

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

October 23, 2019

MEMBERS PRESENT:

Mr. Sam Garrison, Chairperson
Mr. Wendell Davis, Vice-Chairperson
Ms. Jan Conrad
Rev. Bobby Crum
Mr. Brian Keith
Mr. Jim Reid

MEMBERS ABSENT:

Ms. Leslie Dougher (work obligation)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held in the Thrasher-Horne Center, Suites C and D, at the Orange Park Campus.

Chairperson Garrison called the meeting to order and asked for corrections or additions to the minutes of the September 18, 2019 Board Meeting. Mr. Davis moved approval of the minutes and Mr. Keith seconded the motion. Motion carried (Conrad, Crum, Davis, Garrison, Keith, Reid - Yes).

Approved Minutes of
September 18, 2019
Board Meeting

There were no public comments.

Public Comment

Ron Brown presented the Attorney's Report.

Attorney's Report

There was no old business.

Old Business

SVP Miller reported on a meeting with representatives of the St. Johns County Sheriff's Office regarding the new lease for the firing range and driving track. The Sheriff's Office requested to defer further discussions until after the first of the year. Ms. Miller noted the College's facilities have been inspected by FDLE and renewed for another five (5) years.

SVP Melissa Miller reviewed Change Orders for Renovation with Addition to Building D and Renovation of Building V, Orange Park Campus to F&G Construction General Contractors: Additive #002-BA1, Deductive #004-BB1, Additive #004-BB2, and Additive #005-BB1. She also reviewed Facilities Usage for September 2019.

Senior Vice President
Items 1-5

Dr. Powers reviewed and requested approval of the Monthly Financial Report – September 2019, Budget Amendments for FY 2019-20 (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, and Plant Fund 7), Write-Off of Tangible Personal Property, Personnel Matters, and Thrasher-Horne Center Rental Fees.

Mr. Davis moved, seconded by Mr. Reid, to approve Finance and Administration Items 1-5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Conrad, Crum, Davis, Garrison, Keith, Reid - Yes).

Approved Finance and Administration Items 1-5

Dr. Powers discussed information on the College responsibilities for reporting sexual abuse incidents. She noted the policies and procedures have been reviewed and updated.

Dr. Ed Jordan, on behalf of Dr. Melanie Brown, reviewed and requested approval of the 2019-2020 Articulation Agreement between the District Board of Trustees of St. Johns River State College and the Florida School for the Deaf and the Blind and the 2020 Collegiate High School Contract between the District Board of Trustees of St. Johns River State College and the Florida School for the Deaf and the Blind.

Mr. Reid moved, seconded by Mr. Keith, to approve Academic Affairs Items 1-2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Conrad, Crum, Davis, Garrison, Keith, Reid - Yes).

Approved Academic Affairs Items 1-2

Dr. Jordan presented for information only the lists of 2019-2020 Advisory Board Membership – Adult Education, Business Education, Computer Education, Florida School of the Arts, and Teacher Education.

Dr. Aaron Knowles reported on behalf of the Faculty Senate. He noted faculty involvement with the celebration of the 400th Anniversary of African American history activities. He noted that one of his classes is working on the Clay County Quality of Life Report.

Faculty Senate Report

President Pickens reported that former Trustee Ron Coleman is presenting to Professor Greg Shealy's class on November 6 at the Orange Park Campus. He invited the Trustees to attend.

President's Report

President Pickens reported on his recent presentation to FSCJ's new President Dr. Avendano of an architectural rendering of the FJC Downtown Campus from the mid-1970's. He also discussed collaborating with FSCJ on the Governor's FinTech grant program. Dr. Anna Lebesch, who is now with JAXUSA, has arranged a meeting next week with the Presidents from the Colleges in northeast Florida to discuss regional projects.

President Pickens noted that he recently attended the Putnam and Clay County Legislative Delegation Hearing Meetings. He will attend the St. Johns County Meeting on November 22.

President Pickens gave an update on the status of the Volleyball Team. At the very least, the Team will finish tied for first in our conference. The State Conference is being held the first weekend in November.

President Pickens informed the Trustees that the College will supply a shirt with the College logo. Information on picking out the shirt from the Lands End website will be emailed.

Trustee Comments

Chairman Garrison asked for an update on the upcoming changes in health insurance. President Pickens responded that employees are very thankful for the options being offered.

Trustee comments were made. Jan Conrad reported that Anna Zirbel, THC Executive Director, spoke at Rotary about the Thrasher-Horne Center and she did a great job.

Bobby Crum stated that he is attending Dr. Brown's Dad's funeral tomorrow and will represent the Board. Other Trustees expressed condolences.

Brian Keith stated the Foundation golf tournament fund raiser is being held on Saturday.

Jim Reid noted there have been several good articles in the Palatka Daily News about student involvement in various activities.

Chairman Garrison discussed having a ribbon cutting ceremony in December for completion of the Orange Park Campus renovations and invite all Trustees who have served during the time it has taken. SVP Miller responded this is being planned.

Chairman Garrison reported on meeting a person in Clay County who recently completed a Drug Court program and is now a student at St. Johns River State College. President Pickens noted that in Putnam County a College representative attends all of the Drug Court graduations. The graduates are made aware that if they have a high school diploma or GED, the College will waive the application fee and set up a meeting with an Advisor. If the person does not have a diploma or GED, the College will provide a scholarship for the person to enroll in GED classes. President Pickens discussed extending this to Clay and St. Johns Counties.

Chairperson Garrison adjourned the meeting at 2:45 p.m.

Adjournment