

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

August 14, 2019

MEMBERS PRESENT:

Mr. Sam Garrison, Chairperson
Mr. Wendell Davis, Vice-Chairperson
Ms. Leslie Dougher
Mr. Brian Keith

MEMBERS ABSENT:

Rev. Bobby Crum (illness of family member)
Mr. Jim Reid (illness of family member)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held in the Criminal Justice Multipurpose Room J-149 at the St. Augustine Campus.

Chairperson Garrison called the meeting to order. President Pickens noted that Trustee Crum, in anticipation of missing the meeting, was diligent in communicating with him.

President Pickens noted long-time employee Ken Stuck passed away last night. A moment of silence was held.

Chairperson Garrison asked for corrections or additions to the minutes of the June 17, 2019 Board Workshop and the minutes of the June 17, 2019 Board Meeting. Mr. Davis moved approval of the minutes and Mr. Keith seconded the motion. Motion carried (Davis, Dougher, Garrison, Keith - Yes).

Approved Minutes of
June 17, 2019 Board
Workshop and Board
Meeting

There were no public comments.

Public Comment

Ron Brown presented the Attorney's Report "Student Discipline Due Process".

Attorney's Report

There was no old business.

Old Business

SVP Melissa Miller reviewed and requested approval of delegation of authority to President Pickens to negotiate lease of driving track and firearms range lease from the St. Johns County Sheriff's Office. Dr. Jeff Lee and President Pickens spoke to this item.

Discussion followed. It was requested that the final lease be brought back to the Board.

Mr. Davis moved, seconded by Mr. Keith, to approve Senior Vice President Item 1, conditional on the final lease receiving subsequent Board approval (a detailed listing is contained in the material submitted by the Office of the Vice President for Senior Vice President). Motion carried (Davis, Dougher, Garrison, Keith - Yes).

Approved Senior Vice President Item 1

SVP Melissa Miller reviewed Additive Change Orders #001-BA1, #002-BB1, and #003-BB2 for Renovation with Addition to Building D and Renovation of Building V, Orange Park Campus to F&G Construction General Contractors. She reviewed for information only an Amendment to SJR 7.10 (R3) Satisfactory Academic Progress Policy for Students Receiving Federal Financial Aid and Florida Student Assistance Grant. SVP Melissa Miller also reviewed Facilities Usage for July 2019.

Senior Vice President Items 2-6

Dr. Powers reviewed and requested approval of the amended original operating budget, Monthly Financial Report – July 2019, final Budget Amendments for FY 18-19 (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, and Plant Fund 7), Budget Amendments for FY 19-20 (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, and Plant Fund 7), and Personnel Matters. Dr. Powers gave an update of the VP Search. She also reviewed and requested approval Write-Off of Tangible Personal Property.

Mr. Davis moved, seconded by Ms. Dougher, to approve Finance and Administration Items 1-6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Davis, Dougher, Garrison, Keith - Yes).

Approved Finance and Administration Items 1-6

Dr. Melanie Brown reviewed and requested approval of a Community School Grant Program Proposal: South Woods Elementary College Partnership, Webster Elementary College Partnership, and Wilkinson Junior High College Partnership.

Mr. Davis moved, seconded by Ms. Dougher, to approve Academic Affairs Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Davis, Dougher, Garrison, Keith - Yes).

Approved Academic Affairs Item 1

Dr. Brown discussed for information only SJR State Vikings Days of Service, which are scheduled on Friday, September 13, 2019, and Friday, January 17, 2020.

Academic Affairs Item
2

Next, Dr. Brown overviewed for information only *The Road Well Traveled: Celebrating the Art & History of Florida's Highwaymen* – SJR State's Commemoration of 400 Years of African American History.

