credits – 3 hours)**

This course will introduce the student to recent advances in technology that impact investigations and crime prevention. the course will examine strategic-level technologies such as databases, GIS systems, crime mapping by computer, etc. the course will examine ways in which technology assists law enforcement on a tactical level, through such innovations as in-car laptops, advanced communications devices, night-vision systems, etc. students who lack a thorough background in computers will benefit from this courses overview of technology basics. While not a prerequisite, this course will provide a basis for a later course dealing with cyber-crime. Students will learn about the nationwide databases that share information, such as NCIC and AFIS, and how agencies are

using database technology to combat the problems of fragmentation. Students will learn about geographic profiling and GIS systems, and their use on a strategic level.

CJE 4734**Intelligence Collection Strategies****(3 credit – 3 hours)**

This course examines the formal intelligence collection process with emphasis on open source and human intelligence. Students will become familiar with the process of developing comprehensive strategies to produce intelligence by satisfying levied requirements using a variety of intelligence sources available to local public safety and security personnel.

Prerequisite: CJE 4663 Crime Analysis I**CJJ 3545****Social Problems of Youth****(3 credits – 3 hours)**

An overview of contemporary social issues of youth with special focus on the influence of violence in schools, family violence and neglect, and general patterns of youth violence. Influence and effects of substance abuse are examined. The formation and impact of gangs, gang behavior and gang culture are analyzed.

CJL 4513**Forensic Analysis of Juries****(3 credits – 3 hours)**

This course will focus on the modern American jury and will include an in-depth analysis of current research related to jury selection, decision-making, and group dynamics.

Information Systems Technology (####)

BACHELOR OF APPLIED SCIENCE DEGREE

This program provides students with the skills required to successfully design, plan, implement, and manage Computer and Information Systems. Students will receive instruction in computer architecture, programming, and systems analysis; networking; telecommunications; cryptography; security system auditing and design; applicable law and regulations; risk assessment and policy analysis; contingency planning; user access issues; investigation techniques; and troubleshooting. Students will gain knowledge and skills needed to manage cybersecurity infrastructure. Students will choose one of two specializations – Cybersecurity or Software Application Development.

This program uses a 2+2 model requiring the completion of an associate degree or higher with 60 transferable credits from an accredited 4-year college or university for entry into the program. Students who earn an AS in Computer Programming & Analysis or Network Systems Technology or an AA degree from SJR State should choose their general education and lower-division courses carefully to align with the requirements of this program.

The Information Systems Technology program combines in-person and online courses.

If you need additional information after seeing an advisor, please send an email to BCCInfo@SJRstate.edu.

GENERAL EDUCATION REQUIREMENTS* **36**

(Refer to Associate in Arts general education requirements)

LOWER-LEVEL COURES **45**

REQUIRED LOWER-LEVEL SPECIALIZED COURSES **12**

CGS	1060	Introduction to Computer Concepts	3
CGS	1100	Microcomputer Applications Software	3
COP	1000	Introduction to Computer Programming	3
CNT	1001	Introduction to Networking	3

ADDITIONAL LOWER-LEVEL COURSES** **33**

Choose 33 additional credits from CAP, CET, CGS, CIS, CNT, COP, CTS, DIG, ISM, or any other lower-division transfer courses.

Note: Students pursuing the Cybersecurity Specialization should complete the AS in Network Systems Technology or take CET 1600C, CET 2610C, and CET 2660C as part of their lower-division electives to satisfy prerequisites for the specialization. Students pursuing the Software Application Development Specialization should complete the AS in Computer Programming & Analysis or take COP 2220, COP 2360, and COP 2551 and COP 2805 as part of their lower-division electives to satisfy prerequisites for the specialization.

UPPER-DIVISION REQUIREMENTS **21**

CAP	3104	Human-Computer Interaction	3
CIS	3080	Introduction to Cloud Computing	3
CIS	3523C	Managing IT Projects	3
CIS	4365	Computer Security Policies and Disaster Preparedness	3
CIS	4512	Information Security and Risk Management	3
CIS	4891	Senior Capstone Project or Internship	3
COP	3703	Database Design and Architecture	3

SPECIALIZATION – CHOOSE ONE** **18**

CYBERSECURITY SPECIALIZATION:

CIS	3360	Principles of Information Security	3
+ CNT	3406	Enterprise Security	3
+ CNT	4514	Wireless and Mobile Computing	3
+ CNT	4708C	Advanced Network Traffic Analysis	3
ISM	3321	Cybersecurity Fundamentals	3
+ ISM	4322C	Advanced Cybersecurity	3

SOFTWARE APPLICATION DEVELOPMENT SPECIALIZATION:

+ CIS	3641C	Cloud Development Essentials	3
+ CIS	4651C	Cloud Deployment and Operations	3
+ COP	3538	Data Structures for IT	3
+ COP	4655C	Mobile Application Development	3
+ COP	4813	Web Applications Programming	3
CTS	4457	Data Visualization and Communication	3

Information Systems Technology (####)

BACHELOR OF APPLIED SCIENCE DEGREE

REQUIRED TOTAL CREDIT HOURS

120

+ Prerequisite course may be required. See course descriptions in Catalog.

*The AS degrees in Computer Programming & Analysis and Network Systems Technology contain 15 general education credits; students pursuing the BS who enter with an AS will be required to take 21 additional general education courses.

** The AS degrees in Computer Programming & Analysis and Network Systems Technology contain 45 credits of lower-division courses which can be used toward satisfying these requirements.

CAP 3104

**Foundations of Human-Computer Interaction
(3 credits – 3 hours)**

In this course, students learn the foundational concepts of Human-Computer Interaction (HCI), including human-centered design principles and interaction, modalities, design guidelines and heuristics, and interface evaluation techniques.

CGS 1540

**Database Fundamentals
(3 credits – 3 hours)**

In this course, students are taught relational database design and how to create powerful applications using the Microsoft Access software package. Students are presented with topics such as designing, creating, and modifying tables, queries, forms, and reports with emphasis on business applications.

CIS 3080

**Introduction to Cloud Computing
(3 credits – 3 hours)**

This course provides an in-depth examination of how to manage and reduce IT-associated risks. The course provides an overview of risk management and its implications on IT infrastructures.

CIS 3360

**Principles of Information Security
(3 credits – 3 hours)**

This course provides an introduction and overview of security issues for organizational and institutional computing, physical, software and computing systems security will be discussed. Students will be required to perform introductory security analyses, write code to automate some security preparedness tasks, and set up a protection scheme for a simple PC computer.

CIS 3523C

**Managing IT Projects
(3 credits – 4 hours)**

This course provides an overview of the tools and concepts needed to lead an information technology project team using the methodology phases: define, measure, analyze, improve, and control. The course provides understanding of how to implement, perform, interpret, and apply these concepts.

CIS 3641C

**Cloud Development Essentials
(3 credits – 4 hours)**

This course is designed to help students gain technical expertise in development with cloud technologies. Throughout the course, students will explore scenarios that provide opportunities to build a variety of infrastructures using cloud developer technologies. Students will build apps through code driven languages and secure them in a cloud environment. In addition, students will use functions, containers, and application program interfaces to build cloud solutions.

Prerequisite: CIS 3080

CIS 4365

**Computer Security Policies and Disaster Preparedness
(3 credits – 3 hours)**

When an organization's functioning is interrupted by disasters, accidents, or natural events, a loss of data and /or productivity may occur. The impact on the organization is determined by how prepared IT is for dealing with these disruptions. This course provides a foundation in formulating computer security policies and preparing a disaster recovery / business continuity plan.

CIS 4512**Information Security and Risk Management
(3 credits – 3 hours)**

This course provides an in-depth examination of how to manage and reduce IT-associated risks. The course provides an overview of risk management and its implications on IT infrastructures.

CIS 4651C**Cloud Deployment and Operations
(3 credits – 4 hours)**

This course covers a flexible collection of software and programmatic delivery practices for cloud infrastructures. Students will learn how software and tools can improve deployment speed, consistency, and reliability by orchestrating cloud services and automated, repeatable cloud deployments. Topics cover but are not limited to infrastructure as a code (IAC), continuous integration/continuous delivery (CI/CD), and artificial intelligence/machine learning (AI/ML) deployments via cloud services for forecasting, data analytics, computer vision, and natural language processing (NLP).

Prerequisite: CIS 3641C

CIS 4891**Senior Capstone Project or Internship
(3 credits – 3 hours)**

This course is designed for students preparing to graduate. Students will be required to demonstrate their knowledge and skills applicable to their degree core competencies and outcomes. The course provides a cooperative work experience opportunity or a directed project learning activity related to the student's academic major.

CNT 3406**Enterprise Security
(3 credits – 3 hours)**

This course covers the issues of providing computer security in an enterprise

environment. Students will learn the threats to any enterprise and how to properly address these threats with an appropriate response.

Prerequisite: CIS 3360

CNT 4514**Wireless and Mobile Computing
(3 credit – 3 hours)**

Students will study wireless and emerging network technologies. They will examine the effects of mobility on network issues such as architecture, security, privacy, file systems, resource discovery, resource management (including energy usage), personal online identities, and other areas. Students will acquire hands-on experience with mobile and sensor platforms using Wi-Fi analyzers and Wireless scanners.

Prerequisite: CIS 3360

CNT 4708C**Advanced Network Traffic Analysis
(3 credits – 4 hours)**

Students explore, define, implement, and troubleshoot advanced information technologies that relate to networking. Students concentrate on researching, presenting, and developing skills related to these technologies.

Prerequisite: CET 2610C

COP 3538**Data Structures for IT
(3 credits – 3 hours)**

The course formalizes the concepts of algorithm and time complexity. Data structures such as heaps, lists, queues, stacks, and various forms of trees are covered. Students design and analyze algorithms. Numerous classic algorithms are covered.

COP 3703

**Database Design and Architecture
(3 credits – 3 hours)**

This course is an in-depth study of database management systems. The course focuses on the relational database which is the most common model used by businesses. The key topics include an overview of database systems, database design, the relational model, physical design, indexing, transaction management, concurrency management, recovery, and tuning. In addition, some non-relational topics will be addressed such as data warehousing, decision support, and data mining databases.

COP 4655C

**Mobile App Development
(3 credits – 4 hours)**

This course covers development techniques for mobile devices with a concentration on current technology, including current frameworks and tools. Covers the components for mobile device applications including user interfaces, data persistence, application packaging, various sensors including location, API access, ads, permissions, and push notifications. A project will provide the opportunity to apply learned knowledge to a working mobile application.

COP 4813

**Web Applications Programming
(3 credits – 3 hours)**

This course introduces students to advanced concepts in the creation of applications utilizing the web. Students will be exposed to topics such as client-server communications, dynamic data presentation, software design, planning, and architecture. Students will get knowledge and practice in designing applications which utilize web technology created using enterprise-level programming languages and tools.

CTS 1134

**Introduction to Networking
(3 credits – 3 hours)**

The course introduces students to the basics of networking technology concepts. The students will study different types of networking hardware and devices, IP addressing, media and design, topology, OSI layer, and structure cabling. The student will learn basic concepts of data communications.

CTS 4457

**Data Visualization and Communication
(3 credits – 3 hours)**

During the first half of the course, students will learn how to make more effective visualizations of data. They will gain deeper insight into the data and learn how to better communicate that insight to others. Students will learn new ways to display data, applying fundamental principles of design and human cognition to choose the most effective way to display different kinds of data. In the second half of the course, students will focus on storytelling, turning complex data into a visual story.

ISM 3321C

**Cybersecurity Fundamentals
(3 credits – 4 hours)**

This course covers the management of information security problems including attack methods, detection and prevention techniques, cryptography, firewalls, intrusion detection systems, security policies, risk management, and incident response.

ISM 4322C

**Advanced Cybersecurity
(3 credits – 4 hours)**

This course covers advanced knowledge and awareness of cybersecurity. The content of the course focuses on web attacks, wireless network defense, session hijacking, mobile device security, and Internet of Things (IOT)

vulnerabilities. It includes the prevention of infrastructure security threats and developing control methods for secure system implementations.

Prerequisite: ISM 3321

PARALEGAL STUDIES (####)
ASSOCIATE IN SCIENCE DEGREE

The purpose of this program is to prepare students for employment as paralegals / legal assistants or title examiners / abstractors. Legal assistants assist lawyers by investigating facts, preparing legal documents, or researching legal precedent and conduct research to support a legal proceeding, to formulate a defense, or to initiate legal action. Title examiners search real estate records, examine titles, or summarize pertinent legal or insurance documents or details for a variety of purposes and may compile lists of mortgages, contracts, and other instruments pertaining to titles by searching public and private records for law firms, real estate agencies, or title insurance companies. This program is aligned with recommendations of the American Bar Association for paralegal education programs and with the requirements necessary for students to sit for the certified paralegal (CP) exam administered by National Association of Legal Assistants (NALA).

The Paralegal Studies degree program is offered primarily online.

For more information, call (904) 808-7490.

GENERAL EDUCATION COURSES (18 credits):

Communication.....	3
+ ENC 1101 – Composition I	
Humanities (choose one of the following).....	3
ARH 1000 – Art Appreciation	
MUL 1010 – Music Appreciation	
THE 1000 – Theater Appreciation	
Mathematics (choose one of the following; recommended class is in bold).....	3
MGF 1130 – Mathematical Thinking	
+ STA 2023 – Elementary Statistics	
+ MAC 1105 – College Algebra	
+ MAC 2311 – Analytic Geometry & Calc. I	
Natural Science (choose one of the following; recommended classes are in bold).....	3
CHM 1020 – Introduction to Chemistry	
ESC 1000 – Earth and Space Science	
EVR 1001C – Intro. to Environ. Science	
+ PHY 1020 – Intro. to Physics	
* AST 1002 – Intro. to Astronomy	
* BSC 1005 – Intro. to Biology	
* BSC 2010 – General Biology I	
* BSC 2085 – Human Anat. & Physiology I	
+*CHM 1045 – General Chemistry I	
+*PHY 1053 – General Physics I	
+*PHY 2048 – Physics I with Calculus	
Social Science (choose one of the following).....	3
AMH 1010 – U.S. History to 1877	
AMH 2020 – U.S. History since 1877	
POS 1041 – U.S. Federal Government	

DEGREE SPECIFIC COURSES (46 credits):

	BUL	1241	Business Law.....	3
	CGS	1100	Microcomputer Applications Software.....	3
	PLA	1003	Introduction to Paralegal Studies.....	3
+	PLA	1104	Legal Research and Writing I.....	3
+	PLA	1303	Criminal Law and Procedure.....	3
+	PLA	1423	Contract Law.....	3
+	PLA	2114	Legal Research and Writing II.....	3
+	PLA	2200	Litigation.....	3
	PLA	2273	Tort Law.....	3
	PLA	2465	Debtor/Creditor Law.....	3
	PLA	2600	Wills, Trusts, and Estates.....	3
	PLA	2610	Real Estate Law.....	3
+	PLA	2763	Law Office Management.....	3
	PLA	2800	Family Law.....	3
	PLA	2880	Constitutional Law.....	3

REQUIRED TOTAL CREDIT HOURS

64

+ Qualifying placement score or prerequisite course required. See course description for details.

* Corequisite lab required. See course description for details.

PLA 1003

**Introduction to Paralegal Studies
(3 credits – 3 hours)**

This course provides a foundation for the paralegal career and introduces the student to the state and federal legal systems, the legal profession, and the role of the paralegal. The course includes discussions related to legal terminology, research techniques, and professional responsibility.

PLA 1104

**Legal Research and Writing I
(3 credits – 3 hours)**

This course introduces the student to the legal research process and the preparation of various legal documents. This includes legal citations and the analysis of statutory and case law.

Prerequisite: ENC 1101

PLA 1303

**Criminal Law and Procedure
(3 credits – 3 hours)**

This course provides an overview of substantive criminal law and the procedures of the criminal justice system. This includes the analysis of the elements of a crime, U.S. Constitutional Law, and the judicial process.

Prerequisite: PLA 1104

PLA 1423

**Contract Law
(3 credits – 3 hours)**

An introductory course designed to provide students with an understanding of contract law, including contract formation, breach and enforcement, remedies, third party claims, and the Uniform Commercial Code.

Prerequisite: BUL 1241 or PLA 1003

PLA 2114

**Legal Research and Writing II
(4 credits – 4 hours)**

This course is a continuation of Legal Research and Writing I (PLA 1104) and emphasizes

problem analysis, legal research, and writing techniques. In addition to drafting legal documents, students will present the results of research on legal topics.

Prerequisite: PLA 1104

PLA 2200

**Litigation
(3 credits – 3 hours)**

This course covers criminal and civil litigation processes, including federal and state rules; document filings; pre-trial, trial, and post-trial procedures.

Prerequisite: PLA 1003

PLA 2273

**Tort Law
(3 credits – 3 hours)**

This course covers the principles of tort law, including causes of action, legal defenses, and litigation practices.

PLA 2465

**Debtor/Creditor Law
(3 credits – 3 hours)**

The purpose of this course is to provide the student with an understanding of debtor and creditor rights, debt collection, and bankruptcy.

PLA 2600

**Wills, Trusts, and Estates
(3 credit – 3 hours)**

An introductory course designed to familiarize students with the preparation of wills and trusts, estate planning, and probate administration.

PLA 2610

**Real Estate Law
(3 credits – 3 hours)**

The course provides an overview of real property law and includes the preparation and drafting of documents related to real property transactions.

PLA 2763

Law Office Management

(3 credits – 3 hours)

This course covers topics related to law office operations, such as records management, accounting methods, billing, case management, and ethical considerations.

Prerequisite: PLA 1003

PLA 2800

Family Law

(3 credits – 3 hours)

This course provides an overview of family law practice and covers marriage, divorce, child custody and support, paternity, adoption, and guardianship.

PLA 2880

Constitutional Law

(3 hours – 3 credits)

This course is designed to provide students with an understanding of the articles of the U.S. Constitution and amendments; the branches of government; constitutional interpretation; the role of the U.S. Supreme Court; substantive and procedural due process; equal protection; and individual rights.



**Dual Enrollment Articulation Agreement Between
Christian Home Academy and
District Board of Trustees of St. Johns River State College**

Section 1007.271 (21), Florida Statutes, specifies the development of the Dual Enrollment Articulation Agreements between the state college presidents and the superintendents of schools within their respective state college districts for the purpose of providing a primary framework within which all future Dual Enrollment objectives and activities shall be described. Christian Home Academy, hereinafter referred to as Christian Home Academy, and the District Board of Trustees of St. Johns River State College, hereinafter called SJR State, desire to implement the above statute and have, therefore, established an articulation committee with representation from Christian Home Academy and SJR State. Each year, this articulation committee will review this agreement and the performance of parties hereunder to assure both parties that it continues to serve their mutual interest.

Committee members shall include:

- Appointed Christian Home Academy Representative, Christian Home Academy (Co-Chair)
- Vice President for Academic and Student Affairs, SJR State (Co-Chair)
- Vice President for Workforce Development and Career & Technical Education, SJR State
- Associate Vice President for Academic Affairs, SJR State
- Director of Dual Enrollment and College Access, SJR State
- Director of Career Education (if applicable), Christian Home Academy

The term of this agreement shall commence August 1, 2023, and end July 31, 2024. Either party may cancel this agreement upon thirty (30) days written notice should the other party fail to perform in accord with its terms through no fault of the party initiating the termination. This agreement may be amended only by written communication signed by the President of Christian Home Academy and the President of St. Johns River State College.

Christian Home Academy and SJR State agree as follows:

1. **Ratification of articulation agreements between the State college and Christian Home Academy:**
This agreement replaces any existing agreement with Christian Home Academy and SJR State regarding the Dual Enrollment Articulation Agreement.
2. **Parent and student notification process about student participation in the Dual Enrollment program:** Christian Home Academy and SJR State will work collaboratively to notify eligible students and their parents of Dual Enrollment acceleration mechanisms. Christian Home Academy shall inform all eligible secondary students and their parents of Dual Enrollment as an educational option and mechanism for acceleration, including eligibility criteria, and the process by which students exercise their option to participate in Dual Enrollment. This information shall be included annually in the curriculum guide, programs of study, student progression plan, and/or course catalog. SJR State will work with Christian Home Academy to provide information for their curriculum guides/progression plans/course catalogs, will coordinate inquiries to SJR State from parents and students with school counseling staff, and will communicate directly with parents and students about Dual Enrollment options as appropriate.

Additionally, SJR State's Director of Dual Enrollment will host annual Information Sessions for potential Dual Enrollment students and parents.

3. **Programs and courses available to students eligible for Dual Enrollment:**

A. Program Description: Dual Enrollment, an articulated mechanism between Christian Home Academy and SJR State, shall serve to shorten the time necessary for students to complete the requirements associated with the conferral of a degree, broaden the scope of curricular options available to students, and/or obtain opportunities for completing career/technical programs. Section 1007.271, Florida Statutes, establishes that "the Dual Enrollment program is the enrollment of an eligible secondary student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree" (Section 1007.271(1), F.S.). "Early admission shall be a form of Dual Enrollment through which eligible secondary students enroll in a postsecondary institution on a full-time basis in courses that are creditable toward the high school diploma and the associate or baccalaureate degree" (Section 1007.271(7), F.S.). "Career early admission is a form of career Dual Enrollment through which eligible secondary students enroll full time in a career center or a state college in courses that are creditable toward the high school diploma and the certificate or associate degree" (Section 1007.271(8), F.S.). Students enrolled as Dual Enrollment, early admission, or career early admission shall be exempt from the payment of registration, tuition, and laboratory fees. Students enrolled as Dual Enrollment, early admission, and career early admission will be eligible to participate in both high school and College activities as appropriate including graduation and other extracurricular activities.

B. Course Offerings: Dual Enrollment college credit courses are recommended to the State Board of Education by the State Articulation Coordinating Committee as meeting high school graduation requirements. The *Dual Enrollment Course -- High School Subject Area Equivalency List* states the relationship between high school and college course subject areas and dictates the awarding of credit for said classes (available online at <http://www.fldoe.org/articulation/pdf/DEList.pdf>). All courses in the Statewide Course Numbering System, except for remedial courses and physical education skills courses, can be used for Dual Enrollment credit and count toward high school graduation, including electives. These courses may include but are not limited to communications, humanities, mathematics, science, social sciences, foreign languages, and workforce education courses. Physical education, college preparatory, and non-credit courses in addition to courses within selected limited access programs are excluded from this agreement, as are courses with activities that presume an adult-level of maturity and personal responsibility such as study abroad. Neither traditional high school nor dual enrolled high school students may be permitted to pay to take any college courses, including physical education or college preparatory classes. In addition to the A.A. and A.S. degrees, career and technical certificate programs are available to students eligible for Dual Enrollment. Dual enrolled students must be A.A., A.S. Degree or CTC certificate seeking students.

C. High School Site Dual Enrollment courses: Christian Home Academy's Principal or Dual Enrollment contact must contact the Dual Enrollment Office with any known extended, planned, or unplanned medical or other leave of the Dual Enrollment teacher immediately upon knowing of the absence. High school site Dual Enrollment courses must meet the required contact hours of the specific course requirement in a consecutive manner. In addition, no course material is to be covered and grades are only to be assigned by the Dual Enrollment teacher or by an SJR State approved substitute who meets the appropriate credentials of an SJR State faculty member. (This only applies if Christian Home Academy offers Dual Enrollment high school site courses).

