

CAREER CERTIFICATE

ST. JOHNS RIVER STATE COLLEGE

POSTSECONDARY JOB TRAINING

St. Johns River State College offers several postsecondary training programs that prepare students for entry into a given career or vocation. Each of the following programs prepares students for a specific occupation or one of a cluster of related occupations:

- Correctional Officer
 - Cross-Over Training to Florida Law Enforcement Academy
- Correctional Probation Officer
 - Cross-Over Training to Florida Corrections Academy
 - Cross-Over Training to Florida Law Enforcement Academy
- Florida Corrections Officer Academy
- Florida Law Enforcement Officer Academy
- Law Enforcement Officer
 - Cross-Over Training to Florida CMS Correctional Basic Recruit Training Program
- Medical Assisting
- Nursing Assistant
- Practical Nursing

To complete a program, students must demonstrate that they have mastered specific job-related performance requirements. These are not college credit programs. Students who complete these programs will earn vocational credit.

Corequisites, prerequisites, and advisor recommended courses such as SLS 1122 may be considered a “part” of the program of study even though the courses may not be listed in the program description in the catalog. Corequisites and prerequisites may be required to advance to the next academic level, and SLS 1122 may be needed to better assure academic success.

ENROLLMENT VERIFICATION

Students requesting enrollment certification for educational benefits must be admitted to and be enrolled in a vocational program. The minimum attendance requirement may vary by program and agency.

ADMISSION

A Career Certificate (CC) prepares students for entry into a given career or vocation. To be admitted to SJR State as a Career Certificate seeking student, an applicant must meet the following requirements:

1. Be at least 16 years of age; furnish proof if asked;
2. Submit a completed SJR State application and, unless waived or exempt, the application fee;
3. Submit application for appropriate CC program;
4. Complete admissions testing, if required; and
5. If required, one of the following:
 - copy of a standard high school diploma; or
 - a high school diploma through any State Department of Education based on performance on the General Education Development (GED) test, provided the test was administered in English; or
 - a home education program meeting the requirements of F.S. 1002.41

BASIC SKILLS REQUIREMENTS FOR POSTSECONDARY CAREER CERTIFICATE EDUCATION PROGRAMS

Students enrolled into a career certificate program consisting

of 450 hours or more are required to complete an entry-level basic skills examination after admission into the program and within the first six (6) weeks from the start of the term, unless they meet one of the exemptions. St. Johns River State College administers the Test of Adult Basic Education (TABE) Forms 11 and 12, to assess student mastery of basic skills in the subject areas of reading, language and mathematics. Rule 6A-10.040

EXEMPTIONS

The following students are exempt from the basic skills examination requirement and the designated program administrator must receive an official copy of the degree, transcript, or test score in order to allow any of these exemptions;

- (a) One who possesses a college degree at the associate in applied science level or higher.
- (b) One who demonstrates readiness for public postsecondary education pursuant to Rule 6A-10.0315, F.A.C.
- (c) One who passes a state, national or industry certification or licensure examination related to their career certificate program and identified in the “Basic Skills Licensure Exemption List.” The Basic Skills Licensure Exemption List may be requested from the Department of Education, Division of Career and Adult Education, 325 West Gaines Street, Tallahassee, FL 32399-0400.
- (d) An adult student enrolled in an apprenticeship program that is registered with the Department of Education in accordance with Chapter 446, F.S.
- (e) A candidate entering a law enforcement officer basic recruit training program, if he or she is a veteran as defined in Section 1.01(14), F.S., or holds an associate degree or higher from an accredited college or university.

No student is exempt from basic skills requirements because of language deficiencies. Adult English language learners shall be given English language instruction and remediation in basic skills as needed to improve proficiency. Rule 6A-6.09091

REMEDIATION

Non-exempt students who do not meet the required minimum level of basic skills will be provided with instruction specifically designed to strengthen the area(s) of deficiency prior to TABE retesting. No student shall be awarded a career certificate of completion until the student achieves the minimum level of basic skills required for that program by the Department of Education.

A student with a documented, qualifying disability as defined in Florida Statute S. 1004.02 (06), F.S., that substantially interferes with the ability to achieve the minimum TABE grade level/scale score, may request to be exempt from meeting the career basic skills exit requirements for completion of a career certificate program. The student must attempt the TABE on at least two occasions (entry/exit) and complete remediation hours.