

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

September 18, 2019

MEMBERS PRESENT:

Mr. Sam Garrison, Chairperson  
Mr. Wendell Davis, Vice-Chairperson  
Ms. Jan Conrad  
Rev. Bobby Crum  
Ms. Leslie Dougher  
Mr. Brian Keith  
Mr. Jim Reid

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Ron Brown, Attorney for the Board

The meeting was held in the Board Room at the Palatka Campus.

Chairperson Garrison welcomed new Trustee Jan Conrad.

Chairperson Garrison called the meeting to order and asked for corrections or additions to the minutes of the August 14, 2019 Board Workshop and the minutes of the August 14, 2019 Board Meeting. Mr. Davis moved approval of the minutes and Mr. Keith seconded the motion. Motion carried (Conrad, Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Approved Minutes of  
August 14, 2019  
Board Workshop and  
Board Meeting

The four (4) NJCAA Academic All-American Student Athletes were recognized.

Recognition NJCAA  
Academic All-  
American Student  
Athletes

There were no public comments.

Public Comment

Ron Brown presented the Attorney's Report on the *2019 Government-in-the-Sunshine Manual*.

Attorney's Report

There was no old business.

Old Business

Chairperson Garrison called a public hearing for approval to amend Board Rule SJR 7.10 (R3) Satisfactory Academic Progress Policy for Students Receiving Federal Financial Aid and Florida Student Assistance Grant. There being no comments from those present, Chairperson Garrison adjourned the public hearing.

Public Hearing

SVP Melissa Miller reviewed and requested approval of an Amendment to SJR 7.10 (R3) Satisfactory Academic Progress Policy for Students Receiving Federal Financial Aid and Florida Student Assistance Grant

Mr. Keith moved, seconded by Ms. Dougher, to approve Senior Vice President Item 2, conditional on the final lease receiving subsequent Board approval (a detailed listing is contained in the material submitted by the Office of the Vice President for Senior Vice President). Motion carried (Conrad, Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Approved Senior Vice President Item 2

SVP Melissa Miller reviewed Additive Change Order #003-BB1 for Renovation with Addition to Building D and Renovation of Building V, Orange Park Campus to F&G Construction General Contractors. She also reviewed Facilities Usage for August 2019. Mr. Davis noted pre-planning was done well; however, there were valid reasons for having an additive change order.

Senior Vice President Items 3-4

Dr. Powers reviewed and requested approval of the Monthly Financial Report – August 2019, Personnel Matters, Compensation Adjustments for FY 19-20, Health Insurance Recommendations, Board Designated Reserves, and Textbook and Instructional Materials Affordability Strategies and Initiatives.

Mr. Davis moved, seconded by Ms. Dougher, to approve Finance and Administration Items 1-6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Conrad, Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Approved Finance and Administration Items 1-6

Dr. Powers welcomed Randy Peterson, who presented the Annual Financial Report for Fiscal Year 2018-2019. Dr. Powers then requested approval of the Report.

Mr. Reid moved, seconded by Ms. Conrad, to approve Finance and Administration Item 7, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Conrad, Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Approved Finance and Administration Item 7

Dr. Melanie Brown reviewed and requested approval of 2019-2020 Articulation Agreement among Eligible Home Education Students and their Parents/Guardians

and St. Johns River State College; 2019-2020 Articulation Agreement between the District Board of Trustees of St. Johns River State College and the following public school districts – District School Boards of Clay, Putnam, and St. Johns Counties; 2019-2020 Articulation Agreement between the District Board of Trustees of St. Johns River State College and the following private schools - St. Joseph Academy, Beacon of Hope Christian Academy, The Broach School, Calvary Christian Academy, Christian Home Academy, First Coast Christian School, Peniel Baptist Academy, and Victory Preparatory School; and 2020 Collegiate High School Contract between the District Board of Trustees of St. Johns River State College and the following public school districts - District School Boards of Clay, Putnam, and St. Johns Counties. Dr. Brown presented for information only the Academic Affairs Annual Report 2018-2019.

Mr. Davis moved, seconded by Mr. Crum, to approve Academic Affairs Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Conrad, Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Approved Academic Affairs Items 1-4

Dr. Brown noted “The Road Well Traveled: Celebrating the Art & History of Florida’s Highwaymen” exhibit will open at the St. Augustine Campus Library tomorrow evening.

Dr. Holly Coulliette, on behalf of Dr. Ros Humerick, reviewed for information only the 2019-2020 Advisory Board Lists for Allied Health, Criminal Justice, Engineering, and Nursing.

Workforce Development Item 1

VP Caroline Tingle reviewed for information only that the St. Johns River State College Annual Distinguished Alumni Awards will be held on Thursday, October 3 at the River House in St. Augustine. The Thrasher-Horne Center 15-Year Anniversary Encore Event will be held on Thursday, October 25.

Development and External Affairs Items 1-2

President Pickens reported the first Collective Bargaining session has been scheduled on November 1.

President’s Report

President Pickens stated Volleyball conference games have started. The team went on two out-of-state trips and raised the funds by working concession stands at

UF games. He noted baseball and softball team have exhibition games during the fall.

President Pickens noted the Orange Park Campus Highwaymen exhibit was held.

President Pickens discussed the Vikings new service day projects.

President Pickens reported that Clay Moore told him the Faculty Senate has not met recently.

Faculty Senate Report

Chairman Garrison requested that Attorney Brown discuss the unique function of the Board of Trustees in the Collective Bargaining process. Outside of an impasse, the Board will be kept apprised, but will not have an active role. Joe stated there may be periodic Executive Sessions with the Board and Attorney Mr. Crosland.

Trustee comments were made.

Trustee Comments

Chairperson Garrison recommended that all of the Clay County Commissioners during the fifteen (15) years of Thrasher-Horne Center's existence be thanked for their support.

Chairperson Garrison adjourned the meeting at 3:40 p.m.

Adjournment