ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES MEETING MINUTES
August 26, 2026

MEMBERS PRESENT:
Mr. Rich Komando, Chairperson
Mr. Nick Primrose, Vice Chair
Ms. Alexandria Hill
Mr. Kevin Payne
Mr. Jud Sapp
Ms. Chereese Stewart
Mr. Cyrus Zomorodian

OTHERS PRESENT:
Joe H. Pickens, J.D., Executive Secretary
Jeremiah Blocker, J.D., Board Attorney

I. Meeting Call to Order:
Chairperson Komando called the meeting to order at 2:05 pm.

II. Public Comment:
The floor was open to Public Comments. Hearing none, the floor was closed to Public Comments.

III. Old Business:
There was no Old Business.

IV. Consent Agenda Items:
Chairperson Komando requested approval of the Consent Agenda Items IV.A-E:
A. 1. Minutes of June 17, 2026, Board Meeting
B. Chief Operating Officer/Senior Vice President – Dr. Melanie Brown: 1. Personnel Matters; and 2. Updated 2026-2027 St. Johns River State College Salary Schedule.
C. Vice President for Finance/CFO – Randy Peterson: 1. Monthly Financial Report – July 2026; 2. Budget Amendments – Final FY 25-26 (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, and Capital Outlay/Plant Fund 7); 3. Facilities Usage Report – June and July 2026.
D. Vice President for Academic & Student Affairs – Dr. Ed Jordan: 1. General Education Courses for Academic Year 2027-2028; 2. Review and Certification of 2027-2028 Annual Institutional General Education Review; 3. 2026-2027 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the District School Boards of Putnam and St. Johns Counties; 4. 2026-2027 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and St. Johns Academy and St. Johns Christian School; 5. Curriculum revisions effective Fall 2027 for the Allied Health Department - Revised Program (Medical Assisting (C.C.); New Courses (MEA 0003 Introduction to Medical Assisting and Pharmacology (250 hours), MEA 0502 Introduction to Medical Office

Procedures (100 hours), MEA 0574 Laboratory Procedures (80 hours), MEA 0584 Clinical Assisting (130 hours), and MEA 0943 Practicum Experience (190 hours); Revised Course - MEA 0543C Electrocardiograph Aide (75 hours); and Deleted Courses - HSC 0003 Basic Healthcare (90 hours), MEA 0002 Introduction to Medical Assisting (250 hours), MEA 0501C Medical Office Procedures (75 hours), MEA 0506C Administrative Office Procedures (90 hours), MEA 0573C Laboratory Procedures (125 hours), MEA 0530C Pharmacology for Medical Assisting (90 hours), MEA 0581C Clinical Assisting (230 hours), and MEA 0942 Practicum Experience (200 hours).

E. VP / Chief Institutional Research Officer – Dr. Ros Humerick: 1. Perkins Postsecondary Rural Innovation Grant — Florida Department of Education.

Mr. Primrose moved approval of Consent Agenda Items IV.A-E. Ms. Hill seconded the motion. Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

V. New Business:

A. Chief Operating Officer/Senior Vice President – Dr. Melanie Brown – Action and Information Agenda Items

1. Dr. Melanie Brown reviewed and requested approval and Ratification of the 2026-2030 Collective Bargaining Agreement (CBA) between the District Board of Trustees of St. Johns River State College and the St. Johns River State College Chapter of United Faculty of Florida.

   Mr. Zomorodian moved, seconded by Mr. Payne, to approve Chief Operating Officer/Senior Vice President Items V.A.1 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

2. Dr. Brown reviewed for information only the Annual Review of SJR State DBOT Rules and Policies.

3. Dr. Brown reviewed for information only Change Order #004, Scherer Construction, Remodel & Additions to the FloArts Building Project, Palatka Campus.

4. Dr. Brown reviewed for information only Change Order #001, Scherer Construction, Renovation to the Gymnasium, Palatka Campus.

5. Dr. Melanie Brown reviewed and requested approval to revise the start time of the September 16, 2026, District Board of Trustees Meeting to 2:00 p.m. She explained that originally the Florida School of the Arts ribbon cutting was going to be held on September 16; however, that has been changed to October 29. While FloArts is open and classes are being held in the building, there is still final work being completed. She noted there will be a campus tour on September 16 beginning at 1:00 p.m. and FloArts will be included in the tour.

Ms. Hill moved, seconded by Mr. Primrose, to approve Chief Operating Officer/Senior Vice President Item V.A.5 (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer/Senior Vice President). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

B. Vice President for Finance/CFO – VP Randy Peterson – Action Agenda Items
   1. VP/CFO Peterson reviewed and requested approval of Transfers from Board Designated Operating Reserves to the Unexpended Plant Fund.

      Mr. Primrose moved, seconded by Ms. Hill, to approve Vice President for Finance/CFO Item V.B.1 (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

C. VP / Chief Institutional Research Officer – Dr. Ros Humerick
   1. Dr. Ros Humerick reviewed for information only the SJR State 2026 Fact Book / Facts at a Glance.

Chair Komando thanked Dr. Humerick for her years of service to the College and wished her well on her retirement. Dr. Brown announced that Dr. Humerick was the recipient of the President's Award, which was presented at Faculty Convocation last week.

VI. Appointment of Board Officers for 2026-2027 (Chair and Vice-Chair)
Chairman Komando opened the floor for nominations for Chairperson of the Board for 2026-2027.

Mr. Primrose nominated Mr. Komando to serve as Chairperson and Ms. Stewart seconded the nomination. There were no other nominations. Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

Mr. Zomorodian nominated Mr. Primrose to serve as Vice-Chairperson and Ms. Stewart seconded the nomination. There were no other nominations. Motion carried (Hill, Komando, Payne, Primrose, Sapp, Stewart, Zomorodian – Yes).

VII. President's Report:
President Pickens noted that passes for athletic and Flo-Arts events were provided to each Trustee. He gave an update on the volleyball team.

President Pickens reiterated that the FloArts grand reopening is October 29, 3 pm.

President Pickens informed the Board members that this was the first week of classes for the fall semester. Faculty Convocation was held last week. The Palatka Daily News covered the opening day and wrote two articles, which will be emailed to the Trustees.

VIII. Trustees' Comments

Trustee comments were made.

IX. Adjournment

Chairperson Komando adjourned the meeting at 2:30 p.m.