

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
Palatka, Florida

December 14, 2011

MEMBERS PRESENT:

Mrs. Diane P. Leone, St. Johns County, Chairman  
Mr. Carl C. Beck, St. Johns County  
Mr. Ronald Coleman, Clay County  
Mr. John Nelson, Jr., Putnam County  
Mrs. Mary Ellen Webb, Putnam County

MEMBERS ABSENT:

Mr. Robert Bradley, Clay County, Vice-Chairman

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Board Room, Palatka  
Campus.

Chairman Leone called for corrections or additions to  
the minutes of the previous meeting. There being none,  
Mr. Beck moved, seconded by Mr. Nelson, to approve  
the minutes of November 16, 2011, as submitted.  
Motion carried (Leone, Beck, Coleman, Nelson, Webb  
– Yes).

Approved Minutes of  
November 16, 2011

There was no attorney's report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of Monthly  
Financial Report for November 30, 2011, award BID-  
SJR-2011-06, renovations to the Administration Bldg.,  
St. Augustine Campus, BID-SJR-2011-07, renovations  
to Buildings S & V, Orange Park Campus, BID-SJR-  
2011-08, site development at the St. Augustine  
Campus and write-off of tangible personal property.

Mr. Beck moved, seconded by Mr. Nelson, to approve Business Affairs Items 1 – 5 , as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Business Affairs). Motion carried (Leone, Beck, Coleman, Nelson, Webb – Yes).

Approved Business Affairs, Items 1 – 5

V.P. Little reviewed and requested approval of personnel matters. V.P. Little continued and reviewed the report on Continuing Workforce Education and Criminal Justice Contracts and stated that the report did not require action from the Board.

Mr. Beck moved, seconded by Mr. Nelson, to approve Personnel Matters Items 1 – 2 (I, II, III, IV, and V), as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Administrative Affairs). Motion carried (Leone, Beck, Coleman, Nelson, Webb – Yes).

Approved Personnel Matters, Items 1 – 2

E.V.P. Miller reviewed for the Board the status of the complaint regarding the Orange Park Campus berm issue.

Facilities Update

E.V.P. Miller continued and reviewed and requested approval of the Palatka Campus Master Plan, the Palatka Campus Electrical Infrastructure Project and Authorization to make Final Payment to Abba Construction, Inc., contingent upon receipt of final closeout documents and provided a report on Facilities usage for November 2011 and stated the report did not require action from the Board.

Mr. Nelson moved, seconded by Mr. Beck, to approve Facilities Items 2 – 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Beck, Coleman, Nelson, Webb – Yes).

Approved Facilities, Items 2 – 3

V.P. Lebesch reviewed and requested approval of changes to the curriculum for the Vocational Certificate Program Corrections Basic Recruit, new Criminal Justice courses, deletion of certain Criminal Justice courses, changes to Emergency Medical Technician courses, new Continuing Workforce Education Course CWH 0106 Radiologic Technology – BMO Seminar and approval of Criminal Justice Continuing Workforce Education Courses.

Mr. Nelson moved, seconded by Mr. Beck, to approve Workforce Development Items 1 – 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Leone, Beck, Coleman, Nelson, Webb – Yes).

Approved Workforce  
Development, Items  
1 – 6

Trustee Beck wished President Pickens and staff a Merry Christmas and Happy New Year.

Trustees' Comments

Trustee Nelson thanked President Pickens and staff for participating in memorial service.

President Pickens updated the Board on former Board Chairman Roberts and thanked staff for recent efforts regarding food donations.

President's Report

President Pickens further continued and shared with the Board information regarding the Governor's budget and encouraged the Board to attend the Trustees' Annual Legislative Conference in Tallahassee hosted by the Association of Florida Colleges.

President Pickens further reported on his meeting with area planning commission members and noted the increase in GPA for baseball players at the College.

There being no further business, Chairman Leone adjourned the meeting.

Adjournment