4. **Process for students and their parents to elect to participate in the Dual Enrollment program:**

A. Application Procedure: To participate in Dual Enrollment at SJR State, Dual Enrollment eligible high school students will be required to first meet with their school counselor to receive and complete the Dual Enrollment Admission Application (online application). The completed Dual Enrollment Admission Application online verification form (students print this form at the conclusion of the online admissions application) and a copy of official test scores must be submitted, with all necessary signatures, to the high school Dual Enrollment counselor by the posted

Dual Enrollment deadline. The school counselor will confirm that the student has the appropriate class standing, P.E.R.T., PreACT, ACT, PSAT, or SAT test scores (full list of testing methods located under the testing link on the DE web page) and GPA to be eligible for Dual Enrollment prior to forwarding the information to SJR State. Students who do not have a social security number will need to use the paper Dual Enrollment Admissions Application (Appendix 1).

B. Career and Technical Certificate (CTC) Application Procedure: CTC programs are limited access with unique admission requirements. Students must meet specific criteria with the academic department before enrollment. The application and registration procedure are amended to ensure a review of the student's qualifications as they pertain to meeting these criteria. Admission criteria for each CTC program may be found in the College catalog. CTC programs require a mandatory orientation facilitated by the academic department so that students may be provided with the additional admission requirements and due dates associated with on-the-job training components of CTC programs (i.e., physical exam). It is within the discretion of Christian Home Academy to assign Career and Technical Education program staff to assist with the responsibilities of disseminating and collecting Dual Enrollment applications and supporting documentation needed to fulfill the CTC admission requirements addressed during this orientation. The maximum course load for a CTC student is the required sequence of courses in the CTC program.

C. Acknowledgement of Principles of Participation: By signing the online admissions application, students selected for participation in Dual Enrollment and their parents both agree to the *Principles of Participation for Dual Enrollment /Early Admission/Collegiate High School Program* (available online on the SJR State's Dual Enrollment webpage at https://www.sjstate.edu/pdfs/Principles_Participation.pdf). Students can print the Principles of Participation at the conclusion of the online admission application. The student should retain this document.

D. Registration Process: The Dual Enrollment student meets with their high school's Dual Enrollment contact to initiate the registration process as well as receive approval to any changes in their Dual Enrollment schedule, to safeguard the meeting of high school graduation requirements. The student must submit the paper Dual Enrollment registration form (Appendix 4) so that the high school's Dual Enrollment contact can approve it.

E. Disabilities Accommodation: Students will need to contact SJR State's Advising Center to register for accommodations. The student has the responsibility to self-identify to the appropriate College personnel.

F. Schedule Changes: In order to ensure high school graduation is not compromised, Dual Enrollment students must coordinate all schedule change requests with their school counselor. The school counselor will then submit the necessary paperwork on the student's behalf to the Office of Dual Enrollment for processing (Appendix 5). All schedule changes must be completed by the College's published add/drop deadline.

G. Withdrawing from a Course: In order to ensure high school graduation is not compromised, Dual Enrollment students must coordinate all course withdrawal requests with their school counselor. The school counselor will then submit the necessary paperwork on the student's behalf to the Dual Enrollment Office for processing (Appendix 6). All withdrawals must be completed by the College's withdrawal deadline. Dual Enrollment students who earn a "W" by withdrawing from a course will be subject to dismissal from the Dual Enrollment program. Students will be withdrawn from both a lecture and a lab when they are taken as co-requisites. CTC withdrawal deadlines are different from those posted in the academic calendar. Students are informed of these dates during required program orientations or on the first day of class. Students who withdraw or receive a D or F in a course must first complete the petition process with the Dual Enrollment Office before they are permitted to register for additional courses.

H. Maximum Course Load: Dual Enrollment students may take a maximum of ten (10) Dual Enrollment credit hours in the fall term, ten (10) Dual Enrollment credit hours in the spring term, and six (6) to eight (8) Dual Enrollment

credit hours for the summer term (for a total of 2 courses maximum in the summer). Early admission Dual Enrollment students must take a minimum of twelve (12) and a maximum of sixteen (16) Dual Enrollment credit hours each fall and spring term (and may elect to take six (6) to eight (8) Dual Enrollment credit hours for the summer term, for a total of 2 courses maximum). The maximum course load for a CTC student is the required sequence of courses in the CTC program.

I. Weighting of Dual Enrollment: Christian Home Academy will “weigh Dual Enrollment courses the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated” (Section 1007.271, F.S.).

J. Final Course Grades: At the end of the semester after grades are posted, the Dual Enrollment Office will transmit students’ final course grades to the school counselors. Students may view their final course grades through SJR State’s online portal, MySJRstate, on the Dual Enrollment tab at <http://www.sjrstate.edu/mysjrstate.html>

K. High School Site Dual Enrollment Grades: For both fall and spring semesters, high school site Dual Enrollment teachers will submit their grades via MySJRstate portal. Fall semester grades must be submitted into the MySJRstate portal by 11:59pm on December 11, 2023, and Spring semester grades must be submitted into MySJRstate portal by 11:59pm on April 29, 2024. (This only applies if Christian Home Academy offers Dual Enrollment high school site courses).

L. College Academic Calendar: Dual Enrollment students are required to adhere to SJR State’s Academic Calendar and attend all regularly scheduled classes, regardless of any conflicts with high school holidays, extracurricular activities, and sports. SJR State’s Academic Calendar is available in the College Catalog and posted online at <http://www.sjrstate.edu/academcal.html>.

M. Grade Forgiveness: Students may not repeat Dual Enrollment courses that they earned a “W,” “D,” or “F” (unless granted permission through the Dual Enrollment petition process). All grades including “W” for withdrawal will become part of the student’s permanent record. SJR State’s grade forgiveness policy is that the last grade recorded for a course will be used to calculate the student’s SJR State cumulative GPA. Students will only be granted one Dual Enrollment petition while enrolled in SJR State’s Dual Enrollment program.

5. Student eligibility requirements for participation in the Dual Enrollment program:

A. Eligibility Criteria for Student Participation in Dual Enrollment: Students eligible for Dual Enrollment must be an eligible secondary student with an unweighted high school GPA of 3.0 and demonstrate readiness for college coursework through scores on college placement tests. Early admissions students’ eligibility would be the same requirements for a Dual Enrollment student. Participation in career/vocational Dual Enrollment requires a 2.0 unweighted GPA. Students who are enrolled at their high school as 12th grade seniors may enroll in SLS 1122 Academic Pathways for College Success with a 2.5 unweighted high school GPA. Dual Enrollment students will be required to complete the P.E.R.T., PreACT, ACT, PSAT and/or SAT (full list of placement methods listed online). No student shall be enrolled in a college credit mathematics or English Dual Enrollment course unless the student has demonstrated adequate precollegiate preparation on the appropriate sections of the P.E.R.T., PreACT, ACT, PSAT or SAT (full list of placement methods listed online). High school students who do not meet the minimum class standing but who are enrolled in a career academy or are otherwise selected by their high school administration for participation in Dual Enrollment and meet the other minimum requirements may do so upon petition to SJR State’s Dual Enrollment Office by their private school. High school students not enrolled through the Dual Enrollment program shall not be permitted to take college level credit or vocational credit classes at SJR State under any circumstances or proviso. Christian Home Academy and SJR State agree that eligible secondary students are entitled to participate in Dual Enrollment for a maximum of three years in college credit coursework at the 1000 and 2000 level.

B. Continued Eligibility of Student Participation in Dual Enrollment: Dual Enrollment students who earn below a “C” (including a “W” grade) in any Dual Enrollment course will be subject to dismissal from the Dual Enrollment program. Dual Enrollment students must maintain an unweighted cumulative high school GPA of 3.0 or higher and a college GPA of 2.0 or higher to continue in the Dual Enrollment program. CTC Dual Enrollment students must maintain an unweighted cumulative high school GPA of 2.0 or higher to continue in the Dual Enrollment program and a college GPA of 2.0 or higher to continue in the Dual Enrollment program. Students who do not meet these minimum standards to continue in Dual Enrollment may contact the Dual Enrollment Office to learn about the petition process. Students not maintaining this standard are subject to dismissal from the Dual Enrollment program and will not be eligible for admission if this standard was not met at a previous college or university. Students who do not maintain satisfactory progress at the college will be placed on academic probation through the College’s Records Department.

With SJR State’s approval, dual enrollment students are allowed to repeat a course one time through Dual Enrollment. Third and subsequent attempts must be paid for by the student after completion of high school graduation and will be charged the full cost of instruction, which is equivalent to out of state tuition. Although all course attempts are listed on the student’s transcript, only the grade earned in the most recent attempt is calculated in the overall GPA at SJR State. If a student stops attending class, the grade earned, usually an F, is assigned and posted. Other institutions may not necessarily have the same grade forgiveness policy as SJR State, and other institutions may recalculate student GPA’s or reassess eligibility for financial aid.

Pursuant to State Board of Education Rule 6A-14.064, students who have been identified as deficient in basic competencies in one of the areas of reading, writing, or mathematics as determined by one of the methods established by the Florida Department of Education (i.e. scores on the P.E.R.T, A.C.T, or S.A.T.), shall not be permitted to enroll in college credit courses in curriculum areas precluded by the deficiency. Students may enroll in college credit courses that are not precluded by the deficiency; however, students may not earn more than twelve (12) college credit hours prior to the correction of all deficiencies. A student that has accumulated twelve (12) college credit hours and has not yet demonstrated proficiency in one of the basic competency areas of reading, writing, or mathematics will be dismissed from the Dual Enrollment program until correction of all deficiencies. At the time of program dismissal, the student will be advised of the requirements for the associate in arts degree completion and state university admission requirements.

C. Loss of Eligibility in Dual Enrollment: Regardless of meeting student eligibility requirements for continued enrollment, a student may lose the opportunity to participate in a Dual Enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered.

D. Graduating Seniors: Students who graduate prior to completion of the postsecondary course may not register for the course through Dual Enrollment. Graduating seniors who successfully participated in Dual Enrollment while in high school may be approved to register as traditional, fee-paying students in summer courses that begin prior to the award of their high school diploma after completion of a waiver process that originates in the Office of Student Affairs; however, financial aid will not be available to students until after their high school diploma has been conferred.

6. **Delineation of the high school credit earned for the passage of each Dual Enrollment course:**

Course Credit: Students enrolled in Dual Enrollment courses shall earn both high school credit from Christian Home Academy and college credit from SJR State if they meet the minimum requirements for satisfactory completion of such courses. Students who complete a three (3) or four (4) credit hour Dual Enrollment course at SJR State with a

passing grade will earn at least one-half (1/2) elective credit towards the high school diploma and/or designated subject credit assigned by the *Dual Enrollment Course -- High School Subject Area Equivalency List*.

7. **Process for informing students and their parents of college-level course expectations:**

During the application process, students selected for participation in Dual Enrollment and their parents agree to the *Principles of Participation for Dual Enrollment /Early Admission/ Collegiate High School Program* (available online on the SJR State Dual Enrollment webpage at https://www.sjstate.edu/pdfs/Principles_Participation.pdf and Appendix 2). This document is also available for print at the conclusion of the online admissions application. The *Principles of Participation for Dual Enrollment /Early Admission/Collegiate High School Program* addresses the college-level course expectations as well as the fact that Dual Enrollment courses become part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA. All students are required to view the New Student Orientation, where college-level course expectations are presented. Each fall, SJR State's Director of Dual Enrollment hosts a Dual Enrollment Orientation for new Dual Enrollment students (also available online on the SJR State Dual Enrollment webpage). During these sessions, the differences between high school expectation and college expectations are detailed. Upon request, by the high school, the Dual Enrollment Office will present additional sessions throughout the year.

8. **Policies and procedures for determining exceptions to the required grade point averages on an individual student basis:**

Section 1007.271(3), F.S. allows exceptions to the required GPA on an individual student basis if both parties agree. Students must submit a petition (Appendix 8) that must be approved by the appropriate high school personnel and College personnel. Student's coursework, college readiness, and other factors will be reviewed to determine if the student has the potential to be successful in the Dual Enrollment program. If a student is approved, the student will be placed on probationary status and may be limited in credit hours and course selection.

9. **Registration policies for Dual Enrollment courses:**

A. Course Scheduling: Section 1007.271(5), Florida Statutes, establishes that "District school boards shall annually assess the demand for Dual Enrollment and other advanced courses, and the district school board shall consider strategies and programs to meet that demand and include access to Dual Enrollment on the high school campus whenever possible. Alternative grade calculation, weighting systems, or information regarding student education options which discriminates against Dual Enrollment courses is prohibited." To implement the above statute, the private school and SJR State will work collaboratively to ensure students eligible for Dual Enrollment shall be permitted to enroll in Dual Enrollment courses offered on the high school site, on SJR State's campuses, and/or offered through distance learning as appropriate. Students eligible for Dual Enrollment shall be permitted to enroll in Dual Enrollment courses conducted during school hours, after school hours, and during the summer terms.

B. Registration Procedure: After acceptance into the Dual Enrollment program, the student and high school Dual Enrollment contact will meet to fill out the course registration form (Appendix 4). The high school's Dual Enrollment contact will submit the Dual Enrollment registration form (Appendix 4) to the SJR State's Dual Enrollment Office. The Dual Enrollment Course Registration Form should be submitted as soon as possible, but no later than the posted Dual Enrollment deadline (https://www.sjstate.edu/pdfs/DE_enrollment_dates.pdf under Dates and Deadlines). During Dual Enrollment Registration, Dual Enrollment students taking courses on the College site will be required to log into MySJState, SJR State's online portal, to confirm their registration. Students registering for Dual Enrollment courses taught on the high school site will be registered after the beginning of the fall and spring semesters.

C. Registration Policies for CTC Dual Enrollment courses: The scheduling of CTC courses does not align with the traditional semesters and registration periods for college credit courses. CTC courses have start and end dates at various times throughout the academic year. If necessary, registration for CTC courses may occur during the first day of class rather than during the college credit Dual Enrollment registration periods in the high school. However, for

course approval purposes, the course name, number, and section number can be provided to the district guidance staff and high school Dual Enrollment contact for use during these registration periods.

D. SLS 1122, Academic Pathways for College Success course: Beginning Fall 2023, students who have reached 12 credit hours through Dual Enrollment will be required to enroll in SLS 1122, Academic Pathways for College Success, the required student success course. This course serves as a requirement within the Associate in Arts degree.

10. Program Management and Quality Assurance:

A. Program Management: Dual Enrollment courses are college courses with the identical content and learning outcomes expected of all other college courses identified with the same statewide course prefixes and numbers. To ensure that the Dual Enrollment program demonstrates the level of academic rigor expected of all college courses and programs, Christian Home Academy and SJR State's Dual Enrollment Program will adhere to the rules dictated in the *Statement of Standards of Dual Enrollment /Early College Programs in the Florida State College System* (available online at <http://www.fldoe.org/articulation/pdf/DualEnrollmentStatementStandards.pdf>) that was codified in State Board of Education Rule 6A-14.064, FAC. CTC programs are limited access, and the capacity is determined by the program requirements. Although Dual Enrollment faculty teaching college credit courses will have completed at least (18) graduate semester hours in the teaching discipline and hold at least a master's degree, teachers of CTC Dual Enrollment courses will have the credentials established by the Southern Association of Colleges and Schools Commission on Schools (SACSCOC) for each CTC level program area.

B. Enrollment Capacity: Composition courses are limited to 25 students in each section. Science lectures and labs have a maximum of 24 students. All other Dual Enrollment courses are limited to 30 students per course section. High school site Dual Enrollment courses must reflect the seating capacity limits of the college courses taught at SJR State campuses. (This only applies if Christian Home Academy offers Dual Enrollment high school site courses).

C. Dual Enrollment Instructors: Teachers of Dual Enrollment courses will have college teaching credentials established by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Appropriate Christian Home Academy and SJR State staff shall meet and confer to recommend qualified faculty for Dual Enrollment classes taught on the high school site. Preference will be given to qualified high school teachers in the selection process. All instructors will meet or exceed the academic and professional preparation requirements for teaching at SJR State. All Dual Enrollment faculty will have completed at least eighteen (18) graduate semester hours in the teaching discipline and hold at least a master's degree. SJR State shall appoint all instructors. (This only applies if Christian Home Academy offers Dual Enrollment high school site courses).

D. Faculty Evaluation: SJR State will evaluate instruction and monitor student performance and student satisfaction in all Dual Enrollment classes using the same criteria for judging instructional quality as in effect in all classes offered at the College. To ensure course content, requirements, and evaluation components for Dual Enrollment courses taught on the high school site will be identical to those taught on SJR State's campuses, all SJR State's Dual Enrollment instructors will be assigned a curriculum coordinator and/or mentor from SJR State's full-time faculty. The assigned SJR State personnel will evaluate the Dual Enrollment teacher annually based on the College's teacher evaluation criteria. (This only applies if Christian Home Academy offers Dual Enrollment high school site courses).

E. Dual Enrollment Advisory Committee: Christian Home Academy and SJR State shall appoint an advisory committee to make recommendations regarding the Dual Enrollment classes and other aspects of this agreement.

F. Administration: SJR State shall appoint an administrator, the Director of Dual Enrollment, who shall represent SJR State in all matters pertaining to the operation of Dual Enrollment classes and shall serve as liaison between Christian Home Academy and SJR State. Christian Home Academy shall appoint an administrator who shall represent

Christian Home Academy in all matters pertaining to the operation of the Dual Enrollment classes and shall serve as liaison between Christian Home Academy and SJR State.

11. Determination of Student Eligibility and Monitoring of Student Performance:

A. High School Counseling Services: Christian Home Academy's counseling staff will maintain oversight and monitoring responsibility to ensure the meeting of high school graduation requirements remains the priority. In addition, each high school's Dual Enrollment contact will check the unweighted GPA of Dual Enrollment students to confirm GPA qualifications are met. To ensure seamless articulation and coordination, school counselors will meet at least once per year with SJR State.

B. College Guidance Services: A key advising point that will be shared with parents and students is that Dual Enrollment grades are calculated and recorded in the student's college GPA and transcript, creating a permanent record that can impact future university admission decisions. All high school Dual Enrollment students will be assigned a MySJState account. Through this online portal, the College will send the student communications about educational and career development activities. Additionally, Dual Enrollment students will work with the staff of SJR State's Dual Enrollment Office regularly throughout the process of planning and scheduling Dual Enrollment courses. Dual Enrollment and early admission students are encouraged to meet regularly with college advisors and to develop a post-secondary plan and major during information and orientation sessions. Dual Enrollment and Early Admission students will be required to meet with a college advisor after completion of 20 college credits. Information and orientation session presentations are also available online to all students who cannot attend in person sessions. It is the student's responsibility to review this material before their Dual Enrollment career begins.

C. Responsibility for Student Screening: The P.E.R.T. placement test can be administered by Christian Home Academy to high school students eligible for Dual Enrollment. Students who have a qualifying Pre-ACT., ACT., PSAT, or SAT (full list of college placement methods listed online) are not required to take the P.E.R.T. Christian Home Academy will be solely responsible for providing test security while testing students at their high school site. Christian Home Academy will administer and provide the P.E.R.T. test materials at no charge for high school students eligible for Dual Enrollment. SJR State will assist high school personnel in interpreting individual students' test results for course placement and assistance in the development of academic interventions by high schools to improve student's skills. The Dual Enrollment contact for Christian Home Academy will be responsible for providing individual student's test scores to SJR State's Dual Enrollment Office as part of the Dual Enrollment application process.

D. Testing at the High School Site: Testing at Christian Home Academy for Dual Enrollment will be the responsibility of Christian Home Academy. Reasonable accommodations will be provided at the test site at the expense of Christian Home Academy for the administration of the P.E.R.T. to students with disabilities. Testing accommodations must be arranged in advance.

E. Testing at the College Campus: With prior approval and in limited numbers, the P.E.R.T. may be administered at a testing center at SJR State at the request of the high school. All P.E.R.T. testing at the College campus must be approved by SJR State's Director of Dual Enrollment. Students approved to test at SJR State's Campus will be responsible for providing their own transportation to the College and for paying the College's \$20 testing fee. Reasonable accommodations will be provided at the test site at the expense of the College for the administration of the P.E.R.T. to students with disabilities. Testing accommodations must be arranged in advance.

F. Retaking the P.E.R.T.: Dual Enrollment students may retake the P.E.R.T. once during their high school tenure in accordance with SJR State's P.E.R.T. Policies and Procedures.

G. Alternative Placement Methods: Pursuant to Section 1008.30, F.S., *Alternative Methods to Common Placement Tests*, Florida College System institutions may use alternative methods in lieu of the common placement tests under

subsection 2 to assess student readiness for college-level work in communication and computation. Institutions shall recognize scores and grades on alternative methods specified in paragraphs (3)(a) through (3)(c) as valid for placement purposes for a minimum of two years. (a) Tests and assessments: A score that meets or exceeds the standard score on any one of the assessments shall be accepted as demonstration of readiness for college-level work. Institutions shall accept scores on the public high school transcript in addition to official score reports from the issuing entity listed in this subsection as an official record. (b) Performance in high school coursework: Any student who has an unweighted high school GPA of 3.0 and achieves a grade of "B" or better in any of the courses listed below shall have demonstrated readiness for college-level work. Institutions shall accept courses and grades on the public high school transcript as an official record. (c) Credit-by-examination: Students achieving passing scores and receiving credit for college-level communication or computation pursuant to the credit-by-examination equivalency list in Rule 6A-10.024, F.A.C., shall have previously demonstrated readiness for college-level coursework.

Please consult Testing Information located on the Dual Enrollment web page under the Quick Links for a full description and chart of the alternative methods.

H. Student Policies, Procedures, and Behavioral Expectations: Students enrolled in Dual Enrollment classes will be subject to the student policies and procedures of both Christian Home Academy and SJR State. Should a conflict be identified because of either institution's policies or procedures, Christian Home Academy and SJR State will notify each other of behavioral infractions and will jointly resolve the conflict while providing due process for students. College policies and procedures are published in the College Catalog/Handbook and are also available online on the Student Services website at <http://www.sjrstate.edu/catalog.html>

I. High School Site's Attendance Policy: The attendance policy is dictated by the teacher's syllabus. At the high school site, the teacher may elect to excuse up to six absences due to the number of the course's contact hours. This is up to the discretion of the instructor. (This only applies if Christian Home Academy offers Dual Enrollment high school site courses).

J. High School's/School District's Disciplinary Action: A student suspended from their high school may not attend their high school site's Dual Enrollment courses. Yet, they can attend their college site Dual Enrollment courses. If a student is sent to the district's alternative school, then the Dual Enrollment student loses their Dual Enrollment eligibility and will receive a "W" for all their registered Dual Enrollment courses.

12. Student Grades and Records:

A. Student Grades: Transmission of student grades in Dual Enrollment: Grades assigned by the post-secondary institution for Dual Enrollment courses, including the "W," are to be accepted at face value by Christian Home Academy and are not to be changed on the student's high school academic record (SBE Rule 6A-1.09941, F.A.C.).

B. Student Records: Christian Home Academy and SJR State may provide personally identifiable student records to each other in the performance of this agreement. Such records are provided pursuant to Section 1002.22(3)(d), Florida Statutes, and 20 U.S.C.A. 1232g. Each party further agrees to comply with Section 1002.22, Florida Statutes, and 20 U.S.C.A. 1232g, including but not limited to provisions related to confidentiality, access, consent, length of retention and security of student records.

13. Responsibility for Costs:

A. Student Fees: Pursuant to Section 1007.271(16), F.S., Dual Enrollment students are exempt from the payment of tuition and fees. This includes not only tuition and registration and laboratory fees, but all other postsecondary institution fees. Christian Home Academy will not pass costs associated with tuition and fees, including registration and laboratory fees, along to students. Students enrolled in Dual Enrollment courses will be responsible for the cost of any personal or consumable items associated with a specific course or program such as school supplies, background checks, blood tests, one-time-use online licensing fees, etc.

B. Instructional Materials: Instructional materials are defined in Section 1006.29(2), F.S., and shall include but not be limited to, textbooks, consumables, and online course codes. SJR State will loan instructional materials to Christian Home Academy Dual Enrollment students. Each student is responsible for timely returning of all instructional materials assigned for use within courses except for single use materials like consumables or online course codes. Any unreturned loaned instructional materials will be deemed to be a financial obligation owed to SJR State by the student and may result in cancellation or prevention of registration for a student as well as any other penalties set forth.

