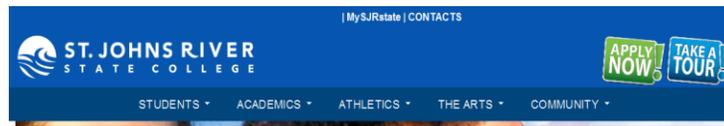
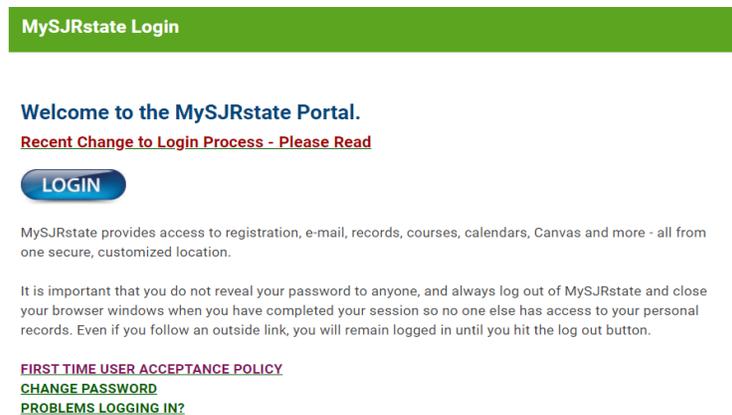


Navigating Your MySJRstate Account

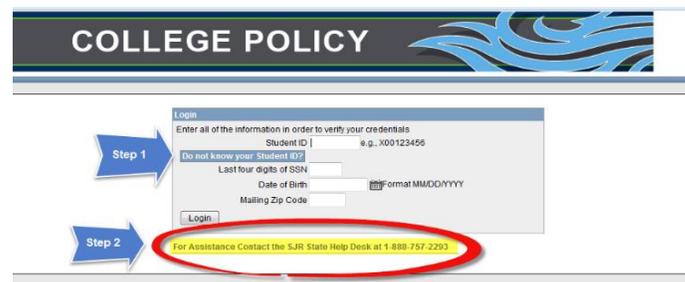
Step 1: How do I get logged in to MySJRState Account? Go to www.sjrstate.edu, and click on mysjrstate.edu



Step 2: Click on the first-time user acceptance policy, listed in purple.



Step 3: On this screen you will use your SJR State Student ID and your personal information to access your account.



First step is to enter your personal information

- If you do not know your SJR State Student ID, click on “Do not know your Student ID?”
- Things to remember:
 - Social Security Number - is entered with no dashes or spaces
 - Date of Birth - 2 digits for month/2 digits for day/4 digits for year
 - Zip Code - 5-digit zip code used on your application.

Second step is to click the highlighted information at the bottom.

Step 4: Once your information has been entered correctly you will click on “Accept Policy”.

Step 5: After you click on the “Click here to accept policy”, it will take you to another screen where you will click on the, “I Agree to Accept this College Policy”.

Step 6: Once you have accepted the College Policy, the next step is to create a password for your account. Please follow the password requirements below.



1. Accept College Policy



College Policies Needing Acceptance
All required policies have been accepted at this time.

College Policies Accepted

View	College Policy	Date Of Acceptance	Acceptance Status
View	IT0113-Acceptable Technology Use Policy	25-SEP-13	Accepted

1 - 1

2. Provide New Password



Password Requirements

- Does not contain the user's account name or parts of the user's full name
- Be at least eight characters in length
- Must contain at least one character from the following three categories:
 - English uppercase characters (A through Z)
 - English lowercase characters (a through z)
 - Base 10 digits (0 through 9)
- Does not contain special characters (e.g., !,@,#,\$)

Step 7: Once you have created your password you will see your MySJrstate login or User name. Please write this down. Then at the bottom click, “Reset Password”.

3. Receive Success Message



Click Reset Password. This process may take up to 30 seconds. Do **NOT** leave this page until you receive a message your password has been reset.

Reset Password

Step 8: Once your password has been reset you will now be able to log into your MySJRstate account. You will need your SJR State user name and password to enter into your account.

Sign In

fslogin.sjrstate.edu

Type your user name and password.

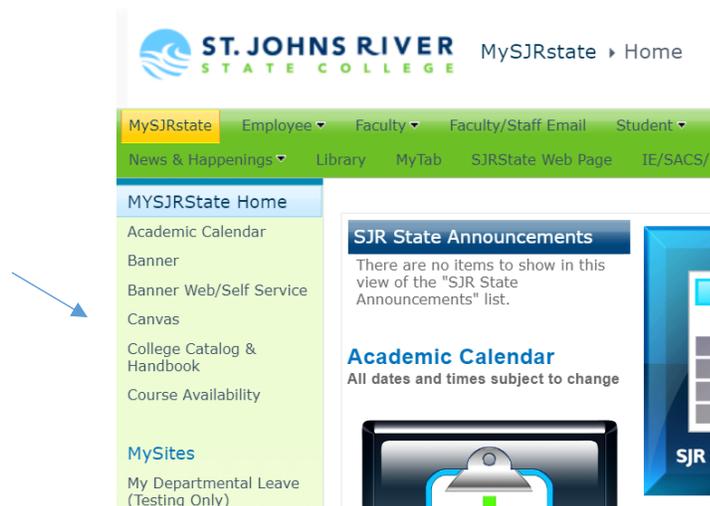
User name: Example: Domain\username

Password:

Sign In

This information is also located at <http://www.sjrstate.edu/dual.html>, on the right side of the screen, under presentations.

9. ONLINE CLASSES - If you are taking online courses through SJR State, you will need to be sure you can access your classes through Canvas, SJR State's online learning platform. In order to access your courses, you would click the Canvas link on the right-hand side of the main screen after you log in to your MySJRstate account.



10. DEGREE WORKS - After you have accessed your MySJRstate account, please consult your Degree Works to check your student progress. This advising tool allows the student to see which courses they have taken toward their degree, which courses they need to register for, and overall progress. Degree Works is listed under the student tab on the homepage of your MySJRstate account. Highlighted below.

