# ST. JOHNS RIVER STATE COLLEGE
# DISTRICT BOARD OF TRUSTEES MEETING MINUTES
## June 17, 2026

MEMBERS PRESENT:
Mr. Rich Komando, Chairperson
Mr. Nick Primrose, Vice Chair
Ms. Alexandria Hill
Mr. Kevin Payne
Mr. Jud Sapp
Ms. Chereese Stewart
Mr. Cyrus Zomorodian

OTHERS PRESENT:
Joe H. Pickens, J.D., Executive Secretary
Dr. Joseph Saviak, J.D., Board Attorney

I. Meeting Call to Order:
Chairperson Komando called the meeting to order at 2:00 pm. The Trustees and the College's Collective Bargaining Team members along with President Pickens moved to another room for a brief Executive Session on Collective Bargaining.

The Trustees, the College's Collective Bargaining Team members, and President Pickens moved back to the room in which the Board meeting was held. Chairperson Komando welcomed the new Trustees Alexandria (Alex) Hill and Kevin Payne.

II. Public Comment:
The floor was open to Public Comments. Hearing none, the floor was closed to Public Comments.

III. Old Business:
There was no Old Business.

IV. Consent Agenda Items:
Chairperson Komando requested approval of the Consent Agenda Items IV.A-E:
A. 1. Minutes of May 13, 2026, Budget Workshop and Board Meeting
B. Chief Operating Officer/Senior Vice President – Dr. Melanie Brown: 1. Personnel Matters; and 2. 2026-2027 St. Johns River State College Salary Schedule.
C. Vice President for Finance/CFO – Randy Peterson: 1. Monthly Financial Report – May 2026; 2. Facilities Usage Report – May 2026; and 3. Write-Offs of Tangible Personal Property.
D. Vice President for Academic & Student Affairs – Dr. Ed Jordan: 1. SJR State 2026-2027 General Education Resubmission; 2. 2026-2027 Updates to the SJR State Library Access Policy; 3. 2026-2027 Updates to the SJR State Library Collection Development Policy; 4. 2026-2027 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the District School Board of

Clay County; 5. 2026-2027 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the Florida School for the Deaf and the Blind; 6. 2026-2027 Articulation Agreement Among Eligible Home Education Students and their Parents/Guardians and St. Johns River State College; 7. 2026-2027 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private schools - Ark Christian Academy, Beacon of Hope Christian Academy, Calvary Christian Academy, Center Academy, Christian Home Academy, Crescent City Christian Academy, Faith Christian Academy, Lighthouse Christian School, Matanzas Christian Academy, Peniel Baptist Academy, Putnam Banner School, Seamark Ranch, Seven Bridges, Springs Academy, St. Johns Classical Academy, St. Johns Country Day School, St. Joseph Academy, The Broach School, Turning Point Christian Academy, Victory Preparatory School, and Washington Classical Christian School; 8. 2026-2027 Workforce Student Handbooks - Allied Health, Criminal Justice, Medical Assisting, Nursing (ASN/LPN-RN Bridge), Nursing (CNA), Nursing (PN), Nursing (RN to BSN)

E. VP / Chief Institutional Research Officer – Dr. Ros Humerick: 1. Strengthening Community Colleges Grant — U.S. Department of Labor; 2. Adult General Education Grant — Florida Department of Education; and 3. Perkins Postsecondary Grant — Florida Department of Education.

Mr. Primrose moved approval of Consent Agenda Items IV.A-E. Ms. Stewart seconded the motion. Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

V. New Business:

A. Chief Operating Officer/Senior Vice President – Dr. Melanie Brown – Action and Information Agenda Items

1. Chairperson Komando called a public hearing for Amendment to SJR State Board Rule 3.32 Substantive Change Reporting Policy for Regional Accreditation and Amendment to SJR State Board Rule 7.19 Policies Concerning the Library (see agenda item #3). There being no comments, Chairperson Komando adjourned the public hearing.

2. Dr. Melanie Brown reviewed and requested approval of Amendment to SJR State Board Rule 3.32 Substantive Change Reporting Policy for Regional Accreditation and Amendment to SJR State Board Rule 7.19 Policies Concerning the Library.

   Ms. Hill moved, seconded by Mr. Primrose, to approve Chief Operating Officer/Senior Vice President Items V.A.2 and V.A.4 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

3. See #1.

4. See #2.

5. Dr. Brown reviewed and requested approval of the Thrasher Horne Center Rental/Usage Fees for fiscal year 2027-2028.

   Ms. Stewart moved, seconded by Ms. Hill, to approve Chief Operating Officer/Senior Vice President Item V.A.5 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

6. Dr. Brown announced that AVP Terry Thomas is retiring the end of July and thanked her for all she has done for the College. Ms. Thomas then reviewed and requested approval of the 2026-2031 Educational Plant Survey.

   Mr. Primrose moved, seconded by Ms. Hill, to approve Chief Operating Officer/Senior Vice President Item V.A.6 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

7. Ms. Thomas reviewed and requested approval of the 2027-2028 Capital Improvement Plan.

   Ms. Hill moved, seconded by Mr. Zomorodian, to approve Chief Operating Officer/Senior Vice President Item V.A.7 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

8. Ms. Thomas reviewed and requested approval to Accept as Complete the Gymnasium Exterior Painting Project, Palatka Campus, and Approve Final Pay Application for Work Completed.