C. Instructor Fees: SJR State is responsible for the full cost of the instructor for courses taught on SJR State's campuses and online. Beach of Hope Academy is responsible for the full cost of the instructor for courses taught at the high school sites (this statement only applies if Christian Home Academy offers Dual Enrollment high school site courses).

D. Facility and Laboratory Fees: SJR State is responsible for the full cost of any facility and laboratory fees for courses taught on SJR State's campuses. Beach of Hope Academy is responsible for the full cost of any facility and laboratory fees for courses taught on the private school campus (this statement only applies if Christian Home Academy offers Dual Enrollment high school site courses).

E. Disability Services: As required by law, students with disabilities must receive appropriate accommodations. SJR State will be responsible for the cost of providing the necessary accommodations for courses taken on SJR State campuses. Beach of Hope Academy will be responsible for the cost of providing the necessary accommodations for courses taken at the high school sites and for the cost of adaptive textbooks and other materials. Students with disabilities will be responsible for providing appropriate documentation so that accommodations can be provided.

F. Dual Enrollment Scholarship Reimbursement: Pursuant to Fla. Stat. 1009.30, SJR State will seek reimbursement through the Dual Enrollment Scholarship Program for tuition and instructional materials for each fall, spring, and summer term.

14. Responsibility for Student Transportation:

Christian Home Academy students will be responsible for providing their own transportation to and from Dual Enrollment classes on SJR State's campuses.

15. Submission of Updated Dual Enrollment to the Florida DOE:

The College shall be responsible for submitting annually an updated copy of the Dual Enrollment Articulation Agreement electronically to the Florida Department of Education, Office of Articulation, by August 1st.



**2023-2024 Dual Enrollment Articulation Agreement Execution Between
Christian Home Academy and St. Johns River State College**

The Articulation Committee shall annually analyze and assess the effectiveness of mechanisms and strategies set forth in this agreement and report the results of such analyses to Christian Home Academy and the District Board of Trustees of St. Johns River State College. Analyses shall include identified problems, corrective actions, strategies, and associated costs.

This Agreement is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, and all regulations, rules, and guidelines promulgated thereunder. The parties expressly agree to maintain records in compliance with the Florida Public Records Act subject only to the privacy rights guaranteed by applicable state and federal laws and regulations. The violation of any federal or state law or regulation in the conduct of this Agreement may constitute a breach of this Agreement. Under determination of such violation, this Agreement may be terminated. It is expressly understood by both parties that neither party has authority or control over the other party's employees, officers, or agents.

This agreement is made between the District Board of Trustees of St. Johns River State College and Christian Home Academy.

Signed on this _____ day of _____ 2023

for the District Board of Trustees of St. Johns River State College:

Chairman, St. Johns River State College

President, St. Johns River State College

Signed on this 1 day of August 2023

for Christian Home Academy:

Lynne Lenzi Lynne Lenzi Vice Principal
Representative, Christian Home Academy

Gary Lenzi Gary Lenzi
Principal, Christian Home Academy



**2023-2024 Dual Enrollment Articulation Agreement Execution Between
Christian Home Academy and St. Johns River State College**

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This agreement is made between the District Board of Trustees of St. Johns River State College and Christian Home Academy.

Signed on this _____ day of _____ 2023

for the District Board of Trustees of St. Johns River State College:

Chairman, St. Johns River State College

President, St. Johns River State College

Signed on this 1 day of August 2023

for Christian Home Academy:

Lynne Lenzi

Lynne Lenzi

Vice Principal

Representative, Christian Home Academy

Gary Lenzi

Gary Lenzi

Principal, Christian Home Academy

Appendices

Dual Enrollment/Early Admissions/Early College Program/Collegiate High School Forms

- 1 Application/Admissions Form (only to be used for students who do not have a social security number)
- 2 Online application signature page
- 3 Principles of Participation/Student Responsibilities
- 4 Registration/Approval Form
- 5 Registration Adjustment/Drop Add Form
- 6 Student Initiated Course Withdrawal Form
- 7 Instructor Initiated Absence Warning/Withdrawal Form
- 8 State College Waiver Request



ST. JOHNS RIVER STATE COLLEGE

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SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

MEMORANDUM

TO: Joe H. Pickens, J.D.
President

FROM: Gilbert L. Evans, Jr., J.D., Ph.D.
Vice President for Legal Affairs & Public Safety/General Counsel


DATE: November 28, 2023

SUBJECT: Agenda Information Item: December 6, 2023, District Board of Trustees' Meeting

The following item is submitted for the Board of Trustees' information at the December 6, 2023, meeting:

1. Continuity of Operations Plan (COOP) – (Information Only)
This document is exempt from disclosure under provisions of *Section 281.301, Florida Statutes* and is provided for Trustees and staff only.

TO: Joe Pickens, J.D.
College President

FROM: Melanie Rosen Brown, Ph.D. 
Chief Operating Officer

DATE: November 28, 2023

RE: **ACTION** and **INFORMATIONAL** Agenda Items
December 6, 2023, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the December 6, 2023, meeting:

1. ***Program Development Update: Dr. Melanie Brown***

- a. Action to approve continuing the baccalaureate exploration and development process in the following programs with targeted implementation in August 2025:
 - i. Bachelor of Science in Exceptional Student Education with infused ESOL and Reading Endorsements
 - ii. Bachelor of Science in Biological Sciences with optional concentration in Teaching High School Science
 - iii. Bachelor of Science in Human Services with optional concentration in Teaching High School Social Science
 - iv. Bachelor of Science in Entertainment Technology with specializations in Performance and Production
 - v. Bachelor of Science in Visual Media with Specializations in Animation and Digital Design
- b. Information Only: Update on other programmatic areas still being explored for future implementation

2. *Facilities Management & Planning: Director Gregg Gunderson*

- a. Action to Approve Annual Comprehensive Safety Inspection Report Fiscal Year 2023-2024

3. *Institutional Advancement, Strategic Communications, & Student Recruitment: AVP Michelle Sjogren*

a. Foundation:

- i. Information Only: SJR State Foundation Annual Report and Presentation
- ii. Action to Approve the 2022-23 St. Johns River State College Foundation Audit
- iii. Action to Approve the Internal Revenue Service Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2023)
- iv. Action to Approve the Internal Revenue Service Application for Recognition of Exemption Form 1023
- v. Action to Approve to Renew the Designation and Certification of the St. Johns River State College Foundation, Inc., as a Direct Support Organization for the College
- vi. Action to Approve the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding

b. Student Recruitment:

- i. Action to Approve a maximum of 750 targeted SJR State Application Fee Waivers for the 2024 recruiting season

Program Development Update

SJR State District Board of Trustees

December 6, 2023

August 2024 Anticipated Implementation:

1. Relaunch of the ***Associate in Science in Computer Programming and Analysis***
 - Data indicates significant unmet workforce need for graduates in our service district, region, and State
 - Requires only a letter notify SACSCOC, not a proposal or sub change
 - One full time position was budgeted with a January 2024 start date

2. New ***Bachelor of Applied Science in Information Systems Technology with concentration tracks in Cybersecurity and Software Application Development***
 - Bachelors pathways from AA, AS in Computer Programming, & AS in Network Systems Technology
 - Data indicates significant unmet workforce need for graduates in our service district, region, and State
 - Program developed in response to requests from our local advisory board members and workforce partners
 - Courses to be a mix of on campus, hybrid, and online
 - Proposal Approved by Florida's State Board of Education October 18, 2023
 - SACSCOC Substantive Change to be submitted December 2023
 - Will require two new faculty positions to be budgeted, one in Year 1 and one in Year 2

3. New ***Bachelor of Science in Criminal Justice, Applied Intelligence Studies***
 - Bachelors pathways from AA & AS in Criminal Justice Technology
 - Data indicates significant unmet workforce need for graduates in our service district, region, and State
 - Program developed in response to requests from our local advisory board members and workforce partners
 - Upper division courses to be online
 - Proposal to be considered by Florida's State Board of Education January 17, 2024
 - SACSCOC Substantive Change to be submitted December 2023
 - Will require one new faculty position to be budgeted in Year 2

4. New ***Associate in Science in Paralegal***
 - Data indicates unmet workforce need for graduates in our service district, region, and State
 - Program developed in response to requests from our local advisory board members and workforce partners
 - SACSCOC Substantive Change to be submitted December 2023
 - Will require one new faculty position to be budgeted in Year 1

5. New ***Associate in Science in Sonography***
 - None of the FCS or SUS institutions in our service district or region offer a program in Sonography, and data indicates unmet workforce need for graduates in our service district, region, and State
 - Program developed in response to requests from our local advisory board members and workforce partners
 - Courses to be taught at the Orange Park Campus downstairs in the H building
 - SACSCOC Substantive Change to be submitted December 2023
 - Will require two new faculty position to be budgeted in Year 1
 - Equipment will be funded through SJR State's 2023-2024 Pipeline allocation

August 2025 Targeted Implementation:

1. New ***Bachelor of Science in Biological Sciences with optional concentration in Teaching***
 - Bachelors pathway from AA
 - Data indicates significant unmet workforce need for graduates in our service district, region, and State
 - Program being proposed in response to requests from our local workforce partners
 - Upper division courses to be a mix of on campus, hybrid, and online
 - Requires completion of Florida College System new baccalaureate program approval process
 - Requires SACSCOC Substantive Change
 - Will require one new faculty position to be budgeted in Year 1

2. New ***Bachelor of Science in Human Services with optional concentration in Teaching***
 - Bachelors pathway from AA
 - Data indicates significant unmet workforce need for graduates in our service district, region, and State
 - Program being proposed in response to requests from our local workforce partners
 - Upper division courses to be a mix of on campus, hybrid, and online
 - Requires completion of Florida College System new baccalaureate program approval process
 - Requires SACSCOC Substantive Change
 - Will require two new faculty positions to be budgeted, one in Year 1 and one in Year 2

3. New ***Bachelor of Science in Entertainment Technology with specializations in Performance and Production with optional concentration in Teaching***
 - Bachelors pathways from AA & AS in Theatre and Entertainment Technology
 - Data indicates significant unmet workforce need for graduates in our service district, region, and State
 - Program being proposed in response to requests from our FloArts Advisory Board & local workforce partners
 - Upper division courses to be a mix of on campus in FloArts, hybrid, and online
 - Requires completion of Florida College System new baccalaureate program approval process
 - Requires SACSCOC Substantive Change
 - Will require one new faculty positions to be budgeted in Year 2

4. New ***Bachelor of Science in Visual Media with Specializations in Animation and Digital Design with optional concentration in Teaching***
 - Bachelors pathways from AA & AS in Visual Art
 - Data indicates unmet workforce need for graduates in our service district, region, and State
 - Program being proposed in response to requests from our FloArts Advisory Board & local workforce partners
 - Upper division courses to be a mix of on campus in FloArts, hybrid, and online
 - Requires completion of Florida College System new baccalaureate program approval process
 - Requires SACSCOC Substantive Change
 - Will require one new faculty positions to be budgeted in Year 2

August 2025 Targeted Implementation Continued:

5. New ***Bachelor of Science in Exceptional Student Education (K12) with infused ESOL and Reading Endorsements***
 - Bachelors pathway from AA
 - Degree will cross over with existing BS in Early Childhood Education and require the addition of only 5 new, courses unique to this degree
 - Data indicates unmet workforce need for graduates in our service district, region, and State
 - Program being proposed in response to requests from our Teacher Education Advisory Board and local workforce partners
 - Requires completion of Florida College System new baccalaureate program approval process
 - Requires SACSCOC Substantive Change
 - Requires completion of Florida Department of Education New Initial Teacher Preparation Program process
 - Will require two new faculty position to be budgeted, one in Year 1 and one in Year 2, for both this new degree and the teaching concentrations in the other new bachelors degrees

6. Sunset current ***Educator Preparation Institute*** courses and move to a credit-bearing model

2026-? Targeted Implementation:

1. *Hospitality and Tourism with non-culinary focus*

- Data indicates significant unmet workforce need for graduates in our service district, region, and State
- New AS degree and/or BAS concentration
- Would require SACSCOC Substantive Change
- Would require multiple new faculty positions

2. *Automotive, Marine, HVAC, and/or other trades*

- Data indicates significant unmet workforce need for graduates in our service district, region, and State
- Would require new facilities and equipment
- Would require SACSCOC Substantive Change
- Would require multiple new faculty positions

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2023-2024**

College Facility: St. Johns River State College FIRE DISTRICT: Palatka
SCHOOL / FACILITY: Palatka Campus
ADDRESS: 5001 St. Johns Ave. Palatka, FL 32177-3897

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 3

<u>FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)</u>	<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u>	<u>October 30, 2023</u>
	<u>COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED</u>	<u>INSPECTION DATE</u>
<u>FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)</u>	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993</u>	
	<u>INSPECTOR ADDRESS & PHONE NUMBER</u>	
<u>SIGNATURE DATE</u>	<u>11/3/2023</u>	<u>133209</u>
<u>FIRE INSPECTOR CERTIFICATION NUMBER</u>	<u>COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE</u>	<u>FIRE INSPECTOR CERTIFICATION NUMBER</u>

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Johns River State College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE
SIGNATURE DATE

[illegible]

[illegible]

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2023-2024**

College Facility: St. Johns River State College FIRE DISTRICT: Clay County
SCHOOL / FACILITY: Orange Park Campus
ADDRESS: 283 College Dr., Orange Park, FL 32065-7650

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

<u>FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)</u>	<u>Jeb Bynum (Municipal Fire Safety Inspector)</u>	<u>October 31, 2023</u>
	<u>COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED</u>	<u>INSPECTION DATE</u>
<u>FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)</u>	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993</u>	
	<u>INSPECTOR ADDRESS & PHONE NUMBER</u>	
<u>SIGNATURE DATE</u>	<u>11/3/2023</u>	<u>133209</u>
<u>FIRE INSPECTOR CERTIFICATION NUMBER</u>	<u>COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE</u>	<u>FIRE INSPECTOR CERTIFICATION NUMBER</u>

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency is in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Johns River State College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED
FACILITY ADMINISTRATOR TITLE


FACILITY ADMINISTRATOR SIGNATURE
SIGNATURE DATE

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2023-2024**

College Facility: St. Johns River State College FIRE DISTRICT: St. Johns County
SCHOOL / FACILITY: St. Augustine Campus
ADDRESS: 2990 College Dr., St. Augustine, FL 32084

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

<u>FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)</u>	<u>Jeb Bynum (Municipal Fire Safety Inspector)</u> COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	<u>October 31, 2023</u> INSPECTION DATE
<u>FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)</u>	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205</u> INSPECTOR ADDRESS & PHONE NUMBER	
<u>SIGNATURE DATE</u>	 <u>11/3/2023</u> COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	<u>133209</u> FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Johns River State College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE
SIGNATURE DATE

[illegible]

[illegible]



TO: Dr. Melanie Brown

FROM: Michelle Sjogren
AVP of Institutional Advancement & Strategic Communications

DATE: November 17, 2023

SUBJECT: Agenda Items for the December 6, 2023, District Board of Trustees Meeting

In accordance with Florida Statutes, the St. Johns River State Foundation is required annually to submit to the District Board of Trustees, for review and acceptance, its Federal Internal Revenue Service Application for Recognition of Exemption form (Form 1023) and its Federal Internal Revenue Service Return of Organization Exempt from Income Tax form (Form 990), conduct an annual financial audit and submit it to the District Board of Trustees for acceptance and certify the Foundation to be operating in a manner consistent with the goals of St. Johns River State College and in the best interest of the state. FLA.STAT §. 1004.70(5), 1004.70(1)(a)(3), 1004.70(6). These documents noted above are included in the Board materials for review and discussion.

RECOMMENDED ACTION:

1. Approval of the 2022-2023 St. Johns River State College Foundation Audit, Internal Revenue Service Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2023), and Internal Revenue Service Application for Recognition of Exemption Form 1023

Key Points:

- Clean Audit, no findings.
- \$529,942 increase in contributions from last year.
- \$387,473 was paid for scholarships, \$7,000 more than last year.
- (\$645,635) negative change in fair evaluation of investments due to market conditions. Note consultants agree positive market corrections should occur in the next 12-24 months.
- Change in net position (\$8,7230) – net position relatively flat.

2. Approval to renew the designation and certification of the St. Johns River State College Foundation, Inc. as a direct support organization for the College.
3. Approval of the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding



FOUNDATION **ANNUAL REPORT**

2022-2023



ST. JOHNS
RIVER
STATE COLLEGE

FOUNDATION

A MESSAGE FROM OUR CHAIRMAN

Dear community members,

As chairman, I am proud to share the wave of impact your generosity has had on SJR State students. In this report, you'll see our metrics, but more importantly, the faces of students and their stories of impact. With financial burdens removed, our students were able to focus on their studies and reach their academic goals.



The SJR State Foundation is only as strong as the community supporting us, and we are fortunate to have a strong community believing in our Vikings and investing in their future. You understand they are the future nurses, police officers, engineers, teachers, and business owners who make our communities thrive. Your generosity makes this possible.

Sincerely,

David Parsons

David Parsons

St. Johns River State College Foundation Board Chairman

A YEAR IN REVIEW

JANUARY 18, 2023

Orange Park Campus Learning Resources Center Dedication
as the Clifford B. Stearns Learning Resources Center



MARCH 25, 2023

Viking 5K



APRIL 28, 2023

Viking Alumni Night



MAY 5, 2023

Spring Graduation



JULY 11, 18, & 25, 2023

Scholarship Signing Days on each campus



OCTOBER 21, 2023

Athletic Association Golf Classic



ANNUAL IMPACT REPORT

Financial year ending March 31, 2023



\$387,473

Total dollar amount of philanthropic contributions to scholarships and programs

\$198,232

Total amount of donor-funded scholarships awarded to students

\$52,283

SJR State endowment contributions

\$1,000

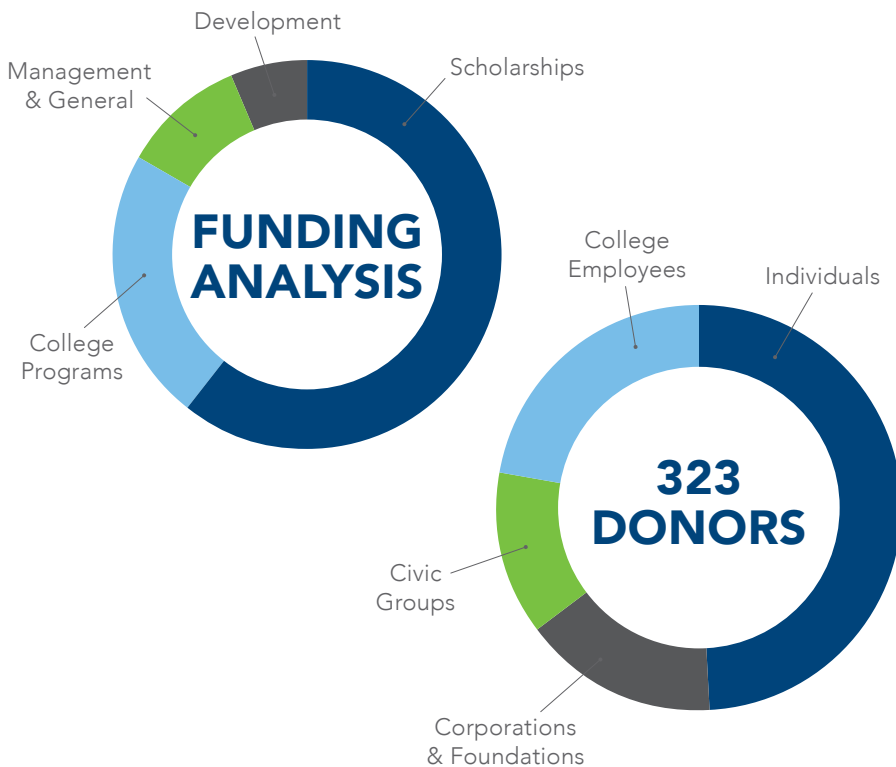
Average scholarship award

\$17,875

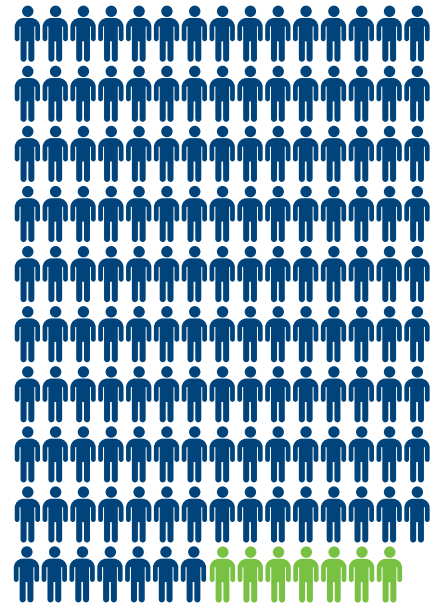
SJR State Employee Giving to the Foundation

\$3,093

Emergency Needs Stipends awarded



LIVES IMPACTED





"I am very happy to support St. Johns River State College in providing traditional and nontraditional students of varying situations the opportunity to work toward their life's goals. It is so wonderful to have such an outstanding institution of higher learning in our community."

— **Joyce Oliver**
Foundation Board Member



"Thank you for aiding in my dream to become a city planner. This will pay for tuition, opening many doors for me. I plan to get my AA while at St. Johns, then to transfer to another college to study urban planning."

— **Kyun Session**
Putnam County Scholars Scholarship



"This is my investment in our future."

— **Dominique Davila**
St. Johns River State College



"I am one of the lucky ones. My parents instilled in me from an early age that education is one of the greatest influencers of my life. Moreover, as a former scholarship recipient when I was a student, I know the positive benefit and feeling of others believing in me and committing to my education and career. Now, I give back to our Foundation to carry that on, to pay it forward, as the saying goes, and invest in the future of our students and communities. To be able to assist our students in their life journey is why I am an educator, and it is the reason that I give back."

— **Dr. Summer Garrett**
St. Johns River State College

YOUR IMPACT



"I want to express my heartfelt gratitude for your generosity. One of my fears and roadblocks has been gaining immense debt in my studies. However, with this scholarship I will be able to cover so much more of my tuition and not have the stress of so much debt. I am currently studying to get my AA degree with SJR State. After I graduate, I plan to transfer to University of North Florida for a Bachelors in Psychology then off to law school! I cannot thank you enough for this opportunity."

— **Arianna Torres**
Bob Hudson Scholarship



"I am deaf, and I graduated from the Florida School for the Deaf in St. Augustine. Your scholarship will help me pursue an Associate Degree. Thank you for your generous gift."

— **Autumn Walker**
Irwin and Elizabeth Zekaria Scholarship



"I'm involved with the St. Johns River State College Foundation because of the impact we have on the next generation of community members. I know the dollars Ameris and I invest in the SJR State Foundation change students' lives. Providing resources during this transformative period empowers students to reach their goals and create a legacy for generations."

— **Jan Conrad**
St. Johns River State College District Board of Trustees
Senior Vice President Commercial Banking, Ameris Bank

The Foundation hosted Scholarship Signing Day events to assist students with completing their paperwork and celebrating our donors. After a light dinner, students were given the opportunity to share what the scholarship meant to them.

Check out what they had to say by following the QR code to their video.



WAVE OF IMPACT

Thank you to our donors!