Academic Affairs Item
3

- Orange Park Campus, Thrasher Horne Gallery
 - Exhibit open to public August 22-September 12, 2019
 - Gallery opening event: Thursday, August 22, 5:30-7:00 pm
 - Thursday, September 12, 5:30-7:00 pm: An Evening with The Highwaymen, hosted by the Florida School of the Arts
- St. Augustine Campus, Library
 - Exhibit open to public September 19-October 9, 2019
 - Gallery opening event: Thursday, September 19, 5:30-7:00 pm
 - Thursday, September 26, 5:30-7:00 pm: An Evening with The Highwaymen, hosted by the Florida School of the Arts
 - Thursday, October 3, 5:30-7:00 pm: Gallery Talk, SJR State Humanities Professor Cristy Furr
 - Tuesday, October 8, 6:00 pm: *Painting Paradise: The Art of the Highwaymen: A Presentation by Highwaymen Scholar Gary Monroe*
- Palatka Campus, Florida School of the Arts Gallery
 - Exhibit open to the public October 17-November 21, 2019
 - Gallery opening event: Thursday, October 17
 - Thursday, November 7, 5:30-7:00 pm: An Evening with The Highwaymen, hosted by the Florida School of the Arts
 - Thursday, November 14, 5:30-7:00 pm: Gallery Talk, SJR State Humanities Professor Cristy Furr

Dr. Ros Humerick reviewed for information only the SJR State 2019 Fact Book and Facts at a Glance.

Assessment,
Research and
Technology Item 1

Dr. Humerick introduced Dr. (John) Jay Paterson, new Dean of Workforce and Technical Education.

Introduction New
Dean

Chairperson Garrison called a public hearing for approval of a change to the LPN Handbook. There being no comments from those present, Chairperson Garrison adjourned the public hearing.

Public Hearing

Dr. Ros Humerick reviewed and requested approval of a change to the LPN Handbook.

Ms. Dougher moved, seconded by Mr. Keith, to approve Workforce Development Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Davis, Dougher, Garrison, Keith - Yes).

Approved Workforce Development Item 2

Clay Moore reported on behalf of the Faculty Senate. New faculty start tomorrow and returning faculty start on Monday. He introduced Dawn Bergeron.

Faculty Senate Report

Chairperson Garrison called for election of Board Officers for 2019-2020. He opened the floor for nominations for Chairperson of the Board for 2019-2020.

Appointment of Board Officers 2019-2020

Mr. Davis nominated Mr. Garrison to serve as Chairperson. Ms. Dougher seconded the motion. Motion carried (Davis, Dougher, Garrison, Keith - Yes). There were no other nominations.

Mr. Garrison opened the floor for nominations for Vice-Chairperson of the Board for 2019-2020.

Mr. Keith nominated Mr. Davis to serve as Vice-Chairperson. Ms. Dougher seconded the motion. Motion carried (Davis, Dougher, Garrison, Keith - Yes). There were no other nominations.

President Pickens discussed the Highwaymen exhibits.

President's Report

President Pickens stated he will be presenting a State of the College Update at each campus next week. The synchronous classrooms will be used on the days that he is at the St. Augustine and Orange Park Campuses. He noted Faculty Convocation will be held on Thursday. He will be attending a COP Steering Committee Meeting on Friday. The main topic of discussion will be dual enrollment.

President Pickens noted softball and baseball have practice games during the fall. He stated the Volleyball Team is already practicing for their season, which is

held in the fall. He noted the Volleyball Team will be participating in two (2) tournaments out-of-state for which the team members raised funds.

President Pickens discussed Trustee appointments.

Trustee comments were made.

Trustee Comments

Trustee Garrison requested that a recognition be planned for all the Trustees who were serving during the Orange Park Campus renovation process. SVP Miller responded that she will work on this.

Trustee Garrison requested that the first graduating class of the Collegiate High School Program be recognized at a Board meeting that will be held at the Orange Park Campus. Dr. Brown noted the students will be distinguished at their high school graduation also.

Chairperson Garrison adjourned the meeting at 3:35 p.m.

Adjournment