   Ms. Stewart moved, seconded by Mr. Primrose, to approve Chief Operating Officer/Senior Vice President Item V.A.8 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

9. Ms. Thomas reviewed and requested approval to Accept as Complete the Beach Volleyball Courts Project, Palatka Campus, and Approve Final Invoice for Work Completed.

   Ms. Hill moved, seconded by Mr. Primrose, to approve Chief Operating Officer/Senior Vice President Item V.A.9 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

10. Ms. Thomas reviewed and requested approval of Change Order #003, Scherer Construction, Remodel and Additions to the FloArts Building, Palatka Campus.

    Mr. Primrose moved, seconded by Ms. Hill, to approve Chief Operating Officer/Senior Vice President Item V.A.10 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

11. Ms. Thomas reviewed for Information only Change Order #001, Thomas May Construction, Gymnasium, Exterior Painting Project, Palatka Campus.

12. Dr. Brown reminded the Trustees to complete the President's Evaluation that they received via email from Chuck Romer before the end of June.

13. Dr. Brown informed the Trustees that the Strategic Communications department gave everyone a t-shirt for "Viking Navigation Day" that is scheduled on July 15 for new student onboarding.

B. Vice President for Finance/CFO – VP Randy Peterson – Action Agenda Items

1. VP/CFO Peterson reviewed and requested approval of Disaster Recovery and Remediation Services Contract with Cotton Commercial USA, Inc.

   Mr. Primrose moved, seconded by Ms. Stewart, to approve Vice President for Finance/CFO Item V.B.1 (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

2. VP/CFO Peterson reviewed and requested approval of Disaster Debris Removal and Management Services Contract with James W. Turner Construction, LTD.

   Mr. Primrose moved, seconded by Ms. Hill, to approve Vice President for Finance/CFO Item V.B.2 (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

3. VP/CFO Peterson reviewed and requested approval of Accounts Receivable Write-Offs. Trustee Primrose inquired about a registry of some type for the Florida College System to use to keep track of students who have not paid their bill. President Pickens noted the practice used to be that the transcript would not be released until the student paid any outstanding bills, but now it can be. It was suggested to add the words "fee still owed" to the transcript.

   Ms. Stewart moved, seconded by Mr. Primrose, to approve Vice President for Finance/CFO Item V.B.3 (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

4. VP/CFO Peterson reviewed and requested approval of 2026-2027 Student Tuition and Fees (no change in 15 years).

   Mr. Primrose moved, seconded by Ms. Hill, to approve Vice President for Finance/CFO Item V.B.4 (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

5. VP/CFO Peterson reviewed and requested approval of 2026-2027 Operating Budget – Unrestricted Fund. Overviewed major bullets/assumptions

   Ms. Hill moved, seconded by Mr. Zomorodian, to approve Vice President for Finance/CFO Item V.B.5 (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

6. VP/CFO Peterson reviewed and requested approval of 2026-2027 Plant Fund Capital Outlay Budget. He noted a revision – "2026-27 Carry Forward Budget Total" should be "2026-27 Capital Outlay Budget Total."

   Mr. Primrose moved, seconded by Mr. Sapp, to approve Vice President for Finance/CFO Item V.B.6 (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

C. Vice President for Academic & Student Affairs – Dr. Ed Jordan

1. Dr. Ed Jordan reviewed and requested approval of the 2026-2027 SJR State Catalog/Handbook.

   Mr. Stewart moved, seconded by Mr. Payne, to approve Vice President for Academic & Student Affairs Item V.C.1 (a detailed listing is contained in the material submitted by the Office of Vice President for Academic & Student Affairs). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

2. Dr. Ed Jordan reviewed for information only:
   Adult Education General Education Diploma (GED) Graduation
   Thursday, June 11, 2026, 6:00 pm
   Mt. Tabor First Baptist Church, Palatka

   Practical Nursing (PN) Pinning Ceremony
   Thursday, June 18, 2026, 11:00 am
   Thrasher-Horne Center, Orange Park Campus

   Florida School of the Arts Graduation
   Friday, June 19, 2026, 5:00 pm
   Thrasher-Horne Center, Orange Park Campus

Basic Law Enforcement Graduation
Monday, June 22, 2026, 7:00 pm
Thrasher-Horne Center, Orange Park Campus

Associate of Science in Nursing (ASN) Pinning Ceremony
Thursday, August 8, 2026, 2:00 pm
Thrasher-Horne Center, Orange Park Campus

VI. Designation of Board's Designee on the Student Housing DSO Board
Chairman Komando called for the Designation of the Board's Designee on the Student Housing DSO Board. Trustee Alexandria Hill volunteered.

VII. Designation of Board Liaison to the St. Johns River State College Foundation
Chairman Komando called for the Designation of the Board Liaison to the Foundation. Trustee Kevin Payne volunteered.

VIII. President's Report:
President Pickens announced that Head Softball Coach Joe Pound has resigned. The College has hired Lee Kuyrkendall and the team should be strong next year.

IX. Trustees' Comments:

A. Board Endorsement of Association of Community College Trustees (ACCT) 2026 CEO Award Nomination
Dr. Melanie Brown informed the Board that Chair Komando drafted a letter on behalf of the Board to nominate President Pickens for the 2026 ACCT Chief Executive Officer Award.

Mr. Payne moved, seconded by Ms. Hill, to approve the Board Endorsement of the Association of Community College Trustees (ACCT) 2026 CEO Award Nomination. Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

Trustee comments were made. Trustee Komando remarked on the Florida School of the Arts' 50th anniversary.

X. Adjournment
Chairperson Komando adjourned the meeting at 3:10 p.m.