1st Coast Recycling, Inc. Adam Hyers AFC/SJR State College Chapter Affordable Seating, LLC dba Restaurant-Furniture.com Alain Hentschel Alexandra Clarke Allison Smith Altrusa District Three Foundation, Inc. Altrusa International of St. Augustine American Indian Services American Legion Auxiliary, Unit 54 Amorie Wright Amy Stanley Amy Tinchner Anand Kuruvilla Andrea Willis Andrew Macfarlane Anna Lebesch Anna Williams Anthony Coleman April Greene Araina Eber Arleen Moorhous Armstrong Roofing and Contracting Services Army Emergency Relief Artic Air Ashley Burrell Association of Aviation Ordnancemen Aundria Bryant Barbara Palmer Barbara Sherwood Barry Thompson Bartram Trail High School Beck Chevrolet Buick GMC Beck Chrysler Dodge-Jeep Dodge Trucks Becks Auto Sales, Inc. Ben Gil Berlitz Restrepo Bernice Smith Bill Palivos Billy Osteen Blue Frame Technology, LLC Board of County Commissioners Bonnie Guilliams Bostwick Community Association, Inc. BPOE Elks Brandy Kim Brandy Stewart Brian Bergen Brian Stone Briana Schmidt Brittnee Fisher Brooke Adkins Bruce Fox Bruce Thompson Buffy Hurtubise Byrnes Farms C. L. Overturf Jr. Capital City Bank Cari Flowers Carl Clement Beck Jr. Living Trust Carol Beard Caroline Tingle Carr, Riggs & Ingram, LLC Cassie McQuaig Catherine Cornelius Charles & Fran Myers Charles Dassance Charles R. Romer Charlotte Musick	Chela Dasher Chickasaw Nation Christel Furry Christina Will Christopher Medley Ciara Dixon Cindy Reed Cindy Whiteford Clay County Cattlemen's Corporation Clay County Education Foundation, Inc. Clay County Fair Association, Inc. Clay Electric Cooperative, Inc. Clay High School Crescent City Jr/Sr High School CRG Architects/Palatka, Inc. SJR State Criminal Justice Department Cristy Furr Cynthia James Dakin Family Scholarship Fund Dale Tyree Dalys Rosario David Gerhardt David Kaczor Dawn Griffis Dawn Markel Dawn McLane Deborah Armstrong Deborah McCarley Debra Scarry Denise Aiken Denise Dukes Denise Freeman Derek Hatcher Foundation Derek Wray Diane O'Neil Diane Pagano Dominique Davila Dona Stallings Donald Mosley Donna Anderson Horbal Donna Lambdin Dortheanne Bone Doug Wiles Douglas Demaree Douglas Law Firm Ed Hudson Edith Aldrich - State Farm Insurance Agency Edward Jordan Edward Taylor, Ph.D. Elizabeth Redondo Ellen Burns Emily Benkes E-TECHSERVICES.COM, Inc. Event Operational Fund Event Services America, Inc. First Coast Community Credit Union Flagler County Education Foundation Flagler Healthcare Foundation, Inc. Florida Baptist Foundation Florida College System Foundation Florida Collegiate Umpires, Inc. Florida Department of Education Florida Power & Light Company Florida Realtors Education Foundation	Florida Sheriffs Association Florida Trucking Association FDN Fort Lauderdale High School Fralin Museum of Art Fran Lubell Frances Barmore Frank Corso Friends of Cliff Stearns Friends of FloArts Gayle Crowell Geana Potter Gilbert Evans Gina Denning GoodCoin Giving Fund Green Cove Springs - Elks Heather Anderson Heather Jones Hicks & Draper Dental Hi-Liner Fishing Gear and Tackle Hillandale Quality Feeds, LLC Holmes & Young, P.A. Horace Sermon Horatio Alger Association of Distinguished Americans, Inc. Hudl Hugh Miller Human Resources Development Services, Inc. Iana Harris Indian River State College Foundation, Inc. International Scholarship and Tuition Services, Inc. JAGA Charitable Trust Jack Hall Jackson Kinney Jae Millwood James Griffith James Taylor Jamie McBride Janine Jacoby Jason Davis Jeanne Jendrzewski Jeannine Auth Jennifer Anderson Jennifer Bass Jennifer Bass Jennifer Hoffman Jennifer Kobrin Jeremy Marquis Jerry Skelton Jess & Cathy Walker Jessica Herzog Jim Wetherell Jodi Schmidt Joe Perry Joe Pickens Joey O'steen John Blum John Paterson John Tani John Theobald John Winn Johnson-Overturf Funeral Home Jolene Vert Jonathan Griffith Joseph Wells Joyce Oliver Justine Bennett Kara McKinley Karen Canty Karen Gresham Karen Mathews Karen Moorhous Keith & Terry Kady	Kelly Pennington Kenneth Downs Kenya Kelley Kevin Greene Kim Benefield Kim Cottrill Kim Stallings Kimberly Johnson Koch Family Foundation Kristeen Duncan LaDonna Holbert Larry Harvey Larry Tyree Laura Fezie Lauren Albert Lawrence Brian Freeman Sr. Linda Girardin Linda Hazen Linda Porto Lisa & BJ Walker Lloyd Willis Jr. Lobendon Liggans LOR, Inc. Lynn Powers Maggie D'S, LLC Manatee River Fair Association Mandarin Presbyterian Church Marcus Liggans Margaret Potter-Levane Marie Jean Camara Roy Marion Watson Mark Little Mark Steinmetz Marsha Smith Marshall Jones Mary Connor Mary Dobbs Smith Mary Reed Masonic Charities Mathews Moving & Storage, Inc. Matt Reynolds McKinnon Furniture Inc. Meghan Deputy Melanie Brown Melanie Parker Melissa Miller Melodi Weaver Members Association of Vicans Landing Inc. Middleburg High School Mike Keller Miss Sarasota Softball, Inc. Misty Freeman Molly Howard Myrna Allen Nancy Brantley National Board for Respiratory Care Network for Good Nichole Sheehan Nicole DeMichele Nicole Tiller North Florida Custom Homes Norval Bell OPC Business Club OPC Phi Theta Kappa OPC Student Nurses Association P & F Mini Storage PAC Student Nurses Association Palatka Art League, Inc. Palatka Flooring Palatka Jr.-Sr. High Palatka New Vision Lions Foundation, Inc. Patricia Cason	Patricia Crotty Patrick Cunningham Paul Leduc Paul Stone Paula Harris Peggy Blair-Hall Peninsular Auto Parts Penney Memorial Church Penny Powell Peter Walsh Phi Theta Kappa Honor Society Phyllis Lott Pilot Club of St. Augustine Provision Bridge Putnam County 4-H Association Putnam County Sheriff's Office Putnam Feed & Farm Supply, Inc. R & D Steel Erectors, LLC Raymond Wilkerson Renee Bachman Residents Community Westminister St. Augustine Richard Anderson Richard Rhatigan Richard Webb Rita Schmidt Riverside Builders of Putnam County, Inc. Robert Coffman Robert McClellan Jr. Robert Payne Robert Pickens Robert Sarver Robert Weaver Jr. Roberta Correa Roland Lehman Jr. Romanza-St. Augustine, Inc. Ron Brown Ron Dennis Rosalind Humerick Rotary Club of Crescent City Rotary Club of Green Cove Springs, Florida Rotary Club of Interlachen Rotary Club of Palatka Royce Bass Russell Castleberry Ryan Manufacturing, Inc. Sabrina Crosby SAC Radiology Club Operational Fund Sam Johns Sandra Gilyard Sandra Roberts Sarah Cragen Scholarship America Schuyler Lovestrand Sedgebrook OpCo, LLC Seminole Electric Cooperative, Inc. Sentry Termite and Pest Control, Inc. Sheree Rogers Sherry Abbott Sherry Bennett Sherry Stewart Shirley Guilliams Shirley Kennedy ShowTix 4U - Digital Theatre LLC SMART Scholarship Funding Corp. Society of St. Vincent De Paul Crescent City St. Johns Auto Body, Inc. St. Johns County	4-H Association St. Johns Super Service Center, Inc. State Farm Insurance Companies Summer Garrett Summer Stewart Susan G. Helwig, Insurance Agency, Inc. Susan Geoghagan Susan Kessler Susan Sutliff Susanne Lineberger Suzanne Evans TD Bank Tammy Bartelli Tammy Lane Taylor Douglas Realty, Inc. Terry Driggers Terry Thomas The Children's Reading Center Scholarship Fund The Community Foundation for Northeast Florida The Danis Foundation, Inc. The First Congregational Church Interlachen, FL, Inc. The James Ferrer Education Fund, Inc. The Kiwanis Club of the Azalea City Foundation The Plantation Foundation, Inc. The Roberts Companies, LLC The Spartanburg County Foundation Theodore Schrafft Thomas Hunter Thomas Hyers Thomas Reynolds Thomas Slater Jr. Tijuana Flats Restaurants, LLC Tim Steinmetz Todd Chernik Todd Hockenberry Tomislav Horvatincic Tonya Henderson Traci Reed Tulsa Community Foundation Verna Alexander Vernon Myers Vicki Burgess Victoria Crouch Village Improvement Association Virginia Pignato Volleyball Operational Fund - Cash Volusia Association School Administrators Volusia County Farm Bureau Vystar Credit Union Waste Pro Wee Kare Academy, Inc. William Ahrens William Boling Woman's Club of Palatka Womans Exchange of St. Augustine, Inc.
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ST. JOHNS RIVER STATE COLLEGE FOUNDATION

Founded in 1970 to connect the community with students, the St. Johns River State College Foundation continues to build relationships within our community.

Our mission is to support the growth and development of our students, faculty, staff and campus facilities. We fulfill this mission by actively encouraging private gifts from individuals, alumni, businesses, associations, and service organizations.

The Foundation sincerely appreciates the support of those who invest in SJR State, impacting today's students and generations of Vikings to come.



2022 - 2023 FOUNDATION BOARD

David Parsons
Chairman

Melissa C. Miller, J.D.
Vice Chairman

Brian A. Bergen
Secretary-Treasurer

Melanie Brown, Ph.D.

Charles T. Douglas Jr., J.D.

Joyce A. Oliver

Ron W. Brown

Karla Flagg-Wright

Joe H. Pickens, J.D.

Jim Bush

Anna Lebesch, Ed.D.

Mark Spatola, M.D.

Jan Conrad

Daniel A. Martinez

John Raymond Theobald

FOUNDATION STAFF

MICHELLE SJOGREN

Assistant VP of Institutional
Advancement and Strategic
Communications

MichelleSjogren@SJRstate.edu
Orange Park Campus

PEGGY BLAIR-HALL

Finance and Scholarship
Coordinator

PeggyBlair-Hall@SJRstate.edu
Palatka Campus

BAILEY AKIN

Annual Giving and
Engagement Coordinator

BaileyAkin@SJRstate.edu
Orange Park Campus

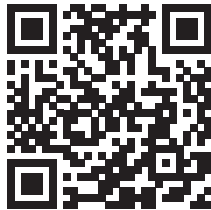
DAWN GRIFFIS

Foundation Specialist

DawnGriffis@SJRstate.edu
Palatka Campus



**Visit [SJRstate.edu/foundation](https://sjrstate.edu/foundation)
or scan the QR code below.**



QUESTIONS? Call (386) 312-4100.

St. Johns River State College, an equal access institution, prohibits discrimination in its employment, programs, activities, policies and procedures based on race, sex, gender, gender identity, age, color, religion, national origin, ethnicity, disability, pregnancy, sexual orientation, marital status, genetic information or veteran status. Questions pertaining to education equity, equal access or equal opportunity should be addressed to the College Title IX Coordinator/Equity Officer: Charles Romer, Room A0173, 5001 St. Johns Avenue, Palatka, FL 32177; (386) 312-4074; CharlesRomer@sjrstate.edu. Anonymous reporting is available at [SJRstate.edu/report](https://sjrstate.edu/report). Inquiries/complaints can be filed with the Title IX Coordinator/Equity Officer online, in person, via mail, via email or with the US Department of Education, Office of Civil Rights, Atlanta Office, 61 Forsyth St. SW Suite 19T10, Atlanta, GA 30303-8927.

2023

St. Johns River State College
Foundation, Inc.

Financial Statements and
Independent Auditor's Report

March 31, 2023

PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

Board of Directors
St. Johns River State College Foundation, Inc.
Palatka, Florida

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

- The disclosures of fair value measurements in Note 3.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. It has been the practice of the Foundation to not accrue interest income on their fixed income investments. Management has determined that the effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 8, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Board of Directors
St. Johns River State College Foundation, Inc.
Palatka, Florida

Other Matters

We applied certain limited procedures to management's discussion and analysis, which is required supplementary information (RSI) that supplements the financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Upcoming GASB Pronouncements

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITAs), effective in fiscal year 2024, with certain exceptions, will now require that governments recognize a subscription liability for the amount owed on contracts offset by a capitalized asset for all contracts meeting the definition of a SBITA. We recommend the Foundation begin preparing for implementation of the new standard by making a list of all applicable subscription agreements with their key terms such as duration, renewal options, payment amounts and escalation clauses, cancellability, etc., for evaluation under the new standard.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of the Foundation and is not intended to be, and should not be, used by anyone other than these specified parties.

Purvis Gray

August 8, 2023
Gainesville, Florida

Description (Nature) of Audit Difference (AD)	Factual (F), Judgmental (J), or Projected (P)	Cause	W/P Reference	Financial Statement Effect—Amount of Over (Under) Statement of:						
				Total Assets	Total Liabilities	Net Assets	Revenues	Expenses	Change in Net Assets	Working Capital
Accrued Interest Receivable	F	Foundation's practice is to not record accrual due to having to allocate interest to various sub-accounts	B.301	(14,990)		(14,990)	(14,990)		(14,990)	
Total				(14,990)	-	(14,990)	(14,990)	-	(14,990)	-
Less Audit Adjustments Subsequently Booked										
Unadjusted AD—Current Year (Iron Curtain Method)				(14,990)	-	(14,990)	(14,990)	-	(14,990)	-
Effect of Unadjusted AD—Prior Years							2,270		2,270	
Combined Current and Prior Year AD (Rollover Method)				(14,990)	-	(14,990)	(12,720)	-	(12,720)	-
Financial Statement Caption Totals										
Current Year AD as % of FS Captions (Iron Curtain Method)				0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Current and Prior Year AD as % of FS Captions (Rollover Method)				0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.
PALATKA, FLORIDA

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT

MARCH 31, 2023

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
St. Johns River State College Foundation, Inc.
Palatka, Florida

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the St. Johns River State College Foundation, Inc. (the Foundation), which comprise the statement of net position as of March 31, 2023, the related statements of revenues, expenses, changes in fund net position, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Foundation as of March 31, 2023, and the changes in its net position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

CERTIFIED PUBLIC ACCOUNTANTS

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Board of Directors
St. Johns River State College Foundation, Inc.
Palatka, Florida

INDEPENDENT AUDITOR'S REPORT

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial

Board of Directors
St. Johns River State College Foundation, Inc.
Palatka, Florida

INDEPENDENT AUDITOR'S REPORT

reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Report on Summarized Comparative Information

We have previously audited the Foundation's 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 17, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended March 31, 2022, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 8, 2023, on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.

Purvis Gray

August 8, 2023
Gainesville, Florida

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
MARCH 31, 2023

The following is management's discussion and analysis of the financial activities of the St. Johns River State College Foundation, Inc. (the Foundation) for the fiscal year ended March 31, 2023. The objective of this discussion and analysis is to focus on current activities, resulting changes, and currently known facts to provide an overall summary of the accompanying financial statements. It should be read in conjunction with the basic financial statements and accompanying notes.

This report represents the Foundation leadership's overview of the organization's financial health and well-being. Consequently, we assume full responsibility for the completeness and reliability of all information. To provide a reasonable basis for making these representations, the Foundation has established a comprehensive internal controls framework designed to protect the Foundation's assets from loss, theft, or misuse. These controls also allow the external auditors to compile sufficient, reliable information for the preparation of the Foundation's financial statements conforming to accounting principles generally accepted in the United States of America (GAAP). Because the cost of internal controls should not outweigh their benefits, the Foundation's controls have been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. We confirm that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The Foundation's financial statements have been audited by Purvis, Gray and Company, LLP, an independent firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Foundation as of the fiscal year ended March 31, 2023, are free from material misstatement. The independent audit involved the following: a test-basis examination of evidence supporting the amounts and disclosures in the financial statements and evaluating the appropriateness of the accounting policies used; the reasonableness of significant estimates made by the Foundation's management; and evaluation of the overall financial statement presentation. Based upon the audit, the independent auditors concluded that there was a reasonable basis for rendering an unmodified opinion that the Foundation's financial position as of March 31, 2023, and changes in its net assets and cash flows for the year then ended is fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

Basic Financial Statements

The Foundation is a special-purpose government, engaged only in business-type activities. Therefore, it presents only the financial statements required for enterprise funds, which consist of the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
MARCH 31, 2023

Financial Highlights

The following presents condensed data about net position and change in net position for the fiscal years ended March 31, 2023 and March 31, 2022:

	<u>2023</u>	<u>2022</u>
Assets:		
Non-Capital Assets, Current	\$ 5,410,061	\$ 5,496,625
Non-Capital Assets, Non-Current	<u>3,500,924</u>	<u>3,448,397</u>
Total Assets	<u>8,910,985</u>	<u>8,945,022</u>
Liabilities:		
Annuity Payable	10,600	10,600
Non-Current Liabilities	<u>70,213</u>	<u>83,655</u>
Total Liabilities	<u>80,813</u>	<u>94,255</u>
Deferred Inflows of Resources	<u>119,163</u>	<u>131,035</u>
Net Position:		
Restricted	6,094,012	6,199,807
Unrestricted	<u>2,616,997</u>	<u>2,519,925</u>
Total Net Position	<u>8,711,009</u>	<u>8,719,732</u>
Change in Net Position		
Operating Revenues:		
Contributions	<u>1,080,051</u>	<u>550,109</u>
Total Revenues	<u>1,080,051</u>	<u>550,109</u>
Operating Expenses:		
Scholarships	387,473	380,449
General Program Expenses	137,470	40,744
Other Expenses	<u>147,402</u>	<u>92,641</u>
Total Operating Expenses	<u>672,345</u>	<u>513,834</u>
Operating Income/Loss	407,706	36,275
Non-Operating Revenue	<u>(478,712)</u>	<u>825,425</u>
Income Before Changes in Non Expendable	(71,006)	861,700
Endowment Contributions	62,283	80,000
Change in Net Position	(8,723)	941,700
Beginning Net Position	<u>8,719,732</u>	<u>7,778,032</u>
Ending Net Position	<u>\$ 8,711,009</u>	<u>\$ 8,719,732</u>

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
MARCH 31, 2023

On March 31, 2023, the net position totaled \$8,711,009. Of this amount:

- \$2,616,997 may be used to provide college program support as well as general and administrative support.
- \$2,704,170 represents funds which have been limited by donors with restrictions or for special purposes.
- \$3,389,842 is the non-expendable portion of funds that are invested in perpetuity.

The Foundation's net position decreased 0.1% (\$8,723) from the previous fiscal year-end.

The Foundation ended the 2022-2023 fiscal year with total assets of \$8.91 million, a 0.38% decrease from the prior fiscal year-end total of \$8.95 million.

Total liabilities of \$199,976 as of March 31, 2023, includes accounts payable as well as deferred revenue and a charitable gift annuity.

Contributions increased from the previous year with a total of \$1,080,051 while endowment contributions decreased to a total of \$62,283. Three gifts constituted \$438,000 of the contributions.

Management and general expenses, as well as all fundraising expenses, are paid from the Foundation's operating budget, which is derived in part from unrestricted gifts, in-kind contributions, and other operating support from St. Johns River College. The Foundation waived the 1.25% annual administrative assessment in 2023. No salaries are paid from the Foundation's funds as the College supports all salaries.

As of March 31, 2023, investment holdings account for 78.28% of total assets. The purpose of the investment pool is to preserve and enhance the real purchasing power of contributed funds, while providing an earnings stream to support St. Johns River State College and its students. The value of the Foundation's investments total \$6.98 million. This represents a decrease of 4.9% from the previous fiscal year-end. The drop in investment value is due to a weak market performance during the year. The Foundation usually has a high allocation to stocks of 60 to 70%.

Request for Information

The financial report is designed to provide a general overview of the Foundation's finances. Questions concerning any of the information in this report or requests for additional information should be addressed to the St. Johns River State College Foundation, Inc., 5001 St. Johns Avenue, Palatka, Florida 32177 or call (386) 312-4100.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
STATEMENT OF NET POSITION
MARCH 31, 2023,
WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2022

	<u>2023</u>	<u>2022</u>
Assets		
Current Assets:		
Cash and Cash Equivalents	\$ 1,824,236	\$ 1,488,139
Investments	3,585,825	4,008,486
Total Current Assets	<u>5,410,061</u>	<u>5,496,625</u>
Non-Current Assets:		
Endowed Investments	3,389,842	3,326,788
Irrevocable Trust Receivable	111,082	121,609
Total Assets	<u>8,910,985</u>	<u>8,945,022</u>
Liabilities		
Current Liabilities:		
Annuity Payable	10,600	10,600
Non-Current Liabilities:		
Annuity Payable	70,213	83,655
Total Liabilities	<u>80,813</u>	<u>94,255</u>
Deferred Inflows of Resources		
Irrevocable Trust	111,082	121,609
Charitable Annuity	8,081	9,426
Total Deferred Inflows of Resources	<u>119,163</u>	<u>131,035</u>
Net Position		
Unrestricted	2,616,997	2,519,925
Restricted:		
Expendable	2,704,170	2,873,019
Non-Expendable	3,389,842	3,326,788
Total Net Position	<u>\$ 8,711,009</u>	<u>\$ 8,719,732</u>

See accompanying notes.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE YEAR ENDED MARCH 31, 2023,
WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2022

	2023			2022	
	Restricted				
	Unrestricted	Expendable	Non-Expendable	Total Fund	Total Fund
Operating Revenues					
Contributions	\$ 507,467	\$ 572,584	\$ -	\$ 1,080,051	\$ 550,109
Total Operating Revenues	<u>507,467</u>	<u>572,584</u>	<u>-</u>	<u>1,080,051</u>	<u>550,109</u>
Operating Expenses					
Program Services:					
Scholarships	-	387,473	-	387,473	380,449
Other College Support	-	153,338	-	153,338	40,744
Total Program Services	-	540,811	-	540,811	421,193
Fund-Raising	21,653	30,913	-	52,566	23,168
Supporting Services:					
Management and General	62,818	-	-	62,818	50,478
Professional Fees	16,150	-	-	16,150	18,995
Total Supporting Services	78,968	-	-	78,968	69,473
Total Operating Expenses	<u>100,621</u>	<u>571,724</u>	<u>-</u>	<u>672,345</u>	<u>513,834</u>
Operating Income (Loss)	<u>406,846</u>	<u>860</u>	<u>-</u>	<u>407,706</u>	<u>36,275</u>
Non-Operating Revenue					
Interest and Dividends	92,490	69,997	250	162,737	132,697
Unrealized (Loss)/Gain on Fair Value Change of Investments	(341,326)	(288,015)	565	(628,776)	457,727
Gain (Loss) on Sale of Investments	(6,331)	(10,484)	(44)	(16,859)	241,639
Change in Value of Annuity	-	4,186	-	4,186	(6,638)
Total Non-Operating Revenue	<u>(255,167)</u>	<u>(224,316)</u>	<u>771</u>	<u>(478,712)</u>	<u>825,425</u>
Change in Net Position Before Endowment Contributions and Transfers	<u>151,679</u>	<u>(223,456)</u>	<u>771</u>	<u>(71,006)</u>	<u>861,700</u>
Endowment Contributions	-	-	62,283	62,283	80,000
Interfund Transfers	(54,607)	54,607	-	-	-
Change in Net Position	<u>97,072</u>	<u>(168,849)</u>	<u>63,054</u>	<u>(8,723)</u>	<u>941,700</u>
Net Position, Beginning of Year	<u>2,519,925</u>	<u>2,873,019</u>	<u>3,326,788</u>	<u>8,719,732</u>	<u>7,778,032</u>
Net Position, End of Year	<u>\$ 2,616,997</u>	<u>\$ 2,704,170</u>	<u>\$ 3,389,842</u>	<u>\$ 8,711,009</u>	<u>\$ 8,719,732</u>

See accompanying notes.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2023,
WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2022

	<u>2023</u>	<u>2022</u>
Cash Flows from Operating Activities		
Cash Received from Contributions and Support	\$ 1,079,993	\$ 550,109
Payments for Scholarships	(387,473)	(380,449)
Payments for General Student Expenses	(222,054)	(82,907)
Payments for Other Expenses	(62,818)	(50,478)
Net Cash (Used in) Operating Activities	<u>407,648</u>	<u>36,275</u>
Cash Flows from Investing Activities		
Proceeds from Sale of Investments	551,382	732,868
Purchases of Investments	(838,054)	(980,744)
Interest and Dividends	163,438	132,698
Payments on Annuities	(10,600)	(10,600)
Net Cash (Used in) Investing Activities	<u>(133,834)</u>	<u>(125,778)</u>
Cash Flows from Non-Capital Financing Activities:		
Endowment Contributions	62,283	80,000
Net Cash Provided by Non-Capital Financing Activities	<u>62,283</u>	<u>80,000</u>
Net Increase (Decrease) in Cash and Cash Equivalents	336,097	(9,503)
Cash and Cash Equivalents, Beginning of Year	<u>1,488,139</u>	<u>1,497,642</u>
Cash and Cash Equivalents, End of Year	<u><u>\$ 1,824,236</u></u>	<u><u>\$ 1,488,139</u></u>
<u>Schedule of Non-Cash Operating Activities</u>		
Change in Fair Value of Investments	<u><u>\$ (628,776)</u></u>	<u><u>\$ 457,727</u></u>

See accompanying notes.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2023

Note 1 - Summary of Significant Accounting Policies

Reporting Entity

The St. Johns River State College Foundation, Inc. (the Foundation) was formed in 1970 as a non-profit organization. The Foundation's sole purpose is the support of the St. Johns River State College (the College) and its students. The primary goal of the Foundation is to further develop its scholarship program and to fund activities that promote the College. The Foundation is a direct support organization under Section 1004.70, Florida Statutes, and, for financial reporting purposes, is considered a component unit of the College.

