

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

September 19, 2018

MEMBERS PRESENT:

Mr. Sam Garrison, Clay County, Chairperson
Ms. Denise M. Bramlitt, Putnam County
Mr. Brian Keith, Putnam County
Ms. Marlene Lagassé, Putnam County

MEMBERS ABSENT:

Mr. Wendell Davis, Clay County, Vice-Chairperson

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held in the Board Room, Palatka Campus.

Chairperson Garrison called the meeting to order and noted a revision to the agenda.

Dr. Melanie Brown welcomed representatives from Doral College. She reviewed an Articulation Agreement between Doral College and St. Johns River State College.

Chairperson Garrison asked for corrections or additions to the minutes of the August 22, 2018 Workshop and Meeting. Ms. Lagassé moved approval of the minutes and Mr. Keith seconded the motion. Motion carried (Bramlitt, Garrison, Keith, Lagassé — Yes).

Approved Minutes of
August 22, 2018
Workshop and
Meeting Minutes

There were no public comments.

Public Comment

Board Attorney Ron Brown gave a report.

Attorney's Report

There was no old business.

Old Business

Chairperson Garrison called a public hearing for Amendment to Board Rule 5.11 (R1) Sick Leave Payout for Termination Policy. There being no comments from those present, Chairperson Garrison adjourned the public hearing.

SVP Melissa Miller reviewed and requested approval of Amendment to Board Rule 5.11 (R1) Sick Leave Payout for Termination Policy.

Ms. Lagassé moved, seconded by Ms. Bramlitt, to approve Senior Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Senior Vice President). Motion carried (Bramlitt, Garrison, Keith, Lagassé — Yes).

Approved Senior Vice President Item 2

SVP Melissa Miller reviewed Additive Change Order #2 for Building F Renovation with Addition, Palatka Campus and Facilities Usage for September 2018. She reported that the Putnam County School District approved a start date of November 1 for the lease on the Husson Avenue site.

Senior Vice President Items 3-4

Dr. Lynn Powers reviewed and requested approval of the Monthly Financial Report – August 2018, Write-Off of Tangible Personal Property, Personnel Matters, and Accept Textbook and Instructional Materials Affordability Strategies and Initiatives.

Ms. Lagassé moved, seconded by Mr. Keith, to approve Finance and Administration Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Garrison, Keith, Lagassé — Yes).

Approved Finance and Administration Items 1-4

Dr. Powers welcomed Randy Peterson, who presented the Annual Financial Report for FY 2017-2018. Dr. Powers then requested approval of Annual Financial Report for FY 2017-2018.

Ms. Lagassé moved, seconded by Ms. Bramlitt, to approve Finance and Administration Item 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Garrison, Keith, Lagassé — Yes).

Approved Finance and Administration Item 5

Dr. Melanie Brown reviewed and requested approval of an Articulation Agreement between Doral College and St. Johns River State College; the 2017-2018 Articulation Agreement among Eligible Home Education Students and their Parents/Guardians and St. Johns River State College; 2018-2019 Articulation Agreements between the District Board of Trustees of St. Johns River State College and The District School Board of Putnam County and Florida School for the Deaf and the Blind, Beacon of Hope Christian Academy, The Broach School, Christian Home Academy, First Coast Christian School, High Point

Christian Academy, Matanzas Christian Academy, Peniel Baptist Academy, Putnam Banner Private School, St. Johns Country Day School, and Victory Preparatory School; and 2019 Collegiate High School Contract Between the District Board of Trustees of St. Johns River State College and the District School Board of Putnam County and Florida School for the Deaf and the Blind.

Dr. Brown noted that home school dual enrollment students do not have to pay for textbooks. The College absorbs this cost.

Chairperson Garrison asked Dr. Brown to explain further the benefits of the agreement with Doral College. Discussion followed.

Ms. Lagassé moved, seconded by Mr. Keith, to approve Academic Affairs Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Bramlitt, Garrison, Keith, Lagassé — Yes).

Approved Academic
Affairs Items 1-4

Chairperson Garrison called a public hearing on Change to Admission Criteria for Emergency Medical Technician Program. There being no comments from those present, Chairperson Garrison adjourned the public hearing.

Dr. Anna Lebesch reviewed and requested approval of Change to Admission Criteria for Emergency Medical Technician Program.

Ms. Lagassé moved, seconded by Mr. Keith, to approve Workforce Development Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Garrison, Keith, Lagassé — Yes).

Approved Workforce
Development Item 2

Dr. Lebesch presented for information only 2018-2019 Advisory Board Lists for Allied Health, Criminal Justice, Engineering, Nursing, and Workforce Services-Career Pathways.

Workforce
Development Item 3

Dr. Lebesch gave an update on the new Engineering Manufacturing Program. The DEO grant funds will cover the majority of equipment costs.

There was no report from the Faculty Senate.

Faculty Senate

President Pickens informed the Trustees that the AFC Trustees Commission Annual Conference is November 7.

President's Report

President Pickens stated his Executive Management Team and the Board Chairman met with the Auditors for the Exit Operational Audit, Entrance Financial Audit, and Entrance Federal Audit interviews.

President Pickens stated the athletics' GPA data was sent. All three (3) teams are performing well academically.

President Pickens reported in Division 2 Volleyball SJR State was ranked 18 in the country last week.

President Pickens expressed appreciation to those who attended the Gala.

President Pickens stated he is attending a SACSCOC reaffirmation site visit in Virginia next week.

President Pickens reported the COP has retained a new lobbyist firm, Southern Strategy Group.

President Pickens reported, in regards to union organization, the scope and content of the faculty bargaining agreement was agreed upon, which avoided a hearing. The next step in the process is that the group will be certified and then the vote will take place. It has not been scheduled yet.

Trustee comments were made.

Trustee Comments

Ms. Lagassé moved to adjourn and Mr. Keith seconded the motion. Motion carried (Bramlitt, Garrison, Keith, Lagassé — Yes) and Chairperson Garrison adjourned the meeting at 4:20 p.m.

Adjournment