Basis of Presentation

The financial statements of the Foundation have been prepared in accordance with generally accepted accounting principles (GAAP) as applicable to government units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting principles.

For financial reporting purposes, the Foundation is considered a special-purpose governmental entity engaged only in business-type activities. Accordingly, the financial activity of the Foundation is accounted for in a single business-type fund which, to observe restrictions placed on the use of resources, is further grouped into sub-accounts as follows:

- **Unrestricted**—represents resources available for operations without restriction.
- **Restricted, Expendable**—represents resources available only for scholarships or other eligible student related purposes.
- **Restricted, Non-Expendable**—represents contributions received, in which the principal amount is restricted in perpetuity by the donor, with income available only for scholarships or other eligible student related purposes.

All restrictions are externally imposed, thus no net position is restricted by enabling legislation. When both restricted and unrestricted resources are available for use, it is the Foundation's policy to use restricted resources first, then unrestricted resources as they are needed.

Revenues of the Foundation are classified as *operating*, for primary activities, such as donor contributions and state matching funds, or *non-operating*, for ancillary activities, such as investment earnings.

Measurement Focus and Basis of Accounting

The Foundation utilizes the economic resources measurement focus and accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of the related cash flows.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, the Foundation considers all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2023

Investments

Investments are reported at fair value, except for money market investments, which are reported at cost.

Donor-Restricted Endowments

Investment income, including unrealized appreciation and depreciation, is allocated to the restricted expendable account on a pro rata basis based on the non-expendable endowment balance. In accordance with state law, these funds are then available for expenditure when the specific donor criteria are met.

In the absence of donor stipulations or law to the contrary, losses on the investments of a donor-restricted endowment fund reduce restricted expendable net position to the extent that donor-imposed temporary restrictions on net appreciation of the fund have not been met before a loss occurs. Any remaining loss reduces unrestricted net position.

If losses reduce the assets of a donor-restricted endowment fund below the level required by the donor stipulations or law, gains that restore the fair value of the assets of the endowment fund to the required level are classified as increases in unrestricted net position.

After the fair value of the assets of the endowment fund equals the required level, gains that are restricted by the donor are classified as increases in restricted expendable net position or restricted non-expendable net position, depending on the donor's restrictions.

Contribution Receivable

Unconditional promises to give that are expected to be collected within one year and in future years are recorded at net realizable value. Conditional promises to give are not included as support until the conditions are substantially met.

Deferred Inflows of Resources

A deferred inflow of resources is an acquisition of net assets that is applicable to a future reporting period.

Income Tax

The Foundation is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make various estimates. Actual results could differ from those estimates.

Recently Issued and Implemented Accounting Pronouncements

Effective April 1, 2022, the Foundation implemented GASB Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The provisions of this Statement are required to be applied retroactively and leases should be recognized and measured using facts and circumstances at the beginning of the period of implementation. There were no significant impacts of implementing this Statement.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2023

Note 2 - Deposits and Investments

The Foundation's deposits and investments are summarized below:

Cash and Cash Equivalents	\$ 1,824,236
Investments	3,585,825
Endowed Investments	3,389,842
Total Deposits and Investments	\$ 8,799,903

For the purpose of risk disclosures, deposits and investments are comprised of the following:

Deposits with Financial Institutions	\$ 1,301,156
Investments	7,498,747
Total Deposits and Investments	\$ 8,799,903

Investments held as of March 31, 2023, are as follows:

	Fair Value	Maturity in Years			N/A	Average Credit Quality Ratings
		Less than 1	1-5	6-10		
Special Purpose Investment Account (SPIA)	\$ 523,080	\$ -	\$ 523,080 *	\$ -	\$ -	AA-F
Bonds and Notes	1,319,691	261,547	421,171	636,973	-	AAA to BBB
Equities	3,422,379	-	-	-	3,422,379	N/A
Exchange Trade Funds:						
Fixed Income	42,143	-	-	42,143	-	A
Equities	73,722	-	-	-	73,722	A
Mutual Funds:						
Fixed Income	446,145	-	-	-	446,145	N/A
Equities	1,332,115	-	-	-	1,332,115	N/A
Real Estate	339,472	-	-	-	339,472	N/A
	<u>7,498,747</u>	<u>\$ 261,547</u>	<u>\$ 944,251</u>	<u>\$ 679,116</u>	<u>\$ 5,613,833</u>	
Less Cash Equivalents:						
SPIA	<u>(523,080)</u>					
Total Investments	\$ 6,975,667					

* The SPIA uses the effective duration method, which is 3.05 years at March 31, 2023.

The Foundation may be exposed to the following risks associated with its investment portfolio:

Credit Risk—The risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Foundation's investment policy requires that debt securities be rated "Baa" or "BBB" or better by Moody's or Standard & Poor's rating services, respectively. The Foundation's investment policy also sets allowable ranges for allocation of assets as follows: domestic equity (mutual funds) (50-70%); international equity (10-20%); intermediate and long-term bonds (10-20%); real estate (0-10%); and cash equivalents (2-10%). Charitable gift annuity investments are limited to no more than 50% equities (including mutual funds) and no more than 10% may be invested in any one stock or fund.

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2023

Interest Rate Risk—The risk that changes in interest rates will adversely affect the fair value of an investment. The Foundation's investment policy include asset allocation guidelines and investment management structure to ensure adequate diversification to reduce the volatility of investment returns.

Custodial Credit Risk—The risk that, in the event of failure of the counterparty, the value of investments or collateral securities in the possession of an outside party will not be recoverable. None of the Foundation's investments are subject to custodial credit risk.

Concentration of Credit Risk—The risk that any one issuer, representing a concentration greater than 5% of total investments, may not fulfill its obligations. None of the Foundation's investments exceeded this concentration level.

The Foundation invests in the Special Purpose Investment Account (SPIA) of the State of Florida Treasury Investment Pool, an external investment pool. The SPIA is not registered with the SEC. Regulatory oversight for the pool is provided by the State of Florida Division of Treasury. The fair value of the position in the pool is equal to the value of the pool shares.

Note 3 - Fair Value Measurement

The Foundation categorizes its fair value measurements with the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Foundation has the following recurring fair value measurements as of March 31, 2023:

- Special purpose investment account - Total fair value of the pool is determined from individual values of securities in the pool. The Foundation's fair value factor is a ratio of the total pool.
- Common stock - Valued using quoted market prices.
- Exchange traded funds - Valued using quoted market prices.
- Exchange traded funds fixed income - Valued using quoted market prices.
- Mutual funds - Valued at the daily closing price as reported by the fund.
- Irrevocable trust receivable - Valued using income approach, present value technique.

The following table summarizes the Foundation's assets for which fair values are determined on a recurring basis:

	Fair Value	Quoted Prices in Active Market for Identical Assets (Level 1)	Significant Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments				
Bonds and Notes	\$ 1,319,691	\$ 1,319,691	\$ -	\$ -
Equities	3,422,379	3,422,379	-	-
Exchange Traded Funds	115,865	115,865	-	-
Mutual Funds	2,117,732	2,117,732	-	-
Total Investments				
Measured at Fair Value	<u>\$ 6,975,667</u>	<u>\$ 6,975,667</u>	<u>\$ -</u>	<u>\$ -</u>
Irrevocable Trust Receivable	<u>\$ 111,082</u>	<u>\$ -</u>	<u>\$ 111,082</u>	<u>\$ -</u>

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2023

Note 4 - Receivables

The Foundation is one of the residual beneficiaries of an irrevocable trust established in fiscal year 2013. Trust funds are held and invested by a third-party trustee, with earnings used for the surviving spouse, as long as she lives and remains unmarried. It is estimated that the principal of the trust will grow at 5% per year. The present value of the estimated distribution of the trust is reported as an irrevocable trust receivable.

Note 5 - Charitable Annuity

The Foundation is a lead interest beneficiary of an irrevocable agreement created in July 2016, in the total amount of \$200,000. The Foundation agrees to pay the donors annual annuity payments of \$10,600. The Foundation's obligation terminates with the annual payment last proceeding with the death of the last surviving donor. The present value of the future obligation is \$80,813. In addition, 10% (\$8,081) has been restricted as a required reserve. The remainder is available for scholarships for degree-seeking, in-state students enrolled at the College, subject to certain criteria.

Changes in annuity payable are summarized below:

	Balance April 1, 2022	Additions	Deductions	Balance March 31, 2023	Due Within One Year
Annuity	\$ 94,255	\$ -	\$ (13,442)	\$ 80,813	\$ 10,600

Note 6 - Contributed Facilities, Services, and Property

The Foundation receives free use of certain facilities and certain contributed services from the College. As a matter of accounting practice, the value of such facilities and services is not recorded in the Foundation's financial statements. Contributed property used to further the purposes of the Foundation is recorded at estimated acquisition value at the date of donation.

Note 7 - Restricted Net Position

Restricted, expendable net position of \$2,704,170 as of March 31, 2023, is available for scholarships and other eligible student-related purposes.

Changes in restricted, non-expendable net position are as follows:

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2023

	Balance March 31, 2022	Current Year Contributions	Investment Income (Loss)	Administrative Fees	Income Available for Expenditures	Transfer from Restricted Expendable	Transfer from Unrestricted	Balance March 31, 2023
Thrasher-Horne Endowment	\$ 1,878,732	\$ -	\$ (126,454)	\$ -	\$ -	\$ 126,454	\$ -	\$ 1,878,732
Paul and Juanita Boyette Endowment	204,552	-	(13,768)	-	-	13,768	-	204,552
Putnam County Scholar Endowment	162,092	4,386	(10,911)	-	-	10,911	-	166,478
Irwin and Elizabeth Zekaria Endowment	125,000	-	(8,414)	-	-	8,414	-	125,000
Georgia Pacific Endowment	123,165	-	(8,290)	-	-	8,290	-	123,165
Eva Mae Kelly Endowment	115,041	-	(7,743)	-	-	7,743	-	115,041
Dan and Katie Martinez Endowment	100,000	-	(6,731)	-	-	6,731	-	100,000
Nancy K. Ramsey Memorial Endowment	100,000	-	(6,731)	-	-	6,731	-	100,000
Athletic Association Endowment	62,000	-	(4,173)	-	-	4,173	-	62,000
Patty and Joel Weiss Endowment	51,373	-	(3,952)	-	-	3,952	-	51,373
Bob Hudson Endowment	50,000	-	(3,365)	-	-	3,365	-	50,000
Joe and Linda Pickens Endowment	50,000	-	(3,365)	-	-	3,365	-	50,000
Olivia Lay Endowment	50,000	-	(3,365)	-	-	3,365	-	50,000
Cliff Stearns Endowment	-	50,000	1,555	-	(1,555)	-	-	50,000
Talmadge - Noyes Endowment	41,945	-	(2,823)	-	-	2,823	-	41,945
John Tindall Endowment	28,164	-	(1,896)	-	-	1,896	-	28,164
Bob Smith Endowment	25,000	1,000	(1,684)	-	-	1,684	-	26,000
Sheretz Endowment	25,000	-	(1,683)	-	-	1,683	-	25,000
Ullie Avrett Endowment	25,000	-	(1,683)	-	-	1,683	-	25,000
St. Augustine Rotary	25,000	-	(1,683)	-	-	1,683	-	25,000
Robert McLendon, Jr. Endowment	25,000	100	(1,683)	-	-	1,683	-	25,100
C.L. Overturf Endowment	25,000	-	682	-	(682)	-	-	25,000
Boots and Philip Endowment	21,529	-	(1,449)	-	-	1,449	-	21,529
Ben Zirbel Endowment	13,195	6,797	771	-	-	-	-	20,763
Total	\$ 3,326,788	\$ 62,283	\$ (218,838)	\$ -	\$ (2,237)	\$ 221,846	\$ -	\$ 3,389,842

Note 8 - Administrative Fees

During fiscal year 2023, the Board of Directors (the Board) waived the administrative fee on all Board appropriated and endowment funds in response to current investment losses.

Note 9 - Board Appropriations

As summarized below, the Board has appropriated certain amounts of the unrestricted net position for specific purposes. These internal-imposed limitations on net position do not relate to donor stipulations.

Unrestricted Net Position as of March 31, 2023	\$ 2,616,997
Board Appropriations for the Thrasher - Horne Center of the Arts (THCA)	
Balance Transfer from THCA Membership Account	(50,000)
Balance Transfer from THCA Sponsorships	(36,545)
Accumulated Net (Appreciation) Depreciation	(10,856)
Administrative Fee	-
Total Board Appropriations	(97,401)
Unappropriated Unrestricted Net Position	\$ 2,519,596

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2023

Note 10 - Revocable Split-Interest Bequest

The Foundation is a beneficiary of a bequest held in trust by the Jacksonville Community Foundation, Inc. who maintains variance power over trust assets. The trust directs that \$300,000 be permanently endowed and administered by the aforementioned third-party, with earnings distributed to the Foundation on a periodic basis to provide scholarships annually to one recipient from each of the high schools in Putnam County. As of December 2015, the bequest was fully funded.

Note 11 - Transfers

From time-to-time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Foundation to retain as a fund of perpetual duration. Since no endowment funds fell below required levels for the year ended March 31, 2023, there were no transfers from unrestricted funds to restricted non-expendable funds.

The Foundation made a transfer from unrestricted funds to restricted expendable funds for accounts whose designation changed during the year ended March 31, 2023.

Note 12 - Risk Management

The Foundation is exposed to various risks of loss related to general liability and directors' and officers' liability. The Foundation purchases commercial insurance to manage these risks. There have been no losses in excess of coverage in the last three years.

ADDITIONAL REPORTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
St. Johns River State College Foundation, Inc.
Palatka, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the St. Johns River State College Foundation, Inc. (the Foundation) as of and for the year ended March 31, 2023, and the related notes to the financial statements, which collectively comprise the Foundation's financial statements, and have issued our report thereon dated August 8, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Foundation's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Board of Directors
St. Johns River State College Foundation, Inc.
Palatka, Florida

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Purvis Gray

August 8, 2023
Gainesville, Florida

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purvisgray.com

Purvis, Gray & Company, LLP
222 North East First Street
Gainesville, FL 32601
352-378-2461

November 1, 2023

CONFIDENTIAL

St. Johns River State College
Foundation, Inc.
5001 St. Johns Avenue
Palatka, FL 32177

Dear Board of Directors:

We have prepared the following returns from information provided by you without verification or audit.

Return of Organization Exempt From Income Tax (Form 990)

Please be sure to read the attached Tax Return Engagement Memorandum. We suggest that you examine these returns carefully to fully acquaint yourself with all items contained therein to ensure that there are no omissions or misstatements. Attached are instructions for signing and filing each return. Please follow those instructions carefully.

Enclosed is any material you furnished for use in preparing the returns. If the returns are examined, requests may be made for supporting documentation. Therefore, we recommend that you retain all pertinent records for at least seven years.

In order that we may properly advise you of tax considerations, please keep us informed of any significant changes in your financial affairs or of any correspondence received from taxing authorities.

If you have any questions, or if we can be of assistance in any way, please call.

Sincerely,

Purvis, Gray & Company, LLP

TAX RETURN ENGAGEMENT MEMORANDUM

We appreciate the opportunity to serve you and prepare your tax return. This memorandum is to inform you of important matters related to that preparation and remind you of some important responsibilities placed on you as the taxpayer. **Please read this carefully before signing your return.**

Your tax return was prepared using information you provided. We have not audited or independently verified the data you furnished even though we may have asked for further clarification on some of the information, even if we issued an auditors' or accountants' report on your financial statements. It is your responsibility to provide all the information required for the preparation of complete and accurate returns. You should retain all the documents, canceled checks and other information that form the basis of income and deductions. This includes documents we returned to you. Such documentation may be necessary to prove the accuracy and completeness of the return to a taxing authority.

Your returns are subject to review by taxing authorities. Any items resolved against you by the examining agent are subject to certain rights of appeal. In the event of an examination, we will be available to represent you, billing you for such services at our standard hourly rates.

Generally, no deduction shall be allowed for any travel or entertainment expense, business gifts, or for the use of "listed property," unless the taxpayer can substantiate the business use or purpose by adequate records or sufficient evidence. For a meal or entertainment deduction, the records must document the amount, time, place and business purpose. The term "listed property" includes property subject to business and personal use, e.g., automobiles, boats, airplanes, portable telephones and home computers. Failure to comply with these requirements can result in the disallowance of the deductions and in the assessment of substantial penalties. Our understanding is that information you provided is supported by records required.

Special documentation requirements apply when deducting certain charitable contributions. Examples of these requirements include (1) certain contributions of \$250 or more must be supported by a written acknowledgement from the charitable organization; (2) a deduction of \$500 or more of a motor vehicle, boat, or airplane requires an attached statement to your return; and (3) certain noncash contributions of \$5,000 or more may require a timely prepared "qualified appraisal" or the deduction will be disallowed. We have not attempted to verify your records regarding charitable contributions, even though we may have asked you for clarification or additional details while preparing the return.

The law provides for a number of penalties which may be assessed by the Internal Revenue Service or other tax authority. A complete list of those penalties is not included herein, but please be advised that a penalty may apply if (1) there is a late payment of tax; (2) there is a failure to timely file the return; or (3) there is a failure to make timely and adequate estimated tax payments. Also, a 20% penalty may be applied if there is (1) negligence or disregard of the rules and regulations; (2) a substantial valuation overstatement; (3) a substantial estate or gift valuation understatement or (4) there is a substantial underpayment of income tax. A substantial underpayment generally is one that exceeds the greater of 10% of the correct tax for the year or \$5,000 (\$10,000 in the case of a "C" corporation).

As taxpayer, you have the final responsibility for the tax return. You should carefully

review any return before you sign and file such return. After you review your return, if you find that you did not provide us with all necessary information or there is a possibility that information provided may not be in accordance with the appropriate guidelines, please contact us immediately to discuss such matters before filing the tax return since revisions may be required.

Once again, thank you for the opportunity to be of service.

Purvis, Gray & Company, LLP

Filing Instructions

St. Johns River State College Foundation, Inc.

Exempt Organization Tax Return

Taxable Year Ended March 31, 2023

Date Due: February 15, 2024

Remittance: None is required. Your Form 990 for the tax year ended 3/31/23 shows no balance due.

Signature: You are using a Personal Identification Number (PIN) for signing your return electronically. Form 8879-TE, IRS *e-file* Signature Authorization for an Exempt Organization should be signed and dated by an authorized officer of the organization and returned to:

Mail: Purvis, Gray & Company, LLP
Attn: EF Monitor
222 North East First Street
Gainesville, FL 32601

Fax: 352-378-2505 Attn: EF Monitor

Or scan and e-mail to: efmonitor-gnv@purvisgray.com (Gainesville Office),
efmonitor-oca@purvisgray.com (Ocala Office),
efmonitor-ori@purvisgray.com (Orlando Office),
efmonitor-sar@purvisgray.com (Sarasota Office),
efmonitor-tal@purvisgray.com (Tallahassee Office),
efmonitor-tpa@purvisgray.com (Tampa Office)

Important: Your return will not be filed with the IRS until the signed Form 8879-TE has been received by this office.

Other: Your return is being filed electronically with the IRS and is not required to be mailed. DO NOT MAIL A PAPER COPY OF YOUR RETURN TO THE IRS. If you Mail a paper copy of your return to the IRS it will delay the processing of your return.

We will provide you with a copy of your *e-file* acceptance form upon request. If you would like a copy, please contact us.

Form **8879-TE****IRS e-file Signature Authorization
for a Tax Exempt Entity**

OMB No. 1545-0047

For calendar year 2022, or fiscal year beginning 4/01, 2022, and ending 3/31, 20 23Do not send to the IRS. Keep for your records.
Go to www.irs.gov/Form8879TE for the latest information.**2022**Department of the Treasury
Internal Revenue Service
Name of filer**ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.**EIN or SSN
23-7336585Name and title of officer or person subject to tax **DAVID PARSONS
CHAIRMAN****Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b <u>1,288,212</u>
2a Form 990-EZ check here <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b _____
5a Form 8868 check here <input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b _____
6a Form 990-T check here <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b _____
7a Form 4720 check here <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b _____
8a Form 5227 check here <input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D)	8b _____
9a Form 5330 check here <input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19)	9b _____
10a Form 8038-CP check here <input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b _____

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2022 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize PURVIS, GRAY & COMPANY, LLP to enter my PIN 18607 as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax _____

Date 11/01/23**Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

59536680331

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2022 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature _____

Date 11/01/23

**ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So**

For Privacy Act and Paperwork Reduction Act Notice, see back of form.
DAA

Form **8879-TE** (2022)

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022
Open to Public
Inspection**A** For the 2022 calendar year, or tax year beginning **04/01/22**, and ending **03/31/23**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. Doing business as _____ Number and street (or P.O. box if mail is not delivered to street address) 5001 ST. JOHNS AVENUE Room/suite _____ City or town, state or province, country, and ZIP or foreign postal code PALATKA FL 32177	D Employer identification number 23-7336585 E Telephone number 386-312-4100 G Gross receipts \$ 1,856,453
F Name and address of principal officer: DAVID PARSONS 5001 ST. JOHNS AVENUE PALATKA FL 32177		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		H(c) Group exemption number _____
J Website: SJRSTATE.EDU/FOUNDATION		L Year of formation: 1970
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		M State of legal domicile: FL

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: TO SUPPORT ST. JOHNS RIVER STATE COLLEGE AND ITS STUDENTS THROUGH, AMONG OTHER THINGS, A SCHOLARSHIP PROGRAM AND WORKFORCE DEVELOPMENT SUPPORT.															
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.															
	3 Number of voting members of the governing body (Part VI, line 1a)	3 15														
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4 10														
	5 Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5 0														
	6 Total number of volunteers (estimate if necessary)	6 15														
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a 0														
	7b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b 0														
Revenue	8 Contributions and grants (Part VIII, line 1h) 9 Program service revenue (Part VIII, line 2g) 10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) 11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) 12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:50%;">Prior Year</th> <th style="width:50%;">Current Year</th> </tr> </thead> <tbody> <tr> <td>630,109</td> <td>1,142,334</td> </tr> <tr> <td></td> <td>0</td> </tr> <tr> <td>374,336</td> <td>145,878</td> </tr> <tr> <td></td> <td>0</td> </tr> <tr> <td>1,004,445</td> <td>1,288,212</td> </tr> </tbody> </table>	Prior Year	Current Year	630,109	1,142,334		0	374,336	145,878		0	1,004,445	1,288,212		
Prior Year	Current Year															
630,109	1,142,334															
	0															
374,336	145,878															
	0															
1,004,445	1,288,212															
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3) 14 Benefits paid to or for members (Part IX, column (A), line 4) 15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) 16a Professional fundraising fees (Part IX, column (A), line 11e) b Total fundraising expenses (Part IX, column (D), line 25) 52,566 17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) 18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) 19 Revenue less expenses. Subtract line 18 from line 12	<table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr> <td>380,449</td> <td>387,473</td> </tr> <tr> <td></td> <td>0</td> </tr> <tr> <td></td> <td>0</td> </tr> <tr> <td></td> <td>0</td> </tr> <tr> <td>133,385</td> <td>284,872</td> </tr> <tr> <td>513,834</td> <td>672,345</td> </tr> <tr> <td>490,611</td> <td>615,867</td> </tr> </tbody> </table>	380,449	387,473		0		0		0	133,385	284,872	513,834	672,345	490,611	615,867
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	0															
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513,834	672,345															
490,611	615,867															
Net Assets or Fund Balances	20 Total assets (Part X, line 16) 21 Total liabilities (Part X, line 26) 22 Net assets or fund balances. Subtract line 21 from line 20	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:50%;">Beginning of Current Year</th> <th style="width:50%;">End of Year</th> </tr> </thead> <tbody> <tr> <td>8,945,022</td> <td>8,910,985</td> </tr> <tr> <td>225,290</td> <td>199,976</td> </tr> <tr> <td>8,719,732</td> <td>8,711,009</td> </tr> </tbody> </table>	Beginning of Current Year	End of Year	8,945,022	8,910,985	225,290	199,976	8,719,732	8,711,009						
Beginning of Current Year	End of Year															
8,945,022	8,910,985															
225,290	199,976															
8,719,732	8,711,009															

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer DAVID PARSONS Type or print name and title CHAIRMAN	Date _____
Paid Preparer Use Only	Print/Type preparer's name EMILY J. NEWSOM, CPA Preparer's signature _____ Date 11/01/23 Check <input type="checkbox"/> if self-employed PTIN P00020448 Firm's name PURVIS, GRAY & COMPANY, LLP 222 NORTH EAST FIRST STREET GAINESVILLE, FL 32601 Firm's EIN 59-0548468 Phone no. 352-378-2461	

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form **990** (2022)

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **2****Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:**TO SUPPORT ST. JOHNS RIVER STATE COLLEGE AND ITS STUDENTS THROUGH, AMONG OTHER THINGS, A SCHOLARSHIP PROGRAM AND WORKFORCE DEVELOPMENT SUPPORT.****2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ **387,473** including grants of \$ **387,473**) (Revenue \$)
SUPPORTED ST. JOHNS RIVER STATE COLLEGE STUDENTS BY FUNDING SCHOLARSHIPS.**4b** (Code:) (Expenses \$ including grants of \$) (Revenue \$)
SUPPORTED THE THRASHER-HORNE CENTER FOR THE ARTS LOCATED ON THE ORANGE PARK, FLORIDA CAMPUS OF THE COLLEGE.**4c** (Code:) (Expenses \$ **153,338** including grants of \$) (Revenue \$)
SUPPORTED ST. JOHNS RIVER STATE COLLEGE STUDENT PROGRAMS AND ACTIVITIES.**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **540,811**

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors? See instructions	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? If "Yes," complete Schedule C, Part III		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If "Yes," complete Schedule D, Part V	X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI		X
b Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I. See instructions		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **4****Part IV Checklist of Required Schedules (continued)**

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	X	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV		X
b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV		X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1	X	
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	4	
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	0	
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **5****Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)**

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	0
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d	
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b	
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15	X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16	X
17	Section 501(c)(21) organizations. Did the trust, any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.	17	

Form **990** (2022)

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **6**

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

	1a	15	1b	10	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		15				
b Enter the number of voting members included on line 1a, above, who are independent			1b	10		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?					2	X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?					3	X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?					4	X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?					5	X
6 Did the organization have members or stockholders?					6	X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?					7a	X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?					7b	X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:						
a The governing body?					8a	X
b Each committee with authority to act on behalf of the governing body?					8b	X
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O					9	X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a	X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X
b Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	X
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done	12c	
13 Did the organization have a written whistleblower policy?	13	X
14 Did the organization have a written document retention and destruction policy?	14	X
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	15a	X
b Other officers or key employees of the organization	15b	X
If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed **NONE**

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records
BRIAN BERGEN
PALATKA
5001 ST. JOHNS AVENUE
FL 32177
386-312-4100

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **7****Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's current key employees, if any. See instructions for definition of "key employee."
 - List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) JOE H. PICKENS, J.D.	1.00									
DIRECTOR	40.00	X						0	388,757	60,909
(2) DR. MELANIE BROWN	1.00									
DIRECTOR	40.00	X						0	194,041	66,420
(3) CAROLINE D. TINGLE	1.00									
SEC/TREAS THRU 5/22	40.00	X		X				0	89,060	28,991
(4) BRIAN BERGEN	1.00									
TREAS/SEC BEG 5/22	40.00	X		X				0	73,044	13,813
(5) MELISSA C. MILLER	1.00									
VICE CHAIRMAN	40.00	X		X				0	46,250	8,292
(6) RON W. BROWN	1.00									
DIRECTOR	40.00	X						0	26,500	0
(7) JIM BUSH	1.00									
DIRECTOR	0.00	X						0	0	0
(8) JAN CONRAD	1.00									
DIRECTOR	0.00	X						0	0	0
(9) CHARLIE DOUGLAS	1.00									
DIRECTOR	0.00	X						0	0	0
(10) KARLA FLAGG-WRIGHT	1.00									
DIRECTOR	0.00	X						0	0	0
(11) DR. ANNA LEBESCH	1.00									
DIRECTOR	0.00	X						0	0	0

Form **990** (2022)

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **8****Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) DANIEL A. MARTINEZ										
DIRECTOR	1.00 0.00	X						0	0	0
(13) JOYCE OLIVER										
DIRECTOR	1.00 0.00	X						0	0	0
(14) DAVID PARSONS										
CHAIRMAN	1.00 0.00	X		X				0	0	0
(15) DR. MARK SPATOLA										
DIRECTOR	1.00 0.00	X						0	0	0
(16) JOHN RAYMOND THEOBOLD										
DIRECTOR	1.00 0.00	X						0	0	0
1b Subtotal								817,652	178,425	
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)								817,652	178,425	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **9****Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	105,412			
	f All other contributions, gifts, grants, and similar amounts not included above	1f	1,036,922			
	g Noncash contributions included in lines 1a-1f	1g	\$			
	h Total. Add lines 1a-1f		1,142,334			
	Program Service Revenue	Business Code				
2a						
b						
c						
d						
e						
f All other program service revenue						
g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		162,737			162,737
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	6a				
	b Less: rental expenses	6b				
	c Rental inc. or (loss)	6c				
	d Net rental income or (loss)					
	7a Gross amount from sales of assets other than inventory	7a	551,382			
	b Less: cost or other basis and sales exps.	7b	568,241			
	c Gain or (loss)	7c	-16,859			
	d Net gain or (loss)		-16,859			-16,859
	8a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a				
	b Less: direct expenses	8b				
	c Net income or (loss) from fundraising events					
	9a Gross income from gaming activities. See Part IV, line 19	9a				
	b Less: direct expenses	9b				
	c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	10a					
b Less: cost of goods sold	10b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue	Business Code					
	11a					
	b					
	c					
	d All other revenue					
	e Total. Add lines 11a-11d					
12 Total revenue. See instructions		1,288,212	0	0	145,878	

Form **990** (2022)

Form 990 (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **10****Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22	387,473	387,473		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	44,622		44,622	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	16,150		16,150	
12 Advertising and promotion				
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance				
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a GENERAL STUDENT ACTIVITIES	171,534	153,338	18,196	
b ENTERTAINMENT & CIVIC	52,566			52,566
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	672,345	540,811	78,968	52,566
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	154,523	1	235,163
	2 Savings and temporary cash investments	1,333,616	2	1,589,073
	3 Pledges and grants receivable, net	121,609	3	111,082
	4 Accounts receivable, net		4	
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a		
	b Less: accumulated depreciation	10b		
	11 Investments—publicly traded securities	7,335,274	11	6,975,667
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 33)	8,945,022	16	8,910,985	
Liabilities	17 Accounts payable and accrued expenses		17	
	18 Grants payable		18	
	19 Deferred revenue	131,035	19	119,163
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	94,255	25	80,813
	26 Total liabilities. Add lines 17 through 25	225,290	26	199,976
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions		27	
	28 Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds	2,519,925	29	2,616,997
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds	6,199,807	31	6,094,012
	32 Total net assets or fund balances	8,719,732	32	8,711,009
33 Total liabilities and net assets/fund balances	8,945,022	33	8,910,985	

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,288,212
2	Total expenses (must equal Part IX, column (A), line 25)	2	672,345
3	Revenue less expenses. Subtract line 2 from line 1	3	615,867
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	8,719,732
5	Net unrealized gains (losses) on investments	5	-624,590
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	8,711,009

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F? _____		X
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____		

SCHEDULE A
(Form 990)Department of the Treasury
Internal Revenue Service**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022Open to Public
Inspection

Name of the organization ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.	Employer identification number 23-7336585
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Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete **Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete **Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete **Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete **Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations:
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990) 2022

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	620,872	700,642	633,911	630,109	1,142,334	3,727,868
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	620,872	700,642	633,911	630,109	1,142,334	3,727,868
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						195,828
6 Public support. Subtract line 5 from line 4						3,532,040

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
7 Amounts from line 4	620,872	700,642	633,911	630,109	1,142,334	3,727,868
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	119,870	192,254	193,339	132,697	162,737	800,897
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	37,714	24,908				62,622
11 Total support. Add lines 7 through 10						4,591,387
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2022 (line 6, column (f) divided by line 11, column (f))	14	76.93%
15 Public support percentage from 2021 Schedule A, Part II, line 14	15	74.59%
16a 33 1/3% support test—2022. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test—2021. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2022. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2021. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Schedule A (Form 990) 2022

ST. JOHNS RIVER STATE COLLEGE

23-7336585

Page 2

Part III Support Schedule for Organizations Described in Section 509(a)(2)(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.
If the organization fails to qualify under the tests listed below, please complete Part II.)**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ☐**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2021 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2022 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2021 Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests—2022.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ☐b **33 1/3% support tests—2021.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ☐20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Schedule A (Form 990) 2022

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer lines 3b and 3c below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If "Yes," complete Part I of Schedule L (Form 990).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

- | | | Yes | No |
|---|-----|-----|----|
| 11 Has the organization accepted a gift or contribution from any of the following persons? | | | |
| a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization? | 11a | | |
| b A family member of a person described on line 11a above? | 11b | | |
| c A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI. | 11c | | |

Section B. Type I Supporting Organizations

- | | | Yes | No |
|---|---|-----|----|
| 1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year. | 1 | | |
| 2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization. | 2 | | |

Section C. Type II Supporting Organizations

- | | | Yes | No |
|--|---|-----|----|
| 1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s). | 1 | | |

Section D. All Type III Supporting Organizations

- | | | Yes | No |
|--|---|-----|----|
| 1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided? | 1 | | |
| 2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s). | 2 | | |
| 3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard. | 3 | | |

Section E. Type III Functionally Integrated Supporting Organizations

- | | | Yes | No |
|---|----|-----|----|
| 1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions). | | | |
| a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below. | | | |
| b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below. | | | |
| c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions). | | | |
| 2 Activities Test. Answer lines 2a and 2b below. | | | |
| a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities. | 2a | | |
| b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement. | 2b | | |
| 3 Parent of Supported Organizations. Answer lines 3a and 3b below. | | | |
| a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in Part VI. | 3a | | |
| b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard. | 3b | | |

Schedule A (Form 990) 2022

ST. JOHNS RIVER STATE COLLEGE

23-7336585

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	
Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C – Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Schedule A (Form 990) 2022

Schedule A (Form 990) 2022

ST. JOHNS RIVER STATE COLLEGE

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D – Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required—provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2022 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E – Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2022	(iii) Distributable Amount for 2022
1 Distributable amount for 2022 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2022 (reasonable cause required—explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2022			
a From 2017			
b From 2018			
c From 2019			
d From 2020			
e From 2021			
f Total of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2022 distributable amount			
i Carryover from 2017 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2022 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2022 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2022, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2022. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2023. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2018			
b Excess from 2019			
c Excess from 2020			
d Excess from 2021			
e Excess from 2022			

Schedule A (Form 990) 2022

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

PART II, LINE 10 - OTHER INCOME DETAIL

FUNDRAISING \$ 57,322

GAMING \$ 5,300

**Schedule B
(Form 990)**Department of the Treasury
Internal Revenue Service**Schedule of Contributors**Attach to Form 990 or Form 990-PF.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Name of the organization

**ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.**

Employer identification number

23-7336585

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)(3) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust not treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☐
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☒
- For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33
- ¹
- /
- ₃
- % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

- ☐
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000
- exclusively*
- for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

- ☐
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions
- exclusively*
- for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an
- exclusively*
- religious, charitable, etc., purpose. Don't complete any of the parts unless the
- General Rule**
- applies to this organization because it received
- nonexclusively*
- religious, charitable, etc., contributions totaling \$5,000 or more during the year \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it must answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990) (2022)

Schedule B (Form 990) (2022)

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Page 2

Name of organization

ST. JOHNS RIVER STATE COLLEGE

Employer identification number

23-7336585

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	CARL CLEMENT BECK, JR. LIVING TRUST 1301 RIVERPLACE BLVD, SUITE 1500 JACKSONVILLE FL 32207	\$ 100,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	THE COMMUNITY FOUNDATION OF NORTHEAST FLORIDA 245 RIVERSIDE AVE. JACKSONVILLE FL 32202	\$ 28,377	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	FIRST GENERATION IN COLLEGE MATCHING GRANT PROGRAM FDOE-OFFICE OF STUDENT FIN. ASSIST. 325 W GAINES STREET, SUITE 944 TALLAHASSEE FL 32399	\$ 26,847	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	FLORIDA COLLEGE SYSTEM FOUNDATION PO BOX 10503 TALLAHASSEE FL 32302	\$ 30,352	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	ST. JOHNS RIVER STATE COLLEGE 5001 ST. JOHNS AVENUE PALATKA FL 32177	\$ 63,065	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	WOMANS EXCHANGE OF ST. AUGUSTINE INC. 143 SAINT GEORGE STREET ST. AUGUSTINE FL 32084-3642	\$ 30,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Schedule B (Form 990) (2022)

**SCHEDULE D
(Form 990)**Department of the Treasury
Internal Revenue Service**Supplemental Financial Statements**Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022Open to Public
Inspection

Name of the organization

**ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.**

Employer identification number

23-7336585**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (for example, recreation or education) ☐ Preservation of a historically important land area

☐ Protection of natural habitat ☐ Preservation of a certified historic structure

☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year

4 Number of states where property subject to conservation easement is located

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 \$

(ii) Assets included in Form 990, Part X \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 \$

b Assets included in Form 990, Part X \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- a ☐ Public exhibition
 b ☐ Scholarly research
 c ☐ Preservation for future generations
 d ☐ Loan or exchange program
 e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

- c Beginning balance
 d Additions during the year
 e Distributions during the year
 f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	6,199,807	5,678,196	4,492,810	4,568,778	4,361,724
b Contributions	689,474	599,491	617,147	700,914	607,357
c Net investment earnings, gains, and losses	-223,545	414,000	1,093,464	-239,067	146,048
d Grants or scholarships	387,473	380,449	344,407	359,625	376,607
e Other expenditures for facilities and programs	153,338	40,744	144,443	173,150	132,687
f Administrative expenses	30,913	70,687	36,375	5,040	37,057
g End of year balance	6,094,012	6,199,807	5,678,196	4,492,810	4,568,778

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment %
 b Permanent endowment 56.00 %
 c Term endowment 44.00 %
 The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations
 (ii) Related organizations

	Yes	No
3a(i)		X
3a(ii)		X
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				

Part VII Investments – Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments – Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) ANNUITY OBLIGATION	80,813
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	80,813

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ☐

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	663,622
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	-624,590
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	-624,590
3	Subtract line 2e from line 1	3	1,288,212
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	1,288,212

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	672,345
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	672,345
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	672,345

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART V, LINE 4 - INTENDED USES FOR ENDOWMENT FUNDS**SCHOLARSHIPS**

Part XIII Supplemental Information (continued)

**SCHEDULE I
(Form 990)**Department of the Treasury
Internal Revenue Service**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.
Attach to Form 990.Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022**Open to Public
Inspection**

Name of the organization

**ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.**

Employer identification number

23-7336585**Part I General Information on Grants and Assistance**

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☐ Yes ☒ No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1)								
(2)								
(3)								
(4)								
(5)								
(6)								
(7)								
(8)								
(9)								

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶
- 3 Enter total number of other organizations listed in the line 1 table ▶

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) (2022)

DAA

Schedule I (Form 990) (2022) **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **2****Part III Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22.

Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
1 SCHOLARSHIPS	350	387,473			
2					
3					
4					
5					
6					
7					

Part IV Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

SCHEDULE J
(Form 990)Department of the Treasury
Internal Revenue Service
Name of the organization**ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.****Compensation Information**For certain Officers, Directors, Trustees, Key Employees, and Highest
Compensated EmployeesComplete if the organization answered "Yes" on Form 990, Part IV, line 23.
Attach to Form 990.Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022Open to Public
Inspection

Employer identification number

23-7336585**Part I Questions Regarding Compensation****1a** Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain**2** Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?**3** Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|--|
| <input type="checkbox"/> Compensation committee | <input type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment? **4a** ☒
- b** Participate in or receive payment from a supplemental nonqualified retirement plan? **4b** ☒
- c** Participate in or receive payment from an equity-based compensation arrangement? **4c** ☒

If "Yes" to any of lines 4a–c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5–9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization? **5a** ☒
- b** Any related organization? **5b** ☒

If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization? **6a** ☒
- b** Any related organization? **6b** ☒

If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III**8** Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III**9** If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2022

Schedule J (Form 990) 2022

ST. JOHNS RIVER STATE COLLEGE

23-7336585

Page 2

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)–(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)–(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
1 JOE H. PICKENS, J.D. DIRECTOR	(i)	0	0	0	0	0	0	0
	(ii)	322,094	0	66,663	54,724	6,185	449,666	0
2 DR. MELANIE BROWN DIRECTOR	(i)	0	0	0	0	0	0	0
	(ii)	180,750	0	13,291	56,767	9,653	260,461	0
3	(i)							
	(ii)							
4	(i)							
	(ii)							
5	(i)							
	(ii)							
6	(i)							
	(ii)							
7	(i)							
	(ii)							
8	(i)							
	(ii)							
9	(i)							
	(ii)							
10	(i)							
	(ii)							
11	(i)							
	(ii)							
12	(i)							
	(ii)							
13	(i)							
	(ii)							
14	(i)							
	(ii)							
15	(i)							
	(ii)							
16	(i)							
	(ii)							

Schedule J (Form 990) 2022 **ST. JOHNS RIVER STATE COLLEGE****23-7336585**Page **3****Part III Supplemental Information**

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

**SCHEDULE O
(Form 990)**Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022Open to Public
InspectionName of the organization **ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.**Employer identification number
23-7336585

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990
AT THE ORGANIZATION'S ANNUAL MEETING, THE BOARD OF TRUSTEES REVIEWS AND
APPROVES THE ORGANIZATION'S ANNUAL FINANCIAL STATEMENT AUDIT AS WELL AS THE
ORGANIZATION'S FORM 990.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION
DOCUMENTS ARE AVAILABLE FOR INSPECTION UPON REQUEST AT THE ORGANIZATION'S
OFFICE.

**SCHEDULE R
(Form 990)**Department of the Treasury
Internal Revenue Service

Name of the organization

Related Organizations and Unrelated PartnershipsComplete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
Attach to Form 990.Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022**Open to Public
Inspection****ST. JOHNS RIVER STATE COLLEGE
FOUNDATION, INC.**

Employer identification number

23-7336585**Part I Identification of Disregarded Entities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
(1)					
(2)					
(3)					
(4)					
(5)					

Part II Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
(1) ST. JOHNS RIVER STATE COLLEGE 5001 ST. JOHNS AVENUE 59-1033399 PALATKA FL 32177	EDUCATION	FL	170B1A	6	N/A		X
(2)							
(3)							
(4)							
(5)							

Part III Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a partnership during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of- year assets	(h) Dispro- portionate alloc.?		(i) Code V—UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
							Yes	No		Yes	No	
(1)												
(2)												
(3)												
(4)												

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	(i) Section 512(b)(13) controlled entity?	
								Yes	No
(1)									
(2)									
(3)									
(4)									

Part V Transactions With Related Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 38.

Note: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
a Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity		<input checked="" type="checkbox"/>
b Gift, grant, or capital contribution to related organization(s)		<input checked="" type="checkbox"/>
c Gift, grant, or capital contribution from related organization(s)	<input checked="" type="checkbox"/>	
d Loans or loan guarantees to or for related organization(s)		<input checked="" type="checkbox"/>
e Loans or loan guarantees by related organization(s)		<input checked="" type="checkbox"/>
f Dividends from related organization(s)		<input checked="" type="checkbox"/>
g Sale of assets to related organization(s)		<input checked="" type="checkbox"/>
h Purchase of assets from related organization(s)		<input checked="" type="checkbox"/>
i Exchange of assets with related organization(s)		<input checked="" type="checkbox"/>
j Lease of facilities, equipment, or other assets to related organization(s)		<input checked="" type="checkbox"/>
k Lease of facilities, equipment, or other assets from related organization(s)		<input checked="" type="checkbox"/>
l Performance of services or membership or fundraising solicitations for related organization(s)		<input checked="" type="checkbox"/>
m Performance of services or membership or fundraising solicitations by related organization(s)		<input checked="" type="checkbox"/>
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	<input checked="" type="checkbox"/>	
o Sharing of paid employees with related organization(s)	<input checked="" type="checkbox"/>	
p Reimbursement paid to related organization(s) for expenses		<input checked="" type="checkbox"/>
q Reimbursement paid by related organization(s) for expenses		<input checked="" type="checkbox"/>
r Other transfer of cash or property to related organization(s)	<input checked="" type="checkbox"/>	
s Other transfer of cash or property from related organization(s)		<input checked="" type="checkbox"/>

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1) ST. JOHNS RIVER STATE COLLEGE	C	63,065	CASH
(2) ST. JOHNS RIVER STATE COLLEGE	N		SEE PART VII
(3) ST. JOHNS RIVER STATE COLLEGE	O		SEE PART VII
(4) ST. JOHNS RIVER STATE COLLEGE	R	387,473	CASH
(5) ST. JOHNS RIVER STATE COLLEGE	R	153,338	CASH
(6)			

Part VI Unrelated Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(e) Are all partners section 501(c)(3) organizations?		(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate allocations?		(i) Code V—UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
				Yes	No			Yes	No		Yes	No	
(1)													
(2)													
(3)													
(4)													
(5)													
(6)													
(7)													
(8)													
(9)													
(10)													
(11)													

Part VII Supplemental Information.

Provide additional information for responses to questions on Schedule R. See instructions.

SCHEDULE R - ADDITIONAL INFORMATION**PART V, LINE 2, TRANSACTIONS TYPE N & O:**

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. SHARES EMPLOYEES, FACILITIES
AND EQUIPMENT WITH ST. JOHNS RIVER STATE COLLEGE. THE AMOUNT FOR THESE
SERVICES HAS NOT BEEN DETERMINED.

NOTICE

The various schedules and worksheets that follow this page are not required by the Internal Revenue Service. These pages are for your information only.

Form 990		Two Year Comparison Report		2021 & 2022	
		For calendar year 2022, or tax year beginning 04/01/22 , ending 03/31/23			
Name ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.			Taxpayer Identification Number 23-7336585		
Revenue	1. Contributions, gifts, grants	1.	2021 622,034	2022 1,036,922	Differences 414,888
	2. Membership dues and assessments	2.			
	3. Government contributions and grants	3.	8,075	105,412	97,337
	4. Program service revenue	4.			
	5. Investment income	5.	132,697	162,737	30,040
	6. Proceeds from tax exempt bonds	6.			
	7. Net gain or (loss) from sale of assets other than inventory	7.	241,639	-16,859	-258,498
	8. Net income or (loss) from fundraising events	8.			
	9. Net income or (loss) from gaming	9.			
	10. Net gain or (loss) on sales of inventory	10.			
	11. Other revenue	11.			
	12. Total revenue. Add lines 1 through 11	12.	1,004,445	1,288,212	283,767
Expenses	13. Grants and similar amounts paid	13.	380,449	387,473	7,024
	14. Benefits paid to or for members	14.			
	15. Compensation of officers, directors, trustees, etc.	15.			
	16. Salaries, other compensation, and employee benefits	16.			
	17. Professional fundraising fees	17.			
	18. Other professional fees	18.	64,058	60,772	-3,286
	19. Occupancy, rent, utilities, and maintenance	19.			
	20. Depreciation and Depletion	20.			
	21. Other expenses	21.	69,327	224,100	154,773
	22. Total expenses. Add lines 13 through 21	22.	513,834	672,345	158,511
	23. Excess or (Deficit). Subtract line 22 from line 12	23.	490,611	615,867	125,256
Other Information	24. Total exempt revenue	24.	1,004,445	1,288,212	283,767
	25. Total unrelated revenue	25.			
	26. Total excludable revenue	26.	374,336	145,878	-228,458
	27. Total assets	27.	8,945,022	8,910,985	-34,037
	28. Total liabilities	28.	225,290	199,976	-25,314
	29. Retained earnings	29.	8,719,732	8,711,009	-8,723
	30. Number of voting members of governing body	30.	15	15	
	31. Number of independent voting members of governing body	31.	10	10	
	32. Number of employees	32.	0	0	
	33. Number of volunteers	33.	15	15	

Form 990	Tax Return History					2022
Name ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.						Employer Identification Number 23-7336585

	2018	2019	2020	2021	2022	2023
Contributions, gifts, grants	620,872	700,642	633,911	630,109	1,142,334	
Membership dues						
Program service revenue						
Capital gain or loss	81,746	24,157	100,640	241,639	-16,859	
Investment income	119,870	192,254	193,339	132,697	162,737	
Fundraising revenue (income/loss)	-4,947	-11,241				
Gaming revenue (income/loss)	-2,700					
Other revenue						
Total revenue	814,841	905,812	927,890	1,004,445	1,288,212	
Grants and similar amounts paid	376,607	359,625	344,407	380,449	387,473	
Benefits paid to or for members						
Compensation of officers, etc.						
Other compensation						
Professional fees	53,220	56,441	89,823	64,058	60,772	
Occupancy costs						
Depreciation and depletion						
Other expenses	132,164	157,486	102,740	69,327	224,100	
Total expenses	561,991	573,552	536,970	513,834	672,345	
Excess or (Deficit)	252,850	332,260	390,920	490,611	615,867	
Total exempt revenue	814,841	905,812	927,890	1,004,445	1,288,212	
Total unrelated revenue						
Total excludable revenue	193,969	205,170	293,979	374,336	145,878	
Total Assets	6,193,087	6,091,297	8,010,069	8,945,022	8,910,985	
Total Liabilities	216,737	345,537	232,037	225,290	199,976	
Net Fund Balances	5,976,350	5,745,760	7,778,032	8,719,732	8,711,009	

Federal Statements

Taxable Interest on Investments

Description	Amount	Unrelated Business	Exclusion Code	Postal Code	Acquired after 6/30/75	US Obs (\$ or %)
INTEREST & DIVIDENDS	\$ 162,737			14		
TOTAL	\$ 162,737					

18607 St. Johns River State College
23-7336585
FYE: 3/31/2023

Federal Statements

11/1/2023 2:48 PM

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
OTHER FEES	\$ 16,150	\$	\$ 16,150	\$
TOTAL	\$ 16,150	\$ 0	\$ 16,150	\$ 0

18607 St. Johns River State College
23-7336585
FYE: 3/31/2023

Federal Statements

11/1/2023 2:48 PM

Schedule A, Part II, Line 5 - Excess Gifts

<u>Donor Name</u>	<u>Total</u>	<u>Excess</u>
DR. HOWARD & NANCY RAMSEY	\$ 143,495	\$ 51,667
THOMAS HUNTER	69,000	
TIM & DARLENE SMITH	227,817	135,989
CARL CLEMENT BECK, JR. LIVING TR	100,000	8,172
TOTAL	<u>\$ 540,312</u>	<u>\$ 195,828</u>



OGDEN UT 84201-0029

In reply refer to: 4077550286
Oct. 23, 2014 LTR 4168C 0
23-7336585 000000 00

00024831
BODC: TE

ST JOHNS RIVER STATE
COLLEGE FOUNDATION INC
5001 SAINT JOHNS AVE
PALATKA FL 32177-3807

05145

Employer Identification Number: 23-7336585
Person to Contact: MS SINGLETON
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Aug. 29, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in NOVEMBER 1976.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(iv).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

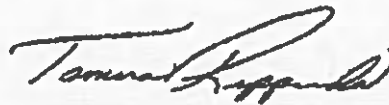
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077550286
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00024832

ST JOHNS RIVER STATE
COLLEGE FOUNDATION INC
5001 SAINT JOHNS AVE
PALATKA FL 32177-3807

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,



Tamara Ripperda
Director, Exempt Organizations

DIRECT-SUPPORT ORGANIZATIONS (DSO) AUDIT REVIEW CHECK LIST

DSO NAME St. Johns River State College Foundation

FOR THE YEAR ENDING: 2023

COLLEGE PRESIDENT'S RESPONSE TO DSO AUDIT:

1. In accordance with Section 1004.70(2), Florida Statutes (F.S.), did the chair of the board of trustees appoint a representative to the board of directors and the executive committee of each direct-support organization established under section 1004.70, Florida Statutes?

YES X NO

NAME OF APPOINTEE Rich Komando

2. In accordance with section 1004.70(2), F.S., did the president or the president's designee serve on the board of directors and the executive committee of the college's direct-support organization?

YES X NO

NAME OF APPOINTEE Joe H. Pickens

3. In accordance with section 1004.70(4)(c), F.S., did the board of trustees approve all transactions or agreements between one direct support organization and another direct support organization?

YES NO N/A X

4. In accordance with section 1004.70(4)(e), F.S., did the board of trustees authorize all debt, including lease-purchase agreements, incurred by the direct-support organization? (Authorization for approval of short-term loans and lease-purchase agreements for a term of not more than five years, including renewals, extensions, and refundings, for goods, materials, equipment, and services may be delegated by the board of trustees to the board of directors of the direct-support organization. Trustees shall evaluate proposals for debt according to guidelines issued by the Division of Florida Colleges. Revenues of the Florida College System institution may not be pledged to debt issued by direct-support organizations.)

YES NO N/A X

5. In accordance with section 1004.70(5), F.S., did this direct-support organization submit to the board of trustees a copy of its Internal Revenue Service (IRS) Application for Recognition of Exemption form (Form 1023) and its IRS Return of Organization Exempt from Income Tax form (Form 990)?

YES X NO

6. Did the board of trustees review the following issues and accept the annual audit?
- A. College support of direct-support organization's operating expenses.
 - B. Annual change in the direct-support organization's net assets.
 - C. Direct-support organization's ability to cover indebtedness (both current and projected).
 - D. Direct-support organization's internal controls.
 - E. Direct-support organization's compliance with Florida Statute.

YES X NO

7. If the direct-support organization expended \$750,000 or more in federal awards during the fiscal year, was an independent federal single audit performed as required pursuant to the *Single Audit Act Amendments of 1996 (Section 7502 (a)(1)(A))*; *OMB Circular A-133 (Part 3, Section M)*; the *Florida Single Audit Act (F.S. 215.97 (2)(a))*; or other applicable federal and state law?

YES NO N/A X

8. Did the board of trustees approve for the addition or cancellation of a direct-support organization and notify the Florida College System Budget Office and Division?

YES NO N/A X

St. Johns River State College

COLLEGE NAME

PRESIDENT (SIGNATURE)

DATE

Joe H. Pickens

(Print Name)

CHAIRMAN, BOARD OF TRUSTEES (SIGNATURE)

DATE

Rich Komando

(Print Name)

Please attach this checklist to the audit and return to:

Director, The Florida College System Budget Office
Florida Department of Education
325 West Gaines Street, Suite #1224
Tallahassee, FL 32399-0400
Collegereporting@fldoe.org

**St. Johns River State College Foundation, Inc.
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is between St. Johns River State College and the St. Johns River State College Foundation, Inc. (d.b.a. SJR State Foundation). The SJR State Foundation (henceforth referred to as the "Foundation") was organized and incorporated in 1970 as a direct support organization of St. Johns River State College (henceforth referred to as the "College").

The purpose of the Foundation is to receive, hold, invest, and administer property and to make expenditures to, or for the benefit of, the College.

In consideration of the mutual commitments herein contained, the parties agree as follows:

FOUNDATION NAME AND LOGOTYPE

Consistent with its mission to help advance the plans and objectives of the College, the Foundation is granted use of the name, "SJR State Foundation." The Foundation has the authority to use the College's name, logotype and other identifying marks in the promotion of its business and activities.

COLLEGE GOVERNANCE

The College's District Board of Trustees (henceforth referred to as the "Trustees") is responsible for overseeing the mission, leadership and operations of the College and for setting priorities and long-term plans for the College.

THE FOUNDATION RELATIONSHIP TO THE COLLEGE

The Foundation's Board of Directors (henceforth referred to as the "Board") is responsible for the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent.

The Foundation is responsible for the performance and oversight of all aspects of its operations based on a comprehensive set of bylaws that clearly address the Board's fiduciary responsibilities, including expectations of individual Board members based upon ethical guidelines and policies.

THE COLLEGE RELATIONSHIP TO THE FOUNDATION

The President of the College is responsible for communicating the College's priorities and long-term plans, as approved by the Trustees, to the Foundation.

The College recognizes that the Foundation is a private corporation with the authority to keep all records and data confidential, consistent with the law.

The Vice President for Development and External Affairs reports to the President of the College and is responsible for all activities related to soliciting private support, establishing productive relationships with external groups, reporting of gifts and Foundation development.

The President of the College shall serve as a member of the Foundation Board, with voting rights, and shall assume a prominent role in fundraising activities.

A representative, appointed by the College District Board of Trustees shall serve as a member of the Foundation Board, with voting rights.

The College, in accordance with FS 1004.70, will provide in-kind services, such as office space, technology and utilities, as it deems appropriate. The College will employ, evaluate and compensate the Vice President for Development and External Affairs and other Foundation staff as it deems appropriate.

FOUNDATION RESPONSIBILITIES

Fundraising

The Foundation shall create an environment conducive to increasing levels of private support for the mission and priorities of the College, based on needs and goals set by the College's President and Trustees. Foundation funds are acknowledged by the College and the Foundation to be supplementary to all other College funds, including those received through state appropriations, tuition and other sources, and are not a substitute thereof.

The Vice President for Development and External Affairs, in consultation with the College President and Foundation Board, is responsible for planning and executing comprehensive fundraising and donor-acquisition programs in support of the College's mission. These programs include, but are not limited to, annual giving, major gifts, planned gifts, special projects, private foundation solicitations and campaigns as appropriate.

The Foundation will establish, adhere to and periodically assess its gift-management and acceptance policies. It will promptly acknowledge and issue receipts for all gifts on behalf of the Foundation and the College and provide appropriate recognition and stewardship of such gifts.

The College recognizes that the Foundation bears the major responsibility for private sector fundraising. College representatives will coordinate fundraising initiatives, including major gift solicitations, with the Foundation.

The College President will work in conjunction with the leadership of the Foundation Board and the Vice President for Development and External Affairs to identify, cultivate and solicit prospects for private gifts.

The Foundation shall establish and enforce policies to protect donor confidentiality and rights consistent with law.

Asset Management

The Foundation will establish asset allocation, disbursement and spending policies that adhere to applicable federal and state laws.

The Foundation will receive, hold, manage, invest and disperse contributions of cash, securities, patents, copyrights and other forms of property, including immediately vesting gifts and deferred gifts that are contributed in the form of planned and deferred gift instruments.

The Foundation will engage an independent accounting firm annually to conduct an audit of the Foundation's financial and operational records and will provide the College with a copy of the annual audited financial statements, including management letters, and comply with all requirements mandated by law.

Transfer of Funds

The Foundation is the primary depository of private gifts and will transfer funds to the College in compliance with applicable laws, College policies and gift agreements.

When distributing gift funds to the College, the Foundation will disclose any terms, conditions, or limitations imposed by donor or legal determination on the gift. The College will abide by such restrictions and provide appropriate documentation as required.

The Foundation's disbursements to, and/or on behalf of, the College must be reasonable, support the College, be consistent with donor intent, and not in conflict with the law.

Foundation Funding and Administration

The Foundation is responsible for establishing an annual budget.

The Foundation shall own and maintain, at its own expense, copies of the plans, budgets and donor and alumni records developed in connection with the performance of its obligations.

The Foundation will provide access to data and records to the College for College purposes, as permitted by donors and/or required by law. The Foundation will provide copies of its annual report to the College.

To ensure effective achievement of this Memorandum of Understanding, the College and the Foundation officers and Board representatives shall hold periodic meetings to foster and maintain productive relationships and to ensure open and continuing communications and alignment of priorities.

The foregoing is in compliance with Florida Statutes governing State Colleges, their Trustees, Presidents, and direct support organizations including, but not limited to, § 1001.64 (14), § 1001.64 (39) and (40), § 1001.65, § 1004.06 and § 1004.70.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed by their duly authorized officers.

By:

SJR State College District Board of Trustees Chairman, Rich Komando

Date

By:

SJR State College President, Joe H. Pickens, J.D.

Date

By:

SJR State College Foundation Board Chairman, Melissa Miller

Date




ST. JOHNS RIVER

S T A T E C O L L E G E

Memorandum

TO: Joe H. Pickens, J.D. President

FROM: Randy Peterson
Vice President for Finance 

DATE: November 28th, 2023

RE: Action Agenda Items: December 6th, 2023, District Board of Trustees Meeting

The following Action items are submitted for the Board of Trustees' approval at the December 6th, 2023, meeting:

ACTION/INFORMATION AGENDA ITEMS:

- 1. FACILITIES ITEMS (Presented by Director of Capital Assets and Risk Management Terry Thomas):**
 - a. Action to Approve Plans and Specifications for the Chiller Replacement Project, St. Augustine Campus
 - b. Action to Approve Plans & Specifications for the Library Restroom, Window Wall System, ADA/Life Safety Project, Palatka Campus
 - c. Action to award RFQ-SJR-05-2023 for New Pre-Qualified Contractor Status for 2024
 - d. Action to award RFQ-SJR-06-2023 for Renewal of Pre-Qualified Contractor Status for 2024
 - e. Information: Change Order #001, Garland DBS, Building V Re-Roof Project, Palatka Campus



MEMORANDUM

To: Randy Peterson
Vice President for Finance

From: Terry Thomas
Director of Capital Assets/Risk Management

Date: November 28, 2023 ^{TV}

Subject: Action Item: Plans & Specifications for the Chiller Replacement Project-St. Augustine Campus

This is an action item for the Board of Trustees at their meeting on December 6, 2023. The scope of this project includes the removal and replacement of the existing 110-ton water cooled chillers (2), associated cooling tower and chilled/condenser water pumps. A new 340-ton chiller and matching cooling tower will be provided. The condenser and chilled water pumps will be replaced and increased in size to accommodate the increase in required GPM (gallons per minute) and head pressure. Both the chilled water and condenser water piping are to be replaced and manifolded to permit interchangeability of the equipment. Hydronic components including isolation valves, strainers, suction diffuser, and check valves are to be replaced.

SGM Engineering, working with SJR State staff, completed the preparation of the bid documents and specifications for this project and we are ready to include both on the December Board agenda. This documentation will be emailed to the Board for review before the Board meeting.

I am requesting that the Board of Trustees approve the plans and specifications for this project.

Please let me know if I may answer any questions regarding the recommendation.

Attachment (Plans and Specifications will be present at the Board meeting)



MEMORANDUM

To: Randy Peterson
Vice President for Finance

From: Terry Thomas 
Director of Capital Assets/Risk Management

Date: November 28, 2023

Subject: Action Item: Plans & Specifications for the Library Restroom, Window Wall System, ADA/Life Safety Project-Palatka Campus

This is an action item for the Board of Trustees at their meeting on December 6, 2023. The scope of this project includes a variety of upgrades to the library building on the Palatka campus. The primary upgrades are to include the replacement of the entire second floor storefront infill system as well as the renovation and upgrade of the two multi-stall restrooms on the second floor. The restroom upgrade is to meet ADA requirements. Any remaining funds are to be dedicated to exterior paint and signage.

Kasper Architects, working with SJR State staff, completed the preparation of the bid documents and specifications for this project and we are ready to include both on the December Board agenda. This documentation will be emailed to the Board for review before the Board meeting.

I am requesting that the Board of Trustees approve the plans and specifications for this project.


Please let me know if I may answer any questions regarding the recommendation.

Attachment (Plans and Specifications will be present at the Board meeting)



MEMORANDUM

To: Randy Peterson
Vice President for Finance

From: Terry Thomas 
Director of Capital Assets and Risk Management

Date: November 28, 2023

Subject: Action Item: To Award RFQ-SJR-05-2023 for New Pre-Qualified Contractor Status

In addition to inviting our current pool of pre-qualified contractors to renew their certificates, the College invited construction-related contractors, not currently pre-qualified, to apply for pre-qualification for the 2024 Calendar Year. For this purpose, RFQ-SJR-05-2023 was issued and advertised in conjunction with (State Requirements for Educational Facilities) SREF requirements. The advertisements appeared in the newspapers of each county of the College's service district for three consecutive weeks and also on the College's procurement web page.

Responses were received from 6 contractors. A committee of facilities and business office personnel evaluated the responses in a public meeting held on November 27, 2023. The committee recommendation for each contractor is attached. All six contractors met requirements and are recommended for new certificates of pre-qualification for the 2024 annual period. Category chart requirements are the same for both new and renewal pre-qualification candidates. A Category Chart for Calendar Year 2024 is attached for ease of reference.

Contractors are listed by Type: General, Building, Civil, Roofing and/or Mechanical. Also, listed is the Category for which each contractor met requirements. Categories are based on the bonding capacity attainable. In order to qualify in a particular category, a contractor must be able to bond a single project at the highest threshold of that category. As required by SREF, the top threshold of the category listed specifies the maximum dollar value of any individual project a contractor may have under contract with the College, and this amount is also the total dollar volume of work a contractor is permitted to have under contract at any one time with the College.

Please request action by the Board at the December meeting to award this RFQ for pre-qualification of the recommended contractors.

I will be happy to answer any questions regarding this matter.

Attachments (2)



St. Johns River State College
RFQ-SJR-05-2023
REQUEST FOR QUALIFICATIONS (RFQ) FOR
PRE-QUALIFIED CONTRACTOR CERTIFICATES-NEW

RECOMMENDATION FOR AWARD

The contractors successfully meeting pre-qualification requirements are recommended for award of
Pre-Qualified Contractor status for Calendar Year 2024.

Evaluation Committee Recommendations for Pre-Qualified Contractor New Certificates for Calendar Year 2024
RFQ Evaluation Committee Meeting – November 27, 2023

Respondent	<u>Contractor Type</u>					Category Requested	Pre-Qualification Requirements Met	Category Recommended
	GC	BC	Civil	Roofing	Mech.			
Flow Service Partners OP-CO, LLC DBA Cortez Heating and Air 5012 US Hwy 41 N Palmetto, Florida 34221					X	3A	Met	2
DGM Construction Services, Inc. 4894 Portal Drive Tallahassee, Florida 32303		X		X		4	Met	4
Drawdy & Co., LLC 1225 Hickory Cove Ln Orange Park, Florida 32073	X					1	Met	1
Foresight Construction Group, Inc. 3491 Pall Mall Drive, Suite 204 Jacksonville, FL 32257	X					7	Met	7
Jenkins Roofing, Inc. 5343 Gateway Drive Tallahassee, Florida 32303		X		X		7	Met	7
Parrish McCall Constructors 3455 SW 2 nd Avenue Gainesville, Florida 32608		X				8	Met	8

Note: As used above, GC = General Contractor/BC = Building Contractor/Mech. = Mechanical

Pre-qualification Categories for Calendar Year 2023


Pre-qualification Categories indicate the total dollar volume of work the contractor is permitted to have under contract with SJR State at any one time (subject to bonding capacity) and the maximum dollar value of any individual project under contract (subject to bonding capacity) with SJR State at one time.

Pre-Qualification Categories	Category Thresholds (Must be able to bond a single project at the top threshold number to qualify in the category.)
Category 1	\$0 - \$200,000 Zero dollars to two-hundred thousand dollars
Category 1A	\$0 - \$1,000,000 Zero dollars to one million dollars
Category 2	\$0 - \$2,000,000 Zero to two million dollars
Category 3A	\$0 - \$4,000,000 Zero to four million dollars
Category 3B	\$0 - \$6,000,000 Zero to six million dollars
Category 4	\$0 - \$10,000,000 Zero to ten million dollars
Category 5	\$0 - \$12,000,000 Zero to twelve million dollars
Category 6	\$0 - \$16,000,000 Zero to sixteen million dollars
Category 7	\$0 to \$20,000,000 Zero to twenty million dollars
Category 8	\$0 to \$30,000,000 Zero to thirty million dollars



MEMORANDUM

To: Randy Peterson
Vice President for Finance

From: Terry Thomas 
Director of Capital Assets and Risk Management

Date: November 28, 2023

Subject: Action Item: To Award RFQ-SJR-06-2023 for Renewal of Pre-Qualified Contractor Status

Please request action by the Board at the December meeting to award RFQ-SJR-06-2023 to renew pre-qualified contractor status for the recommended contractors for the calendar year 2024.

The State Requirements for Educational Facilities (SREF) issued by the Florida Department of Education requires Colleges to pre-qualify contractors in order for them to be eligible to respond to construction related (new Construction, renovation, and remodeling) competitive solicitations (bid) during the pre-qualification period. The Colleges pre-qualifies contractors on an annual calendar year basis.

RFQ-SJR-06-2023 was issued and advertised to invite our currently pre-qualified contractors to renew their certificates of pre-qualification with SJR State for the 2024 calendar year. Sixteen contractors responded to the request for renewal of their pre-qualified contractor status. The responses were evaluated by a committee of facilities and business office personnel in a public meeting on November 27, 2023. All sixteen contractors met requirements for renewal certificates in their current categories and are recommended for pre-qualification for the 2024 annual period. As provided by SREF, contractors may request an increase or decrease in category if they choose to do so.

The list of contractors recommended for renewal is attached. Contractors are listed by Type: General, Building, Civil, Roofing and/or Mechanical. Also, listed is the Category for which each contractor met requirements. Categories are based on the bonding capacity attainable. In order to qualify in a particular category, a contractor must be able to bond a single project at the highest threshold of that category, As required by SREF, the top threshold of the category listed specifies the maximum dollar value of any individual project a contractor may have under contract with the College, and this amount is also the total dollar volume of work a contractor is permitted to have under contract at any one time with the College. A Category Chart for Calendar Year 2024 is attached.

Please request action by the Board at the December meeting to award this RFQ for pre-qualification of the recommended contractors.

I will be happy to answer any questions regarding this matter.

Attachments (2)



St. Johns River State College

RFQ-SJR-06-2023 REQUEST FOR QUALIFICATIONS FOR PRE-QUALIFIED CONTRACTOR CERTIFICATE RENEWALS

RECOMMENDATION FOR AWARD

The contractors successfully meeting pre-qualification renewal requirements are recommended for award of Pre-Qualified Contractor status for Calendar Year 2024.

Evaluation Committee Recommendations for Pre-Qualified Contractor Certificate Renewals for Calendar Year 2024
RFQ Evaluation Committee Meeting – November 27, 2023

Respondent	<u>Contractor Type</u>					Category Requested	Pre-Qualification Requirements Met	Category Recommended
	GC	BC	Civil	Roofing	Mech.			
ABBA Construction, Inc. 6963-1 Business Park Blvd. N. Jacksonville, Florida 32256	X					3B	Met	3B
ACON Construction Co., Inc. 6353 Regent Blvd., Suite 401 Jacksonville, Florida 32224	X					3B	Met	3B
Advanced Roofing 200 Northstar Court Sanford, Florida 32771				X		8	Met	8
Armstrong Roofing, Inc. P O Box 232/455 East End Rd. San Mateo, Florida 32187				X		1A	Met	1A
BBG Contracting Group, Inc. 10562 New Kings Road Jacksonville, Florida 32219				X		5	Met	5
BBi Construction Management, Inc. 4639 NW 53 rd Avenue Gainesville, Florida 32653	X					4	Met	3A
Besch & Smith Civil Group 345 Cumberland Industrial Ct. St. Augustine, Florida 32095			X			3B	Met	3B

NOTICE OF INTENT TO AWARD RFQ - Continued

Respondent	<u>Contractor Type</u>					Category Requested	Pre-Qualification Requirements Met	Category Recommended
	GC	BC	Civil	Roofing	Mech.			
CGC Inc. 7036 12 th Street W. Jacksonville, Florida 32220			X			7	Met	7
Coker Industrial Contractors, Inc. 850369 US Hwy. 17 Yulee, Florida 32097	X				X	2	Met	2
D E Scorpio Corporation D/B/A Scorpio 3911 W Newberry Road Gainesville, Florida 32607	X					8	Met	8
DiMare Construction 3545 U S 1 South St. Augustine, Florida 32086	X					3B	Met	3B
E Vaughan Rivers, Inc. 1882 Bellair Boulevard Orange Park, Florida 32073	X					7	Met	7
Gary S. Bailey, Inc. 5201 County Road 218 Middleburg, Florida 32068		X				2	Met	2
Perry-McCall Construction, Inc. 6104 S. Gazebo Park Place Jacksonville, Florida 32257	X					8	Met	8
Scherer Construction 2504 NW 71 st Place Gainesville, Florida 32653	X					8	Met	8
Thomas May Construction Company 310 College Drive Orange Park, Florida 32065	X					7	Met	7

Note: As used above, GC = General Contractor/BC = Building Contractor/Mech. = Mechanical

Pre-qualification Categories for Calendar Year 2023

Pre-qualification Categories indicate the total dollar volume of work the contractor is permitted to have under contract with SJR State at any one time (subject to bonding capacity) and the maximum dollar value of any individual project under contract (subject to bonding capacity) with SJR State at one time.

Pre-Qualification Categories	Category Thresholds (Must be able to bond a single project at the top threshold number to qualify in the category.)
Category 1	\$0 - \$200,000 Zero dollars to two-hundred thousand dollars
Category 1A	\$0 - \$1,000,000 Zero dollars to one million dollars
Category 2	\$0 - \$2,000,000 Zero to two million dollars
Category 3A	\$0 - \$4,000,000 Zero to four million dollars
Category 3B	\$0 - \$6,000,000 Zero to six million dollars
Category 4	\$0 - \$10,000,000 Zero to ten million dollars
Category 5	\$0 - \$12,000,000 Zero to twelve million dollars
Category 6	\$0 - \$16,000,000 Zero to sixteen million dollars
Category 7	\$0 to \$20,000,000 Zero to twenty million dollars
Category 8	\$0 to \$30,000,000 Zero to thirty million dollars




ST. JOHNS RIVER

S T A T E C O L L E G E

MEMORANDUM

To: Randy Peterson
Vice President for Finance

From: Terry Thomas 
Director of Capital Assets and Risk Management

Date: November 28, 2023

Subject: Information Item: Change Order #1 to Garland DBS, Inc. Contract

This is an information item for the Board of Trustees at their meeting on December 6, 2023. During the month of October, Change Order #001 was executed by the College to the Garland DBS, Inc. contract for the Building V Roof Replacement Project on the Palatka campus.

Change Order #001 was an additive change order in the amount of \$34,130. This change order included the addition of column coating to refresh the building's appearance and waterproof the column's stucco finish. In addition, metal coping will be installed along the top horizontal section of each column to shed rainwater off the surface of the column to prevent water from migrating into (behind) the stucco finish preventing stucco delamination from the concrete structure. The Contract time was increased by Seventy-Five (75) days to complete this work.

Please let me know if I may answer any questions regarding this agenda item.

Attachment (1)



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
PAC Building V Roof Replacement
5001 St. Johns Avenue, Palatka, FL 32177

CONTRACT INFORMATION:
Contract For: Roofing Work
Date: 08/16/2023

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: 10/20/2023

OWNER: (Name and address)
St. Johns River State College
5001 St. Johns Avenue, Palatka, FL 32177

ARCHITECT: (Name and address)
N/A

CONTRACTOR: (Name and address)
Garland/DBS, Inc.
3800 East 91st Street, Cleveland, OH
44105

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Reference the attached change order exhibit for scope of work.

The original Contract Sum was	\$ 324,878.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 324,878.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 34,130.00
The new Contract Sum including this Change Order will be	\$ 359,008.00
The Contract Time will be increased by Seventy Five (75) days.	
The new date of Substantial Completion will be	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

N/A

ARCHITECT (Firm name)

Garland/DBS, Inc.

CONTRACTOR (Firm name)

SJR state college
Joe H. Bickens, J.D.

OWNER (Firm name)

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

Stephen Rosenthal, Project Manager

PRINTED NAME AND TITLE

Joe H. Pickens, President

PRINTED NAME AND TITLE

DATE

10/20/2023

DATE

10/23/2023

DATE



Garland/DBS, Inc.

3800 East 91st Street

Cleveland, OH 44105

Phone: (800) 762-8225

Fax: (216) 883-2055

Email: DBSOffice@garlandind.com



CHANGE ORDER REQUEST #1

DATE: 9/25/2023

TO: St. Johns River State College

PROJECT: PAC Building V

PURCHASE ORDER #: P0130102

OMNIA Project Number: 25-FL-230610

DESCRIPTION: Additional Work

We are requesting a change in the Contract as stated below due to the following changes to the work scope.

Column Coating with Coping:

1. Pressure wash all stucco masonry to remove dirt, algae, and other surface contaminants.
2. Cut out and remove all perimeter and control joint sealant applications.
3. Install closed cell polyethylene backer rod to ensure proper sealant thickness per manufacturer standards.
4. Install tooled applications of Tuff Stuff hybrid sealant in all joint applications less than 1" in width. For Joint applications wider than 1" install tooled applications of GreenLock Structural Sealant.
5. Repair all cracks and spalling stucco, allow to properly cure.
6. Apply Two Coat application of Tuff Coat emulsified acrylic architectural wall coating at a rate of 0.5-1 gallon per 100 square feet. Color to be provided by SJRSC and color sample approved prior to installation.
7. Install .040 aluminum coping on top of all 10 architectural columns with all associated wood blockings.

North and South Coating:

1. Pressure wash all stucco masonry to remove dirt, algae, and other surface contaminants.
2. Cut out and remove all perimeter and control joint sealant applications.
3. Install closed cell polyethylene backer rod to ensure proper sealant thickness per manufacturer standards.
4. Install tooled applications of Tuff Stuff hybrid sealant in all joint applications less than 1" in width. For Joint applications wider than 1" install tooled applications of GreenLock Structural Sealant.



Garland/DBS, Inc.

3800 East 91st Street

Cleveland, OH 44105

Phone: (800) 762-8225

Fax: (216) 883-2055

Email: DBSOffice@garlandind.com



5. Repair all cracks and spalling stucco, allow to properly cure.
6. Apply Two Coat application of Tuff Coat emulsified acrylic architectural wall coating at a rate of 0.5-1 gallon per 100 square feet. Color to be provided by SJRSC and color sample approved prior to installation.

Column Coating with Coping Included North and South Wall Coating:

1. Pressure wash all stucco masonry to remove dirt, algae, and other surface contaminants.
2. Cut out and remove all perimeter and control joint sealant applications.
3. Install closed cell polyethylene backer rod to ensure proper sealant thickness per manufacturer standards.
4. Install tooled applications of Tuff Stuff hybrid sealant in all joint applications less than 1" in width. For Joint applications wider than 1" install tooled applications of GreenLock Structural Sealant.
5. Repair all cracks and spalling stucco, allow to properly cure.
6. Apply Two Coat application of Tuff Coat emulsified acrylic architectural wall coating at a rate of 0.5-1 gallon per 100 square feet. Color to be provided by SJRSC and color sample approved prior to installation.
7. Install .040 aluminum coping on top of all 10 architectural columns with all associated wood blockings.

Column Coating with Coping.....	\$34,130.00
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North and South Coating.....	\$31,649.00
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Column Coating with Coping Included North and South Wall Coating.....	\$58,069.00
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Sincerely,

Stephen Rosenthal

Project Manager

216-430-3552

srosenthal@garlandind.com

Customer:


Signature: _____

Print: _____

Title: _____

Date: _____

TO: Joe Pickens, J.D.
College President

FROM: Edward P. Jordan, Ph.D. 
Vice President for Academic and Student Affairs

DATE: November 11, 2023

RE: Action Agenda Item: December 6, 2023, District Board of Trustees Meeting

The following item is submitted for the Board of Trustees' consideration at the December 6, 2023, meeting:

- 1. Action to approve the curriculum for the following new program to be implemented August 2024:**
 - a) Associate of Science in Sonography

DIAGNOSTIC MEDICAL SONOGRAPHY TECHNOLOGY (####)

ASSOCIATE IN SCIENCE DEGREE

Program Mission Statement

The mission of the diagnostic medical sonography program is designed to provide an education which encompasses all the skills necessary for employment as entry level diagnostic medical sonographers.

Program Goal

The goal of the diagnostic medical sonography program at St. Johns River State College is to prepare competent entry-level sonographers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains in the abdominal sonography – extended and vascular sonography.

For more information, contact the Allied Health department at (904) 808-7465.

GENERAL EDUCATION COURSES:

Communication	3
+ ENC 1101 – Composition I	
Humanities (choose one of the following)	3
ARH 1000 – Art Appreciation	
MUL 1010 – Music Appreciation	
THE 1000 – Theater Appreciation	
PHI 2010 – Intro. to Philosophy	
+ HUM 2020 – Intro. to Humanities	
Mathematics (choose one of the following)	3
MGF 1130 – Mathematical Thinking	
+ STA 2023 – Elementary Statistics	
+ MAC 1105 – College Algebra	
+ MAC 2311 – Analytic Geometry & Calc. I	
Natural Science	7
* BSC 2085 – Human Anat. & Physiology I	
+ PHY 1020 – Intro. to Physics	
BSC 2085L – Lab for Human Anat. & Physiology I	
Social Science (choose one of the following)	3
AMH 2010 – U.S. History to 1877	
POS 1041 – U.S. Federal Government	
AMH 2020 – U.S. History since 1877	

DEGREE SPECIFIC COURSES:

+*	BSC	2086	Human Anatomy and Physiology II	3
	BSC	2086L	Laboratory for Human Anatomy and Physiology II	1
	HSC	1531	Medical Terminology	3
	SON	1000	Introduction to Sonography	3
+*	SON	1111	Abdominal Sonography I	3
+	SON	1111L	Abdominal Sonography I Lab	1
+*	SON	1112	Abdominal Sonography II	3
+	SON	1112L	Abdominal Sonography II Lab	1
	SON	1113	Sonographic Cross-Sectional Anatomy	2
+	SON	1121	Obstetrics/Gynecology Sonography I	3
+*	SON	1150	Neurosonology and Superficial Structures	2
+	SON	1150L	Neurosonology and Superficial Structures Lab	1
	SON	1211	Medical Sonographic Physics I	3
+	SON	1804	Clinical Education I	3
+*	SON	2122	Obstetrics/Gynecology Sonography II	3
+	SON	2122L	Obstetrics/Gynecology Sonography II Lab	1
+*	SON	2171	Vascular Sonography I	3
+	SON	2171L	Vascular Sonography I Lab	1
+*	SON	2175	Vascular Sonography II	3
+	SON	2175L	Vascular Sonography II Lab	1
+	SON	2814	Clinical Education II	5
+	SON	2824	Clinical Education III	7
+	SON	2930	Special Topics	2

REQUIRED TOTAL CREDIT HOURS

77

+Qualifying placement score or prerequisite course required. See course description for details.

*Corequisite lab required. See course description for details.

Sonography Course Outlines

11/17/2023

SON 1000 – Introduction to Sonography (3 cr.)

This course presents the fundamental concepts, proficiencies, and methods related to providing high-quality patient care. It underscores the importance of medical terminology, ethical and legal aspects, sterilization practices, ergonomics, patient transfers, patient care methods, emergent situations, and the historical evolution of the role of the sonographer. Students will showcase their aptitude for making well-informed clinical assessments through hands-on scanning, executing patient care responsibilities, and displaying oral competency.

SON 1111 – Abdominal Sonography I (3 cr.)

The objective of this course is to provide students with a comprehensive grasp of the structure, function, and disorders pertaining to the abdominal aorta, pancreas, biliary system, and liver. Emphasis will be placed on sonographic features and characteristics of normal anatomy as well as the various disease processes that effect each organ. The course will incorporate clinical and diagnostic protocols, both general and specific to individual organs, enhancing the overall understanding of these subjects.

SON 1111L – Abdominal Sonography I Lab (1 cr.)

This course provides a laboratory environment for the student to work with ultrasound equipment to develop the skills necessary to perform abdominal exams. Students will practice scanning techniques, protocols, image optimization, patient positioning, technical impression worksheets, terminology, and mock physician presentations for each organ covered including abdominal aorta, pancreas, biliary system, and liver.

SON 1112 – Abdominal Sonography II (3 cr.)

Building upon the foundation laid in Abdominal I, this course aims to further enrich students' comprehension of the structure, function, and anomalies within the vascular systems of the liver, urogenital region, adrenal glands, spleen, gastrointestinal tract, and pediatric abdomen. The characteristics of normal and diseased anatomy of each organ will be discussed. Additionally, students will learn related clinical procedures and other diagnostic exams for each organ.

SON 1112L – Abdominal Sonography II Lab (1 cr.)

This course provides an in-depth laboratory environment for the student to continue developing skills necessary to prepare for performing diagnostic exams in the clinical environment. Students will practice scanning techniques, protocols, image optimization, patient positioning, technical impression worksheets, terminology, and mock physician presentations for each organ covered including urogenital system, adrenal glands, spleen, GI tract and the pediatric abdomen.

SON 1113 – Sonographic Cross-Sectional Anatomy (2 cr.)

The primary objective of this course is to equip sonography students with the ability to discern internal structures such as vital organs and vascular systems that are integral to the field of sonography. This entails understanding their positioning, interconnections, and visual characteristics. To achieve this, students will expand upon their foundational understanding of gross anatomy, honing their ability to identify cross-sectional anatomical features. Additionally, the curriculum will encompass sonographic

scanning protocols and medical terminology specific to the anatomical structures under examination. The course aims to strengthen anatomical recognition and develop understanding of pathology.

SON 1121 – Obstetrics/Gynecology Sonography I (3 cr.)

The objective of this course is to provide students with comprehensive insights into the structure, function, and anomalies of the non-gravid female pelvis, along with the typical and atypical sonographic appearances. Additionally, the course serves as an introduction to the initial stage of pregnancy, encompassing embryonic growth, pertinent anatomical and physiological aspects, as well as potential complications for both the mother and embryo/fetus. Topics to be covered include embryology, early fetal progression, the ability to sonographically detect and visualize the embryo and fetus, as well as the utilization of transabdominal and transvaginal scanning techniques.

SON 1150 – Neurosonology and Superficial Structures (2 cr.)

The objective of this course is to equip students with an understanding of the anatomy, physiology and pathological aspects of superficial anatomical structures. Attention will be devoted to the sonographic attributes and qualities of healthy anatomical structures, as well as the diverse disease processes that can impact each organ. The course content will encompass examinations of the thyroid, breast, testicle, prostate, neonatal spine, chest wall, in addition to addressing the structures related to the brain of premature infants and potential pathological conditions associated with premature birth.

SON 1150L – Neurosonology and Superficial Structures Lab (1 cr.)

This course offers a hands-on setting where students will use ultrasound to refine the competencies required for conducting sonographic assessments of the thyroid, breast, testicle, prostate, neonatal spine, chest wall, and neonatal head. Participants will gain experience in ultrasound scanning methods, procedural guidelines, image enhancement, patient positioning, technical assessment forms, medical terminology, and simulated physician discussions. Attention will be given to the unique requirements associated with each protocol.

SON 1211 – Medical Sonographic Physics I (3 cr.)

This course is designed to present the sonography student with detailed explanations of ultrasound physics and its application. Students will learn about ultrasound instrumentation, image artifacts, biologic effects, and quality control. Explores Doppler principles and applications, basic types of equipment and image optimization.

SON 1804 – Clinical Education I (3 cr.)

This course continues to build on clinical instruction in abdominal, obstetric, gynecologic, and vascular scanning protocols. Patient care, the role and duties of the sonographer in the health care environment and instruction in the use of various types of ultrasound equipment will be discussed. Students receive instruction and guidance in producing quality sonographic images and the parameters used to evaluate the images throughout their clinical rotations. This course requires the student to spend two days a week in an approved ultrasound department. Students will perform a variety of exams and procedures under the supervision of the designated clinical instructor. Students are given specific learning objectives for the rotation. Progress is evaluated according to a competency-based clinical education system.

SON 2122 – Obstetrics/Gynecology Sonography II (3 cr.)

The primary objective of this course is to guide students to a comprehensive understanding of the anatomy, physiology and pathology of the gravid female pelvis and correlate the typical and atypical sonographic presentation. Moreover, this course serves as an introduction to the middle and final stages

of pregnancy, encompassing fetal growth and development, pertinent anatomical and physiological aspects, and potential complications for both the expectant mother and the fetus. Key topics to be addressed include sonographic recognition and visualization of the developing fetus, fetal measurements, and the management of obstetric patients.

SON 2122L – Obstetrics/Gynecology Sonography II Lab (1 cr.)

This course provides an in-depth laboratory environment for students to develop scanning skills and protocols as related to the second and third trimester obstetric patient. Students will practice scanning techniques, protocols, fetal biometrics, identification of normal fetal anatomy, in the level one second and third trimester exam.

SON 2171 – Vascular Sonography I (3 cr.)

This course initiates the exploration of peripheral vascular, neck, and head blood flow assessment. The focus of this course centers on the principles, rationale, practical application, execution, and interpretation of ultrasound in the context of carotid, transcranial, and venous examinations. Normal and abnormal anatomy and hemodynamics will be discussed. Students will interpret normal and aberrant color flow patterns, spectral Doppler flow characteristics, with an emphasis on the velocity criteria. Furthermore, students will be introduced to surgical interventions within this context. Students will review the physics and instrumentation aspects of Doppler ultrasound, contrast normal and pathologic hemodynamics, and gain proficiency in the protocols and diagnostic criteria associated with cerebrovascular evaluations.

SON 2171L – Vascular Sonography I Lab (1 cr.)

This course provides a laboratory environment for the student to gain skills in the use of fundamental ultrasonic equipment designed to detect blood flow in cerebrovascular arteries as well as the veins of the upper and lower extremity. Students will be taught scanning protocols for the carotid duplex exam, lower and upper extremity venous. Focus will be on image optimization, identification of normal anatomy, demonstration of physics principles and patient positioning.

SON 2175 – Vascular Sonography II (3 cr.)

This course provides an overview of the attributes of irregular blood flow, pathology, and approaches to treatment. It explores the diagnostic techniques employed to identify vascular disorders in the limbs and abdominal region, encompassing assessments of arterial conditions in the upper and lower extremities, indirect arterial testing, evaluations of bypass grafts, dialysis fistulas, and the vascular system within the abdomen.

SON 2175L – Vascular Sonography II Lab (1 cr.)

This course provides a laboratory environment for the student to work with vascular ultrasound and physiologic testing equipment in order to develop the skills necessary to perform vascular studies of the peripheral vascular system. Students will learn protocols, image optimization, patient positioning, and indications for exams. Studies covered include indirect arterial, lower extremity arterial, upper extremity arterial, mesenteric studies and complete abdominal doppler.

SON 2814 – Clinical Education II (5 cr.)

This course continues to build on the skills learned in Clinical Rotation I continuing to provide clinical instruction in abdominal, obstetric, gynecologic and vascular scanning protocols. Patient care, the role and duties of the sonographer in the health care environment and instruction in the use of various types of ultrasound equipment will be discussed. Students receive instruction and guidance in producing quality sonographic images and the parameters used to evaluate the images. This course requires the student to

spend three days a week in an approved ultrasound department. Students will perform a variety of exams and procedures under the supervision of the designated clinical instructor. Students are given specific learning objectives for the rotation. Progress is evaluated according to a competency-based clinical education system.

SON 2824 – Clinical Education III (7 cr.)

This course continues to build on the skills learned in Clinical Rotation II continuing to provide clinical instruction in abdominal, obstetric, gynecologic and vascular scanning protocols. Patient care, the role and duties of the sonographer in the health care environment and instruction in the use of various types of ultrasound equipment will be discussed. Students receive instruction and guidance in producing quality sonographic images and the parameters used to evaluate the images. This course requires the student to spend four days a week in an approved ultrasound department. Students will perform a variety of exams and procedures under the supervision of the designated clinical instructor. Students are given specific learning objectives for the rotation. Progress is evaluated according to a competency-based clinical education system.

SON 2930 – Special Topics (2 cr.)

This course offers advanced critical thinking principles learned in prior sonography program courses. Included in this course are film critiques, discussion of patient case studies, review of lab values and how they relate to the patient symptoms and pathological process, advanced protocols related to disease processes. Emphasis is on the correlation of all patient data, including sonographic images obtained to assist in the differential diagnosis process. Students will take mock registry exams, practice computerized testing practices, and review test taking skills.